

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 15, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of March 8, 2018.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real and personal property. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:38 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Sean Andrews to the Wood County Recreation Commission. (Order A/1916)

At 9:45 A.M., the County Commission held a hearing in regard to the Suzanne Watson Estate. Joyce Ancrille, Executrix for the Estate asked that a claim be disallowed. After review, the County Commission ruled that said claim be disallowed. (Probate Order)

At 10:00 A.M., Pat LeFebure, Wood County Prosecuting Attorney presented his budget request for Fiscal Year 2018/2019. He requested an increase in his budget and actually has a \$1500.00 reduction.

At 10:30 A.M., Melvin Swiger, Wood County Maintenance Supervisor, discussed his budget for Fiscal Year 2018/2019.

At 10:32 A.M., Carole Jones, Wood County Circuit Clerk presented her budget requests for Fiscal Year 2018/2019. She read State Code that she interpreted to state that her department needed pay increases to equalize them with other County employees. She stated they are having trouble with the speed of scanners the West Virginia Supreme Court provided her. The County Commission provided her with copies of the Sheriff's and E-911 Compensation Time Policy since she has been unable to provide them with a policy for her department.

At 10:44 A.M., Rick Woodyard, E-911 Director presented his budget request for the Fiscal Year 2018/2019. He asked for no increases from the previous year's budget.



ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1916

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:23 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President
Robert K. Tebay, Commissioner
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 15, 2018.

Wood County Commission Meeting
Held March 15, 2018

Please Print

1.	Phil Postlewait
2.	Joyce Ancrile
3.	Pat Letcher
4.	Phil I. Jones
5.	Carole Jones
6.	Rick Woodyard
7.	
8.	
9.	
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Wood County Commission
Agenda

3/15/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Sean Andrews to the Wood County Recreation Commission	
9:45 A.M.	Estate of Suzanne Watson – Request to have claims disallowed	Joyce Ancrill, Executor
10:00 A.M.	Budget – Wood County Prosecutor’s Office	
10:30 A.M.	Budget – Wood County Maintenance Department	
10:45 A.M.	Budget – Wood County Circuit Clerk	
11:00 A.M.	Budget – E911	
	Administrator’s Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 15, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED SEAN ANDREWS
TO THE WOOD COUNTY RECREATION COMMISSION.


ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by James E. Colombo, reappointed Sean Andrews to the Wood County Recreation Commission. The new term will expire September 15, 2020.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/1916

Mark Riodes
WOOD COUNTY 08:41:42 AM
Instrument No 8779784
Date Recorded 03/15/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-785

IN RE: ESTATE OF SUZANNE WATSON, DECEASED
ORDER COUNTY COMMISSION
DISALLOW CLAIMS

This day came JOYCE I ANCRILLE, EXECUTRIX, for the Estate of SUZANNE WATSON, deceased before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Robert K. Tebay
Jimmy Colombo



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

Earth Hour PROCLAMATION

WHEREAS, Earth Hour is a global initiative that encourages individuals, businesses and governments around the world to turn off all non-essential lights for one hour on Saturday March 24, 2018 between 8:30 and 9:30 pm; and

WHEREAS, over one billion individuals in 178 countries will participate in Earth Hour, with lights going out in some of the world's most famous man-made landmarks and natural wonders: Big Ben and the Houses of Parliament (London); The Empire State Building (New York); and the Eiffel Tower (Paris);

WHEREAS the goal of Earth Hour is to demonstrate that individual action on a mass scale can help positively impact our planet;

WHEREAS, the Wood County Commission recognizes that local governments play a role in environmental policy and awareness; and

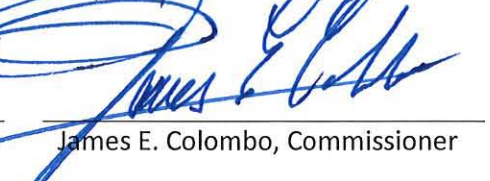
WHEREAS, the Commission will strive to turn off all non-essential lighting during Earth Hour in the County Courthouse and Judicial Building;

NOW, THEREFORE, the Wood County Commission, does hereby proclaim the hour between 8:30 and 9:30 pm on Saturday, March 24, 2018 to be EARTH HOUR in Wood county and encourage all residents to participate.

In witness, we have hereunto set our hands this 15th day of March, 2018.


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **761837**

Tax Year: **2017**

Upon the application of **ANDERSON GEORGE** whose address is **1230 DUPONT RD WASHINGTON, WV 26181**- aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. George Anderson qualified for the Homestead Exemption Application for Tax Year 2017 but the exemption was not applied. The revised tax amount reflects the Homestead Exemption being applied to the assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2017	BILLING	2	116.04	1.189400	2	9,756	
02/12/2018	PENDING EXONERATION	2	-116.04	1.189400	2	-9,756	
Adjusted Net Taxes			0.00	Adjusted Net Value			0

George Anderson

Taxpayer
304-863-5285

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 15, 2018

RECEIVED

FEB 23 2018

County Administrator

RECEIVED

MAR 13 2018

County Administrator

Mark Rhodes
WOOD County 08:43:11 AM
Instrument No 8779785
Date Recorded 03/15/2018
Document Type COO
Pages Recorded 1
Book-Page 74-786

By: Stacey Fleak

Application Printed On

Monday, February 12, 2018 1:44 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **742830**

Tax Year: **2017**

Upon the application of **MATHESS AMBER N** whose address is **249 CLOVERLEAF RD PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

EXONER. WAS DONE FOR 2016 LAST YR BECAUSE OWNER MOVED TO GA.
The above mentioned tax ticket is incorrect due to a clerical error. The personal property assessed on this tax ticket is not correct. The revised assessed value and subsequent tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2017	BILLING	3	164.50	2.378800	3	6,915	
02/09/2018	PENDING EXONERATION	3	-164.50	2.378800	3	-6,915	
Adjusted Net Taxes			0.00	Adjusted Net Value			0

Amber Mathess

Taxpayer

PHONE # - 304-481-7732

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *March 15, 2018*

RECEIVED

FEB 20 2018

Count

RECEIVED

MAR 13 2018

County Administrator

Mark Rhodes
WOOD County 08:44:51 AM
Instrument No 8779787
Date Recorded 03/15/2018
Document Type 000
Pages Recorded 1
Book-Page 74-787

By: Don Grimm

Application Printed On

Friday, February 9, 2018 11:29 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **760653**

Tax Year: **2017**

Upon the application of **PICKENS KYLIE L** whose address is **503 HENDERSON AVE WILLIAMSTOWN, WV 26187-1429** aggrieved by an erroneous assessment in WILLIAMSTOWN District (13), in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Kylie L Pickens) assessment card was incorrect for (2017)
The revised assessed value reflects an accurate assessment. *vehicle titled after 7/1 supplemental made for correct vehicle*

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	235.34	2.878800	4	8,175
02/15/2018	PENDING EXONERATION	4	-235.34	2.878800	4	-8,175
Adjusted Net Taxes			0.00	Adjusted Net Value 0		

Kylie L Pickens
Taxpayer

PHONE # - 304 834 7629

[Signature]
Prosecutor

Dave Nole
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *March 15, 2018*

RECEIVED

MAR 05 2018

County Administrator

RECEIVED

MAR 13 2018

County Administrator

Mark Rhodes
WOOD County 08:46:09 AM
Instrument No 8779790
Date Recorded 03/15/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-788

By: Don Grimm

Application Printed On

Thursday, February 15, 2018 2:48 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **743035**

Tax Year: **2017**

Upon the application of **QUILICHINI FARRELL G** whose address is **205 EASTVIEW DR PARKERSBURG, WV 26104-8432** aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The (2016 Toyota) was titled after (July 01). The revised assessed value reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	658.96	2.378800	3	27,701
02/26/2018	PENDING EXONERATION	3	-449.50	2.378800	3	-18,896
Adjusted Net Taxes			209.46	Adjusted Net Value		8,805

Leo [Signature]
Taxpayer

[Signature]
Prosecutor

Dave [Signature]
Assessor

304-698-4013

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 15, 2018

RECEIVED
MAR 08 2018
County Administrator

RECEIVED
MAR 13 2018
County Administrator

Mark Rhodes
WOOD County 08:47:32 AM
Instrument No 8779791
Date Recorded 03/15/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-789

By: Don Grimm

Application Printed On

Monday, March 5, 2018 12:09 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80015191**

Tax Year: **2016**

Upon the application of **SMITH RAYMOND** whose address is **7 JOYCEVILLE MHP PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in TYGART District (08) , in the County of Wood, for the **2016** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2016** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was assessed in error.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
01/30/2018	BILLING	2	26.94	1.103400	2	2,441
02/01/2018	PENDING EXONERATION	2	-26.94	1.103400	2	-2,440
Adjusted Net Taxes			0.00	Adjusted Net Value		

Raymond Smith
Taxpayer
304-580-6256

[Signature]
Prosecutor

Jane Nohe
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 15, 2018

RECEIVED
FEB 14 2018
County Administrator

RECEIVED
FEB 23 2018
County Administrator

RECEIVED
MAR 01 2018
County Administrator

RECEIVED
MAR 01 2018
County Administrator
Mark Rhodes
HDD County 08:48:43 AM
Instrument No 8779792
Date Recorded 03/15/2018
Document Type 000
Pages Recorded 1
Book Page 74-790

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **746231** ✓

Tax Year: **2017** ✓

Upon the application of **YARNELL-TAYLOR ANDREA A** whose address is **24 WILTON CT WASHINGTON, WV 26181-9549** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Andrea Yarnell-Taylor) assessment card was incorrect for (2017) The revised assessed value reflects an accurate assessment. *added after 7/1 - Chrysler*

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	3	625.30	2.378800	3	26,286
02/22/2018	PENDING EXONERATION	3	-459.74	2.378800	3	-19,326
Adjusted Net Taxes			165.56	Adjusted Net Value		6,960

[Signature]
Taxpayer
PHONE # **304-991-7852**

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *March 15, 2018.*

RECEIVED

MAR 05 2018

County Administrator

RECEIVED

MAR 13 2018

County Administrator

Mark Rhodes
WOOD County 08:49:59 AM
Instrument No 8779793
Date Recorded 03/15/2018
Document Type CDD
Pages Recorded 1
Book-Page 74-791

By: Don Grimm

Application Printed On

Thursday, February 22, 2018 9:20 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **21053**

Tax Year: **2017**

Description

LOT A R/D OF LOTS 98 99 100&
101 CAMDEN RIVERVIEW TERR

Upon the application of **LEE BRENDA J** whose address is **1112 28TH ST NORTH PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 39 Parcel 01280000**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

FIELD DEPUTY GAINED ENTRANCE AND FOUND THAT THERE WAS NO FINISHED BASEMENT AND HOUSE WAS ONLY IN FAIR CONDITION. 2017 TAX TICKET REFLECTS A FULL FINISHED BASEMENT AND AVERAGE CONDITION. 2018 TAXES WILL REFLECT CORRECTED INFORMATION.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	2	890.76	1.564360	2	56,940
02/21/2018	PENDING EXONERATION	2	-168.02	1.564360	2	-10,740
Adjusted Net Taxes			722.74	Adjusted Net Value		46,200

Map 39 Parcel 01280000

Dianna L. Adams

Taxpayer

[Signature]

Prosecutor

David P. [Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on March 15, 2018

RECEIVED

FEB 23 2018

County Administrator

RECEIVED

MAR 13 2018

County Administrator

Mark Rhodes
WOOD County 08:51:42 AM
Instrument No 8779794
Date Recorded 03/15/2018
Document Type CDO
Pages Recorded 1
Book-Page 74-792

By: Teresa Murray

Application Printed On

Wednesday, February 21, 2018 12:08 pm