

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 22, 2018

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Kristin Moore and Stephanie Stengel were sworn in as Wood County Deputy Clerks.

AGENDA AND DISCUSSION ITEMS

At 9:34 A.M., the County Commission met with Sarah Farnsworth, Wood County Compliance Officer to discuss dilapidated properties. Property located at 720 Hill Street, owned by Russell Flinn, was discussed. The County Commission authorized bids be obtained for the demotion of said house. (Order A/3990)

The second property discussed is located at 2440 Blennerhassett Heights Road. The County Commission authorized an advertisement and notifications to be sent to listed heirs and owners notifying them of the intent to demolish the house in said property. (Order A/3991)

At 9:53 A.M., the County Commission approved the hiring of Kelsay R. Proffitt as an employee in the E-911 Telecommunications Center.

At 10:15 A.M., the County Commission met with Kim Kramer from the Children's Home Society. She discussed what her organization does.

At 10:39 A.M., the County Commission performed a public inspection of the voting machines for the upcoming General Election. (Order M/4011)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:06 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4011, A/3990, A/3991

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style.

David Blair Couch, President

A black ink signature of Robert K. Tebay, written in a cursive style.

Robert K. Tebay, Commissioner

A black ink signature of James Colombo, written in a cursive style.

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled October 22, 2018.

Wood County Commission Meeting
Held October 22, 2018

Please Print

1.	<i>Pack Farworth</i>
2.	<i>Kim Krumer.</i>
3.	
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Wood County Commission Agenda

10/22/2018

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Updates on Abandoned and Dilapidated properties: 720 Hill Street, Parkersburg, WV 2440 Blennerhassett Heights Road, Parkersburg, WV	Sarah Farnsworth, Compliance Officer
10:00 A.M. <i>CANCELLED</i>	Consider Annexation for City of Vienna, Lots 23 and 24 and the Easterly eight feet of Lot 22 of the W.M. Dawkins Addition	Russ Skogstad, Attorney
10:15 A.M.	Discuss services provided by Children's Home Society	Kim Kramer (per DBC)
10:30 A.M.	Public inspection of early voting machines	Mark Rhodes, County Clerk
	Consider request to hire Kelsay R. Proffitt as full-time telecommunicator for E-911 - \$29,034.72/year	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

OCTOBER 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DEMOLITION OF STRUCTURE LOCATED AT 720 HILL
STREET, PARKERSBURG, WV.

ORDER

On this date, the County Commission of Wood County upon a motion made by Robert K Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE bids to be obtained for the demolition of a house on property located at 720 Hill Street, Parkersburg, West Virginia. Said property is owned by Russell Flinn.

APPROVED:

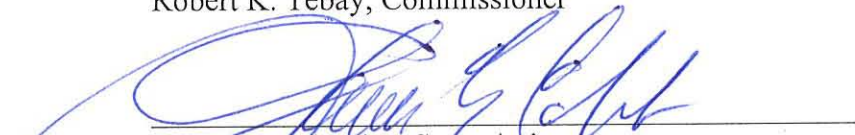
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/3990

Mark Rhodes
WOOD County 09:15:30 AM
Instrument No 8803995
Date Recorded 10/22/2018
Document Type ODO
Pages Recorded 1
Book-Page 75-160

MLH Consulting, LLC
1900 Hanna Road
Marietta, OH 45750

October 3, 2018

Wood County Commission
1 Court Square
Parkersburg, WV 26101

RE: Investigation Report
Subject: Abandoned and Dilapidated
Location: 720 Hill Street Parkersburg, WV 26101

DMP: 04-221-21

Owner: Flinn Russell

Book: 1199 Page 211

Dear Commission Members:

The dwelling at 720 Hill Street in Parkersburg, WV has experienced an incident that has caused unsalvageable damage. The incident type is a building fire. The date of the fire was recorded on the Eighth of September in 2017.

The dwelling did consist of a home spanning approximately 27 linear feet by 32 liner feet. This does not include the front porch area of 8 linear feet by 27 liner feet and a carport in the back that spans approximately 10 feet by 20 feet. The dwelling/structure is 50% burnt and open to the atmosphere (Refer to image 1). The dwelling contains all incident remains such as; furniture, fixtures, clothing, vegetation and trash from prior residence. (Refer to images 2-5).

No one is living in this building nor has anyone for quite some time. This structure in its current condition is classified as an unsafe structure; via Abandoned and Dilapidated building Ordinance Section 3.2 (a). The structure contains open access to the public. Any individual can freely walk into this dilapidated structure. With the remains, burnt members and trash left behind cleaning this home will require safety and caution.

Due to field findings and existing conditions, it is requested to move forward with cleanup and demolition activity. Enclosed on page two are the images for review. Feel free to reach me with questions.



MLH Consulting, LLC
1900 Hanna Road
Marietta, OH 45750

Sincerely,



Maria L Hardy, P.E. (OH: 7303, FL: 68784, WV EI: 7404; WV PE in process)

Owner/Operator, MLH Consulting, LLC

LLC -Certificate of Authorization from the Engineers Board -OH/FL/WV: (07352/30127/WV in process)

LLC-State Certifications-OH/WV/FL – 2032843/2661-1227/M12000005547



OCTOBER 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DEMOLITION OF STRUCTURE LOCATED AT 2440
BLENNERHASSETT HEIGHTS ROAD, PARKERSBURG, WV.

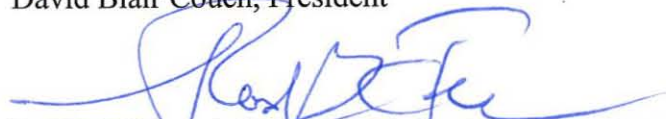
ORDER

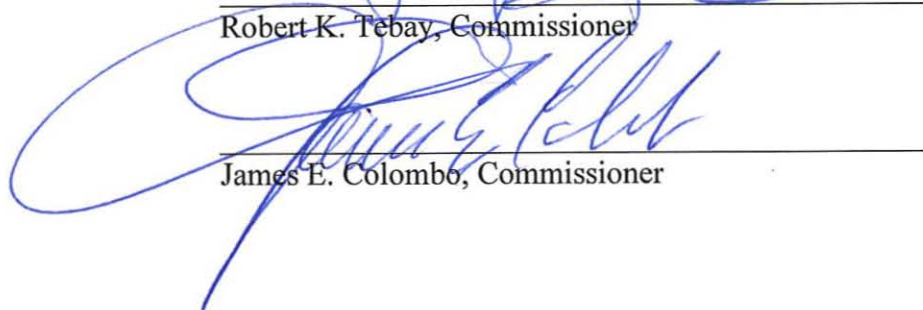
On this date, the County Commission of Wood County upon a motion made by David Blair Couch, seconded by Robert K Tebay and made unanimous by James E Colombo, did hereby AUTHORIZE an advertisement and notifications be sent to listed heirs and owners notifying them of intent to demolish house on property located at 2440 Blennerhassett Heights Road, Parkersburg, West Virginia. Said property is owned by multiple heirs.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/3991

Mark Rhodes
WOOD County 09:04:48 AM
Instrument No 8803993
Date Recorded 10/22/2018
Document Type CDD
Pages Recorded 1
Book-Page 75-20

OCTOBER 22, 2018

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: INSPECTION NUMBER 1 – INSPECTION OF VOTE
RECORDING DEVICES TO BE USED FOR EARLY VOTING
FOR THE NOVEMBER 6, 2018 GENERAL ELECTION.

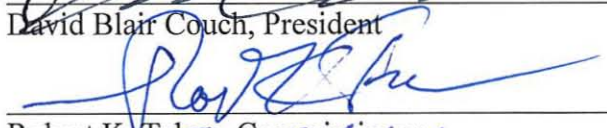
ORDER

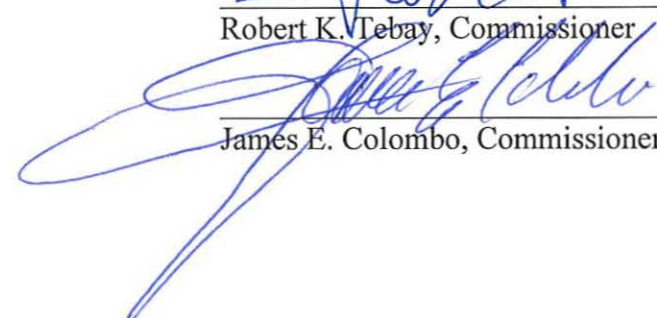
On this date, the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby CERTIFY that the October 22, 2018 public inspection of the Vote Recording Devices to be used for Early Voting for the November 6, 2018 General Election was inspected and found to be free from error.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/4011

Mark Rhodes
WOOD County 09:02:44 AM
Instrument No 8803992
Date Recorded 10/22/2018
Document Type CDO
Pages Recorded 1
Book-Page 75-20

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, STEPHANIE STENGEL, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Deputy Clerk in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

(X) Stephanie Stengel

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 22 day
of October, 2018.

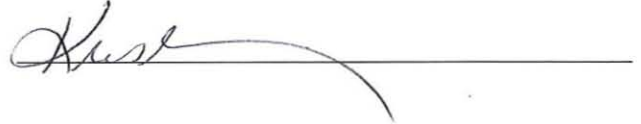
[Signature]
County Commission of Wood County

Mark Rhodes
Wood County 09:00:55 AM
Instrument No 8903990
Date Recorded 10/22/2018
Document Type ODD
Pages Recorded 1
Book-Page 75-20

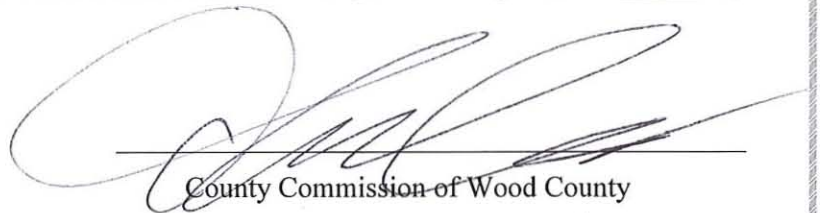
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, KRISTIN MOORE, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Deputy Clerk in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 22 day
of October, 2018.


County Commission of Wood County

Mark Rhodes
WOOD County 09:01:58 AM
Instrument No 8803991
Date Recorded 10/22/2018
Document Type COO
Pages Recorded 1
Book-Page 75-20

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
869	ARMSTRONG GR	ARMSTRONG	REGULAR	10/12/2018	159.39	
870	BOSLEY	BOSLEY RENTAL & SUPPLY INC	REGULAR	10/12/2018	590.00	
871	DOMINIONH	DOMINION HOPE	REGULAR	10/12/2018	21.58	
872	FIRESMART	FIRE SMART PROMOTIONS	REGULAR	10/12/2018	1,348.00	
873	GLATFELTER	GLATFELTER SPECIALTY BENEFITS	REGULAR	10/12/2018	1,841.90	
874	HARCOURT	HARCOURT OUTLINES INC	REGULAR	10/12/2018	1,187.13	
875	KAESER	KAESER & BLAIR INC	REGULAR	10/12/2018	2,649.80	
876	MONPOWER	MON POWER	REGULAR	10/12/2018	203.87	
877	PAR MAR	PAR MAR OIL COMPANY	REGULAR	10/12/2018	719.91	
878	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	10/12/2018	231.42	
879	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	10/12/2018	77.72	
FIRE SERVICE FEE Bank Id 120 Totals					<u>9,030.72</u>	
Report Totals					<u>9,030.72</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7038	LANCE	PHYLISS LANCE	REGULAR	10/16/2018	550.00	
7039	OLD COLONY J	OLD COLONY REALTORS	REGULAR	10/16/2018	1,100.00	
7040	WCC	WOOD COUNTY COMMISSION	REGULAR	10/16/2018	1,725.00	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

3,375.00

Report Totals

127,779.29

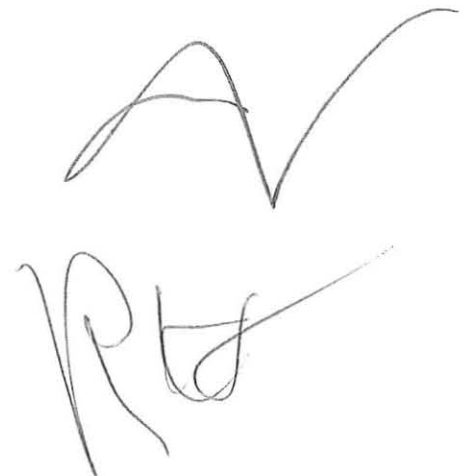
A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a combination of initials and a surname, possibly 'J. H. [unclear]'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
757	HUMANE SO	HUMANE SOCIETY	REGULAR	10/16/2018	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33

A large, stylized handwritten signature in black ink, appearing to be 'RTH' with a large flourish above it.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2706	DENTAL	RENAISSANCE	REGULAR	10/16/2018	2,169.26	
166672	HUMANE SO	HUMANE SOCIETY	REGULAR	10/16/2018	19,250.00	
166673	J&MTREE	J & M TREE SERVICE	REGULAR	10/16/2018	24,000.00	
166674	MYERSLAW	MYERS LAW OFFICES	REGULAR	10/16/2018	175.00	
166675	SUDDENLINK	SUDDENLINK	REGULAR	10/16/2018	137.20	
166676	VENSEL	ANITA VENSEL	REGULAR	10/16/2018	147.50	
166677	WESBANCO	WESBANCO	REGULAR	10/16/2018	75,000.00	
166678	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/16/2018	192.00	
GENERAL FUND Bank Id 101 Totals					121,070.96	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7254	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	10/16/2018	160,355.17	

E-911 FUND Bank Id 107 Totals 160,355.17

Report Totals 160,355.17



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
880	MONPOWER	MON POWER	REGULAR	10/18/2018	537.96	

FIRE SERVICE FEE Bank Id 120 Totals

537.96

Report Totals

537.96

A handwritten signature in black ink, consisting of stylized, overlapping loops and strokes, located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
166628	AAP	ADVANCE AUTO PARTS	REGULAR	10/12/2018	455.41	
166629	CRUM G	GWEN CRUM	REGULAR	10/12/2018	296.47	
166630	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	10/12/2018	26.00	
166631	DEAN'S	DEAN'S SCREENS INK	REGULAR	10/12/2018	134.82	
166632	DOMINIONH	DOMINION HOPE	REGULAR	10/12/2018	196.13	
166633	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	10/12/2018	1,792.32	
166634	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/12/2018	9,506.60	
166635	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	10/12/2018	717.64	
166636	GALLS	GALLS	REGULAR	10/12/2018	106.40	
166637	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	10/12/2018	26.00	
166638	HARDMANS SPEI	HARDMAN'S OF SPENCER	REGULAR	10/12/2018	147.60	
166639	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	10/12/2018	127.80	
166640	LEXIS	LEXIS NEXIS	REGULAR	10/12/2018	459.19	
166641	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	10/12/2018	850.00	
166642	MOV ADVANCECEI	MID OHIO VALLEY ADVANCED GLASS	REGULAR	10/12/2018	225.00	
166643	ODEPOT	OFFICE DEPOT	REGULAR	10/12/2018	180.43	
166644	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	10/12/2018	195,230.56	
166645	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	10/12/2018	2,227.71	
166646	PUREWATER	PURE WATER PARTNERS	REGULAR	10/12/2018	65.00	
166647	RAVENSWOOD	RAVENSWOOD POLICE DEPARTMENT	REGULAR	10/12/2018	390.53	
166648	RICOH	RICOH USA INC	REGULAR	10/12/2018	531.47	
166649	ROCKYTOW	ROCKYS TOWING	REGULAR	10/12/2018	35.00	
166650	RUNYON	RUNYON LOCK SERVICE	REGULAR	10/12/2018	12.00	
166651	S W RESOU	S W RESOURCES	REGULAR	10/12/2018	9,597.13	
166652	SAFELITE	SAFELITE FULFILLMENT INC	REGULAR	10/12/2018	59.95	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
166653	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	10/12/2018	487.00	
166654	TAYLDONN	TAYLOR DONNA E	REGULAR	10/12/2018	52.21	
166655	TESA	TESA COMPANY INC.	REGULAR	10/12/2018	388.00	
166656	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	10/12/2018	2,400.00	
166657	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	10/12/2018	690.00	
166658	VERIZONW	VERIZON WIRELESS	REGULAR	10/12/2018	2,921.80	
166659	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	10/12/2018	405.93	
166660	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	10/12/2018	21,250.00	
166661	WIYE	WIYE	REGULAR	10/12/2018	300.00	
166662	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	10/12/2018	4,375.00	
166663	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/12/2018	454.50	
166664	WTAP	WTAP	REGULAR	10/12/2018	970.00	
166665	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	10/12/2018	8,211.00	
166666	WVEAFCS	WVEAFCS	REGULAR	10/12/2018	110.00	
166667	PHEAA	PHEAA	REGULAR	10/12/2018	267.45	

GENERAL FUND Bank Id 101 Totals

266,680.05

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1582	MARSHALLB	BRENDA MARSHALL	REGULAR	10/12/2018	25.50	
MAGISTRATE COURT Bank Id 105 Totals					25.50	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7251	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/12/2018	494.15	
7252	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	10/12/2018	80.00	
7253	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	10/12/2018	565.00	
E-911 FUND Bank Id 107 Totals					1,139.15	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3446	AAP	ADVANCE AUTO PARTS	REGULAR	10/12/2018	117.00	
3447	ODEPOT	OFFICE DEPOT	REGULAR	10/12/2018	109.77	
3448	VERIZONW	VERIZON WIRELESS	REGULAR	10/12/2018	192.77	
HOME CONFINEMENT Bank Id 108 Totals					419.54	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7032	DOMINIONH	DOMINION HOPE	REGULAR	10/12/2018	108.06	
7033	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	10/12/2018	79.02	
7034	LAMP	LAMP PESTPROOF	REGULAR	10/12/2018	128.40	
7035	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	10/12/2018	29.08	
7036	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	10/12/2018	22.95	
7037	WOOD CO W	WOOD COUNTY WASTE	REGULAR	10/12/2018	158.58	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					526.09	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1113	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	10/12/2018	4,390.25	
COAL SEVERANCE TAX Bank Id 201 Totals					4,390.25	
Report Totals					273,881.78	