

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 3, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Attorney Bill Merriman. Mr. Merriman requested a bond waiver in regard to the Roy Gibson estate. Said waiver was approved.

At 9:59 A.M., upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Rick Woodyard E-911 Director. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for

section 2(B) for a personnel matter. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M. (Order A/1963)

At 10:05 A.M., the County Commission, upon a motion duly made, seconded and passed, approved the appointment of Rick Woodyard as the acting State of WV Statewide Interoperable Coordinator for a period of up to 45 days. (Order M/3902)

At 10:57 A.M., Sheri Lemons, Director of the West Virginia State Police Crime Lab, met with the County Commission to give them an update on the lab. She had a power point presentation that showed they are improving the backlog problem.


**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1958, A1963, A1964, M/3902

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:53 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled May 3, 2018.

Wood County Commission Meeting  
Held May 3, 2018

Please Print

1.	Therese
2.	Sheri Lemons
3.	REGINA PATTERSON
4.	ROBERT BOONE
5.	
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Wood County Commission  
Agenda

5/03/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Public test of tabulating equipment	
9:45 A.M.	Discuss 911 personnel issue	Rick Woodyard, E-911 Director
	Discuss and consider amendments to Happy Valley leases	
11:00 A.M.	Discuss WV Crime Lab	Sheri Lemons
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

**INSPECTION CERTIFICATION NUMBER 1**

**WOOD COUNTY**

**STATEWIDE PRIMARY ELECTION**


**EARLY VOTING and ELECTION DAY**

We, the undersigned, of Wood County, do hereby certify that the  
May 3, 2018, the public test of the Tabulating Equipment to be used for vote  
tabulation in the May 8, 2018, Primary Election, was tested and it was found to be  
free from error.

  
\_\_\_\_\_  
President, Wood County Commission

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Clerk of the Wood County Commission

Dated this 3<sup>rd</sup> day of May, 2018.

Mark Rhodes  
+ WOOD County 09:21:37 AM  
Instrument No 8784676  
Date Recorded 05/03/2018  
Document Type CCD  
Pages Recorded 1  
Book-Page 75-26

MAY 3, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$33,147.90  
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE  
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY  
CORRECTIONS GRANT 18-CC-29.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-three thousand one hundred forty-seven dollars and ninety cents (\$33,147.90) which represents reimbursement to Wood County for expenses incurred during the month of March, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 18-CC-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 74, at Page 877 and bearing the date of April 12, 2018, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

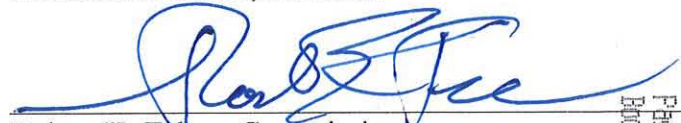
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

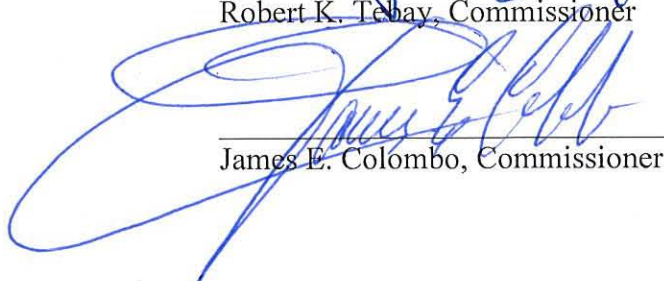
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/1958

WOOD COUNTY 05:23:31 AM  
Mark Rhodes  
Instrument No 8784680  
Date Recorded 05/03/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-27



MAY 3, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED AMENDMENTS TO  
LEASES FOR HAPPY VALLEY PROPERTIES.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE the Amendments to the Lease Agreement for properties being leased by the Wood County Commission in the Happy Valley area. Said properties were obtained by Wood County through the West Virginia Division of Homeland Security and Emergency Management/Federal Emergency Management Agency (FEMA) flood mitigation program.

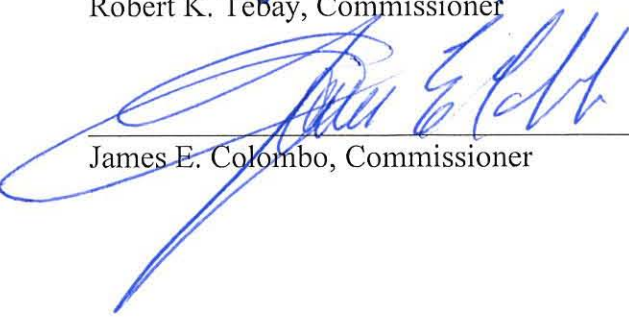
Said Amendments ban the use of campers or recreational vehicles (RVS) on said leased property and states that failure to remit the lease amount within thirty (30) days of the date of the invoice will result in the surrender of said lease.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/1964

Mark Rhodes  
WOOD COUNTY 05:23:16 AM  
Instrument No 8784684  
Date Recorded 05/03/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-28

MAY 3, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 3rd day of May, 2018 at 9:59 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Rick Woodyard E-911 Director.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(B) for a personnel matter.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/1963

Mark Rhodes  
WOOD COUNTY 09:27:15 AM  
Instrument No 8784689  
Date Recorded 05/03/2018  
Document Type 000  
Pages Recorded 1  
Book-Page 75-29

MAY 3, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE THE  
APPOINTMENT OF RICK WOODYARD AS THE ACTING  
STATEWIDE INTEROPERABLE COORDINATOR.

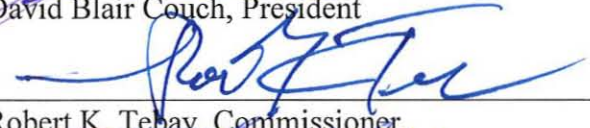
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby APPROVE the appointment of Rick Woodyard as the acting State of West Virginia Statewide Interoperable Coordinator (SWIC) for a period of up to forty-five (45) days. Said hiring is upon the request of Michael L. Todorovich, Deputy Director of the West Virginia Division of Homeland Security and Emergency Management.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/3902

Mark Rhodes  
WOOD County 05:29:29 AM  
Instrument No 8784691  
Date Recorded 05/03/2018  
Document Type COO  
Pages Recorded 1  
Book-Page 75-30

STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, David Bussey, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Lieutenant for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

D. S. Bussey

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
30 day of April, 2018.

[Signature]  
Judge County Commission of Wood County

Mark Rhodes  
WOOD County 09:31:11 AM  
Instrument No 8784571  
Date Recorded 04/30/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-21



STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Tim Allen, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Sergeant for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
T.L. Allen

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
30 day of April, 2018.

  
County Commission of Wood County

Mark Rhodes  
WOOD County 09:32:52 AM  
Instrument No 8784573  
Date Recorded 04/30/2018  
Document Type CDO  
Pages Recorded 1  
Book-Page 75-22