

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 8, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of March 1, 2018.

Rob Sims was sworn in as Chief Deputy for the Wood County Sheriff's Department.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Sharon Kesselring from the Red Cross. Ms. Kesselring gave an update on the local Red Cross. She also asked the Commission to sign a Proclamation dedicating the month of March to all those who support the American Red Cross.

At 9:48 A.M., the County Commission passed a Resolution addressing the opioid problem in Wood County.

At 9:59, the County Commission, upon motion of David Blair Couch, seconded by James E. Colombo and passed, upon prior adjournment of the regular session, convened in

EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission and James E. Colombo, Commissioner, met with Marty Seufer, County Administrator and by telephone, Wendy Greve and Evan Olds, Attorneys with the law firm of Pullin, Fowler, Flanagan, Brown and Poe, Charleston, West Virginia. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. Said EXECUTIVE SESSION adjourned at 10:35 o'clock A.M. (Order M/3888)

The County Commission, upon a motion duly made, seconded and passed, placed Sean Andrews in nomination for reappointment to the Wood County Recreation Commission. (Order A/1915)

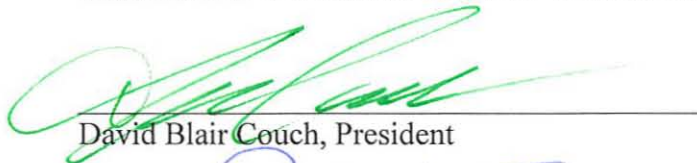
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/3880, M/3881, M/3882, M/3883, M/3884, M/3885, M/3886, M/3887, M/3888, M/3890, A/1915

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:36 A.M.

APPROVED:

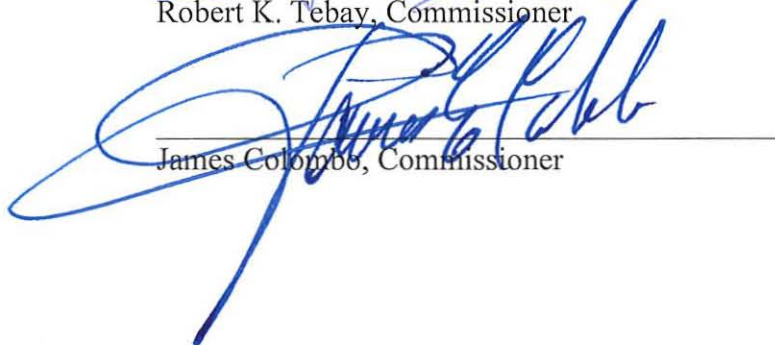
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombe, Commissioner

To listen to this meeting, please refer to DVD labeled March 8, 2018.

Wood County Commission Meeting
Held March 8, 2018

Please Print

1.	SHARON KESSERING- AMERICAN RED CROSS
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Wood County Commission
Agenda

3/08/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on Red Cross	Sharon Kesselring
	Consider Request to Hire – Jason Rittenhouse as an unpaid intern for the IT Department	
	Consider putting Sean Andrews in nomination for reappointment to the Wood County Recreation Commission	
	Consider Resolution addressing Opioid problem	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

*Office of the County Commission of Wood County
West Virginia*

Commissioners
David Blair Couch
Robert K. Tebay
James E. Colombo



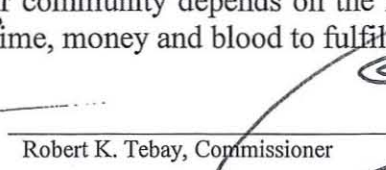
No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

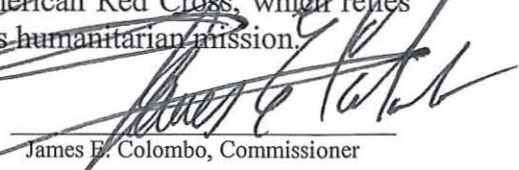
March 8, 2018

PROCLAMATION

- Whereas, The American Red Cross saw a record-breaking year in 2017 of challenging domestic and international disaster response efforts, responding to six of the largest and most complex disasters of 2017, including back-to-back hurricanes, the deadliest week of wildfires in California history, and the horrific mass shooting in Las Vegas. West Virginia Red Cross volunteers and staff deployed over 250 times in response such large scale disasters.
- Whereas, In West Virginia, the Red Cross has a long history of helping our neighbors in need. In the past year alone, they assisted over 1,000 families who experienced a disaster, a majority of which were home fires; they installed almost 8,000 smoke alarms; reached 5,600 people with fire safety information and educated more than 7,000 students in disaster preparedness education through the Pillowcase Project.
- Whereas, In West Virginia, the Red Cross assisted over 700 military members, veterans and their families, collected almost 40,000 units of blood and educated over 23,000 West Virginians in life-saving-skills courses in the past year.
- Whereas, March is American Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in West Virginia who give of themselves to assist their neighbors when they need a helping hand.
- Whereas, We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

#RedCross Sound the Alarm Campaign to #EndHomeFires

#EndHomeFires 2018

Each year, the Red Cross responds to nearly 64,000 disasters, the vast majority of which are home fires. So we set a goal to reduce fire-related deaths and injuries in the United States by 25 percent.

On average:

- 7 people die every day from a home fire
- 36 people suffer injuries as a result of home fires every day
- Over \$7 billion in property damage occurs every year

A critical part of the Red Cross Home Fire Campaign is *Sound the Alarm*, a series of year-round home fire safety and smoke alarm installation events held in local at-risk communities across the country. Red Cross volunteers, along with fire departments and other partners canvass high-risk neighborhoods, installing free smoke alarms, replacing batteries in existing alarms and helping families create escape plans. Working smoke alarms in a home cut the risk of death by half, and having an escape plan further improves the odds of survival.

From now through May please help us #EndHomeFires by sharing preparedness and prevention tips to your constituents.

To find out more about what the Red Cross is doing in your community to #EndHomeFires please [contact your local chapter](#).

How can you help educate constituents on fire safety and #EndHomeFires?

1. Encourage your constituents to volunteer

Join [@RedCross](#) and help install smoke alarms in communities across the country. Find your chapter: <http://rdcrss.org/Chapter> #EndHomeFires

2. Inform constituents on how to prevent and prepare for a home fire

Sample messages on social networks can include:

Why are smoke alarms important? Here's how they helped save this family: <http://rdcrss.org/hfc-save> #EndHomeFires



**American
Red Cross**

2 MINUTES

**That's all the time you might have
to safely escape a burning home.**

Do you have a plan?

A home fire can strike anywhere, anytime. Fires not only destroy homes and personal belongings, but they also cause serious injury and death. On a personal level, home fires are catastrophic. More people die in home fires each year than in many major natural disasters. Across the country, home fires account for most of the nearly 66,000 disasters that the Red Cross responds to every year. Trained volunteers respond immediately to provide meals, shelter and support to those affected by fires.

Help Solve America's Biggest Disaster Threat

on average

7 people

die every day
from a home fire.

on average

32 people

suffer injuries as a result
of home fires every day.

on average

\$6.8 billion

in property damage
occurs every year.¹

Red Cross Home Fire Campaign

To prevent the needless loss of life and injury, the Red Cross launched the Home Fire Campaign, which aims to reduce the number of fire deaths and injuries in the U.S. by 25 percent by the end of 2019.

¹National Fire Protection Association, 2015

Home Fire Escape Plan



American
Red Cross

Use the graph to draw your home's floor plan and plot your home fire escape routes.

Tips for creating your home fire escape plan and practicing your 2-minute drill:

- Everyone in your household should know *two* ways to escape from each room in your home. Remember that your escape route could mean going through a window.
 - Decide where to meet once you get outside.
 - If a fire starts, you may have just two minutes to get to safety. So time your fire drills and find out: what's your escape time?
-
- Smoke is dangerous. Practice low crawling.
 - Teach household members what to do if their clothes catch fire: stop, drop and roll.



**If a fire starts in your home,
get out to safety, then dial 911.**

You can keep your family safe with
2 simple steps.



Practice your 2-minute drill.



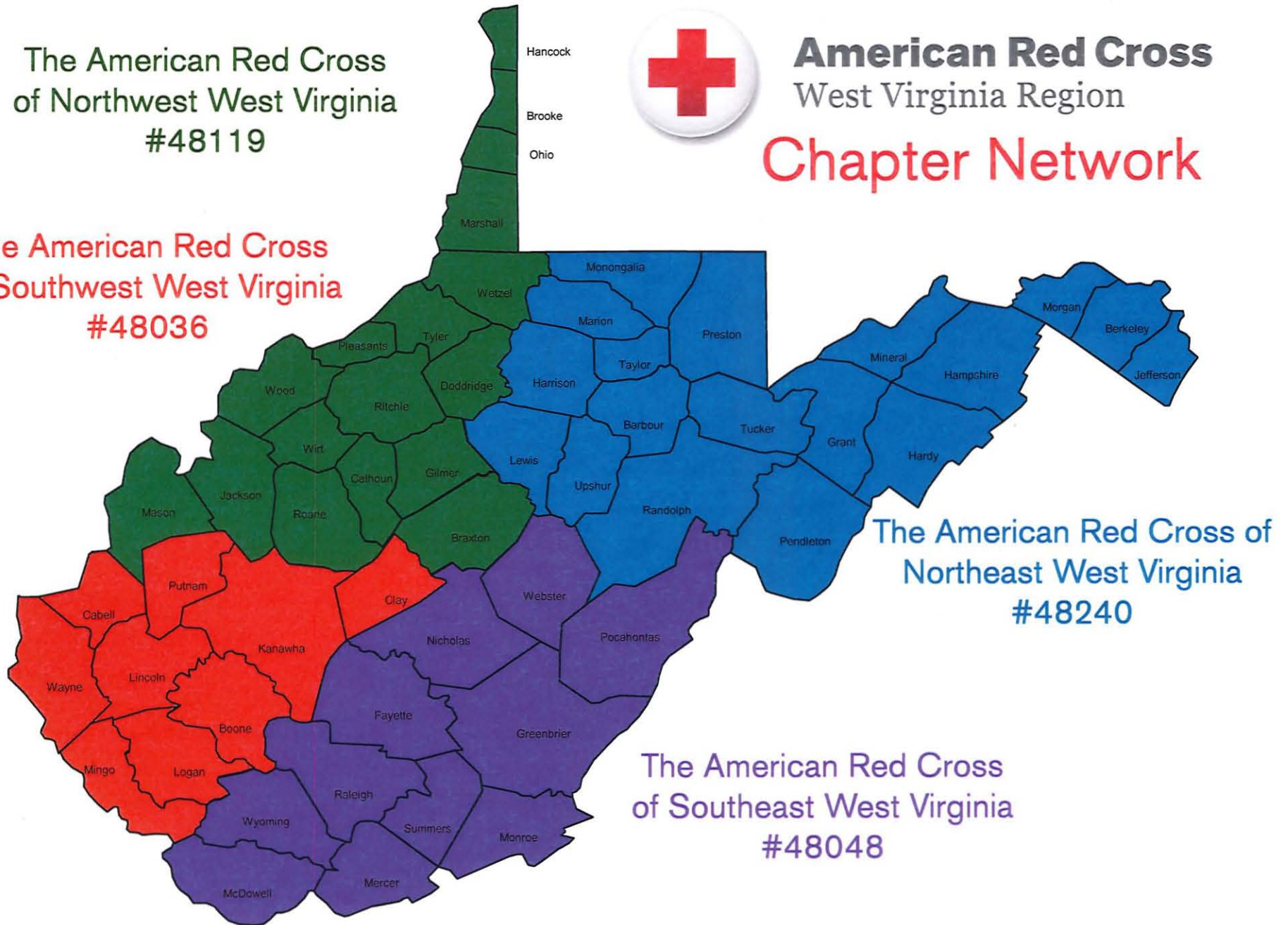
Test your smoke alarms monthly.

The American Red Cross
of Northwest West Virginia
#48119



American Red Cross
West Virginia Region
Chapter Network

The American Red Cross
of Southwest West Virginia
#48036



The American Red Cross of
Northeast West Virginia
#48240

The American Red Cross
of Southeast West Virginia
#48048



Service to the Armed Forces:

SUPPORTING OUR MILITARY, VETERANS AND THEIR FAMILIES

Our military, veterans and their families have been cared for by the American Red Cross for more than a century, and many of our volunteers and employees have given not only their time, but have dedicated their lives in support of this mission.

Today, we honor this peerless legacy of service – both at home and abroad in conflict zones – by supporting hundreds of thousands of wounded heroes, disabled veterans, military spouses and their children all around the world ... every year.



Red Cross volunteer Raffaella Burris and service member Brian Riddle play with therapy dog Toffee at Landstuhl Regional Medical Center. Photo: Daniel Cima/American Red Cross



American Red Cross Northwest West Virginia

The American Red Cross in Northwest West Virginia

January 1, 2017 to December 31, 2017

Serving the People of West Virginia



Red Cross workers support families impacted by the floods in northern West Virginia in July 2017 by providing shelter, food and cleaning supplies.

The Northwest West Virginia Chapter serves Braxton, Brooke, Calhoun, Doddridge, Gilmer, Hancock, Jackson, Marshall, Mason, Ohio, Pleasants, Richie, Roane, Tyler, Wetzel, Wirt and Wood Counties.

The American Red Cross, through its strong network of volunteers, donors and partners, is always there in times of need. We aspire to turn compassion into action so that...

...all people affected by disaster across the country and around the world receive care, shelter and hope;

...our communities are ready and prepared for disasters;

...everyone in our country has access to safe, lifesaving blood and blood products;

...all members of our armed services and their families find support and comfort whenever needed; and

...in an emergency, there are always trained individuals nearby, ready to use their Red Cross skills to save lives.



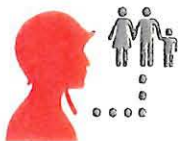
Assisted more than 300 families impacted by a disaster in Northwest WV.



Installed more than 2,000 free smoke alarms in Northwest WV.



Educated over 3,200 students through the Pillowcase Project in Northwest WV.



Provided over 250 services to military members, veterans & their families in Northwest WV.



Enrolled almost 5,000 people in health and safety courses in Northwest WV.



Collected over 7,000 units of lifesaving blood in Northwest WV.

220 8th Street, Parkersburg, WV 26101

1-844-216-8286 | 304-485-7311

www.redcrosswv.org

Facebook: @RedCrossWV | Twitter: @ARCWV



EVERY 8 MINUTES

the Red Cross responds to a disaster.

IN THE 8 MINUTES IT TAKES TO:

BREW A POT
OF COFFEE



We're giving
COFFEE to a
family whose home
just caught fire.

TAKE A
SHOWER



We're giving
HYGIENE KITS
to people whose
town was destroyed
by a tornado.

FILL YOUR
TANK
WITH GAS



We're filling a
response
vehicle with
CLEANUP KITS
for hurricane survivors.

EAT A PEANUT
BUTTER
SANDWICH



We're serving
MEALS in a
community
that's flooded.

GIVE HOPE IN PEOPLE'S DARKEST HOURS.

To learn more, go to redcross.org or contact your relationship manager.



**American
Red Cross**

mission

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

vision

The American Red Cross, through its strong network of volunteers, donors and partners, is always there in times of need. We aspire to turn compassion into action so that...

...all people affected by disaster across the country and around the world receive care, shelter and hope;

...our communities are ready and prepared for disasters;

...everyone in our country has access to safe, lifesaving blood and blood products;

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...in an emergency, there are always trained individuals nearby, ready to use their Red Cross skills to save lives.

values

We reaffirm our commitment to the Fundamental Principles of the International Red Cross and Red Crescent Movement and add to these principles five values that are essential to our continued success in meeting our mission.

Compassionate: We are dedicated to improving the lives of those we serve and to treating each other with care and respect.

Collaborative: We work together as One Red Cross family, in partnership with other organizations, and always embrace diversity and inclusiveness.

Creative: We seek new ideas, are open to change and always look for better ways to serve those in need.

Credible: We act with integrity, are transparent guardians of the public trust and honor our promises.

Committed: We hold ourselves accountable for defining and meeting clear objectives, delivering on our mission and carefully stewarding our donor funds.

#RedCross Sound the Alarm Campaign to #EndHomeFires

#EndHomeFires 2018

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Sample messages on social networks can include:

Why are smoke alarms important? Here's how they helped save this family: <http://rdcrss.org/hfc-save> #EndHomeFires

I joined the movement to
Sound the Alarm because...

It is Simple
Save a Life
through being
Prepared


SOUND THE ALARM
Save a Life

#EndHomeFires



I joined the movement to
Sound the Alarm because...

It's a positive
thrust for our
community — Service projects
save lives.

John R. ...

#EndHomeFires

SOUND THE ALARM
Save a Life



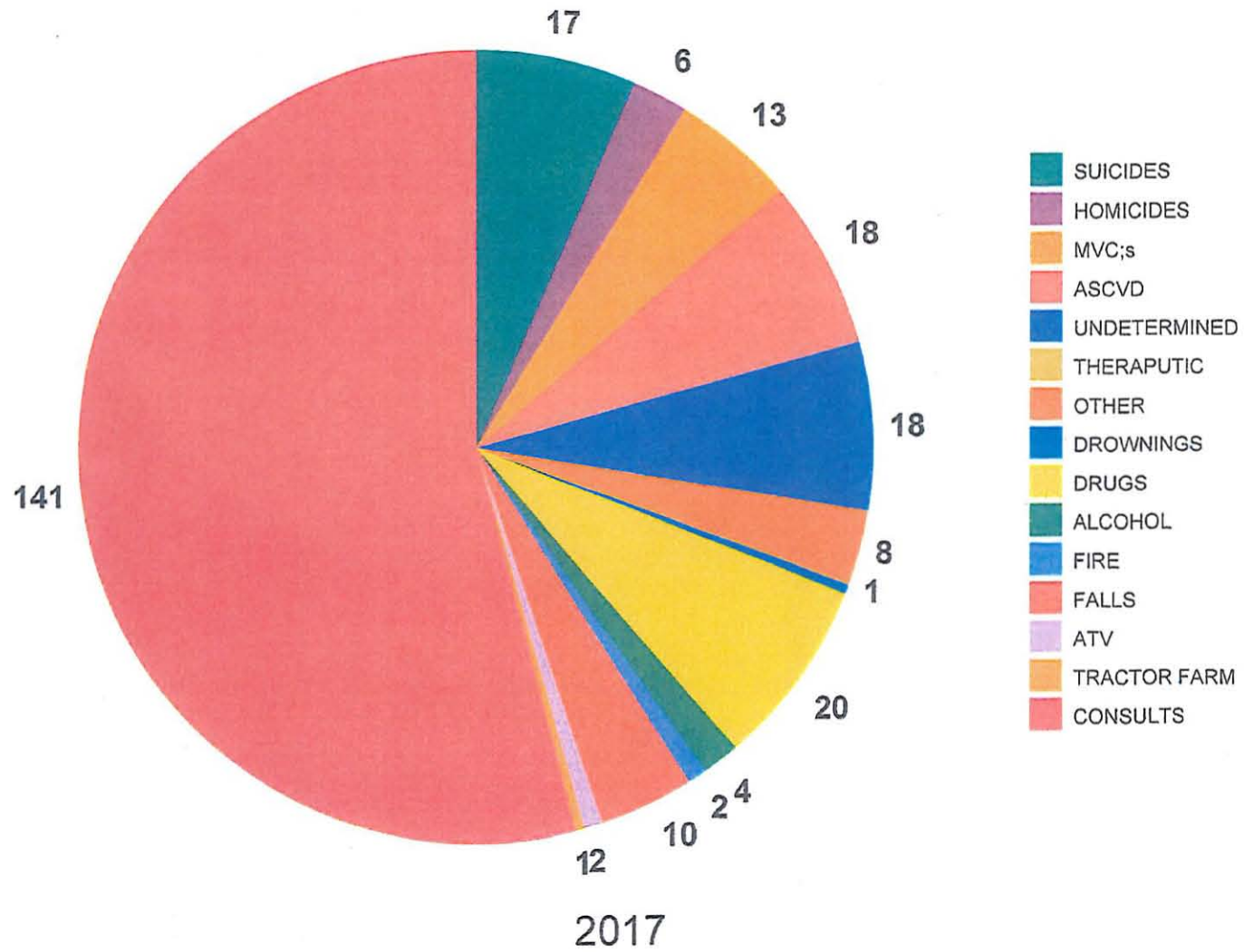
Wood County Coroner Report 2017

Michael St. Clair

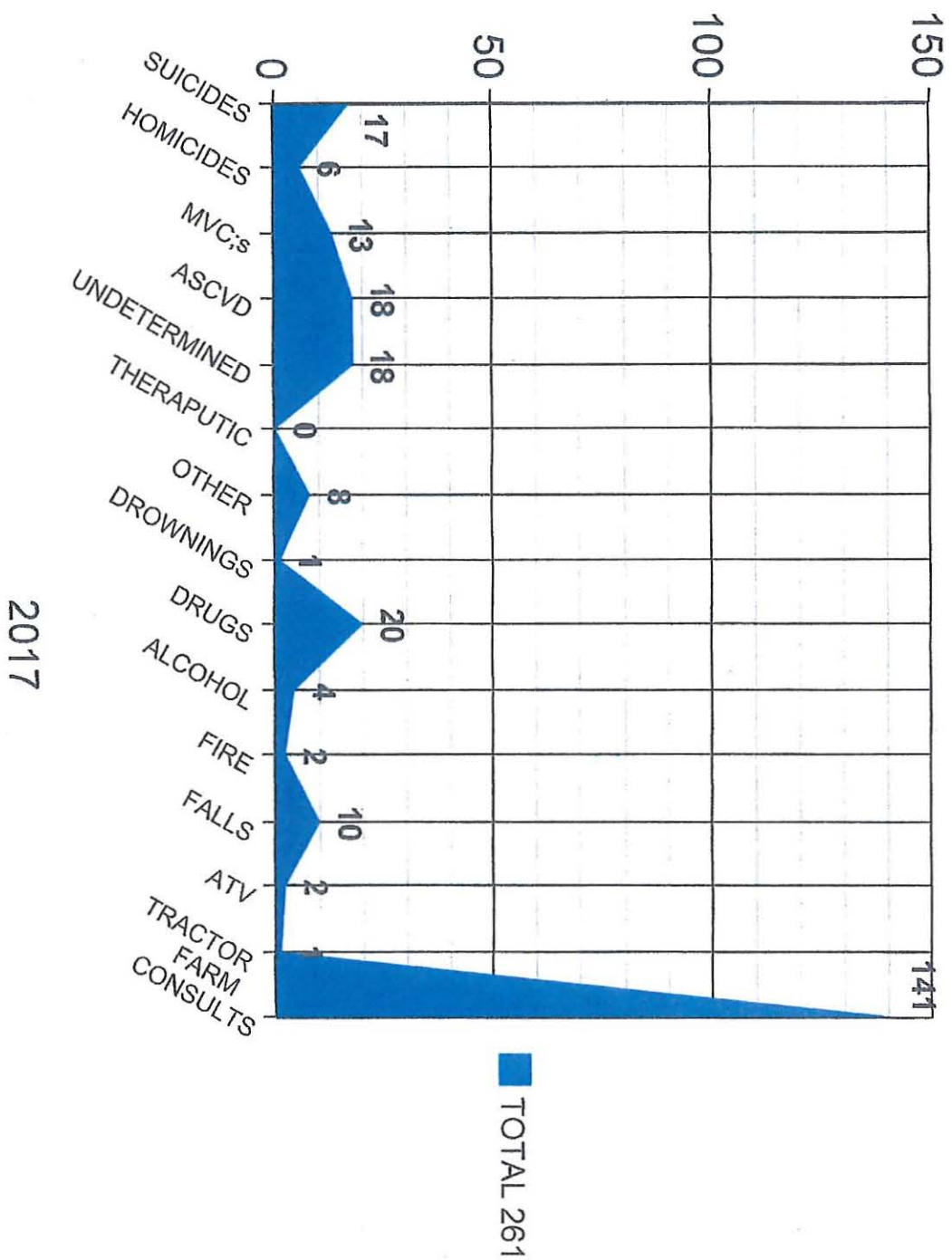
Curtis Thomas

Paula "Rocki" Loudon

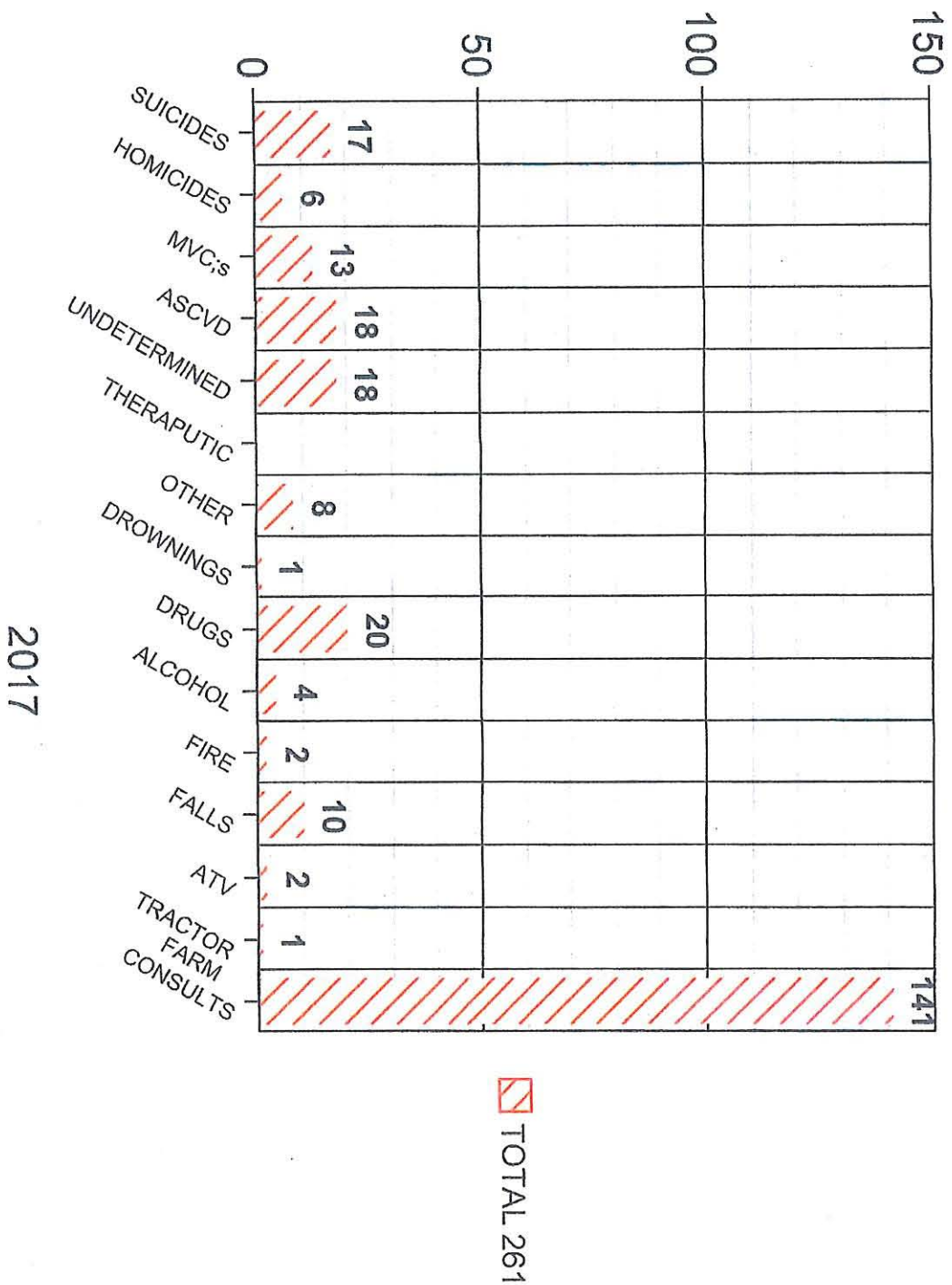
Wood County Coroner



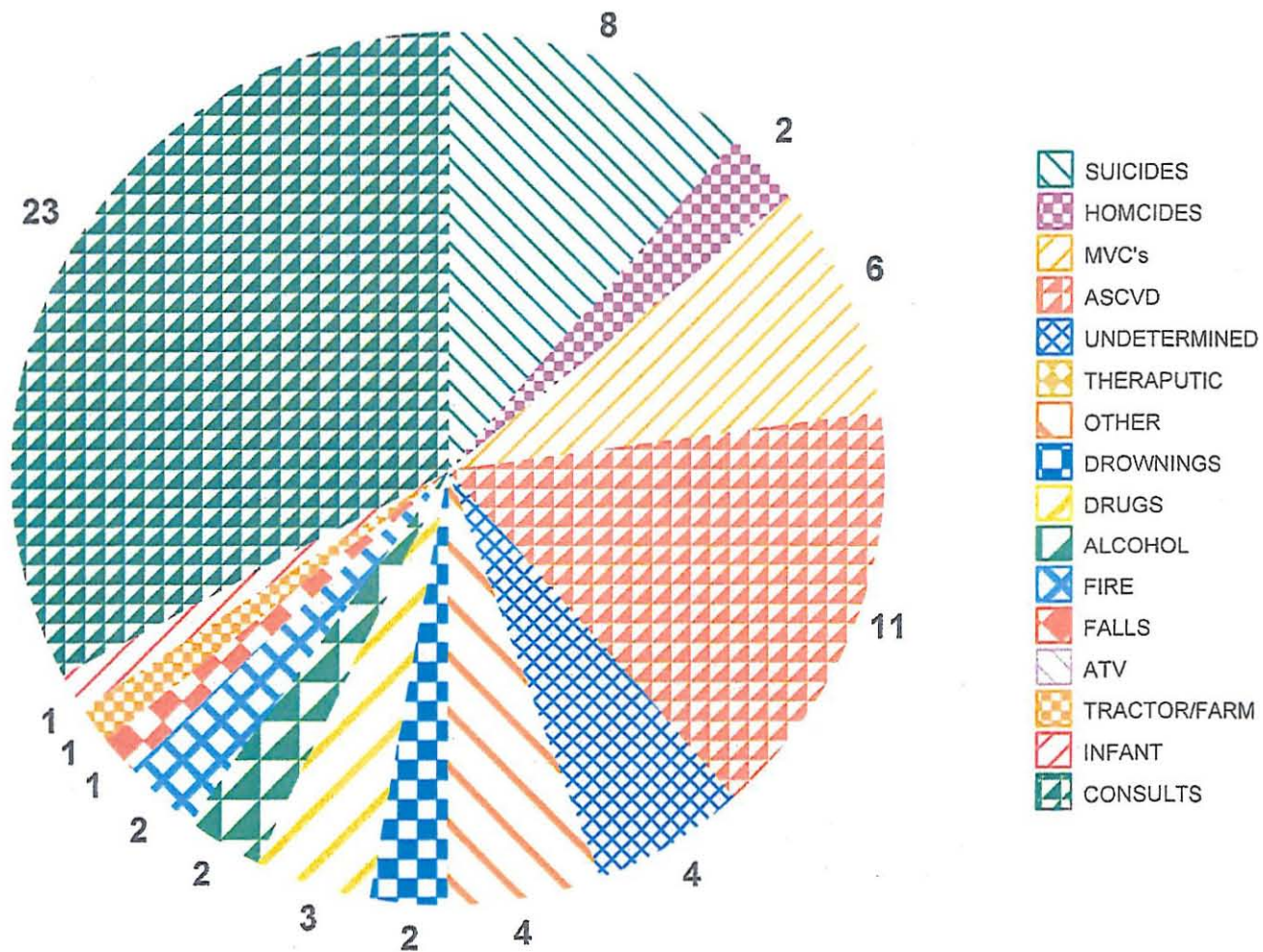
Wood County Coroner



Wood County Coroner

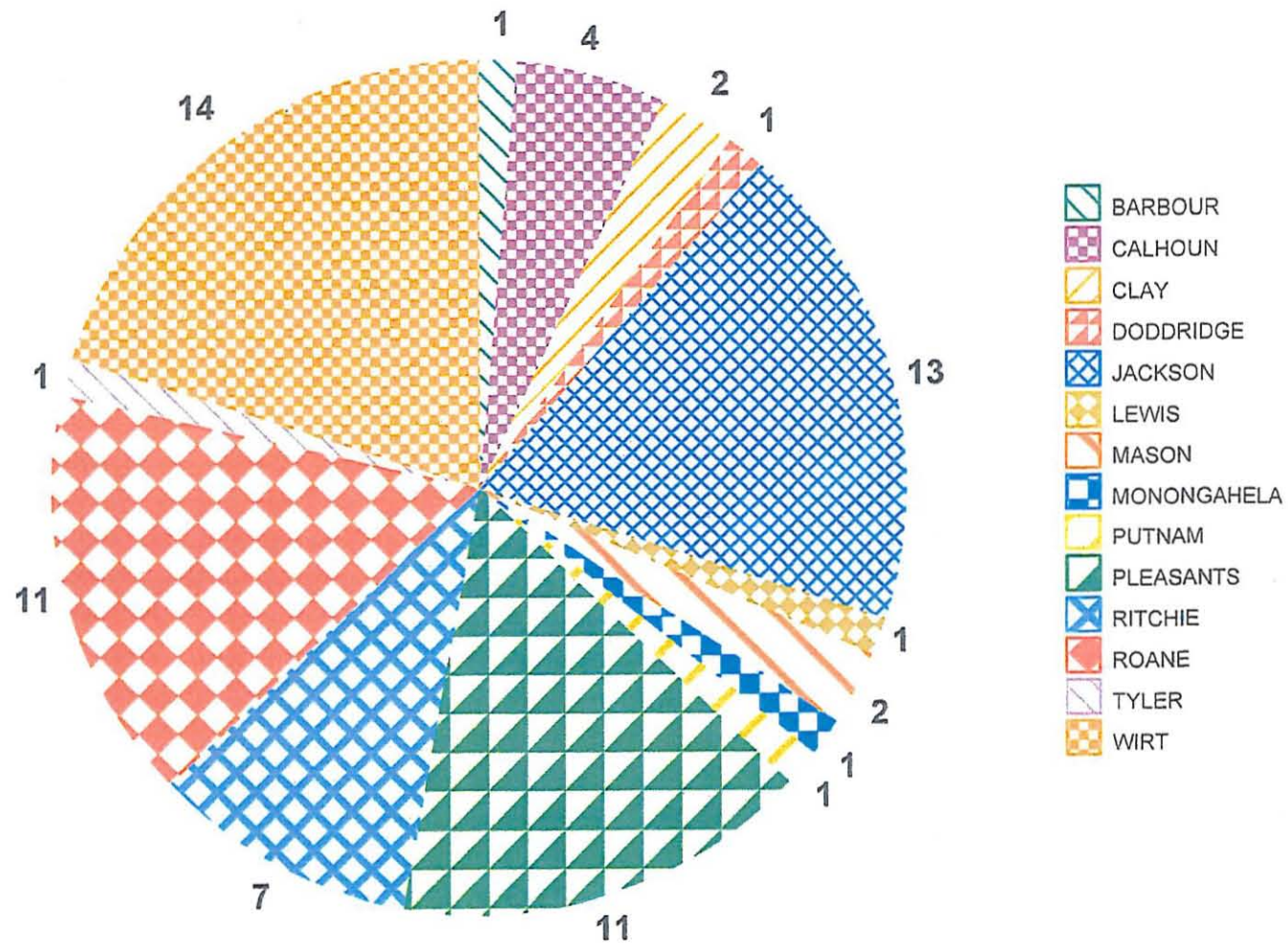


OTHER COUNTY CASES - TOTAL 70



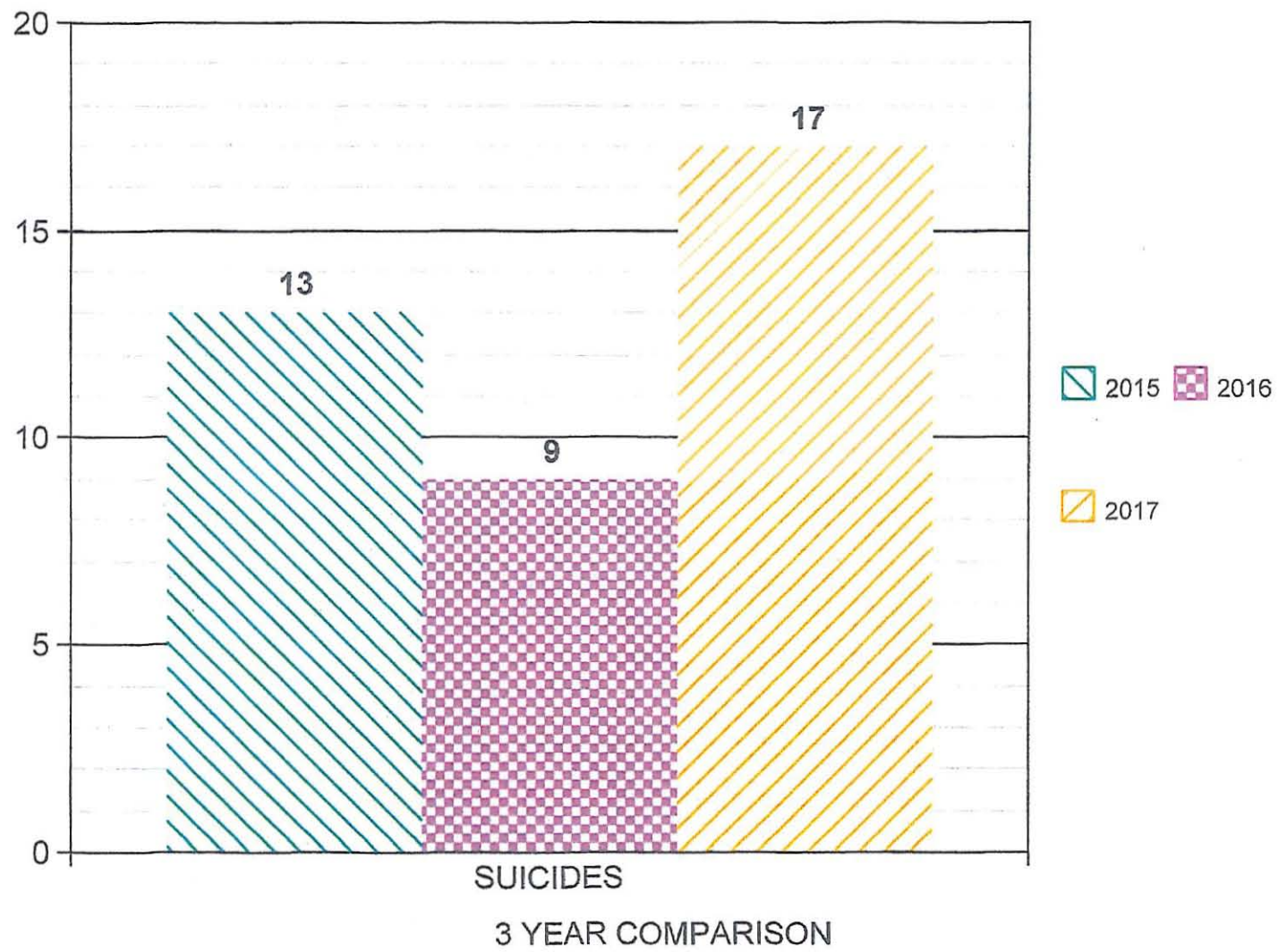
WOOD COUNTY CORONER 2017

OTHER CASES BY COUNTY - 70

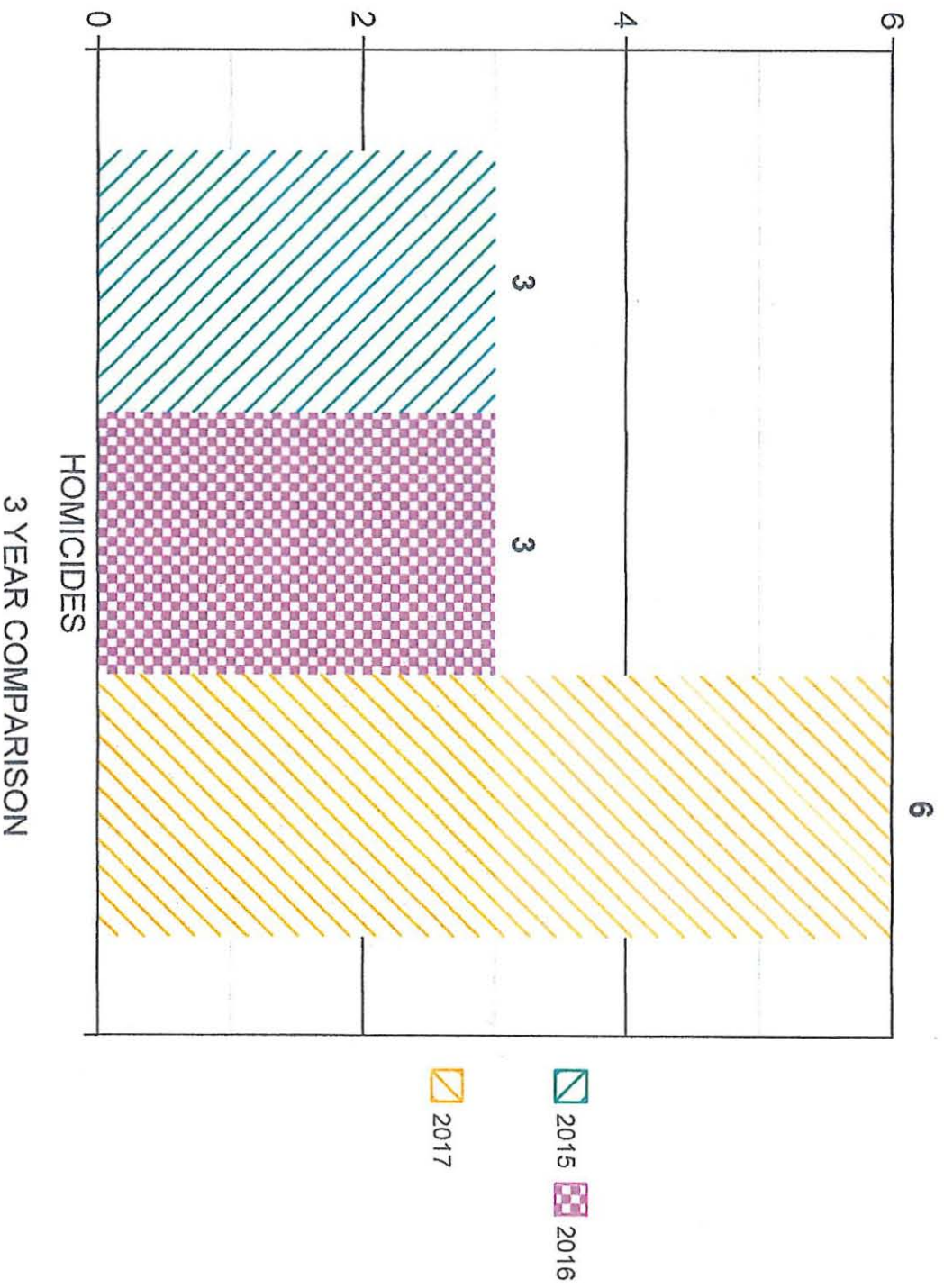


WOOD COUNTY CORONER 2017

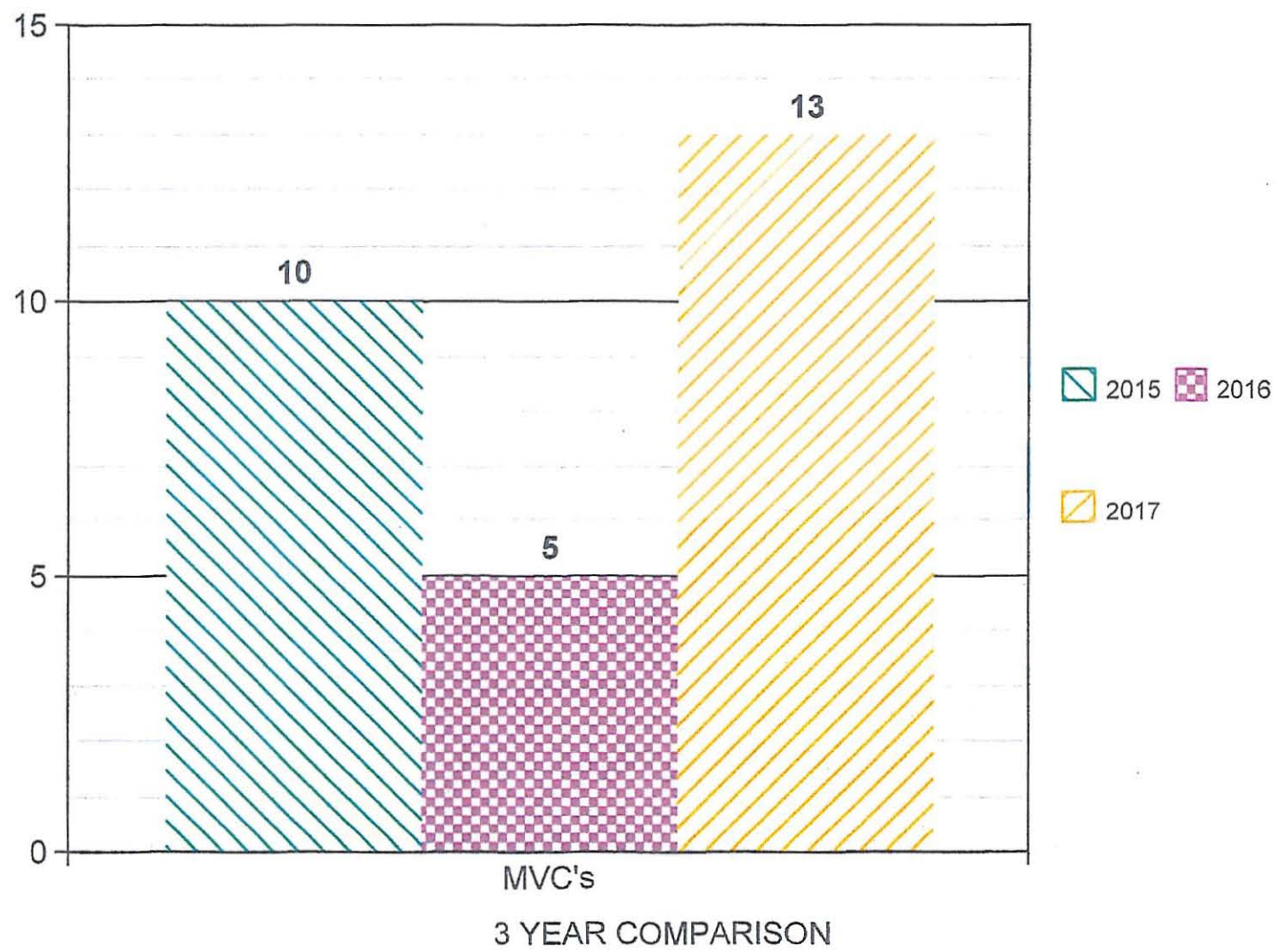
WOOD COUNTY CORONER



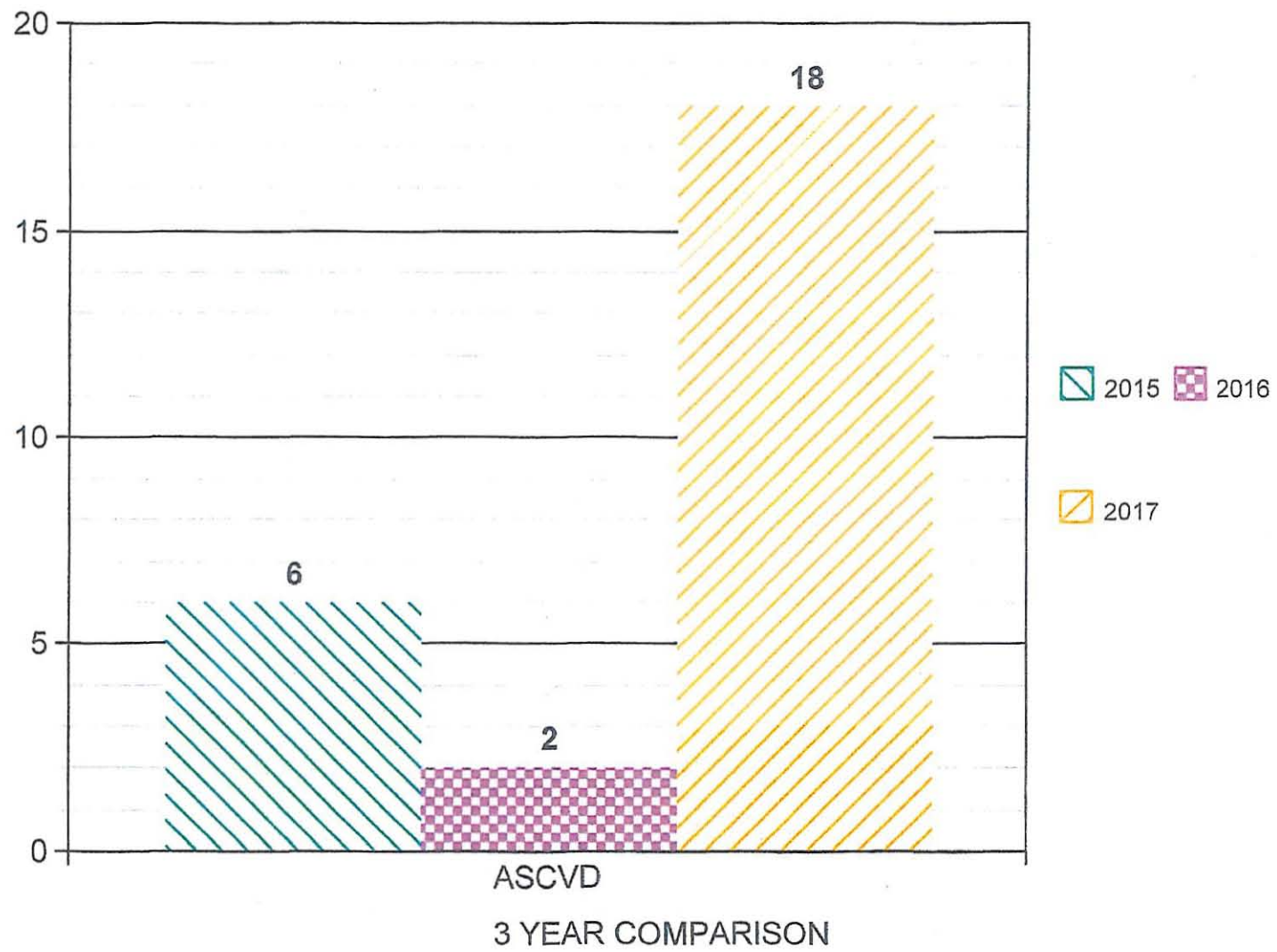
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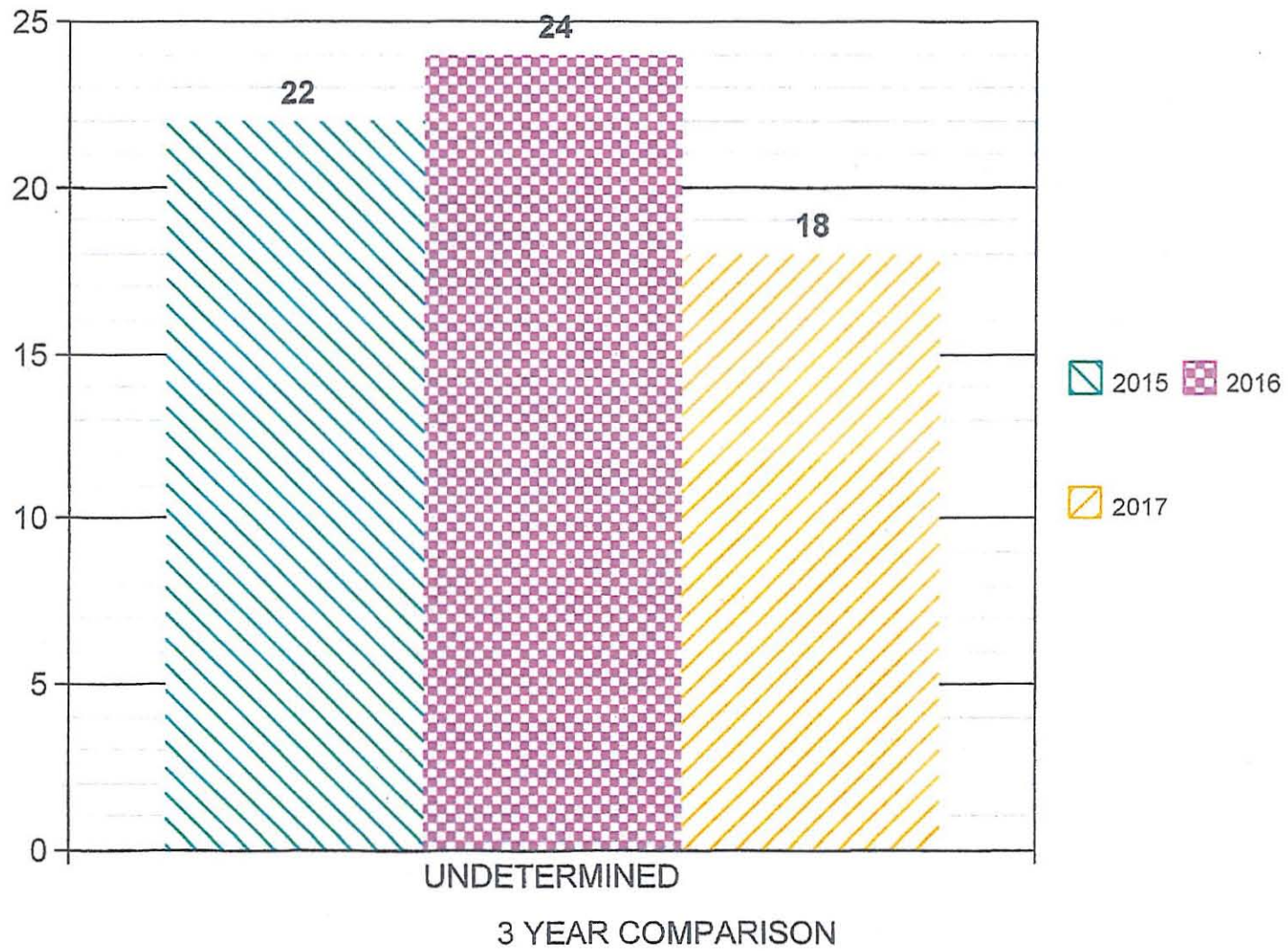
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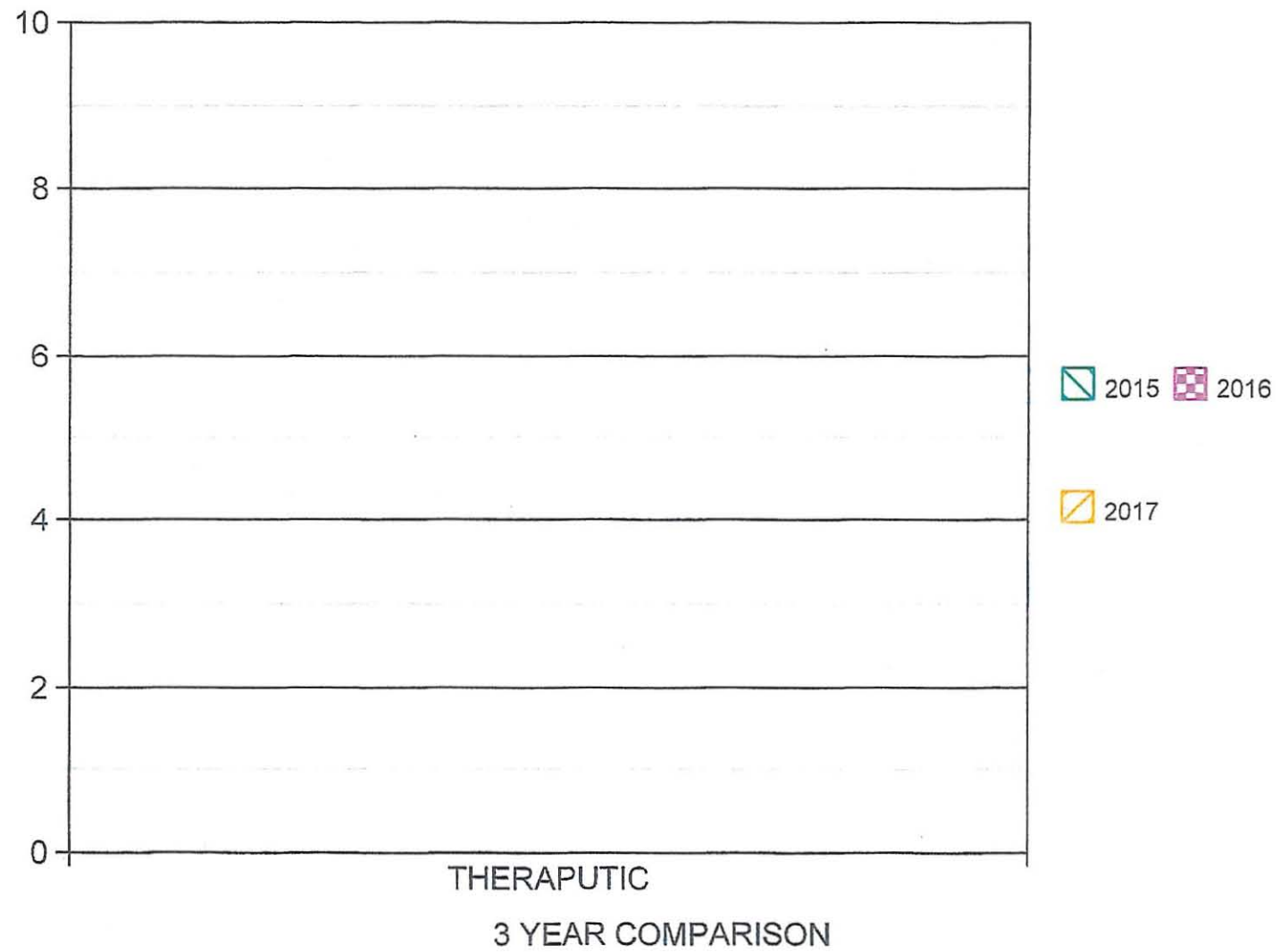
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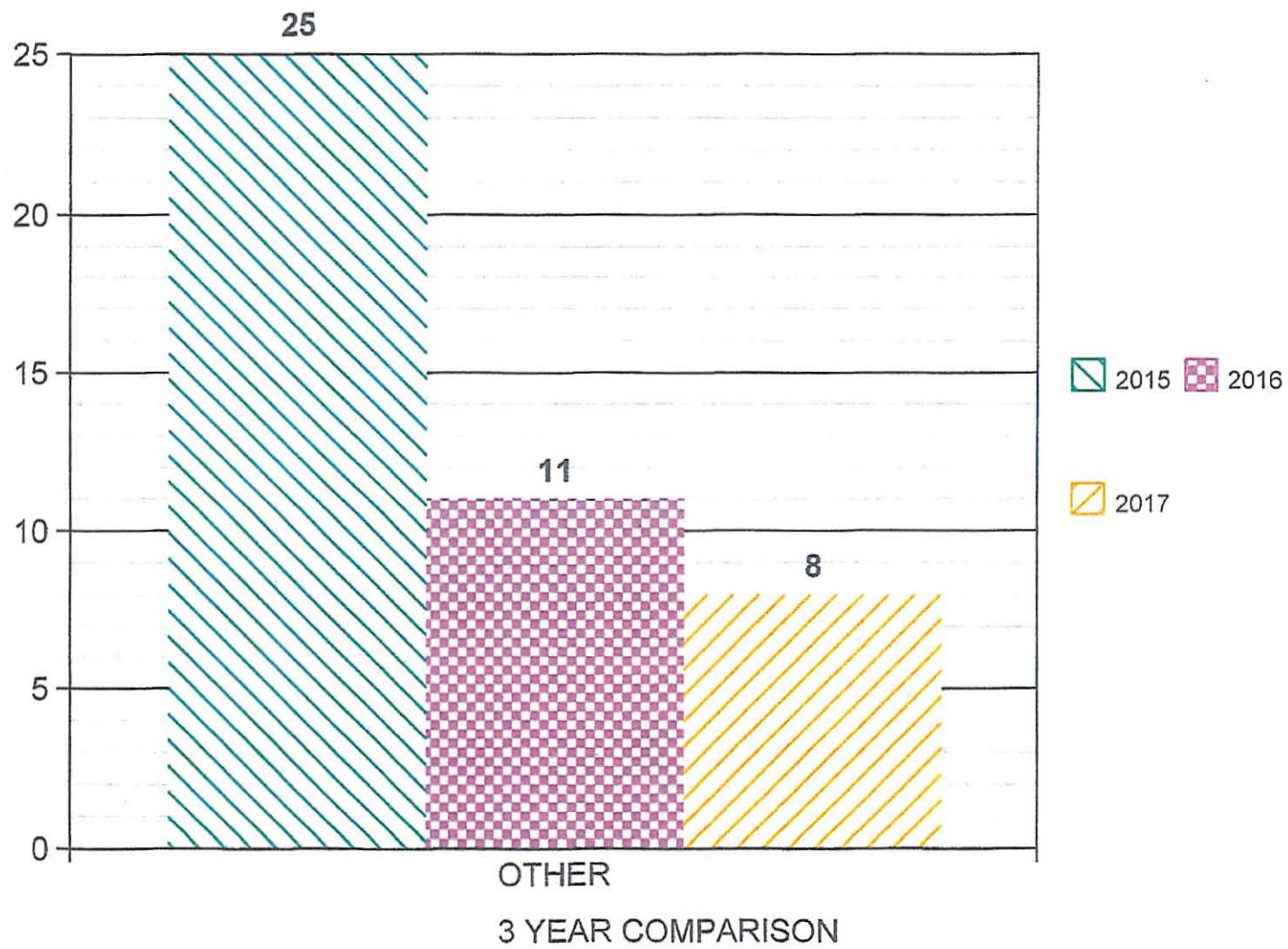
WOOD COUNTY CORONER



WOOD COUNTY CORONER



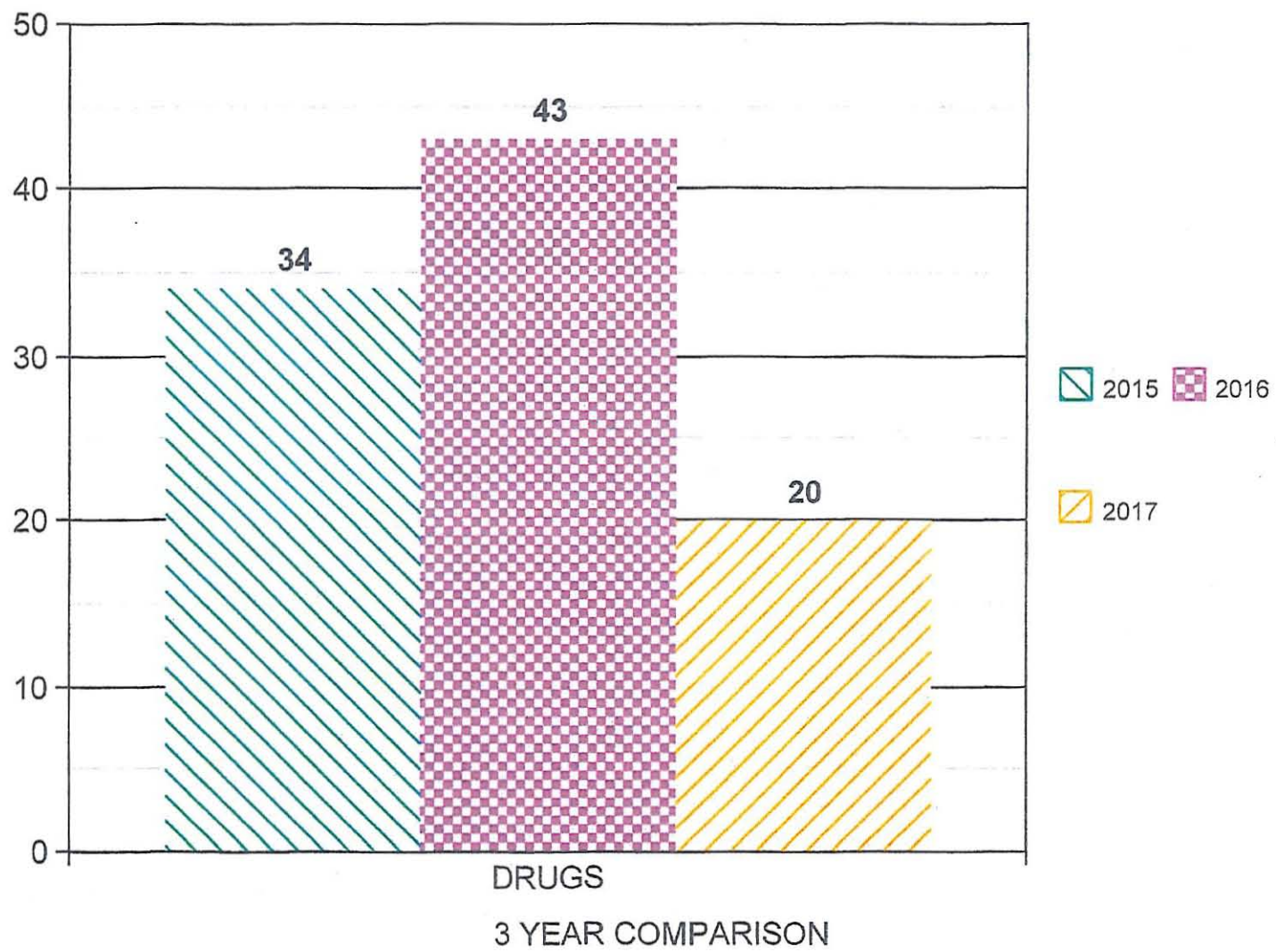
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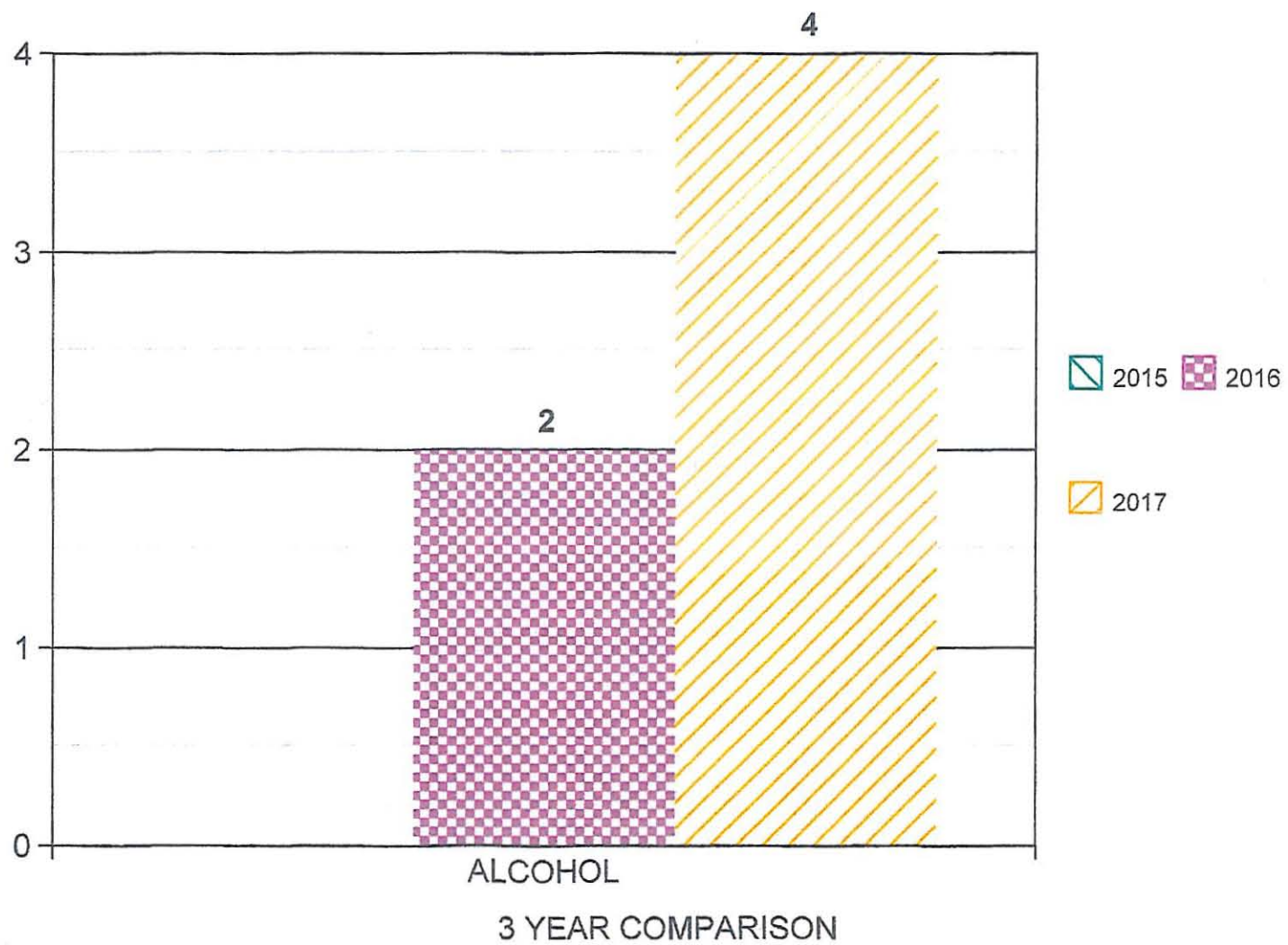
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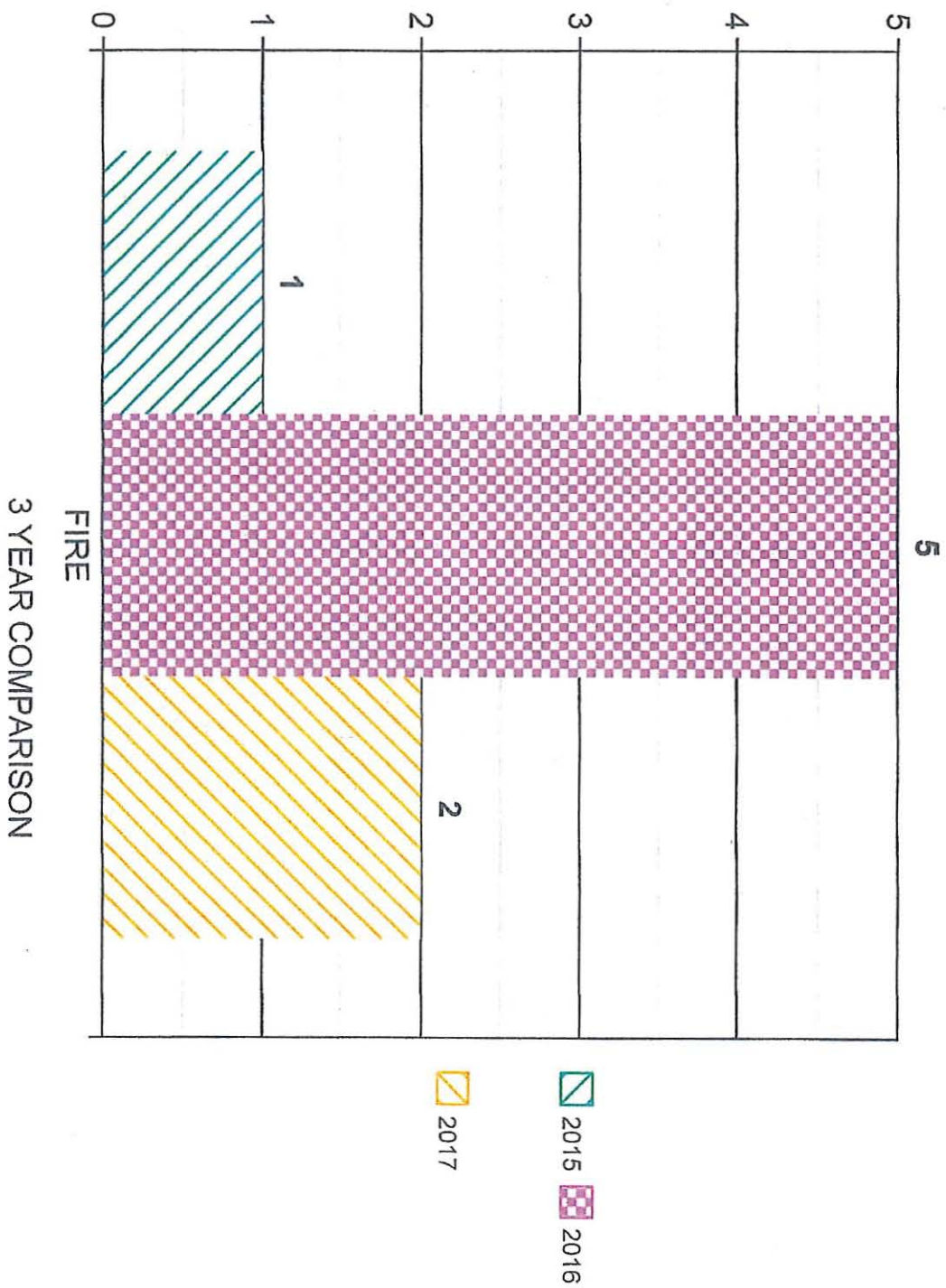
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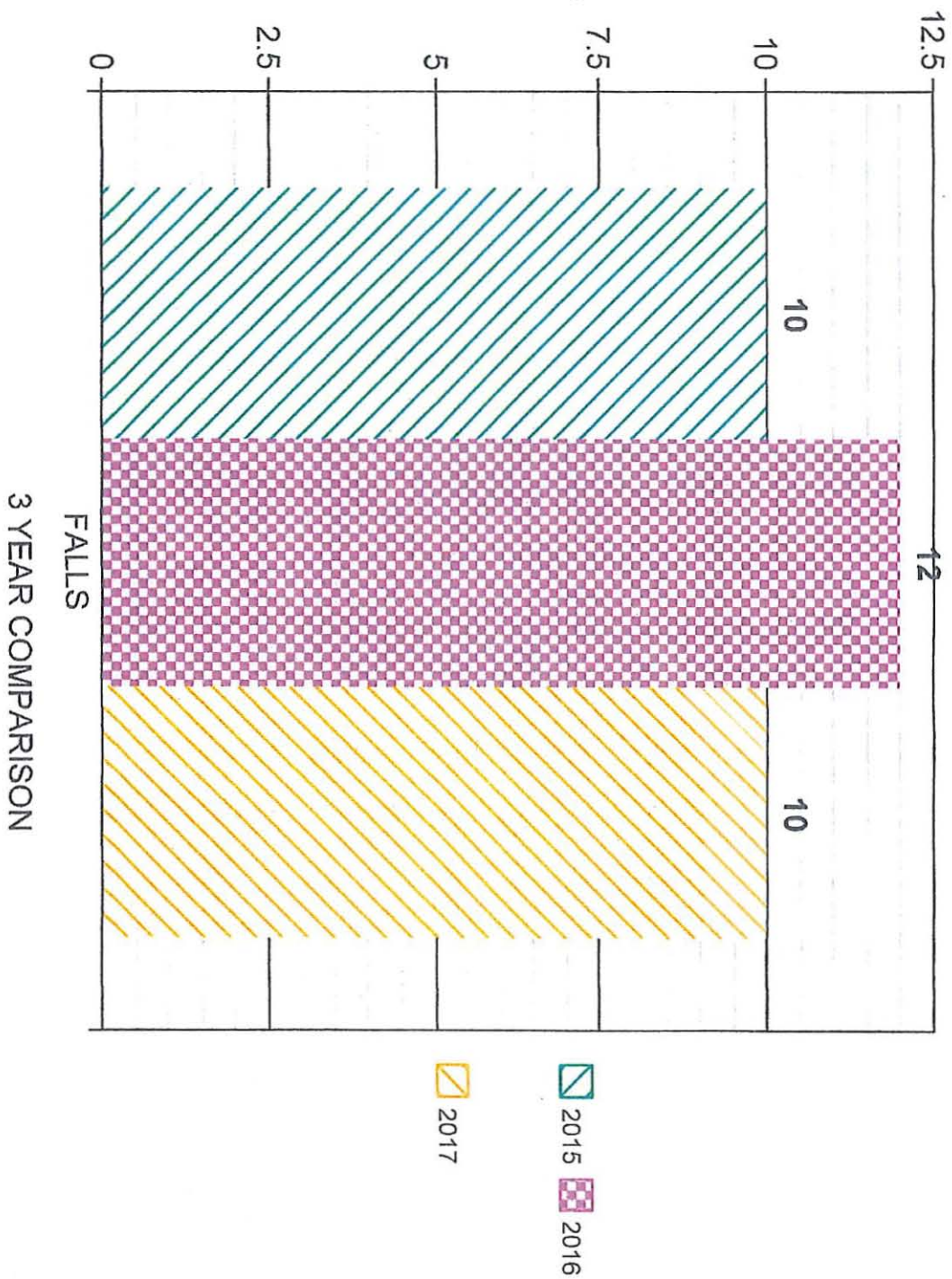
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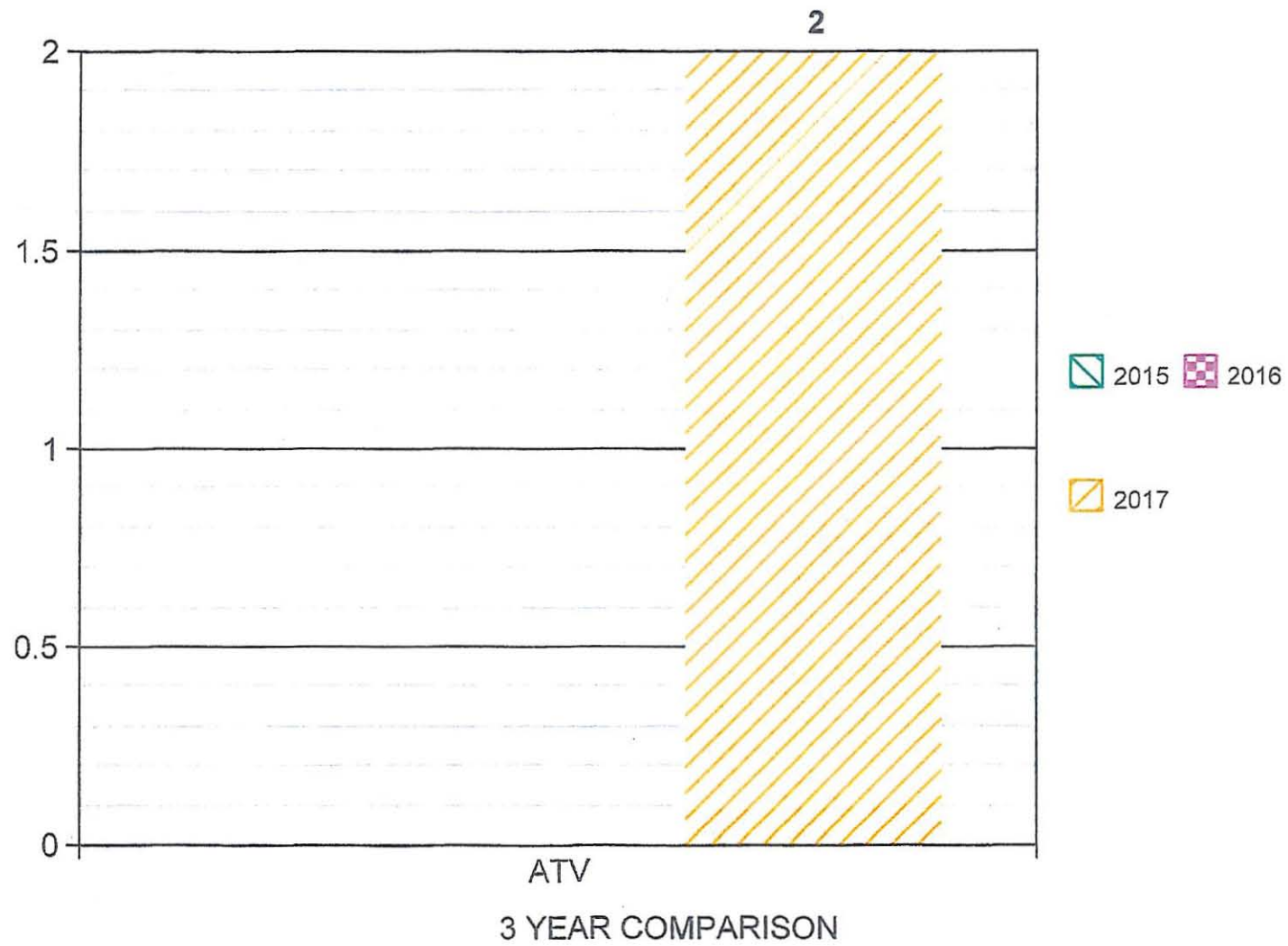
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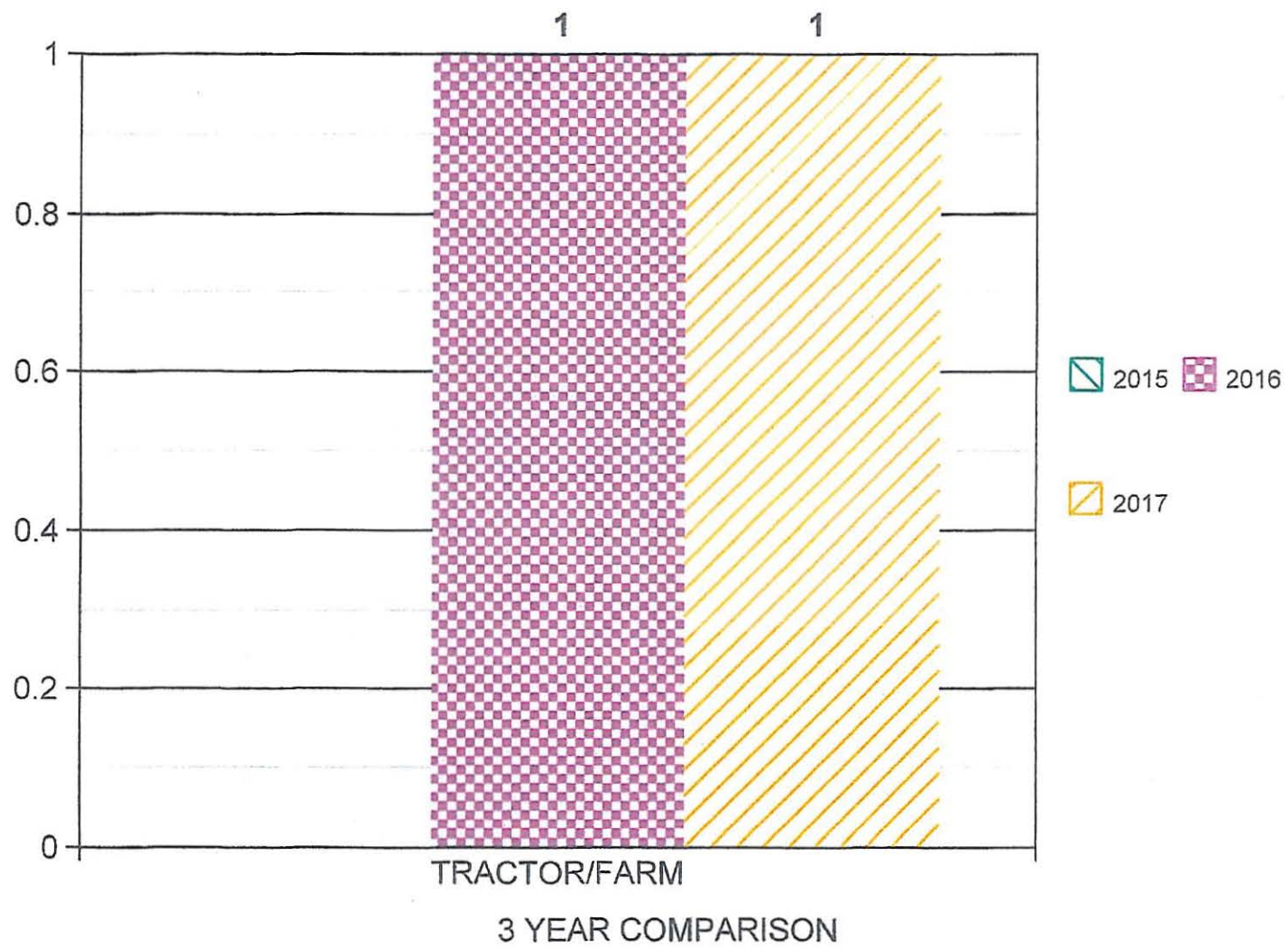
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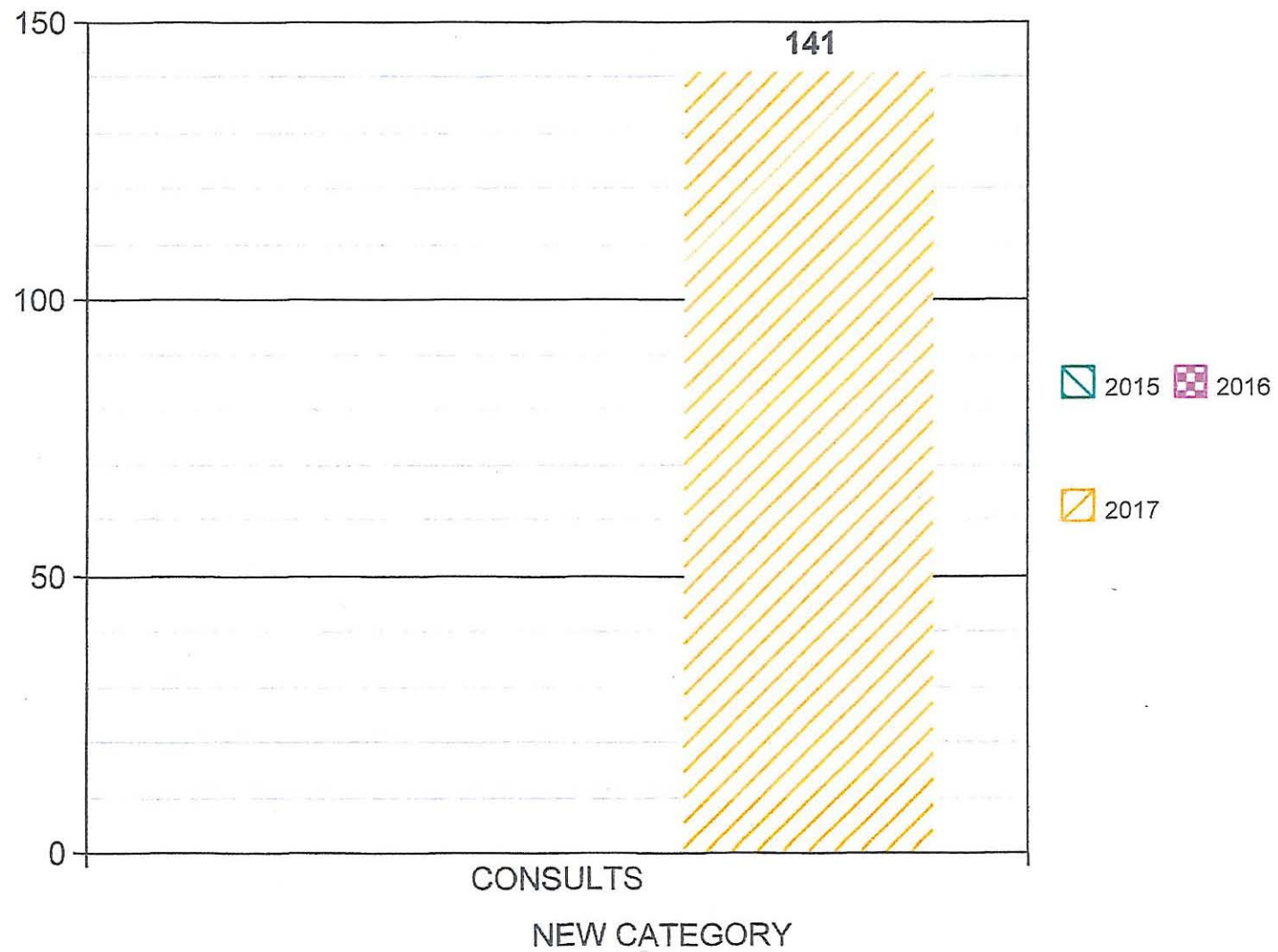
WOOD COUNTY CORONER



WOOD COUNTY CORONER



WOOD COUNTY CORONER



MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$32,407.89 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 18-CC-29.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-two thousand four hundred seven dollars and eighty-nine cents (\$32,407.89) which represents reimbursement to Wood County for expenses incurred during the month of January, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 18-CC-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 587 and bearing the date of February 8, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

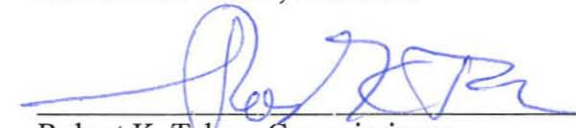
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

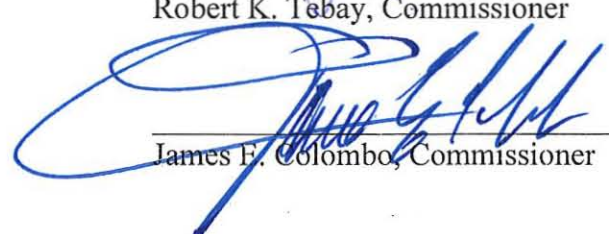
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James F. Colombo, Commissioner

M/3880

Mark Rhodes
WOOD County 02:41:30 PM
Instrument No 8779598
Date Recorded 03/08/2018
Document Type CCO
Pages Recorded 1
Book-Page 74-745

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,676.82 OF WHICH \$3,673.64 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand six hundred seventy-six dollars and eighty-two cents (\$13,676.82) of which three thousand six hundred seventy-three dollars and sixty-four cents (\$3,673.64) represents reimbursement to Wood County for expenses incurred during the month of October, 2017, in regard to the Victims of Crime Assistance Grant Number 15-VA-129. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 279 and bearing the date of November 20, 2017, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

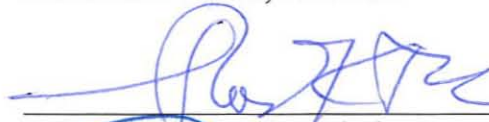
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

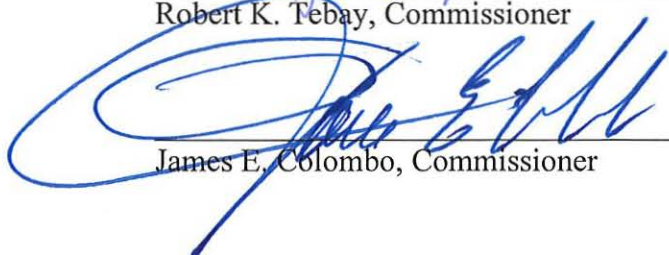
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Mark Rhodes
WOOD County 02:45:16 PM
Instrument No 8779600
Date Recorded 03/08/2018
Document Type CCO
Pages Recorded 1
Book+Page 74-747

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,676.82 OF WHICH \$4,939.78 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129.

ORDER

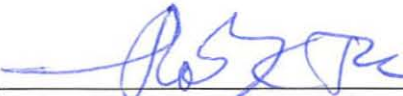
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand six hundred seventy-six dollars and eighty-two cents (\$13,676.82) of which four thousand nine hundred thirty-nine dollars and seventy-eight cents (\$4,939.78) represents reimbursement to Wood County for expenses incurred during the month of November, 2017, in regard to the Victims of Crime Assistance Grant Number 15-VA-129. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 372 and bearing the date of December 14, 2017, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Mark Rhodes
WOOD COUNTY 02:26:35 PM
Instrument No 8775591
Date Recorded 03/08/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-738

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,676.82 OF WHICH \$5,063.40 REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 15-VA-129.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand six hundred seventy-six dollars and eighty-two cents (\$13,676.82) of which five thousand sixty-three dollars and forty cents (\$5,063.40) represents reimbursement to Wood County for expenses incurred during the month of December, 2017, in regard to the Victims of Crime Assistance Grant Number 15-VA-129. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 489 and bearing the date of January 22, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

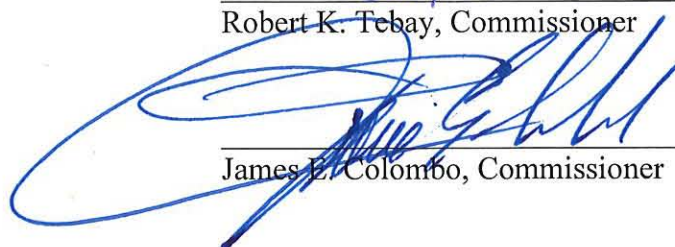
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Mark Rhodes
WOOD COUNTY 02:43:28 PM
Instrument No 8779599
Date Recorded 03/08/2018
Document Type CDD
Pages Recorded 1
Book Page 74-746

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE HOMELAND SECURITY GRANT 15-SHS-76.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the State Homeland Security Grant Number 15-SHS-76 for the month of February, 2018. Along with the Financial Recap Page, the Grant Progress Report has been submitted.

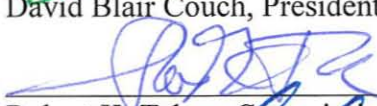
A copy of the Progress Report is attached to this Order and should be made a part thereof.

Documentation pertaining to the State Homeland Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3884

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

SUB-GRANTEE PROGRESS REPORT

Page 1 of 2

RECEIVED

For SAA Use Only

Sub-grantee Name and Address:

Wood County Commission

One Court Square

Parkersburg, WV 26101

Sub-grant Number: 15-SHS-76

Project Title: HS_LIRP

This report is submitted to cover activities

From: 2/1/18

To: 2/28/18

Prepared by: Toni Tiano

Phone Number: 304-481-6409

Date Prepared: 3/8/18

WEST VIRGINIA

**Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)**

Homeland Security Program

SUB-GRANTEE PROGRESS REPORT


Page 2 of 2

Monthly progress reports should adequately convey specific activities, progress, achievements, and difficulties encountered throughout the reporting period. The structure of this report should be in narrative form and directly relate to the accomplishment of activities, which compliment the objectives, goals, and impact of the project.

During the month of February 2018, three portable radios were ordered from Rocky Mountain Comm. Systems, Inc. The radios arrived in Wood County, and the invoice has also been received. The invoice is being processed through the County's Finance Department for payment.

Attach additional pages if necessary.

<p>WEST VIRGINIA</p> <p>Department of Military Affairs & Public Safety Homeland Security State Administrative Agency (SAA)</p> <p>Homeland Security Program</p>	<p>Project Financial Report</p> <p>Project #: <u>15-SHS-76</u></p> <p>Final Report: <input type="checkbox"/> Page: <input type="text" value="1"/> Report #: <input type="text" value="1"/></p>
---	---

Sub-Grantee:		Wood County Commission		Prepared By: Toni Tiano 304-481-6409 			For Period: 2/1/18 To: 2/28/18		
Address:		One Court Square					Date Prepared: 03/08/18		
		Parkersburg, WV 26101							
	APPROVED BUDGET			EXPENDED THIS PERIOD			EXPENDED TO DATE		
CATEGORY	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match
Planning							0.00	0.00	0.00
Equipment	12,000.00			0.00			0.00	0.00	0.00
Training							0.00	0.00	0.00
Exercises							0.00	0.00	0.00
Mgt. & Admin.							0.00	0.00	0.00
							0.00	0.00	0.00
Total	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

The following instructions should be followed when preparing a Project Financial Report for any SAA program.

Due Date: Project Financial Reports are due the 20th of each month.

Project #: Enter the subgrant number assigned by SAA.

Final Report: Mark if this is the final report

Page: Type in number of pages for this report (1 of 1, or 1 of 2).

Report #: Assign consecutive numbers for each report.

Sub-Grantee: Type the name and address of the subgrantee.

Prepared By: Type the name and phone number

For Period: Enter dates for which requesting grants funds.

Date Prepared: Enter date prepared.

Approved Budget: Enter the latest approved project budget.

Expended This Period: Enter expenditures made during this reporting period. Expenditure information should be based on actual disbursements/expenditures and should not be rounded.

Expended to Date: Enter cumulative expenditures to date

Submit report to: WV Department of Military Affairs & Public Safety
 Homeland Security State Administrative Agency (SAA)
 Building 1, Room W-400
 State Complex Building
 Charleston, WV 25305

Reports may also be e-mailed to the SAA

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
17-CC-26. SAID REQUEST IS IN THE AMOUNT OF \$33,147.90

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-CC-26. Reimbursement is in the amount of thirty-three thousand one hundred forty-seven dollars and ninety cents (\$33,147.90) for the month of February, 2018. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3885

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
--	--------------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	18-CC-26
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures		
FROM: 2/1/18 TO: 2/28/18		

PROJECT CASH EXPENDITURES

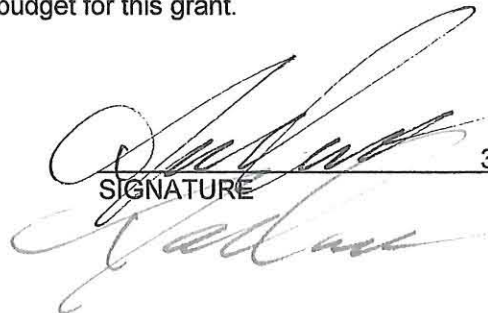
CATEGORY	AMOUNT
Personnel/Contractual	\$33,147.90
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$33,147.90

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE 3/8/18
 DATE

DCJS USE ONLY	
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Date	_____ Program Accountant

Mark Rhodes
 Wood County 02:25:14 PM
 Instrument No 8779590
 Date Recorded 03/08/2018
 Document Type 000
 Pages Recorded 2
 Book-Page 74-736

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
17-JAG-24. SAID REQUEST IS IN THE AMOUNT OF \$2,571.43.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 17-JAG-24. Reimbursement is in the amount of two thousand five hundred seventy-one dollars and forty-three cents (\$2,571.43) for the month of February, 2018. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Sheriff's Office, the Employee Benefits Documentation, the Financial Recap and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

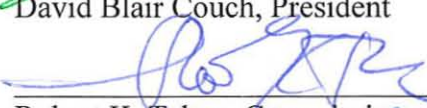
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

<p>WEST VIRGINIA</p> <p>Division of Justice and Community Services</p>	<p>Request for Reimbursement</p>
--	---

<p>WEST VIRGINIA</p> <p>Division of Justice and Community Services</p>	<p>Request for Reimbursement</p>
--	---

RECEIVED
(For DJCS Use Only)

RECEIVED (For DJCS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	17-JAG-24
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures FROM: 2/1/18 TO: 2/28/18		

PROJECT CASH EXPENDITURES

Account #	Amount
17-JAG-24	\$2,571.43
TOTAL	\$2,571.43

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)


SIGNATURE

DATE 3/8/18

DJCS USE ONLY		
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> _____ Date </div> <div style="width: 60%;"> _____ Program Accountant </div> </div>		

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____

Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date _____

Program Accountant

Mark Rhodes
WIND County 02:40:03 PM
Instrument No 8779597
Date Recorded 03/08/2011
Document Type CDO
Pages Recorded 2
Book Page 74-74

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE LAW ENFORCEMENT GRANT NUMBER 17-LE-32.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Bob Tebay, seconded by Jimmy Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Law Enforcement Grant Number 17-LE-32 for the month of February, 2018. Along with the Sub-Grantee Progress Report; the Project Financial Report has been submitted.

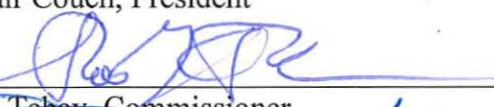
A copy of the Progress Report is attached to this Order and should be made a part thereof.

Documentation pertaining to the Law Enforcement Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/3887

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

SUB-GRANTEE PROGRESS REPORT

Page 1 of 2

RECEIVED

For SAA Use Only

Sub-grantee Name and Address:

Wood County Commission

One Court Square

Parkersburg, WV 26101

Sub-grant Number: 17-LE-32

Project Title: LE-LIRP

SIRN Mobile Radios for Wood

County law enforcement

Agencies

This report is submitted to cover activities

From: 2/1/18

To: 2/28/18

Prepared by: Toni Tiano

Phone Number: 304-481-6409

Date Prepared: 3/8/18

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

SUB-GRANTEE PROGRESS REPORT

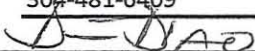
Page 2 of 2

Monthly progress reports should adequately convey specific activities, progress, achievements, and difficulties encountered throughout the reporting period. The structure of this report should be in narrative form and directly relate to the accomplishment of activities, which compliment the objectives, goals, and impact of the project.

All the radios have been ordered and received, and they are in the programming stage. Six of the radios have been installed with the remaining ones to be installed during the month of March 2018.

Attach additional pages if necessary.

WEST VIRGINIA Department of Military Affairs & Public Safety Homeland Security State Administrative Agency (SAA) Homeland Security Program	Project Financial Report Project #: <u>17-LE-32</u> Final Report: <input type="checkbox"/> Page: <input type="text" value="1"/> Report #: <input type="text" value="5"/>
--	---

Sub-Grantee: <u>Wood County Commission</u>	Prepared By: <u>Toni Tiano</u>	For Period: <u>2/1/18</u> To: <u>2/28/18</u>
Address: <u>One Court Square</u>	<u>304-481-6409</u>	Date Prepared: <u>03/08/18</u>
<u>Parkersburg, WV 26101</u>		

CATEGORY	APPROVED BUDGET			EXPENDED THIS PERIOD			EXPENDED TO DATE		
	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match
Planning							0.00	0.00	0.00
Equipment	35,000.00			0.00			0.00	0.00	0.00
Training							0.00	0.00	0.00
Exercises							0.00	0.00	0.00
Mgt. & Admin.							0.00	0.00	0.00
							0.00	0.00	0.00
Total	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

The following instructions should be followed when preparing a Project Financial Report for any SAA program.

Due Date: Project Financial Reports are due the 20th of each month.

Project #: Enter the subgrant number assigned by SAA.

Final Report: Mark if this is the final report

Page: Type in number of pages for this report (1 of 1, or 1 of 2).

Report #: Assign consecutive numbers for each report.

Sub-Grantee: Type the name and address of the subgrantee.

Prepared By: Type the name and phone number

For Period: Enter dates for which requesting grants funds.

Date Prepared: Enter date prepared.

Approved Budget: Enter the latest approved project budget.

Expended This Period: Enter expenditures made during this reporting period. Expenditure information should be based on actual disbursements/expenditures and should not be rounded.

Expended to Date: Enter cumulative expenditures to date

Submit report to: WV Department of Military Affairs & Public Safety
 Homeland Security State Administrative Agency (SAA)
 Building 1, Room W-400
 State Complex Building
 Charleston, WV 25305

Reports may also be e-mailed to the SAA

MARCH 8, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 8TH day of March, 2018 at 9:59 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo, County Commissioners, and passed, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission and James E. Colombo, Commissioner, met with Marty Seufer, County Administrator and by telephone, Wendy Greve and Evan Olds, Attorneys with the law firm of Pullin, Fowler, Flanagan, Brown and Poe, Charleston, West Virginia.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:35 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3888

Mark Rhodes
WOOD County 02:49:50 PM
Instrument No 8779605
Date Recorded 03/08/2018
Document Type CDO
Pages Recorded 1
Book-Page 74-751

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COURT SECURITY GRANT NUMBER 17-CS-06. SAID REQUEST IS IN THE AMOUNT OF \$0.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 17-CS-06. Reimbursement is in the amount of zero and zero cents (\$0.00) for the month of February, 2018. In addition to the Request for Reimbursement, the Grant Progress Report, the Project Financial Report is being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

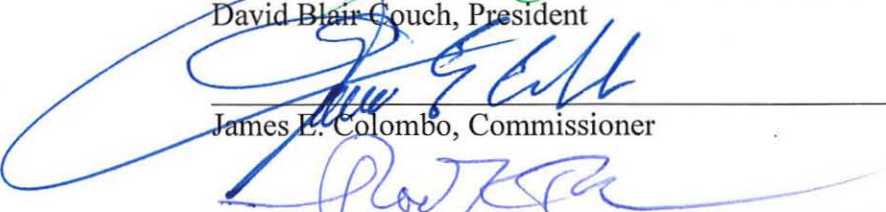
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square
	Parkersburg, WV 26101
	Project #: 17-CS-06
	FEIN#: 556 000 417
Funds are hereby requested to cover expenditures	
FROM: 2/1/18 TO: 2/28/18	

PROJECT CASH EXPENDITURES	Account #	Amount
	17-CS-06	\$-0-
	TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President

TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

SIGNATURE

3/8/18

DATE

DJCS USE ONLY		
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 80%; margin: 0 auto;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
_____ Date	_____ Program Accountant	<div style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: small;"> Mark Rhodes Wood County 02:46:57 PM Instrument No 8779601 Date Recorded 03/08/2018 Document Type CDD Pages Recorded 2 Book-Page 74-748 </div>

MARCH 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED SEAN ANDREWS IN
NOMINATION FOR REAPPOINTMENT TO THE WOOD
COUNTY RECREATION COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Sean Andrews in nomination for reappointment to the Wood County Recreation Commission. The new term will expire September 15, 2020.

APPROVED:

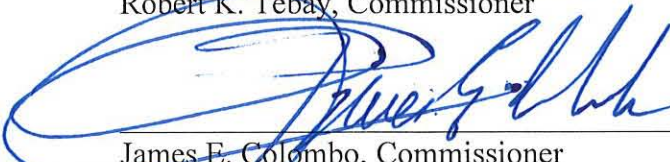
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1915

Mark Rhodes
WOOD County 02:51:02 PM
Instrument No 8779606
Date Recorded 03/08/2018
Document Type ORD
Pages Recorded 1
Book-Page 74-752

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Robert G. Sims, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Chief Deputy for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

* Robert G. Sims

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
8th day of March, 2018.

[Signature]
County Commission of Wood County



4
Mark Rhodes
WOOD County 02:48:18 PM
Instrument No 8779602
Date Recorded 03/08/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-750