

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 1, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Toni Tiano, Wood County Grant Consultant and Hernando Escandon, Wood County Day Report Center Director. Ms. Tiano and Mr. Escandon requested the Commission execute the Community Corrections grant application for this year. The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Community Corrections Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of six hundred thousand dollars and zero cents (\$600,000.00) and is on behalf of the Wood County Day Report Center. (Order A/2100)

At 10:04 A.M. the County Commission upon a motion by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the

return of property located at 1810 Staunton Avenue, Parkersburg, West Virginia, to the Wood County Board of Education. The County Commission has ceased using the property exclusively for public purposes. A deed dated January 27, 1982 transferred the property from the Wood County Board of Education to the Wood County Commission and contained a reversion clause should the Commission cease using the property for public purposes. Said building housed the Wood County Emergency Services until June, 2007 and has served as a storage facility since that time. (Order M/4080)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:07 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

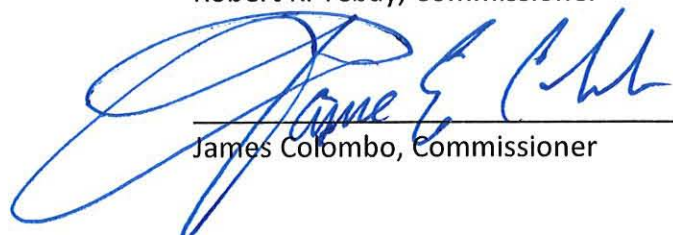
M/4075, M/4080, A/2100

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James Colombo, Commissioner

Wood County Commission Meeting  
Held April 1, 2019

**Please Print**

1.	Toni Tiano
2.	HERNANDO ESCANDON
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission  
Agenda

4/01/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss and consider grant application for the Day Report Center	Toni Tiano, Grant Consultant
	Consider returning property located at 1810 Staunton Avenue back to the Wood County School Board	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

---

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

---

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

---



**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 1, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$5,912.80  
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS  
OF CRIME ASSISTANCE GRANT NUMBER 16-VA-114.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand nine hundred twelve dollars and eighty cents (\$5,912.80) which represents reimbursement to Wood County for expenses incurred during the month of January, 2019, in regard to the Victims of Crime Assistance Grant Number 16-VA-114. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 31 and bearing the date of February 14, 2019, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

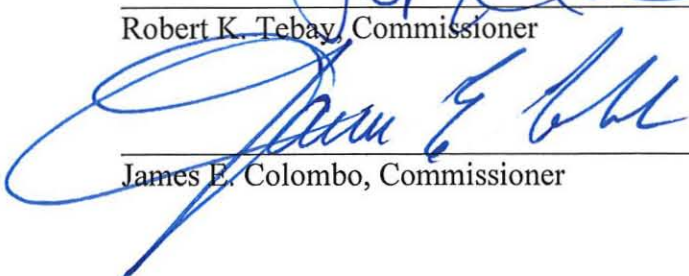
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4075

Mark Rhodes  
WOOD County 01:33:07 PM  
Instrument No 88161464  
Date Recorded 04/01/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-37

APRIL 1, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
RETURN OF PROPERTY TO THE WOOD COUNTY BOARD OF  
EDUCATION.


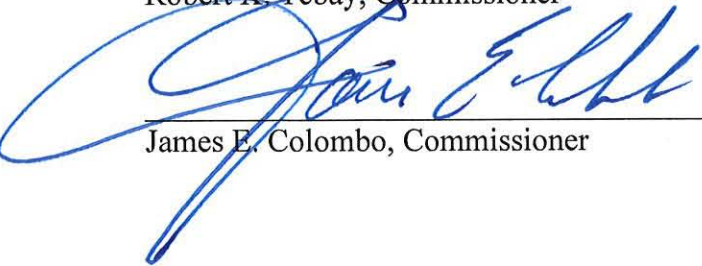
**ORDER**

On this date, upon a motion by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the return of property located at 1810 Staunton Avenue, Parkersburg, West Virginia, to the Wood County Board of Education. The County Commission has ceased using the property exclusively for public purposes.

A deed dated January 27, 1982 transferred the property from the Wood County Board of Education to the Wood County Commission and contained a reversion clause should the Commission cease using the property for public purposes. Said building housed the Wood County Emergency Services until June, 2007 and has served as a storage facility since that time.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4080

Mark Rhodes  
WOOD County 01:25:43 PM  
Instrument No 88161462  
Date Recorded 04/01/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-37



APRIL 1, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN  
APPLICATION FOR A COMMUNITY CORRECTIONS  
GRANT.

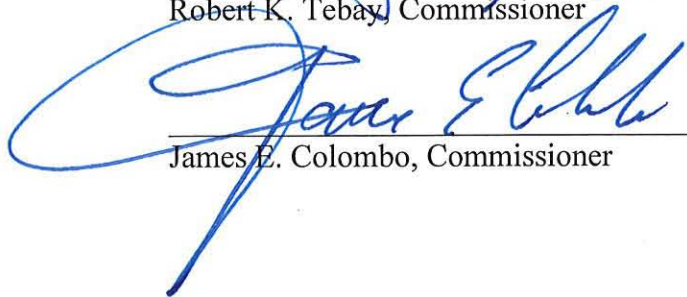
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Community Corrections Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of six hundred thousand dollars and zero cents (\$600,000.00) and is on behalf of the Wood County Day Report Center.

A copy of the Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2100

Mark Rhodes  
WOOD COUNTY 01:31:07 PM  
Instrument No 88161463  
Date Recorded 04/01/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-37



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2850	MONPOWER	MON POWER	REGULAR	03/28/2019	1,524.86	

GENERAL FUND Bank Id 101 Totals

1,524.86

Report Totals

1,524.86

Two handwritten signatures are present in the lower right area of the page. The signature above is more complex, possibly reading 'R. St.', while the signature below is a stylized, cursive mark.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1137	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	03/28/2019	4,924.00	
1138	CFS	CONSOLIDATED FLEET SERVICES	REGULAR	03/28/2019	273.20	
1139	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	03/28/2019	19.81	
1140	DOMINIONH	DOMINION HOPE	REGULAR	03/28/2019	123.00	
1141	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	03/28/2019	24,888.59	
1142	FLEET	VOYAGER FLEET SYSTEMS INC	REGULAR	03/28/2019	660.80	
1143	FRONTIER	FRONTIER	REGULAR	03/28/2019	219.20	
1144	LUBECKVFD	LUBECK VFD	REGULAR	03/28/2019	210.82	
1145	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/28/2019	72.00	
1146	MONPOWER	MON POWER	REGULAR	03/28/2019	33.77	
1147	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/28/2019	167.83	
1148	MSISC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	03/28/2019	100.00	
1149	RIVER CITY	RIVER CITY SUPPLY, LLC	REGULAR	03/28/2019	498.40	
1150	TANDK	T AND K AUTO PARTS INC	REGULAR	03/28/2019	454.68	
1151	TRAVELERS I	TRAVELERS	REGULAR	03/28/2019	297.00	
1152	VISA IL	VISA	REGULAR	03/28/2019	468.37	
1153	WEX	WEX BANK	REGULAR	03/28/2019	216.76	
1154	ALERT	ALERT-ALL CORP	REGULAR	03/28/2019	2,775.00	
1155	EMPINC	EMERGENCY MEDICAL PRODUCTS, INC.	REGULAR	03/28/2019	457.33	
1156	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	03/28/2019	1,018.04	
1157	MSISC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	03/28/2019	520.00	

**FIRE SERVICE FEE Bank Id 120 Totals**

38,398.60

**Report Totals**

38,398.60

# Check Register Report for Wood County Commission

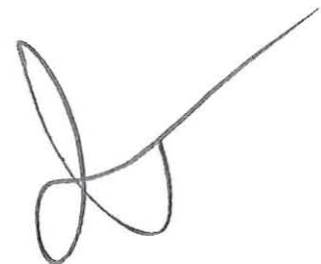
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2844	CHILD	CHILD SUPPORT ENF DIV	REGULAR	03/29/2019	671.88	
2845	EMPOWER	EMPOWER RETIREMENT	REGULAR	03/29/2019	45.00	
2846	FSA	TASC	REGULAR	03/29/2019	2,640.00	
2847	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	03/29/2019	77,236.33	
2848	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	03/29/2019	731.14	
2849	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	03/29/2019	24,225.58	
167866	AMERICAN	AFLAC	REGULAR	03/29/2019	117.34	
167867	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	03/29/2019	158.62	
167868	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	03/29/2019	1,670.00	
167869	PHEAA	PHEAA	REGULAR	03/29/2019	258.86	
167870	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	03/29/2019	1,550.94	
167871	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	03/29/2019	306.36	
167872	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	03/29/2019	16.00	
167873	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	03/29/2019	166.50	
167874	COPFEE	CITY OF PARKERSBURG	REGULAR	03/29/2019	5,636.80	

**PAYROLL FUND Bank Id 101 Totals**

115,431.35

**Report Totals**

115,431.35





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2842	DENTAL	RENAISSANCE	REGULAR	03/26/2019	1,456.88	
2843	FSA	TASC	REGULAR	03/26/2019	1,201.92	
167838	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	03/26/2019	786.83	
167839	AAP	ADVANCE AUTO PARTS	REGULAR	03/26/2019	334.79	
167840	BAILWEND	WENDY BAILEY	REGULAR	03/26/2019	211.75	
167841	DOMINIONH	DOMINION HOPE	REGULAR	03/26/2019	64.92	
167842	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	03/26/2019	237.27	
167843	GALLS	GALLS	REGULAR	03/26/2019	405.80	
167844	GENERALSA	GENERAL SALES CO.	REGULAR	03/26/2019	2,150.92	
167845	GOUDYPHD	TONY R. GOUDY, PH D	REGULAR	03/26/2019	1,500.00	
167846	GRAINGER	GRAINGER	REGULAR	03/26/2019	258.50	
167847	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	03/26/2019	130.00	
167848	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/26/2019	7,948.47	
167849	PCM-G	PCMG	REGULAR	03/26/2019	178.31	
167850	PICKENSLLC	BRETT PICKENS LLC	REGULAR	03/26/2019	253.00	
167851	PICKENSM	BRETT PICKENS LLC	REGULAR	03/26/2019	27.84	
167852	PINEGROVE	PINE GROVE KENNEL	REGULAR	03/26/2019	30.00	
167853	RADIAT	RADIATION ONCOLOGY DEPARTMENT	REGULAR	03/26/2019	174.18	
167854	RICOH	RICOH USA INC	REGULAR	03/26/2019	957.85	
167855	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	03/26/2019	1,010.35	
167856	RUNYON	RUNYON LOCK SERVICE	REGULAR	03/26/2019	65.00	
167857	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	03/26/2019	322.36	
167858	STATE TAX	STATE TAX DEPARTMENT PROPERTY TAX DIV	REGULAR	03/26/2019	20,235.07	
167859	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	03/26/2019	235.98	
167860	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	03/26/2019	123.08	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
167861	VENSEL	ANITA VENSEL	REGULAR	03/26/2019	130.00	
167862	VERIZONW	VERIZON WIRELESS	REGULAR	03/26/2019	60.39	
167863	WALMART	WALMART	REGULAR	03/26/2019	66.82	
167864	WATERBOY	WATERBOY LLC	REGULAR	03/26/2019	22.00	
167865	WORKINGMA	WORKINGMAN'S STORE	REGULAR	03/26/2019	622.00	
GENERAL FUND Bank Id 101 Totals					41,202.28	

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7375	AAP	ADVANCE AUTO PARTS	REGULAR	03/26/2019	42.76	
7376	AT&T MOBILE	AT&T MOBILITY	REGULAR	03/26/2019	405.65	
7377	CAS CABLE	CAS CABLE	REGULAR	03/26/2019	500.00	
7378	LAMP	LAMP PESTPROOF	REGULAR	03/26/2019	470.00	
7379	WEST SAFETY	WEST SAFETY SOLUTIONS	REGULAR	03/26/2019	5,700.00	
E-911 FUND Bank Id 107 Totals					7,118.41	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7186	AAP	ADVANCE AUTO PARTS	REGULAR	03/26/2019	182.74	
7187	ESCAHERN	ESCANDON HERNANDO	REGULAR	03/26/2019	141.24	
7188	FRONTIER	FRONTIER	REGULAR	03/26/2019	174.78	
7189	GENERALSA	GENERAL SALES CO.	REGULAR	03/26/2019	358.48	
7190	LAMP	LAMP PESTPROOF	REGULAR	03/26/2019	128.40	
7191	MONPOWER	MON POWER	REGULAR	03/26/2019	95.99	
7192	SUDDENLINK	SUDDENLINK	REGULAR	03/26/2019	831.36	
7193	VERIZONW	VERIZON WIRELESS	REGULAR	03/26/2019	448.99	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,361.98	
Report Totals					50,857.67	