

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 8, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of October 18, 2018.

AGENDA AND DISCUSSION ITEMS

At 9:35 A.M., the County Commission met with Donna Boley, WV State Senator, along with several representatives from the Wood County Senior Citizens Center. They discussed several issues they are having.

At 11:00 A.M., Marty Seufer, Director of the Wood County Planning Commission, presented a plat of Falling Waters Subdivision, Phase I. After discussion, the County Commission approved Phase One of Falling Waters Subdivision in Vienna, WV (Order M/4027)

At 11:04 A.M., the County Commission met Major Matthew Riley from the Salvation Army to discuss services they provide.

At 11:30 A.M., the County Commission executed a Deed and right of First Refusal Agreement with Westbrook Health Services in regard to property located at 1005 Mission Drive. The Deed transfers the property to the Wood County Development Authority. (Order M/4030)

At 11:35 A.M., the County Commission met with Carole Jones, Wood County Circuit Clerk, to discuss her budget.

At 12:03 A.M., the County Commission, upon a motion duly made, seconded and passed, announced a vacancy on the Wood County Building Commission. (Order A/2048)

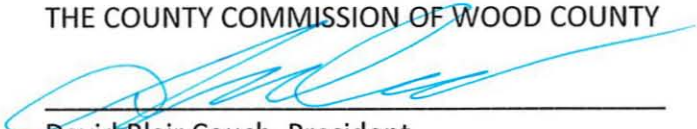
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES


M/4023, M/4024, M/4025, M/4026, M/4027, M/4030, A/2048

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled November 8, 2018.

Wood County Commission Meeting
Held November 8, 2018

Please Print

1.	DOROTHY MILLS
2.	CHARLES PECK
3.	Donna Polery
4.	Michael Fausnaugh
5.	JOE HUFFMAN
6.	Sharon Morrison
7.	Curtis Dickson
8.	TOM BETH
9.	Arnold Haymsr
10.	CAROL JACKSON
11.	Michael Lee
12.	Lynn DiPaegalle
13.	Robert E Rosum // COMMISSIONER SR-SERVICE
14.	MATT RILEY
15.	Carole Jones Cir. CLK
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

11/08/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider approval for Phase 1, Falling Waters Subdivision, Vienna, WV	
	Discuss Wood County Senior Citizens Center	Donna Boley
10:00 A.M.	Discuss services provided by the Salvation Army	Major Matthew Riley
	Discuss Circuit Clerk's budget	Carole Jones, Circuit Clerk
	Announce vacancies on the Wood County Building Commission	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



Wood County Senior Citizens Association, Inc.

914 Market Street
Suite 106
Parkersburg, WV 26101
Phone: 304-485-6748
Fax: 304-485-8755

 WWW.WCSCWV.ORG

October 23, 2018

Senator Donna Boley,

As per your request today to the WCSC board we offer the following information.

1) Source of Funding for Wood County Senior Citizens Association Inc.

WV Bureau of Senior Services:

In Home Care Services (Fair and Lighthouse programs) \$248,000

WCSC has to provide local client billings of \$34,633 in order to receive the funds from state

Senior Medicare Patrol \$3,000

WVSU Metro Area Agency on Aging:

Federal SHIP program \$18,000

Northwestern Area Agency on Aging:

Older American Act Title III Funding Federal \$367,103

Older American Act Title III Funding State \$71,094

WCSC is required to provide locally raised matching funds of \$85,355

WV Department of Transit:

5310 Grant Federal Funding \$60,000

WCSC is required to provide locally raised matching funds of \$15,000

Building Rentals: Third Party leases in place for 916, 914 and 912 Market Street \$97,164 annual before costs

TOTAL FROM ALL SOURCES \$999,349

+ Life Grant State 211,810

2) Role of Northwestern Area Agency on Aging and WV Bureau of Senior Services as funding agencies they have oversight of the senior program in operation at the Wood County Senior Center. They both perform program monitoring of the programs in their portfolio.

3) Questioning what Wood County Senior Citizens Association owes. At September 30, 2018 there were unpaid regular obligations of \$120,279.59 and \$501,245.31 mortgage debt and \$235,058.15 IRS Debt for total Liabilities of \$856,583.05.

Wood County Senior Citizens Association Inc. Annual Report of Operations

Wood County Senior Citizens Association Inc. completed their 43rd year of operation September 30, 2018. They were formed in 1975 as a non-profit corporation to serve the elderly of Wood County, to foster knowledge and provide service to the aged.

Over the course of the 43 years the needs of the elderly have changed, and the location and programs operated by the WCSC have changed as well. Back in the 1970's the WCSC operated a multi-purpose center as well as 12 satellites and provided services in Wood and Pleasants County. As the community grew and other programs were made available in the county the seniors were not as dependent upon the senior center for their needs and the satellites were closed. Today's seniors compared to the seniors of the 1970's; are often still working, taking care of grandchildren, able to drive themselves to functions and are technologically connected. Therefore, the focus of the WCSC programs have been driven by availability of funding and need for programs that serve the homebound with care, transportation and nutrition.

During the year we provided 8,307 hours of in home care to Alzheimer patients through the FAIR program. 9,300 hours of home care under the Lighthouse and 2,634 hours under the IIIIE Respite Care. 14 Veterans were served with home care. Our care programs help keep seniors comfortable in their own home and out of assisted living or nursing homes.

Our Transportation department provided 14,482 trips to Wood County seniors for medical visits, grocery shopping, employment and to the center.

Nutrition provided 44,629 In Home Delivery Meals to the senior's home and 9,290 Meals served on site.

SHIP Offers consulting with Medicare services and plans and 220 seniors were served in 2018.

420 seniors were served through the Senior Farmer's Market Nutrition Program funded by WV Department of Agriculture.

One local senior writes, " I met with the WCSC SHIP counselor who was able to assist me with my Medicare health benefits which resulted in my ability to be able to go to see my physician more often and have my testing done without a lot of out of pocket cost to me. I was also able to qualify for some additional benefits with my prescription plan which has allowed me to save almost \$500 per month on my medications. I am greatly appreciative of all the help that I received through the Wood County Senior Citizens Association."

Funding is provided through the Older American Act with Federal and State grants and is program specific. The funding provided for each grant is to be used to provide services under that grant program only. Each grant program requires a local matching component which is raised from local charitable foundations and participant donations.

Local match funding was received from McDonough Foundation, Parkersburg Area Community Foundation, Harry Deitzler Foundation, Leavitt Charitable Foundation, City of Vienna, Wood County Commission, and United Way of Delaware.

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NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405b. SAID REQUEST IS IN THE AMOUNT OF \$248.10.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405b. The Request for Reimbursement is in the amount of two hundred forty-eight dollars and ten cents (\$248.10) for the month of September, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ravenswood Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

M/4023

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number MV1803405b
	Grant Number: F18-HS-03-405b
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 9/1/18 - 9/30/18

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$249.10
TOTAL	\$249.10

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President 11/18/2018
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

Mark Rhodes
 Wood County 02:56:49 PM
 Instrument No 8806250
 Date Recorded 11/08/2018
 Document Type 000
 PAGES RECORDED 2
 Book-Page 75-23

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-DOHDD. SAID REQUEST IS IN THE AMOUNT OF \$83.48.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-DOHDD. The Request for Reimbursement is in the amount of eighty-three dollars and forty-eight cents (\$83.48) for the month of September, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ravenswood Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

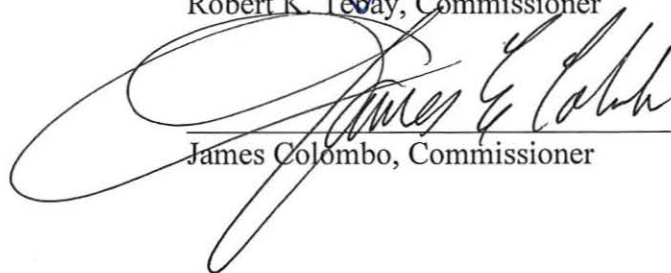
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

M/4024

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

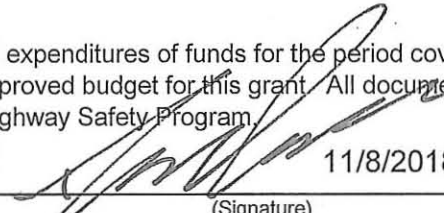
(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1803DOHDD Grant Number: F18-HS-03-DOHDD FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 9/1/18 - 9/30/18
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PROJECT CASH EXPENDITURES

Account Number	Amount
	\$83.48
TOTAL	\$83.48

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President  11/8/2018

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

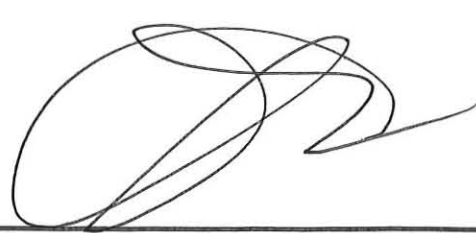
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only



Mark Rhodes
 Wood County 02:54:58 PM
 Instrument No 8906247
 Date Recorded 11/09/2018
 Document Type 000
 Pages Recorded 2
 Book-Page 75-23

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-405d. SAID REQUEST IS IN THE AMOUNT OF \$155.79

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-405d. The Request for Reimbursement is in the amount of one hundred fifty-five dollars and seventy-nine cents (\$155.79) for the month of September, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ravenswood Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

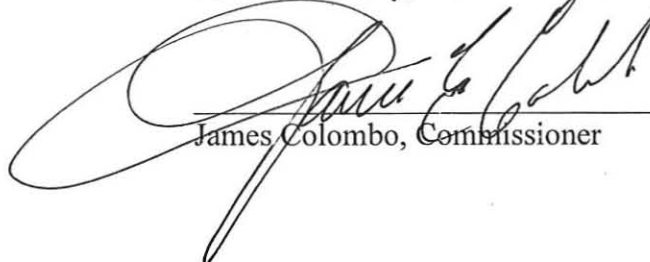
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

M/4025

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT


(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1803405d Grant Number: F18-HS-03-405d FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 9/1/18 - 9/30/18
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PROJECT CASH EXPENDITURES

Account Number	Amount
	\$155.79
TOTAL	\$155.79

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President  11/8/2018
(Typed Name And Title) (Signature) (Date)
(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

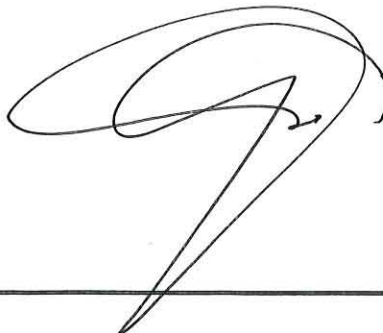
ADMINISTRATIVE APPROVAL

This request is approved for the amount of:
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ (Date) _____ (Director)

Purchasing/Accounts Payable Use Only



Mark Rhodes
 WOOD County 02:53:43 PM
 Instrument No 9806246
 Date Recorded 11/08/2018
 Document Type 000
 Pages Recorded 2
 Book-Page 75-23

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F18-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$278.81

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F18-HS-03-402. The Request for Reimbursement is in the amount of two hundred seventy-eight dollars and eighty-one cents (\$278.81) for the month of September, 2018. The Request for Reimbursement form, the Project Financial Report, time sheets for the Ravenswood Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

M/4026

GOVERNOR'S HIGHWAY SAFETY PROGRAM

#2 Hale Street, Suite 100

Charleston, West Virginia 25301

Telephone: (304) 558-6080

Fax: (304) 558-6083

REQUEST FOR REIMBURSEMENT

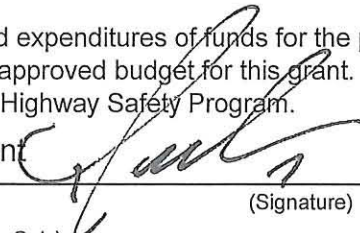
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square Parkersburg, WV 26101
	P. O. Number MV1803402
	Grant Number: F18-HS-03-402
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures
FROM: September 1, 2018	TO: Sept. 30, 2018
Date Posted	Initials

PROJECT CASH EXPENDITURES

Account Number	Amount
	\$278.81
TOTAL	\$ 278.81

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President  11/8/2018

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

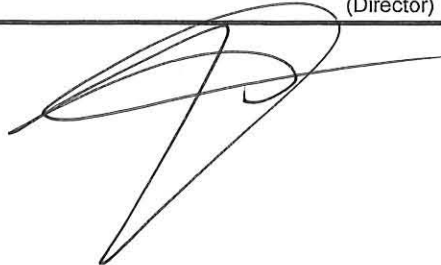
ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)



Mark Rhodes
 WOOD County 02:52:04 PM
 Instrument No 8806245
 Date Recorded 11/08/2018
 Document Type 000
 Pages Recorded 2
 Book Page 75-23

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE PLAT OF FALLING WATERS SUBDIVISION, PHASE ONE.


ORDER

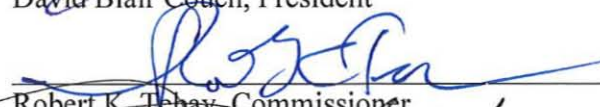
On this date, Marty Seufer, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a plat of Falling Waters Subdivision, Phase One. Said plat consists of five (5) lots, four (4) of which are located in Williams Taxing District, one (1) being in the City Limits of Vienna, and is being developed by KGBB, LLC. Said Plat was reviewed by the Wood County Planning Commission on November 7, 2018 and approved as presented. No Performance Bond was required.

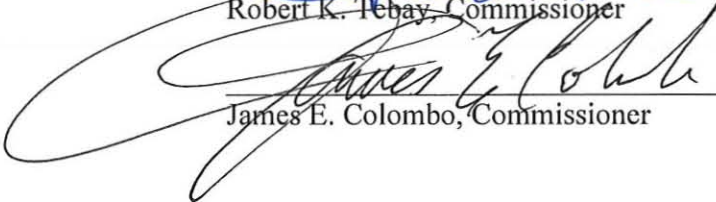
Following discussion and review, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the aforementioned plat of Falling Waters Subdivision for recordation. Said APPROVAL was for the four (4) lots located in the Williams Taxing District and the fifth (5th) lot approval was contingent upon said property being de-annexed from the City of Vienna.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Mark Rhodes
WOOD COUNTY 02:58:11 PM
Instrument No 8906252
Date Recorded 11/08/2018
Document Type 000
Pages Recorded 1
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M/4027

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A DEED AND RIGHT OF FIRST REFUSAL AGREEMENT WITH WESTBROOK HEALTH SERVICES AND THE WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

On this date, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby EXECUTE a Deed and Right of First Refusal for property located at 1005 Mission Drive, Parkersburg, West Virginia. Said Deed transfers the property to the Wood County Development Authority. The Right of First Refusal is between the County Commission of Wood County and Westbrook Health Services.

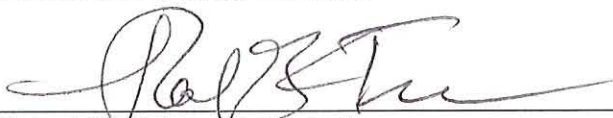
A copy of said Deed and Right of First Refusal is attached to this Order and should be made a part thereof.

APPROVED:

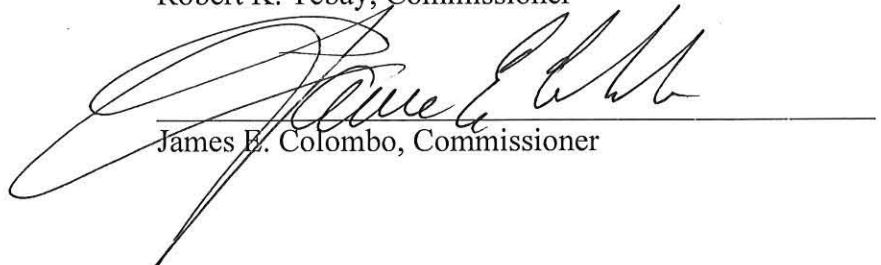
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4030

RIGHT OF FIRST REFUSAL

THIS AGREEMENT: Made this the 14th day of October, 2018, by and between

WESTBROOK HEALTH SERVICES,

Grantor,

and

WOOD COUNTY COMMISSION,

Grantee,

NOW THEREFORE WITNESSETH: That for and in consideration of the sum of One Dollar (\$1.00) cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged, the Grantor does hereby grant to the Grantee a **RIGHT OF FIRST REFUSAL** on the following real estate situate and being in the Parkersburg District, Wood County, West Virginia, more particularly described as follows:

SITUATE ON THE WATER'S OF NEAL RUN AND BEING A PART OF PARKERSBURG CORPORATION, WOOD COUNTY, WEST VIRGINIA, BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8" CAPPED REBAR SET WHERE THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET INTERSECTS THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, SAID REBAR BEING A CORNER TO THE 1.5 ACRE WOOD COUNTY COMMISSION TRACT (DEED BOOK 756, PAGE 559); THENCE N 36°01'57" E 82.68 FEET, LEAVING THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET AND WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO A 0.329 ACRE TRACT (TO BE RECORDED), SAID REBAR BEING THE TRUE POINT OF BEGINNING;

THENCE N 36°01'57" E 268.55 FEET, WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER TO THE 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC., TRACT (DEED BOOK 955, PAGE 530);

THENCE S 51°58'52" E 184.08 FEET, LEAVING THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE AND WITH SAID 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC., TRACT, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER IN THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET;

THENCE S 37°58'24" W 269.45 FEET, WITH THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO SAID 0.329 ACRE TRACT;

THENCE N 51°37'59" W 174.99 FEET, LEAVING THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET AND WITH SAID 0.329 ACRE TRACT, TO THE TRUE POINT OF BEGINNING;

CONTAINING 1.108 ACRES, PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 8/09/2018 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.

BEING A PART OF THE SAME TRACT OR PARCEL OF LAND CONVEYED TO WOOD COUNTY COMMISSION IN DEED BOOK 756, PAGE 559. BEING THE SAME PROPERTY CONVEYED TO WOOD COUNTY DEVELOPMENT AUTHORITY BY THE WOOD COUNTY COMMISSION TO BE RECORDED SIMULTANEOUSLY HERewith IN DEED BOOK ___, PAGE ___, DATED THE ___ DAY OF _____, 2018.

THIS CONVEYANCE IS SUBJECT TO THE RIGHT OF REVERTER SET FORTH IN THAT CERTAIN DEED FROM THE COUNTY COMMISSION OF WOOD COUNTY TO GRANTEE DATED THE ___ DAY OF _____, 2018, TO BE RECORDED SIMULTANEOUSLY.

SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, RESTRICTIONS, AND DEEDS OF RECORD.

BEING PART OF THE SAME REAL ESTATE CONVEYED TO WESTBROOK BY DEED DATED _____ OF RECORD IN THE OFFICE OF THE CLERK OF THE COUNTY

COMMISSION OF WOOD COUNTY, WEST VIRGINIA IN
DEED BOOK _____ AT PAGE _____.

If Grantor receives a bonafide written offer to purchase the property, Grantor shall notify Grantee, in writing, of such offer by certified mail. Grantee shall have 15 days from receipt of the Notice to purchase the subject real property by providing written notice by certified mail to Grantor within 15 days and closing on the same terms as set forth in the bonafide written offer within 30 days after notice has been delivered to Grantor. If Grantee does not exercise this Right of First Refusal, then Grantor may record an affidavit reflecting that notice was appropriately given to Grantee and that Grantee either failed to exercise the Right of First Refusal or close within said 30-day period. Any perspective purchaser shall have the right to rely on said recorded affidavit as fully releasing and discharging this Right of First Refusal. Grantee shall only have the ability to exercise the Right of First Refusal on one occasion, and its failure to exercise the Right shall preclude Grantee from having any further or future Rights of First Refusal with respect to the subject property.

The Grantee shall be notified of the bona fide offer, in writing by certified mail, to its address of:

Wood County Commission
#1 Court Square, Suite 205
Parkersburg, WV 26101

The Grantor shall be notified of the exercises of this right of refusal, in writing by certified mail, to its address of:

Westbrook Health Services
2121 7th St.
Parkersburg, WV 26101

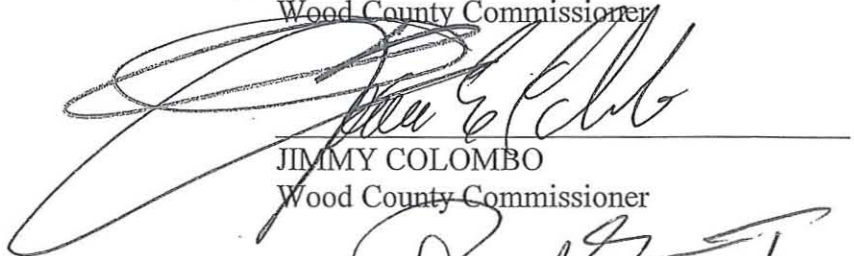
This agreement shall be binding upon and inure to the benefit of the parties hereto, their successors, heirs and assigns.

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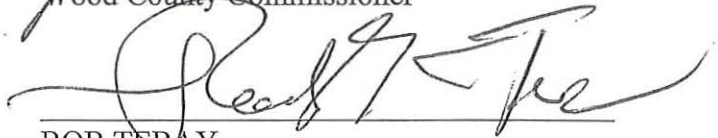
WITNESS THE FOLLOWING SIGNATURES AND SEALS



DAVID BLAIR COUCH
Wood County Commissioner



JIMMY COLOMBO
Wood County Commissioner



BOB TEBAY
Wood County Commissioner

MARVIN BOYCE
Westbrook Health Services

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO WIT:

The foregoing instrument was acknowledged before me on this the 8th day of November, 2018, by DAVID BLAIR COUCH, Wood County Commission.

My commission expires: April 19, 2021

(SEAL)





NOTARY PUBLIC

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO WIT:

The foregoing instrument was acknowledged before me on this the 8th day of November, 2018, by JIMMY COLOMBO, Wood County Commission.

My commission expires: April 19, 2021

(SEAL)



[Signature]
NOTARY PUBLIC

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO WIT:

The foregoing instrument was acknowledged before me on this the 8th day of November, 2018, by BOB TEBAY, Wood County Commission.

My commission expires: April 19, 2021

(SEAL)



[Signature]
NOTARY PUBLIC

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO WIT:

The foregoing instrument was acknowledged before me on this the _____ day of _____, 2018, by MARVIN BOYCE, Westbrook Health Services.

My commission expires: _____

(SEAL)

NOTARY PUBLIC

THIS DEED, made and entered into this ____ day of _____, 2018, is by and between THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia, party of the first part, ("Grantor"); and WOOD COUNTY DEVELOPMENT AUTHORITY, a West Virginia public corporation, party of the second party ("Grantee").

WITNESSETH: That for and in consideration of the sum of \$10.00, cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the party of the first part, THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia, Grantor, does hereby bargain, sell, grant and convey with covenants of SPECIAL WARRANTY unto the party of the second part, WOOD COUNTY DEVELOPMENT AUTHORITY, a West Virginia public corporation, Grantee, all of the following described real estate, together with the improvements thereon and appurtenances thereunto belonging, lying, being, and situate in Parkersburg District, Wood County, West Virginia, and being more particularly bound and described as follows, to-wit:

SITUATE ON THE WATER'S OF NEAL RUN AND BEING A PART OF PARKERSBURG CORPORATION, WOOD COUNTY, WEST VIRGINIA, BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8" CAPPED REBAR SET WHERE THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET INTERSECTS THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, SAID REBAR BEING A CORNER TO THE 1.5 ACRE WOOD COUNTY COMMISSION TRACT (DEED BOOK 756, PAGE 559); THENCE N 36°01'57" E 82.68 FEET, LEAVING THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET AND WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO A 0.329 ACRE TRACT (TO BE RECORDED), SAID REBAR BEING THE TRUE POINT OF BEGINNING;

THENCE N 36°01'57" E 268.55 FEET, WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER TO THE 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC., TRACT (DEED BOOK 955, PAGE 530);

THENCE S 51°58'52" E 184.08 FEET, LEAVING THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION

DRIVE AND WITH SAID 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC., TRACT, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER IN THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET;

THENCE S 37°58'24" W 269.45 FEET, WITH THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO SAID 0.329 ACRE TRACT;

THENCE N 51°37'59" W 174.99 FEET, LEAVING THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET AND WITH SAID 0.329 ACRE TRACT, TO THE TRUE POINT OF BEGINNING;

CONTAINING 1.108 ACRES, PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 8/09/2018 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.

BEING A PART OF THE SAME TRACT OR PARCEL OF LAND CONVEYED TO WOOD COUNTY COMMISSION IN DEED BOOK 756, PAGE 559.

SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, RESTRICTIONS, AND DEEDS OF RECORD.

REVERSIONARY CLAUSE

Grantee, Grantee's heirs, legal representatives, and assigns, hereby agree that the land described above: (1) shall be used for the purpose of operating facilities for the treatment of individuals who need behavioral health services and, (2) should the property cease being used as a behavioral health facility, all right, title and interest in the property shall immediately revert to THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA.

This Reversionary Clause shall expire at 12:01 a.m. on December 31, 2028, and be considered null and void.

The above-described real estate is a part of real estate assessed upon the Land Books of Wood County for the year 2018 in the Parkersburg Corporation, as follows:

County Commission of Wood County
Tax Map 144, Parcel F3
TCT 2 – 1.108 Acres
Account No. 05-144-00F30001

DECLARATION OF RESIDENT STATUS

The undersigned Grantor hereby certifies under penalty of perjury, that it is a resident entity of the State of West Virginia as such term is defined by West Virginia Code Chapter 11, Article 21, Section 71b, and, therefore, is exempt from any state income tax withholding requirements imposed thereby.

DECLARATION OF CONSIDERATION OR VALUE

In compliance with Article 22, Chapter 11 of the West Virginia Code, the undersigned hereby declares that this is a conveyance from an instrumentality of the State of West Virginia and is therefore exempt from the payment of the excise tax on the privilege of transferring real property.

IN WITNESS WHEREOF, the said Grantor hereto has caused its name to be hereunto subscribed by authority duly given.

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia

BY: [Signature], Its President

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

November The foregoing instrument was acknowledged before me this the 8th day of November, 2018, by David Blair Coch, as President of The County Commission of Wood County, West Virginia, a public corporation and governing body of Wood County, a political subdivision of the State of West Virginia, by authority duly given.

My commission expires April 19, 2021

[Notarial Seal]



[Signature]
Notary Public

THIS DEED, made and entered into this ____ day of _____, 2018, is by and between WOOD COUNTY DEVELOPMENT AUTHORITY, a West Virginia public corporation, party of the first part, ("Grantor"); and, WESTBROOK HEALTH SERVICES, INC., a non-profit corporation, a party of the second party ("Grantee").

WITNESSETH: That for and in consideration of the sum of \$10.00, cash in hand paid, and other good and valuable consideration, the receipt of all of which is hereby acknowledged, the party of the first part, WOOD COUNTY DEVELOPMENT AUTHORITY, a West Virginia public corporation, Grantor, does hereby bargain, sell, grant and convey with covenants of SPECIAL WARRANTY unto the party of the second part, WESTBROOK HEALTH SERVICES, INC., a non-profit corporation, Grantee, all of the following described real estate, together with the improvements thereon and appurtenances thereunto belonging, lying, being, and situate in Parkersburg District, Wood County, West Virginia, and being more particularly bound and described as follows, to-wit:

SITUATE ON THE WATER'S OF NEAL RUN AND BEING A PART OF PARKERSBURG CORPORATION, WOOD COUNTY, WEST VIRGINIA, BEING MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A 5/8" CAPPED REBAR SET WHERE THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET INTERSECTS THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, SAID REBAR BEING A CORNER TO THE 1.5 ACRE WOOD COUNTY COMMISSION TRACT (DEED BOOK 756, PAGE 559); THENCE N 36°01'57" E 82.68 FEET, LEAVING THE NORTHEASTERLY RIGHT OF WAY LINE OF SUMMERS STREET AND WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO A 0.329 ACRE TRACT (TO BE RECORDED), SAID REBAR BEING THE TRUE POINT OF BEGINNING;

THENCE N 36°01'57" E 268.55 FEET, WITH THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER TO THE 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC., TRACT (DEED BOOK 955, PAGE 530);

THENCE S 51°58'52" E 184.08 FEET, LEAVING THE SOUTHEASTERLY RIGHT OF WAY LINE OF MISSION DRIVE AND WITH SAID 1.55 ACRE (TAXED) FAMILY CRISIS INTERVENTION CENTER OF REGION V, INC.,

TRACT, TO A 3/4" IRON PIPE FOUND AT A COMMON CORNER IN THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET;

THENCE S 37°58'24" W 269.45 FEET, WITH THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET, TO A 5/8" CAPPED REBAR SET AT A COMMON CORNER TO SAID 0.329 ACRE TRACT;

THENCE N 51°37'59" W 174.99 FEET, LEAVING THE NORTHWESTERLY RIGHT OF WAY LINE OF JOHNSON STREET AND WITH SAID 0.329 ACRE TRACT, TO THE TRUE POINT OF BEGINNING;

CONTAINING 1.108 ACRES, PER AN ACTUAL FIELD SURVEY PERFORMED BY RANDALL R. CLINE II ON OR ABOUT 8/09/2018 AS SHOWN ON PLAT ATTACHED HERETO AND MADE APART THEREOF.

BEING A PART OF THE SAME TRACT OR PARCEL OF LAND CONVEYED TO WOOD COUNTY COMMISSION IN DEED BOOK 756, PAGE 559. BEING THE SAME PROPERTY CONVEYED TO WOOD COUNTY DEVELOPMENT AUTHORITY BY THE WOOD COUNTY COMMISSION TO BE RECORDED SIMULTANEOUSLY HERewith IN DEED BOOK ___, PAGE ___, DATED THE ___ DAY OF _____, 2018.

THIS CONVEYANCE IS SUBJECT TO THE RIGHT OF REVERTER SET FORTH IN THAT CERTAIN DEED FROM THE COUNTY COMMISSION OF WOOD COUNTY TO GRANTEE DATED THE ___ DAY OF _____, 2018, TO BE RECORDED SIMULTANEOUSLY.

SUBJECT TO ALL LEGAL RIGHTS OF WAY, EASEMENTS, RESTRICTIONS, AND DEEDS OF RECORD.

The above-described real estate is a part of real estate assessed upon the Land Books of Wood County for the year 2018 in the Parkersburg Corporation, as follows:

County Commission of Wood County
Tax Map 144, Parcel F3
TCT 2 – 1.108 Acres
Account No. 05-144-00F30001

DECLARATION OF RESIDENT STATUS

The undersigned Grantor hereby certifies under penalty of perjury, that it is a resident entity of the State of West Virginia as such term is defined by West Virginia Code Chapter I I, Article 21, Section 71b, and, therefore, is exempt from any state income tax withholding requirements imposed thereby.

DECLARATION OF CONSIDERATION OR VALUE

In compliance with Article 22, Chapter 11 of the West Virginia Code, the undersigned hereby declares that this is a conveyance from an instrumentality of the State of West Virginia and is therefore exempt from the payment of the excise tax on the privilege of transferring real property.

IN WITNESS WHEREOF, the said Grantor hereto has caused its name to be hereunto subscribed by authority duly given.

WOOD COUNTY DEVELOPMENT
AUTHORITY, a West Virginia public
corporation

BY: _____
Edward P. McDonough, Its Chairman

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before me this the ____ day of _____, 2018, by Edward P. McDonough, as Chairman of Wood County Development Authority, a West Virginia public corporation, by authority duly given.

My commission expires _____

[Notarial Seal]

Notary Public

Mark Rhodes
WOOD County 03:01:22 PM
Instrument No 8806254
Date Recorded 11/08/2018
Document Type 000
Pages Recorded 12
Book-Page 75-23

NOVEMBER 8, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

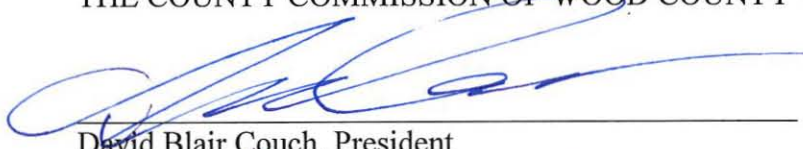
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE WOOD COUNTY BUILDING COMMISSION.

ORDER

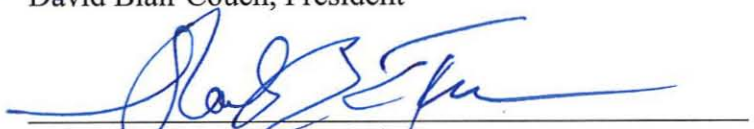
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, announced that a vacancy will exist on the Wood County Building Commission. Said vacancy is due to the fact that the term of Steve Shaffer, Republican, expires on December 20, 2018. The new term will expire December 20, 2023.

APPROVED:

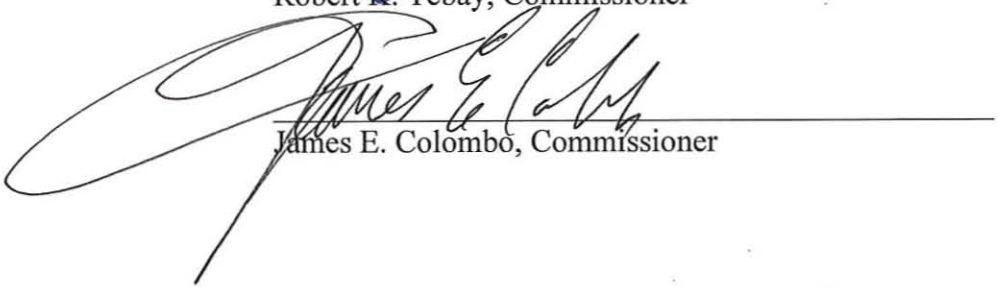
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2048

Mark Rhodes
WOOD COUNTY 03:00:20 PM
Instrument No 8806253
Date Recorded 11/08/2018
Document Type ORD
Pages Recorded 1
Book-Page 75-23

Items Selected For Payment Report

Fund 20 Ck Date 11/02/2018

<u>Vendor Number</u>	<u>Vendor Name</u>	<u>Invoice Numb</u>	<u>P.O. Number</u>	<u>Doc Date</u>	<u>Due Date</u>	<u>Amount</u>
WEX	WEX BANK	56286130A		11/2/2018	11/2/2018	500.00
				Vendor Total		500.00
				Grand Total		500.00

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7271	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	11/02/2018	157,545.82	

E-911 FUND Bank Id 107 Totals

157,545.82

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.