

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, OCTOBER 4, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission approved an application for the 2018 West Virginia Courthouse Facilities Improvement Authority grant. (Order M/3991)

At 9:38 A.M., the commission approved the hiring of Kelsay Proffit as a part time employee at the E-911 Center.

At 9:43 A.M., the commission discussed the Governor's Highway Safety Grant Program. They asked the administrator to request the state representative for the program to appear before the commission.

At 10:00 A.M., attorneys Eric Holmes and Kevin Harris updated the commission on the opioid lawsuit that the county is a part of.

At 10:02 A.M. upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, Marty Seuffer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney, and Attorneys Eric Holmes and Kevin Harris were present.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:19 o'clock A.M. (Order M/3990)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:34 o'clock A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**


M/3990, M/3991

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled October 4, 2018.

Wood County Commission Meeting  
Held October 4, 2018

**Please Print**

1.	Eric Holmes
2.	KEVIN HARRIS
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Wood County Commission  
Agenda

10/04/2018

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider Courthouse Facilities Improvement Authority Grant	
	Consider Request to Hire Kelsay R. Proffitt, part-time 911 Telecommunicator - \$12.00/hour	
10:00 A.M.	Update on Opioid Litigation	Kevin Harris, Harris and Holmes, PLLC
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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OCTOBER 4, 2018

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 4<sup>TH</sup> day of October, 2018 at 10:02 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney, and Attorneys Eric Holmes and Kevin Harris.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

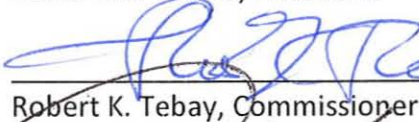
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:19 o'clock A.M.

APPROVED:

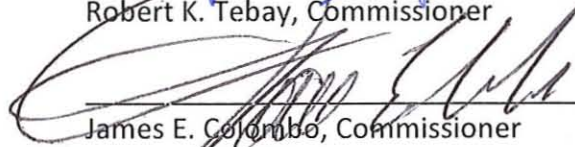
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/3990

Mark Rhodes  
Wood County 02:04:15 PM  
Instrument No 8802760  
Date Recorded 10/04/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-18

OCTOBER 4, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE ALL  
DOCUMENTS NECESSARY TO APPLY FOR FUNDS THROUGH  
THE WEST VIRGINIA COURTHOUSE FACILITIES  
IMPROVEMENT FUND TO REPLACE LIGHTS ON THE  
PORCHES OF THE COURTHOUSE.

**ORDER**

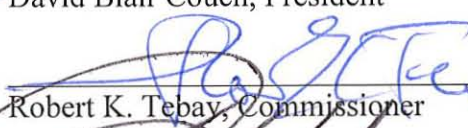
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, as President, and on behalf of the County Commission, to EXECUTE a Grant Application and all documents necessary to apply for Grant Funds from the West Virginia Courthouse Facilities Improvement fund. Said Grant Funds will be used to replace lamp posts and lights on the porches of the Wood County Courthouse.

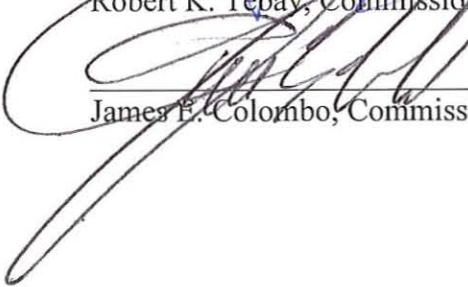
Information relating to the West Virginia Courthouse Facilities Improvement Fund Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/3991

Mark Rhodes  
WOOD COUNTY 02:05:57 PM  
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Date Recorded 10/04/2018  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-18

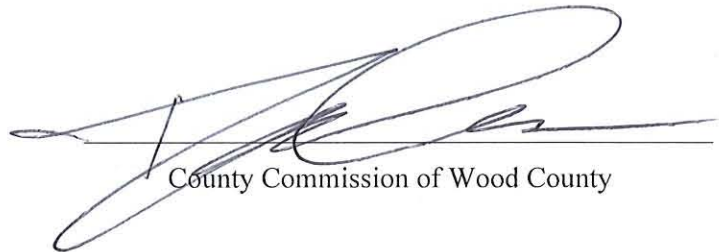
STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO-WIT:

I, Denise Schuck, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Chief Tax Deputy for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Denise Schuck

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
4th day of October, 2018.

  
County Commission of Wood County

Mark Rhodes  
WOOD County 02:08:33 PM  
Instrument No 8802763  
Date Recorded 10/04/2018  
Document Type C20  
Pages Recorded 1  
Book-Page 75-18



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2694	DENTAL	RENAISSANCE	REGULAR	10/02/2018	984.40	
2695	DENTAL	RENAISSANCE	REGULAR	10/02/2018	710.31	
2696	MONPOWER	MON POWER	REGULAR	10/02/2018	24,131.61	
166559	AMERIGAS	AMERIGAS	REGULAR	10/02/2018	189.76	
166560	AUTO PLUS M	AUTO PLUS (MARIETTA IGNITION)	REGULAR	10/02/2018	142.53	
166561	CCRC	CCRC ACTUARIES, LLC	REGULAR	10/02/2018	6,400.00	
166562	CRUM G	GWEN CRUM	REGULAR	10/02/2018	392.94	
166563	DISH	DISH NETWORK	REGULAR	10/02/2018	102.94	
166564	DOMINIONH	DOMINION HOPE	REGULAR	10/02/2018	18.35	
166565	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	10/02/2018	542.77	
166566	GALLS	GALLS	REGULAR	10/02/2018	150.40	
166567	GARAGE	GARAGE TRENDZ	REGULAR	10/02/2018	110.00	
166568	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	10/02/2018	240,503.83	
166569	JACKFRED	JACKSON FREDERICK L.	REGULAR	10/02/2018	64.99	
166570	LEXIS	LEXIS NEXIS	REGULAR	10/02/2018	239.85	
166571	LIFE	DEARBORN NATIONAL	REGULAR	10/02/2018	1,155.22	
166572	LOWES	LOWE'S COMPANIES, INC.	REGULAR	10/02/2018	620.60	
166573	MAHONE TI	MAHONE TIRE CO	REGULAR	10/02/2018	634.40	
166574	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	10/02/2018	196.72	
166575	MLH	MLH CONSULTING LLC	REGULAR	10/02/2018	528.00	
166576	ODEPOT	OFFICE DEPOT	REGULAR	10/02/2018	389.93	
166577	PINEGROVE	PINE GROVE KENNEL	REGULAR	10/02/2018	45.00	
166578	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	10/02/2018	4,730.10	
166579	RICOH	RICOH USA INC	REGULAR	10/02/2018	237.56	
166580	RON'S	RON'S PORTA JOHNS, INC.	REGULAR	10/02/2018	374.00	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
166581	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/02/2018	122.00	
166582	S W RESOU	S W RESOURCES	REGULAR	10/02/2018	9,743.34	
166583	SHAWLIND	SHAWVER LINDSEY A	REGULAR	10/02/2018	287.85	
166584	TAYLDONN	TAYLOR DONNA E	REGULAR	10/02/2018	188.54	
166585	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	10/02/2018	237.68	
166586	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	10/02/2018	433.60	
166587	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	10/02/2018	72.96	
166588	VENSEL	ANITA VENSEL	REGULAR	10/02/2018	20.00	
166589	VISION	VISION SERVICE PLAN (WV)	REGULAR	10/02/2018	3,266.31	
166590	WALKZACH	WALKER ZACHARIAH M.	REGULAR	10/02/2018	125.00	
166591	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/02/2018	125.00	
166592	WVSVA	WVCADV	REGULAR	10/02/2018	200.00	

**GENERAL FUND Bank Id 101 Totals**

298,418.49

**Report Totals**

298,418.49

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7240	BFS PETRO	BFS PETROLEUM PRODUCTS INC	REGULAR	10/02/2018	113.36	
7241	COMPUTERPROJ	COMPUTER PROJECTS OF ILLINOIS. INC.	REGULAR	10/02/2018	686.40	
7242	DOMINIONH	DOMINION HOPE	REGULAR	10/02/2018	114.77	
7243	MOVDRG	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	10/02/2018	20.00	
7244	S W RESOU	S W RESOURCES	REGULAR	10/02/2018	122.50	
7245	SUDDENLINK	SUDDENLINK	REGULAR	10/02/2018	254.21	
7246	WONDERLIC	WONDERLIC	REGULAR	10/02/2018	1,590.00	
E-911 FUND Bank Id 107 Totals					2,901.24	

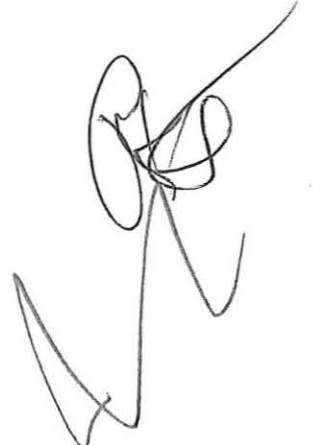
## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3442	BIINCORP	BI INCORPORATED	REGULAR	10/02/2018	808.77	
3443	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	10/02/2018	918.00	
3444	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/02/2018	104.98	
HOME CONFINEMENT Bank Id 108 Totals					1,831.75	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7028	RICOH	RICOH USA INC	REGULAR	10/02/2018	478.02	
7029	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	10/02/2018	49,540.44	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					50,018.46	

A handwritten signature in black ink, consisting of a large, stylized 'R' or 'B' shape with a long vertical stroke extending downwards and a horizontal stroke at the top.



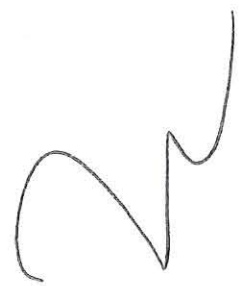
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5327	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	10/02/2018	 45.00	
TEEN DRUG COURT Bank Id 177 Totals					45.00	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
663	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	10/02/2018	900.00	
664	OVERHEADD	OVERHEAD DOOR	REGULAR	10/02/2018	1330.00	
CAPITAL RESERVE Bank Id 247 Totals					2,230.00	
Report Totals					331,313.33	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
853	CAS CABLE	CAS CABLE	REGULAR	09/28/2018	290.79	
854	DOMINIONH	DOMINION HOPE	REGULAR	09/28/2018	18.71	
855	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	09/28/2018	10,868.64	
856	LUBECKVFD	LUBECK VFD	REGULAR	09/28/2018	45.59	
857	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	09/28/2018	598.00	
858	MINI	MINI-GIANTS, INC	REGULAR	09/28/2018	458.94	
859	MONPOWER	MON POWER	REGULAR	09/28/2018	266.57	
860	MSESC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	09/28/2018	175.00	
861	PH&S	PH&S PRODUCTS LLC	REGULAR	09/28/2018	85.00	

**FIRE SERVICE FEE Bank Id 120 Totals**

12,807.24

**Report Totals**

12,807.24

