

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 2 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with representatives from Workforce West Virginia. They gave an update on the Workforce Innovation and Opportunity Act.

The 9:51 A.M., the County Commission met with Family Court Judge Darren Tallman and representatives from the Juvenile Drug Court. They gave an update on their program. The County Commission, upon a motion duly made, seconded and passed, authorized the donation of \$2,000.00 to the Drug Court. (Order M/4195)

At 10:31 A.M., the County Commission made various appointments to County boards and committees:

The County Commission, upon a motion duly made, seconded and passed, reappointed William Summers to the Wood County Parks and Recreation Commission (Mountwood Park). (Order M/4200)

The County Commission, upon a motion duly made, seconded and passed, reappointed Steve Scholl, Jane Wise, Blaine Auville, JJ Barrett, Randy Lowe, Barbara Holtz, Pat Sole, Jason Matthews, Tim Thomas, Mike Shook and Patricia Stutler to the Wood County Local Emergency Planning Committee. (Order M/4196)

The County Commission, upon a motion duly made, seconded and passed appointed Mike Goldsberry to the Wood County Recreation Commission. (M/4197)

The County Commission, upon a motion duly made, seconded and passed, reappointed Dave Lawson to the Lubeck Public Service District Board. (Order M/4198)

The County Commission, upon a motion duly made, seconded and passed, appointed Tony Boggs, Joshua Downey, Michelle Rusen, Charles Hasse, Tiffany Kiger, Steve Worden and Larry Barnhart to the Wood County Corrections Advisory Board. (Order M/4199)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:57 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4195, M/4196, M/4197, M/4198, M/4199, M/4200

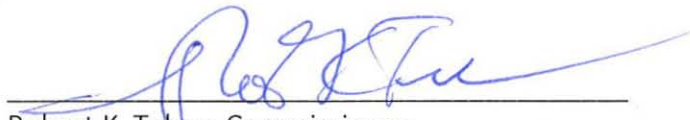
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Robert K. Tebay, Commissioner



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James Colombo, Commissioner

Wood County Commission Meeting  
Held December 2, 2019

**Please Print**

1.	Janelle Comstock
2.	Amber Jackson
3.	Donna Davis
4.	Darren Tallman
5.	JEFF THOMAS
6.	LINDA SCHAMP
7.	Larry Johnson
8.	Jessica Trippett
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Wood County Commission  
Agenda

12/2/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Present information on Workforce Innovation & Opportunity Act	Amber Jackson and Janelle Comstock – Mid-Ohio Valley Workforce Development Board
10:00 A.M.	Update on Juvenile Drug Court	D. Darren Tallman, Family Court Judge
	Consider appointing Steve Scholl, Jane Wise, Blaine Auville, JJ Barrett, Randy Lowe, Barbara Holtz, Pat Sole, Jason Matthews, Tim Thomas, Mike Shook and Patricia Stutler in nomination to the Wood County Local Emergency Planning Committee	
	Consider appointing Mike Goldsberry to the Wood County Recreation Commission	
	Consider appointing Dave Lawson to the Lubeck Public Service District	
	Consider appointing Larry Barnhart, Steve Worden, Tony Boggs, Joshua Downey, Michelle Rusen, Charles Hasse and Tiffany Kiger to the Wood County Community Corrections Advisory Board	
	Consider putting William Summers in nomination for reappointment to the Wood County Parks and Recreation Commission (Mountwood Park)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**



Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

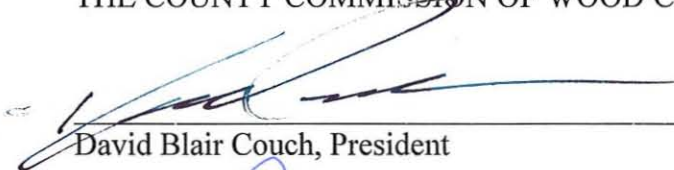
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
THE DONATION OF \$2,300.00 TO THE WOOD COUNTY  
JUVENILE DRUG COURT.

**ORDER**

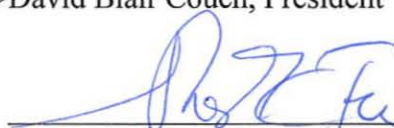
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the donation of two thousand three hundred dollars and zero cents (\$2,300.00) to the Wood County Juvenile Drug Court. Said donation will be paid out of the General County Fund Contributions – Other Contributions line item.

APPROVED:

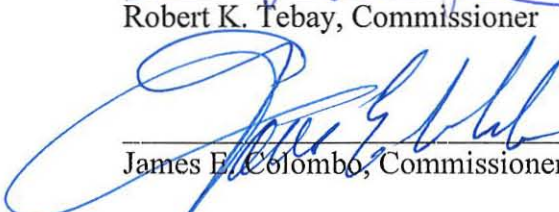
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4195

Mark Rhodes  
WOOD County 12:02:40 PM  
Instrument No 88193265  
Date Recorded 12/02/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-68

DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED STEVE SCHOLL, JANE WISE, BALINE AUVILLE, JJ BARRETT, RANDY LOWE, BARBARA HOLTZ, PAT SOLE, JASON MATTHEWS, TIM THOMAS, MIKE SHOOK AND PARTRICIA STUTLER TO THE WOOD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, REAPPOINTED the following to the Local Emergency Planning Committee. Blaine Auville (Community), Chief Jason Matthews (Parkersburg Fire Department), Randy Lowe (DuPont), Barbara Holtz (Mid-Ohio Valley Health Department), Patricia Stutler (Mid-Ohio Valley Health Department), Tim Thomas (Mid-Ohio Valley Transportation), Chief Steve Scholl (Vienna Volunteer Fire Department), Pat Sole (Wood County Schools Transportation Department), Jane Wise (Bureau of Fiscal Service), J.J. Barrett (WVU Extension Service), Mike Shook (Emergency Management). New terms will expire December 31, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4196

Mark Rhodes  
WOOD County 12:17:00 PM  
Instrument No 88193292  
Date Recorded 12/02/2019  
Document Type ODO  
Pages Recorded 1  
Book-Page 78-68



DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION APPOINTED MIKE GOLDSBERRY  
TO THE WOOD COUNTY RECREATION COMMISSION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, APPOINTED Mike Goldsberry to the Wood County Recreation Commission. The term will expire September 15, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4197

Mark Rhodes  
WOOD County 12:16:08 PM  
Instrument No 98193290  
Date Recorded 12/02/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-68

DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED DAVE LAWSON  
TO THE LUBECK PUBLIC SERVICE DISTRICT BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, REAPPOINTED Dave Lawson to the Lubeck Public Service District Board.


The new term will expire December 31, 2025.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4198

Mark Rhodes  
WOOD County 12:15:19 PM  
Instrument No 88193289  
Date Recorded 12/02/2019  
Document Type ODO  
Pages Recorded 1  
Book-Page 75-68

DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED TONY BOGGS,  
JOSHUA DOWNEY, MICHELLE RUSEN, CHARLES HASSE,  
TIFFANY KIGER, STEVE WORDEN AND LARRY BARNHART  
TO THE WOOD COUNTY COMMUNITY CORRECTIONS  
ADVISORY BOARD.


**ORDER**

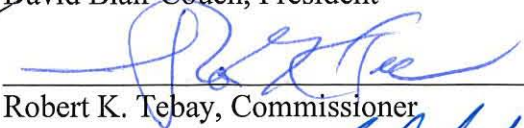
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, APPOINTED the following to the Wood County Community Corrections Advisory Board.

Larry Barnhart	Pleasants County Commission
Steve Worden	Ritchie County Commission
Tony Boggs	Jackson County Sheriff
Joshua W. Downey	Roane County Prosecutor
Michelle Rusen	Public Defender
Charles Hasse	Mental Health Services
Tiffany Kiger	Rights of Victims

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4199

Mark Rhodes  
WOOD County 12:06:58 PM  
Instrument No 89193287  
Date Recorded 12/02/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-68

DECEMBER 2, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED WILLIAM  
SUMMERS TO THE WOOD COUNTY PARKS AND  
RECREATION COMMISSION (MOUNTWOOD PARK).

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, REAPPOINTED William Summers to the Wood County Parks and Recreation Commission (Mountwood Park).


The new terms will expire December 16, 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner

M/4200

Mark Rhodes  
WOOD County 12:04:20 PM  
Instrument No 88193286  
Date Recorded 12/02/2019  
Document Type 010  
Pages Recorded 1  
Book-Page 75-68



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1510	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	11/27/2019	2,957.43	
1511	FRONTIER	FRONTIER	REGULAR	11/27/2019	222.16	
1512	MGC	MOUNTAINEER GAS COMPANY	REGULAR	11/27/2019	45.98	
1513	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	11/27/2019	47.00	
1514	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	11/27/2019	1,760.00	
FIRE SERVICE FEE Bank Id 120 Totals					5,032.57	
Report Totals					5,032.57	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1510	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	11/27/2019	2,957.43	
1511	FRONTIER	FRONTIER	REGULAR	11/27/2019	222.16	
1512	MGC	MOUNTAINEER GAS COMPANY	REGULAR	11/27/2019	45.98	
1513	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	11/27/2019	47.00	
1514	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	11/27/2019	1,760.00	
1515	RYANALES	ALESHIA RYAN	REGULAR	11/27/2019	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					6,032.57	
Report Totals					6,032.57	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7594	AAP	ADVANCE AUTO PARTS	REGULAR	11/26/2019	26.79	
7595	AT&T MOBILE	AT&T MOBILITY	REGULAR	11/26/2019	474.54	
7596	FERRELLGAS	FERRELLGAS	REGULAR	11/26/2019	42.40	
7597	LAMP	LAMP PESTPROOF	REGULAR	11/26/2019	75.00	
7598	RF TECHNOLOGY	RF TECHNOLOGY AMERICAS RFTA	REGULAR	11/26/2019	1,008.88	
E-911 FUND Bank Id 107 Totals					1,627.61	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169140	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	11/26/2019	139.78	
169141	VENSEL	ANITA VENSEL	REGULAR	11/26/2019	236.25	
169142	WALMART	WALMART	REGULAR	11/26/2019	52.14	
169143	WATERBOY	WATERBOY LLC	REGULAR	11/26/2019	22.00	
169144	WORKINGMA	WORKINGMAN'S STORE	REGULAR	11/26/2019	552.00	
169145	WVUMED	WVU MEDICAL CORP OR UNIVERSITY HEALTH	REGULAR	11/26/2019	153.00	
169146	ZUERCHER	ZUERCHER TECHNOLOGIES, LLC	REGULAR	11/26/2019	35,832.90	
GENERAL FUND Bank Id 101 Totals					61,048.48	





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169140	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	11/26/2019	139.78	
169141	VENSEL	ANITA VENSEL	REGULAR	11/26/2019	236.25	
169142	WALMART	WALMART	REGULAR	11/26/2019	52.14	
169143	WATERBOY	WATERBOY LLC	REGULAR	11/26/2019	22.00	
169144	WORKINGMA	WORKINGMAN'S STORE	REGULAR	11/26/2019	552.00	
169145	WVUMED	WVU MEDICAL CORP OR UNIVERSITY HEALTH	REGULAR	11/26/2019	153.00	
169146	ZUERCHER	ZUERCHER TECHNOLOGIES, I.L.C.	REGULAR	11/26/2019	35,832.90	
GENERAL FUND Bank Id 101 Totals					61,048.48	
Report Totals					61,048.48	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3071	DENTAL	RENAISSANCE	REGULAR	11/26/2019	2,034.40	
169116	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	11/26/2019	127.00	
169117	ABMDI	AMERICAN BOARD OF MEDICOLEGAL DEATH	REGULAR	11/26/2019	50.00	
169118	BAILWEND	WENDY BAILEY	REGULAR	11/26/2019	53.90	
169119	BIZTEC	BIZTEC	REGULAR	11/26/2019	81.27	
169120	CAPITOL BUS	CAPITOL BUSINESS INTERIORS	REGULAR	11/26/2019	1,548.16	
169121	CORNELLINV	CORNELL INVESTIGATIONS	REGULAR	11/26/2019	30.00	
169122	CRMALCOM	CR MALCOM & ASSOCIATES	REGULAR	11/26/2019	120.00	
169123	DISH	DISH NETWORK	REGULAR	11/26/2019	108.25	
169124	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	11/26/2019	237.27	
169125	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	11/26/2019	542.77	
169126	EVANSCONT	EVANS CONSTRUCTION CO.	REGULAR	11/26/2019	7,120.00	
169127	FAIRBANKS MET	FAIRBANKS METAL AND SUPPLY	REGULAR	11/26/2019	4,080.00	
169128	FRONTIER	FRONTIER	REGULAR	11/26/2019	3,997.92	
169129	GENERALSA	GENERAL SALES CO.	REGULAR	11/26/2019	264.00	
169130	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	11/26/2019	38.38	
169131	ODEPOT	OFFICE DEPOT	REGULAR	11/26/2019	52.14	
169132	PCM-G	PCMG	REGULAR	11/26/2019	978.01	
169133	PECKAUC	ROCKY PECK	REGULAR	11/26/2019	200.00	
169134	RCS PRINTING	RCS PRINTING	REGULAR	11/26/2019	140.00	
169135	RICOH	RICOH USA INC	REGULAR	11/26/2019	911.17	
169136	SMITH JODI	JODI SMITH	REGULAR	11/26/2019	64.19	
169137	UNION WIL	UNION WILLIAMS PSD	REGULAR	11/26/2019	78.36	
169138	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	11/26/2019	904.00	
169139	VALLEY SU	VALLEY SUPPLY COMPANY	REGULAR	11/26/2019	299.22	

Handwritten signature and initials, possibly 'VFA' and a large 'D' or 'Q'.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7404	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	11/26/2019	150.00	
7405	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	11/26/2019	79.50	
7406	GENERALSA	GENERAL SALES CO.	REGULAR	11/26/2019	44.00	
7407	JKDATA	J K DATA CORP	REGULAR	11/26/2019	1,024.15	
7408	MID-OHIOV	MID-OHIO VALLEY TRAN AUTHORITY	REGULAR	11/26/2019	500.00	
7409	MONPOWER	MON POWER	REGULAR	11/26/2019	100.32	
7410	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	11/26/2019	70.98	
7411	RICOH	RICOH USA INC	REGULAR	11/26/2019	651.68	
7412	SUDDENLINK	SUDDENLINK	REGULAR	11/26/2019	876.92	
7413	VERIZONW	VERIZON WIRELESS	REGULAR	11/26/2019	263.34	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,760.89	
Report Totals					67,317.70	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3065	CHILD	CHILD SUPPORT ENF DIV	REGULAR	11/27/2019	370.06	
3066	EMPOWER	EMPOWER RETIREMENT	REGULAR	11/27/2019	45.00	
3067	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	11/27/2019	77,302.47	
3068	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	11/27/2019	258.15	
3069	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	11/27/2019	27,143.45	
3070	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	11/27/2019	257.61	
3072	MONPOWER	MON POWER	REGULAR	11/27/2019	1,341.96	
169109	AMERICAN	AFLAC	REGULAR	11/27/2019	117.34	
169110	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	11/27/2019	161.00	
169111	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	11/27/2019	1,695.00	
169112	PHEAA	PHEAA	REGULAR	11/27/2019	289.31	
169113	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	11/27/2019	1,443.54	
169114	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	11/27/2019	306.36	
169115	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	11/27/2019	16.00	

**PAYROLL FUND Bank Id 101 Totals**

110,747.25

**Report Totals**

110,747.25





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3064	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	11/25/2019	480.00	

PAYROLL FUND Bank Id 101 Totals

480.00

Report Totals

480.00



## WOOD COUNTY JUVENILE DRUG COURT

BALANCE AS OF 1/1/2019

\$2,389.03

### DISBURSEMENTS:

Drug Tests	\$ 270.00
Incentive Cards	<u>\$2,000.00</u>
TOTAL	\$2,270.00

BALANCE AS OF 11/26/19      \$ 119.03 (COUNTY RECORDS SHOW BALANCE AS OF \$118.93

DIFFERENCE OF \$0.10. We've researched and can not  
find the difference.)

(Received donation of \$105.00 worth of incentive gift cards)

in with  
minutes  
12/2/19