

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, AUGUST 19, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Pam Brust, County employee, met with the County Commission to discuss the creation of the Census County Committee. Kathryn Johnston with the US Census Bureau presented an overview of upcoming events.

At 10:00 A.M., the County Commission held a Public Hearing for the de-annexation of property. After testimony, the County Commission, upon a motion duly made, seconded and passed, Ordered that the area described in the Petition and further described in the map attached to these minutes, be removed from the corporate limits of the City of Vienna.  
(Attorney Order)

At 10:15 A.M., the County Commission met with Ryan Barber from the City of Parkersburg. Mr. Barber requested they sign an Administration Agreement (MOU) for a Justice

Assistance Grant. The County Commission, upon a motion duly made, seconded and passed, executed the Memorandum of Understanding. (Order M/4157)

At 10:30 A.M., the County Commission, upon a motion duly made, seconded and passed, awarded the bid for construction of an E-911 tower to TelComm, Inc. in the amount of \$405,000.00. (Order M/4159)

At 10:40 A.M., the County Commission, upon a motion duly made, seconded and passed, announced the vacancy of John Badgley on the Wood County Recreation Commission. They also placed Mr. Badgley in nomination for reappointment. (Order A/2142)

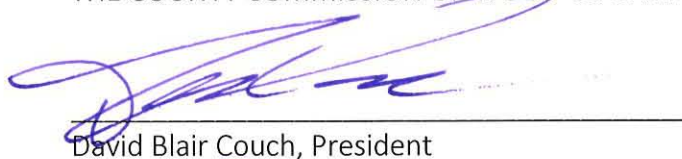
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:49 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4157, M/4158, M/4159 and A/2142

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held August 19, 2019

**Please Print**

1.	STEPHEN SMITH
2.	Russ Skypstad
3.	Tim Leach
4.	Rick Woodard
5.	
6.	
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20.	



Wood County Commission  
Agenda

8/19/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss Census Count Committee and upcoming Census	Kathryn Johnston, Partnership Specialist – Regional Census Bureau
10:00 A.M.	Public Hearing – petition for decrease of the corporate limits by minor boundary adjustment, City of Vienna 1 17 <sup>th</sup> Street Vienna, WV – 1, 2, 3 CM Tavenner Addition	Russ Skogstad, Vienna Attorney
10:15 A.M.	Consider Justice Assistance Grant Agreement	Ryan Barber, City of Parkersburg
10:30 A.M.	Consider awarding bid for the Communication Tower	Rick Woodyard, E-911 Telecommunications Director
	Announce vacancy on the Wood County Recreation Commission	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
WILLIAMS DISTRICT, TAX MAP 491, PART PARCEL 20, OWNED BY KENNETH G. AND AMELIA J. BENNETT, DEED BOOK 1079/696; 12-3/10 ACRES (LESS TRACTS)

FINAL ORDER

This 19<sup>th</sup> day of August, 2019, came the City of Vienna, a municipal corporation, the Petitioner herein, by Russell J. Skogstad, Jr., its attorney, for hearing upon the Petition for Annexation by minor boundary adjustment heretofore filed and scheduled for hearing this day.

WHEREUPON, Counsel for the Petitioner tendered unto the Commission and asked leave to file the Affidavit of Publication evidencing the publishing of the Notice of Hearing as required by West Virginia Code 8-6-5(e), as amended, which Affidavit is hereby deemed proper in all respects and is hereby **ORDERED FILED**; and

WHEREUPON, Counsel for the Petitioner tendered unto the Commission and asked leave to file the Affidavit of **DUANE FLUTY**, attesting to the posting of Notice of Hearing with the area proposed to be annexed, which Affidavit, being deemed proper in all respects is hereby **ORDERED FILED**; and

WHEREUPON, the Commission having reviewed the Petition and the exhibit attached thereto and upon further consideration of the evidence presented and the representations of counsel for the Petitioner, the Commission does hereby make the following findings of Fact, to-wit:

1. The Notice of Hearing as required by **West Virginia Code 8-7-4**, as amended has been properly published according to law and has been prominently posted at not less than five (5) public places within the area proposed to be annexed.
2. The area proposed to be de-annexed is within the corporate limits of the Petitioner.
3. No persons have appeared this day in opposition to the Petition.
4. The area to be annexed consists of approximately 1 **17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION**
5. No persons reside within or otherwise use or occupy the area sought to be annexed;
6. The intended use is its current use.
7. An accurate map showing the area sought to be annexed is attached to the Petition and is made a part of the record herein.
8. The area sought to be annexed is wholly within the City of Vienna and the County of Wood and no other entity has made application to de-annex the same.
9. The proposed de-annexation is in the best interest of the County of Wood as a whole.
10. Each and every statement and allegation contained in the Application and Petition for De-annexation as hereby found to be accurate and truthful.

**ACCORDINGLY**, and based upon the Findings of Fact herein above set forth, it is duly **CONCLUDED** that:

- a. The area proposed to be annexed is hereby deemed a proper subject for annexation by minor boundary adjustment by the Petitioner in accordance with West Virginia Code 8-7-1, et seq., as amended, in all respects
- b. All requirements as to publication and posting have been fully and lawfully satisfied.
- c. The best interest of the Petitioner and the County of Wood shall be better serve by granting the relief prayed for in the Petition.

**ACCORDINGLY**, it is hereby **ORDERED** that the area described in the Petition and further described in the map attached to this Order is, and the same is hereby annexed by minor boundary adjustment and incorporated into the corporate limits of the Petitioner. Petitioner shall pay all costs of these proceedings.

Enter this 19<sup>th</sup> day of August, 2019.

  
\_\_\_\_\_  
Commissioner

Voted in the Negative  
Commissioner

  
\_\_\_\_\_  
Commissioner

## AFFIDAVIT



## Legal Affidavit – Darla Lott 304-485-1891 Ext 301

THE COUNTY COMMISSION OF WOOD COUNTY,  
WEST VIRGINIA

IN RE: Application and Petition for Decrease of  
Corporate Limits by Minor Boundary  
Adjustment, City of Vienna, a Municipal  
Corporation  
117TH ST. VIENNA, WV, CITY OF VIENNA  
DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY  
JAMES R. AND JOANNA R. LEACH, DEED BOOK  
1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF  
THE CARRIE M. TAVENNER ADDITION

NOTICE OF HEARING

Notice is hereby given that a hearing will be held before  
the County Commission of Wood County, West Virginia on  
Aug. 19, 2019 at 10:00 AM at the Commission Chambers lo-  
cated in the Wood County Courthouse, Parkersburg, West Vir-  
ginia. Said hearing is upon the petition of the City of Vienna, a  
municipal corporation, to decrease its corporate limits by  
minor boundary adjustment by de-annexing that certain terri-  
tory more particularly described as 117TH ST. VIENNA, WV,  
CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED  
BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF  
THE CARRIE M. TAVENNER ADDITION.

The territory sought to be de-annexed is more particularly  
described in the Petition for Annexation by minor boundary  
adjustment filed herein, a copy of which may be inspected dur-  
ing regular business hours at the Office of the Wood County  
Administrator, Wood County Courthouse, Parkersburg, West  
Virginia.

Dated this 6th day of July, 2019.

City of Vienna,  
A Municipal Corporation  
By: /s/ Russell J. Skogstad, Jr.  
It's Attorney

Jul 11, 18

.....Darla Lott.....

Being first duly sworn, says that the

.....NOTICE OF HEARING.....  
.....1 17<sup>th</sup> STREET, VIENNA WV.....

Hereto attached was printed in the

...XX... Parkersburg News and Sentinel,

A daily newspaper published in the City of Parkersburg,  
Wood County, West Virginia, for ....2...successive Weeks(s),

The first publication and posting thereon being on

the .. 11<sup>th</sup> ..day(s) of ...July...2019, and subsequent

publications on the ...18<sup>th</sup>...day(s) of ...July...2019

Printer's Fee: \$.....97.82..  
Notarized Signature: \$.....2.00..  
Additional Copy Fee: \$.....  
Total Due: \$.....99.82..

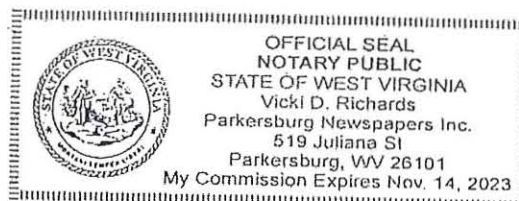
By: Darla Lott

Subscribed and sworn to before me this

18th day of July 2019

Vicki D. Richards

Notary Public for Wood County, West Virginia



THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

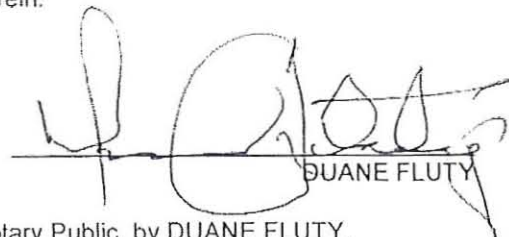
IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238,  
CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION

AFFIDAVIT

STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:

This day, before the undersigned authority, personally appeared  
DUANE FLUTY, Affiant herein, who, after having been first duly sworn according to law, deposes  
and says as follows, to-wit:

1. Affiant is the duly appointed and acting Code Enforcement Officer of the City of Vienna, West Virginia, a municipal corporation.
2. On the 8<sup>th</sup> day of July, 2019, Affiant caused to be prominently posted at five (5) public places WITHIN the property to be annexed copies of the attached Notice, marked as Exhibit "A" at the real estate, set forth and described in the Petition for Annexation by Minor Boundary Adjustment filed herein.
3. And further, Affiant sayeth naught.

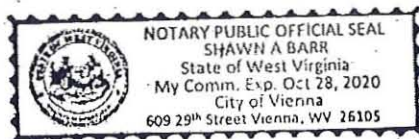
  
DUANE FLUTY

Taken, subscribed and sworn to before me, a Notary Public, by DUANE FLUTY,

on this 8<sup>th</sup> day of July, 2019

  
Notary Public

Affix Office Seal



THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238,  
CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION

NOTICE OF HEARING

Notice is hereby given that a hearing will be held before the County Commission of Wood County, West Virginia on Aug. 19, 2019 at 10:00 AM at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to decrease its corporate limits by minor boundary adjustment by de-annexing that certain territory more particularly described as 1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION.

The territory sought to be de-annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.

Dated this 8<sup>th</sup> day of July, 2019.

City of Vienna,  
A Municipal Corporation

By: [Signature]  
Russell J. Skogstad, Jr.  
Its Attorney

TAX MAP





## EXHIBIT B

DEED

THIS DEED, Made this 25th day of July, 2016, by and between

RICK COULSON, Grantor, as party of the first part,

and

JAMES R. LEACH and JOANNA R. LEACH, husband and wife, Grantees,

as parties of the second part.

WITNESSETH

That for and in consideration of the sum of FIVE (\$5.00) DOLLARS, cash in hand paid, and other good and valuable considerations, the receipt of all of which is hereby acknowledged, the said party of the first part does hereby grant and convey unto the said party of the second part, for and during the term of their joint lives and upon the death of either to the survivor, in fee, forever with Covenants of GENERAL WARRANTY, all that certain lot, tract or parcel of real estate situate, lying and being in the City of Vienna, County of Wood, and State of West Virginia, bounded and described as follows:

BEING lots 1, 2 and 3 of the Carrie M. Tavenner Addition to Parkersburg, Wood County, as shown and designated on a plat thereof recorded in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book 8, at page 11. Excepting and reserving however that portion of Lot No. 1 containing 0.591 acre heretofore conveyed to John J. Loftry, Jr. by deed dated November 3, 1977, recorded in the aforesaid Clerk's Office in Deed Book No. 696, at page 263.

BEING the same real estate conveyed unto Rick Coulson, by R. Bruce White, Successor Trustee, by deed dated July 25, 2001, of record in the Office of the Clerk of the County Commission of Wood County, West Virginia in Deed Book 1029, at Page 685.

This conveyance is made subject to all rights of way, reservations, restrictive and protective covenants, and oil, gas and mineral leases of record in the chain of title in the aforesaid Clerk's Office.

DECLARATION OF CONSIDERATION OR VALUE

The undersigned hereby declare that the total consideration paid for the property conveyed by the document to which this declaration is appended is \$265,000.00.

ROBERT K. TERRY III  
PO BOX 251  
PARKERSBURG, WV 26102-0251



ACKNOWLEDGMENT FOR INCOME WITHHOLDING

The Grantor (s) certify under penalties of perjury the following information:

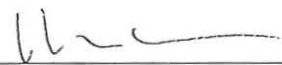
EXCEPTIONS to Income tax being withheld:

The grantor is a West Virginia resident. True ☒ False

*But (1) to 50% of the income tax return*

*As C*

WITNESS the following signature:

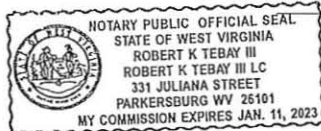
  
\_\_\_\_\_  
RICK COULSON

STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before the undersigned authority by

RICK COULSON, this 27 day of July, 2016

My commission expires: 11/1/2023



  
\_\_\_\_\_  
NOTARY PUBLIC

This Instrument Prepared By:  
ROBERT K. TEBAY, III  
Attorney at Law  
P. O. Box 251  
Parkersburg, WV 26102  
(304) 422-3110

RKT/jr  
Deed Coulson to Leach  
16-0570

Mark Rhodes  
WOOD County 10:41:00  
Instrument No 87136  
Date Recorded 07/26  
Document Type DEED  
Pages Recorded 2  
Book-Page 1290-  
Recording Fee \$10.00  
Transfer Tax \$1.16  
Additional \$25.00

## NOTICE



THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238,  
CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION

NOTICE OF HEARING

Notice is hereby given that a **hearing** will be held before the County Commission of Wood County, West Virginia on Aug. 19, 2019 at 10:00 AM at the Commission Chambers located in the Wood County Courthouse, Parkersburg, West Virginia. Said hearing is upon the petition of the City of Vienna, a municipal corporation, to decrease its corporate limits by minor boundary adjustment by de-annexing that certain territory more particularly described as 1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION.

The territory sought to be de-annexed is more particularly described in the Petition for Annexation by minor boundary adjustment filed herein, a copy of which may be inspected during regular business hours at the Office of the Wood County Administrator, Wood County Courthouse, Parkersburg, West Virginia.

Dated this 8<sup>th</sup> day of July, 2019.

City of Vienna,  
A Municipal Corporation

By: [Signature]  
Russell J. Skogstad, Jr.  
Its Attorney

## APPLICATION AND PETITION

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238,  
CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION

**APPLICATION AND PETITION FOR DEANNEXATION (DECREASE OF CORPORATE LIMITS  
BY MINOR BOUNDARY ADJUSTMENT)**

Now comes the City of Vienna, a municipal corporation, by Russell J. Skogstad, Jr., its attorney, pursuant to **West Virginia Code § 8-7-4**, as amended, and respectfully represents to the Commission as follows, to-wit:

1. **APPLICANT** is a municipal corporation located wholly within the County of Wood, State of West Virginia and is authorized by law to seek the relief requested in this petition.
2. **APPLICANT** requests this Commission to decrease the City of Vienna corporate limits by minor boundary adjustment by the territory more particularly shown upon the attached plat, designated as "Exhibit A," and by reference made a part hereof.
3. The territory sought to be annexed consists of a certain lot, tract, or parcel described as **1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION.** *Said property is entirely within the County of Wood, State of West Virginia.*
4. The territory sought to be de-annexed is not presently occupied by any individual or business.
5. The Territory to be annexed is described as:
  - a. Being those certain parcels located adjacent at **1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153, OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238, CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION** as set out on the attached plat marked "**EXHIBIT A**" along with the Deed to the property marked "**EXHIBIT B**" attached hereto and incorporated by reference.
6. All municipal fire services will continue to be provided within the territory to be de-annexed.
7. Police protection will return to the Wood County Sheriff's Department.
8. The Reason for de-annexation is to allow zoning to be consistent with contiguous property owned by the same owners and also consistent with all other parcels similarly situated below tracks along the Vienna incorporation line.
9. Petitioner believes that no adverse impact will occur as to solid waste collection or other related services if such annexation is approved.
10. Applicant believes that no adverse impact will occur for fire protection insurance rates in

the territory to be de-annexed nor will the proposed de-annexation have any adverse affect on Petitioner's finances and municipal services.

11. The proposed de-annexation and this petition meet all requirements of **West Virginia Code § 8-7-4**, as amended.
12. The County Commission directs the City of Vienna to publish a Class II legal advertisement in the normal fashion; the first publication must occur at least fourteen days prior to the County Commission's final hearing.
13. No adverse impact will occur to any person if the de-annexation requested herein is approved.
14. No portion of the territory proposed for de-annexation is located within the corporate boundaries of any other municipality.
15. The proposed annexation is in the best interest of the Petitioner and the County of Wood.

Dated this July 28th day of FEBRUARY, 2019.

City of Vienna,  
A Municipal Corporation  
Petitioner

By: RS

Russell J. Skogstad, Jr.  
It's Attorney





## EXHIBIT B

DEED

THIS DEED, Made this 25th day of July, 2016, by and between

RICK COULSON, Grantor, as party of the first part,

and

JAMES R. LEACH and JOANNA R. LEACH, husband and wife, Grantees,  
as parties of the second part.

WITNESSETH

That for and in consideration of the sum of FIVE (\$5.00) DOLLARS, cash in hand paid, and other good and valuable considerations, the receipt of all of which is hereby acknowledged, the said party of the first part does hereby grant and convey unto the said party of the second part, for and during the term of their joint lives and upon the death of either to the survivor, in fee, forever with Covenants of GENERAL WARRANTY, all that certain lot, tract or parcel of real estate situate, lying and being in the City of Vienna, County of Wood, and State of West Virginia, bounded and described as follows:

BEING lots 1, 2 and 3 of the Carrie M. Tavenner Addition to Parkersburg, Wood County, as shown and designated on a plat thereof recorded in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book 8, at page 11. Excepting and reserving however that portion of Lot No. 1 containing 0.591 acre heretofore conveyed to John J. Loftry, Jr. by deed dated November 3, 1977, recorded in the aforesaid Clerk's Office in Deed Book No. 696, at page 263.

BEING the same real estate conveyed unto Rick Coulson, by R. Bruce White, Successor Trustee, by deed dated July 25, 2001, of record in the Office of the Clerk of the County Commission of Wood County, West Virginia in Deed Book 1029, at Page 685.

This conveyance is made subject to all rights of way, reservations, restrictive and protective covenants, and oil, gas and mineral leases of record in the chain of title in the aforesaid Clerk's Office.

DECLARATION OF CONSIDERATION OR VALUE

The undersigned hereby declare that the total consideration paid for the property conveyed by the document to which this declaration is appended is \$265,000.00.

ROBERT K. TERAY III  
PO BOX 251  
PARKERSBURG, WV 26102-0251



ACKNOWLEDGMENT FOR INCOME WITHHOLDING

The Grantor (s) certify under penalties of perjury the following information:

EXCEPTIONS to Income tax being withheld:

The grantor is a West Virginia resident.        True X False

*But file and pay income tax return*

*Doc*

WITNESS the following signature:

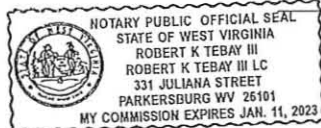
*[Signature]*  
RICK COULSON

STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:

The foregoing instrument was acknowledged before the undersigned authority by

RICK COULSON, this 27 day of July, 2016

My commission expires: 11/1/2023

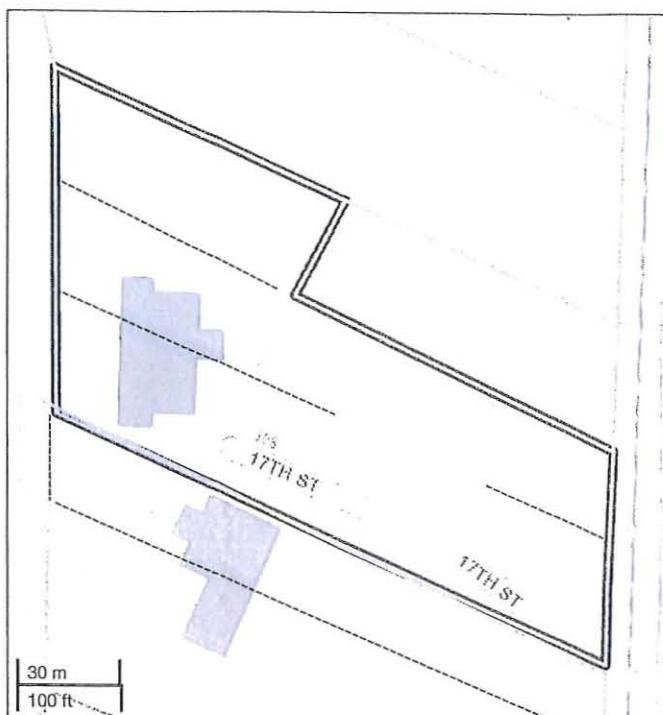


*[Signature]*  
NOTARY PUBLIC

This Instrument Prepared By:  
ROBERT K. TEBAY, III  
Attorney at Law  
P. O. Box 251  
Parkersburg, WV 26102  
(304) 422-3110

RKT/jr  
Deed Coulson to Leach  
16-0570

Mark Rhodes  
WOOD County 10:41:0  
Instrument No 07134  
Date Recorded 07/25  
Document Type DEED  
Pages Recorded 2  
Book-Page 1250-  
Recording Fee \$10.00  
Transfer Tax \$1.16  
Additional \$26.00



## Wood County, WV

Wood County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only, and is not intended to constitute a legal record nor should it be substituted for the advice or services of a licensed professional. Parcel map information is prepared for the inventory of real property found within County jurisdiction and is compiled from recorded deeds, plats, and other public documents in accordance with Land Records Technical Specifications for Base, Cadastral and Digital Mapping Systems. Users are hereby notified that the aforementioned public record sources should be consulted for verification of information. With limited exception, data available on this website originates from Wood County Land Records GIS and is maintained for the internal use of the County. The County of Wood and the Website Provider disclaim all responsibility and legal liability for the content published on this website. The user agrees that Wood County and its Assigns shall be held harmless from all actions, claims, damages or judgments arising out of the use of County data.



David Nohe  
1 Court Square  
Ste. 302  
Parkersburg, WV 26101

dmp:	10-8-153
dist:	10
map:	8
parcel:	153
nbhd:	611C
own1:	LEACH JAMES R
own2:	LEACH JOANNA R
owneraddr:	P O BOX 5292
situsaddr:	OFF GRAND CENTRAL
legal1:	LOTS 1 2 3 C M TAVENNER ADN
legal2:	FORMER 04-143-16 18 19
legal3:	3.28-A
book:	1250
page:	238



**ORDER TO FILE AFFIDAVIT OF PUBLICATION**

THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Application and Petition for Decrease of Corporate Limits by Minor Boundary Adjustment, City of Vienna, a Municipal Corporation  
1 17TH ST. VIENNA, WV, CITY OF VIENNA DISTRICT, TAX MAP 8 PARCEL 153,  
OWNED BY JAMES R. AND JOANNA R. LEACH, DEED BOOK 1250/238,  
CONSISTING OF LOTS 1, 2, AND 3 OF THE CARRIE M. TAVENNER ADDITION

ORDER

This 1<sup>st</sup> day of JULY, 2019 came the Petitioner, the City of Vienna, a Municipal Corporation, by and through Russell J. Skogstad, Jr., its attorney, and tendered and asked leave to file its Petition for Annexation by Minor Boundary Adjustment pursuant to West Virginia Code §8-7-4, as amended.

WHEREUPON, and after having reviewed said Application and Petition it hereby found that same meets the requirements of West Virginia Code §8-7-4, and accordingly, it is hereby ORDERED FILED.

IT IS FURTHER ORDERED that a hearing upon said Petition shall be held before the Commission, in chambers at the Wood County Courthouse, Parkersburg, West Virginia, on

Aug 19, 2019 @ 10AM

IT IS FURTHER ORDERED that the Petitioner shall cause a Notice of Hearing to be published in accordance with West Virginia Code §8-7-4, as amended and that the Notice of Hearing shall be prominently posted at not less than five public places within the area proposed to be annexed.

ENTER:

  
\_\_\_\_\_  
Commissioner  
\_\_\_\_\_  
Commissioner  
\_\_\_\_\_  
Commissioner

Mark Rhodes  
WOOD County 09:24:57 AM  
Instrument No 88181809  
Date Recorded 08/19/2019  
Document Type 000  
Pages Recorded 21  
Book-Page 75-57

AUGUST 19, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN  
MOU FOR A JAG GRANT.

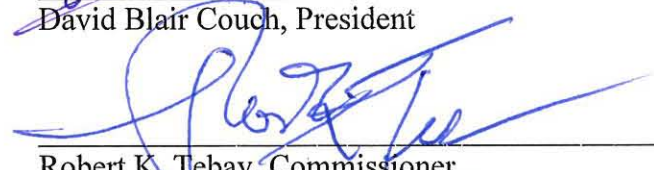
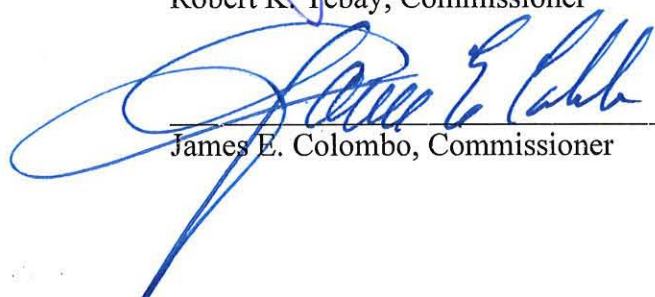
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Memorandum of Understanding for a Justice Assistance Grant with the City of Parkersburg to administer said grant. Said Grant is in the amount of fourteen thousand fifty-one dollars and zero cents (\$14,051.00) and is on behalf of the Wood County Sheriff's Department.

A copy of the Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4157

**INTERLOCAL AGREEMENT  
BETWEEN THE CITY OF PARKERSBURG, WV AND COUNTY OF WOOD, WV**

**2019 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD**

This Agreement is made and entered into this 19<sup>th</sup> day of August, 2019, by and between The COUNTY of Wood, acting by and through its governing body, the County Commissioners, hereinafter referred to as COUNTY, and the CITY of Parkersburg, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Wood County, State of West Virginia, witnesseth;

**WHEREAS**, this Agreement is made under the authority of Chapter 7-1-3, and Chapter 8-1-7 of the West Virginia State Code; and

**WHEREAS**, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

**WHEREAS**, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement; and

**WHEREAS**, the CITY agrees to provide the COUNTY \$14,051 from the JAG award for the 2019 Program; and

**WHEREAS**, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

**NOW THEREFORE, the COUNTY and CITY agree as follows:**

**Section 1.**

CITY agrees to pay COUNTY a total of \$14,051 of JAG funds.

**Section 2.**

COUNTY agrees to use \$14,051 for the Wood County Sheriff's Department by September 30, 2021.

**Section 3.**

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the West Virginia Tort Claims Act.

**Section 4.**

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the West Virginia Tort Claims Act.

**Section 5.**

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.



**Section 6.**

The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

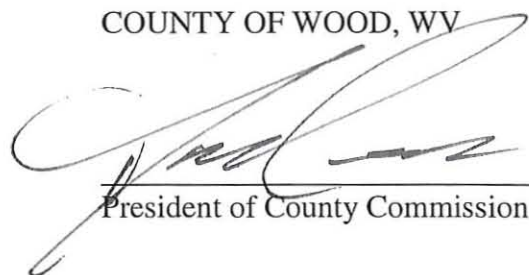
**Section 7.**

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF PARKERSBURG, WV

COUNTY OF WOOD, WV

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
President of County Commission

ATTEST:

APPROVAL AS TO FORM

\_\_\_\_\_  
City Clerk

  
\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
City Attorney

  
\_\_\_\_\_  
Prosecuting Attorney

Mark Rhodes  
WOOD County 09:13:27 AM  
Instrument No 88181801  
Date Recorded 08/19/2019  
Document Type CDD  
Pages Recorded 3  
Book-Page 75-57

AUGUST 19, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID REQUEST IS IN THE AMOUNT OF \$34,140.43


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand one hundred forty dollars and forty-three cents (\$34,140.43) for the month of July, 2019. Along with the Request for Reimbursement Form, a Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.


A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

**DIVISION OF ADMINISTRATIVE SERVICES**  
**Justice and Community Services**

**Request for  
Reimbursement**

**RECEIVED**  
(For JCS Use Only)

Subgrantee: **Wood County Commission**

Address: **One Court Square, Suite 203**  
**Parkersburg**  
**WV 26101**

Project #: **20-CC-29**

FEIN#: **556 000 417**

Funds are hereby requested to cover expenditures

FROM: **6/1/19** TO: **6/30/19**

**PROJECT CASH EXPENDITURES**

Account #	Amount
20-CC-29	\$34,140.43
<b>TOTAL</b>	<b>\$34,140.43</b>

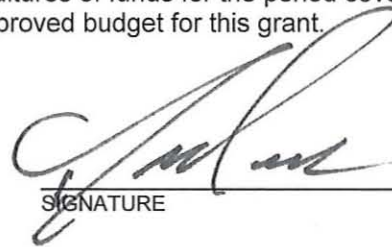
**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: **David Blair Couch, President**  
TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

  
SIGNATURE

8/19/19

DATE

**JCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Accountant

Mark Rhodes  
WOOD County 09:18:00 AM  
Instrument No. 201901006  
Date Recorded 08/19/2019  
Document Type: 000  
Pages Recorded 2  
Book-Page 75-57

AUGUST 19, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR  
CONSTRUCTION OF AN EMERGENCY COMMUNICATIONS TOWER

**ORDER**

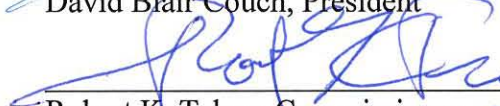
On this date, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AWARD the bid construction of an emergency communications tower. Such sealed bid was received for review on August 15, 2019. The sole bid was awarded to:

TelConn, Inc.  
1431 Rosemar Road  
Parkersburg, WV 26105  
Bid price - \$405,500.00

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4159

Mark Rhodes  
WOOD County 09:19:38 AM  
Instrument No 88181805  
Date Recorded 08/19/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-57



AUGUST 19, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A  
VACANCY EXISTS ON THE WOOD COUNTY RECREATION  
COMMISSION.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Recreation Commission. Said vacancy is due to the fact that the term of John Badgley will expire September 15, 2019. The new term will expire September 15, 2022.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed John Badgley in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2142

Mark Rhodes  
WOOD County 09:23:18 AM  
Instrument No 88181807  
Date Recorded 08/19/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-57

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2965	CHILD	CHILD SUPPORT ENF DIV	REGULAR	08/15/2019	370.06	
2966	EMPOWER	EMPOWER RETIREMENT	REGULAR	08/15/2019	45.00	
2967	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	08/15/2019	86,968.07	
2969	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	08/15/2019	855.00	
168614	CCMC	CAMDEN CLARK MEDICAL CENTER	REGULAR	08/15/2019	238.28	
168615	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	08/15/2019	161.00	
168616	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	08/15/2019	178.31	
168617	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	08/15/2019	1,695.00	
168618	PHEAA	PHEAA	REGULAR	08/15/2019	292.73	
PAYROLL FUND Bank Id 101 Totals					90,803.45	
Report Totals					90,803.45	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1352	ARMSTRONG GR	ARMSTRONG	REGULAR	08/15/2019	169.76	
1353	CAS CABLE	CAS CABLE	REGULAR	08/15/2019	119.01	
1354	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	08/15/2019	36.95	
1355	DOMINIONH	DOMINION HOPE	REGULAR	08/15/2019	48.96	
1356	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	08/15/2019	2,570.24	
1357	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	08/15/2019	200.00	
1358	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/15/2019	277.00	
1359	OHIORIVER	OHIO RIVER VALLEY OUTDOORS	REGULAR	08/15/2019	756.00	
1360	PERRYASSOC	PERRY & ASSOCIATES, CPA'S A.C.	REGULAR	08/15/2019	1,890.00	
1361	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	08/15/2019	478.00	
<b>FIRE SERVICE FEE Bank Id 120 Totals</b>					<u>6,545.92</u>	
<b>Report Totals</b>					<u>6,545.92</u>	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7494	FIFTH	FIFTH THIRD BANK	REGULAR	08/13/2019	5,974.58	
7495	AAP	ADVANCE AUTO PARTS	REGULAR	08/13/2019	268.92	
7496	CINTAS	CINTAS CORPORATION	REGULAR	08/13/2019	59.64	
7497	CLOUDWORKS	CLOUDWORKS LLC	REGULAR	08/13/2019	3,456.90	
7498	CRS LLC	CRS LLC	REGULAR	08/13/2019	6,000.00	
7499	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	08/13/2019	375.00	
7500	VERIZONW	VERIZON WIRELESS	REGULAR	08/13/2019	141.31	
E-911 FUND Bank Id 107 Totals					16,276.35	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3496	BIINCORP	BI INCORPORATED	REGULAR	08/13/2019	7,504.90	
3497	VERIZONW	VERIZON WIRELESS	REGULAR	08/13/2019	196.37	

HOME CONFINEMENT Bank Id 108 Totals

7,701.27



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7310	FIFTH	FIFTH THIRD BANK	REGULAR	08/13/2019	1,072.22	
7311	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/13/2019	72.00	
7312	DOMINIONH	DOMINION HOPE	REGULAR	08/13/2019	112.06	
7313	MONPOWER	MON POWER	REGULAR	08/13/2019	1,555.21	
7314	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	08/13/2019	33.44	
7315	RICOH	RICOH USA INC	REGULAR	08/13/2019	208.86	
7316	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	08/13/2019	31.44	
7317	WOOD CO W	WOOD COUNTY WASTE	REGULAR	08/13/2019	158.58	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,243.81	
Report Totals					285,396.63	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2959	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	08/09/2019	855.00	
2960	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	08/09/2019	25,559.00	
2961	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	08/09/2019	36,009.67	
2962	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	08/09/2019	75,391.94	

GENERAL FUND Bank Id 101 Totals

137,815.61

Report Totals

137,815.61

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# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168607	STUARTOIL	STUART OIL COMPANY	REGULAR	08/13/2019	147.93	
168608	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	08/13/2019	1,039.26	
168609	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/13/2019	410.00	
168610	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	08/13/2019	346.57	
168611	VENSEL	ANITA VENSEL	REGULAR	08/13/2019	152.50	
168612	VERIZONW	VERIZON WIRELESS	REGULAR	08/13/2019	2,773.77	
168613	WORKINGMA	WORKINGMAN'S STORE	REGULAR	08/13/2019	330.50	

GENERAL FUND Bank Id 101 Totals

257,203.79

A large, stylized handwritten signature in black ink, appearing to be 'RCS' followed by a large loop.



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2963	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	08/13/2019	855.00	
2964	DENTAL	RENAISSANCE	REGULAR	08/13/2019	2,198.28	
168584	FIFTH	FIFTH THIRD BANK	REGULAR	08/13/2019	20,733.41	
168585	AAP	ADVANCE AUTO PARTS	REGULAR	08/13/2019	1,595.51	
168586	BIZTEC	BIZTEC	REGULAR	08/13/2019	8,506.25	
168587	BOWLES	BOWLES RICE LLP	REGULAR	08/13/2019	20,000.00	
168588	CANON	CANON FINANCIAL SERVICES, INC.	REGULAR	08/13/2019	151.00	
168589	DOMINIONH	DOMINION HOPE	REGULAR	08/13/2019	218.06	
168590	GALLS	GALLS	REGULAR	08/13/2019	43.72	
168591	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	08/13/2019	139.90	
168592	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	08/13/2019	32.50	
168593	KESTERSON	KESTERSON CLEANERS	REGULAR	08/13/2019	248.57	
168594	LEXIS	LEXIS NEXIS	REGULAR	08/13/2019	982.36	
168595	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	08/13/2019	850.00	
168596	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/13/2019	130.00	
168597	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	08/13/2019	623.08	
168598	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/13/2019	7,948.47	
168599	ODEPOT	OFFICE DEPOT	REGULAR	08/13/2019	643.00	
168600	PUREWATER	PURE WATER PARTNERS	REGULAR	08/13/2019	65.00	
168601	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	08/13/2019	184,073.75	
168602	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	08/13/2019	1,063.40	
168603	RON'S	RON'S PORTA JOHNS, INC.	REGULAR	08/13/2019	185.00	
168604	RUNYON	RUNYON LOCK SERVICE	REGULAR	08/13/2019	56.00	
168605	S W RESOU	S W RESOURCES	REGULAR	08/13/2019	25.00	
168606	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	08/13/2019	638.00	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2968	MONPOWER	MON POWER	REGULAR	08/14/2019	2,883.15	

GENERAL FUND Bank Id 101 Totals 2,883.15

Report Totals 2,883.15

A large, stylized handwritten signature in black ink, consisting of a large 'C' shape with a diagonal line through it, and a smaller signature below it.