

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, DECEMBER 12, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with John Reed, Director of the Wood County Solid Waste Authority. He presented a check to the Downtown PKB in the amount of \$2,500.00

At 9:42 A.M., the County Commission met with Michael Carvell, Director of the Mid-Ohio Valley Veteran's Museum. Mr. Carvell gave an update on the museum.

At 10:17 A.M., the County Commission met with Rick Woodyard, Wood County E-911 Director. He discussed the dispatching of ambulances within the County.

At 10:40 A.M., the County Commission approved the hiring of Dawn Miller as a Circuit Clerk employee.

At 10:56 A.M., the County Commission, upon a motion duly made, seconded and passed, announced a vacancy on the Wood County Development Authority. (Order A/2191)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:15 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2191b

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held December 12, 2019

Please Print

1. Michael Carvell
2. R. Woodruff
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Wood County Commission
Agenda

12/12/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Update on Veterans Museum	James Carvell, Director
	Announce vacancy on the Wood County Development Authority	
	Consider Request to Hire – Dawn Miller as a Deputy Circuit Clerk - \$27,500.00	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

DECEMBER 12, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY EXISTS ON THE WOOD COUNTY
DEVELOPMENT AUTHORITY

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, did hereby announce that a vacancy will exist on the Wood County Development Authority due to the resignation of Steve Altmiller.

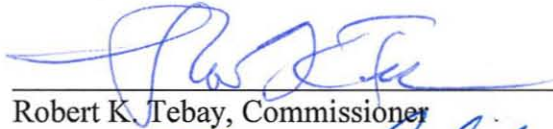
The unexpired term will expire December 31, 2021.

APPROVED:

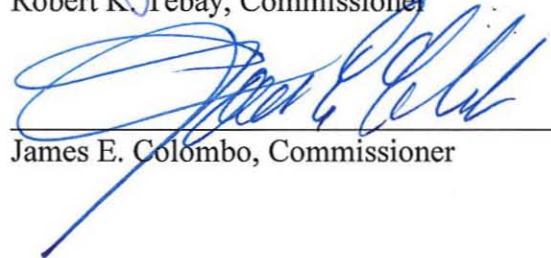
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2191b

Mark Rhodes
WOOD County 01:54:52 PM
Instrument No 88195303
Date Recorded 12/12/2019
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Pages Recorded 1
Book-Page 75-69

DECEMBER 12, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

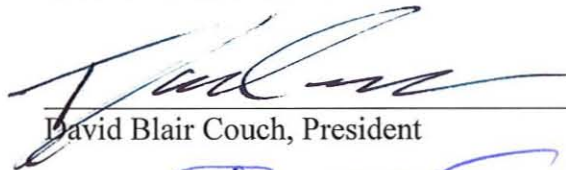
IN RE: THE COUNTY COMMISSION ORDERED THAT THE COUNTY COURTHOUSE AND ITS OFFICES WILL BE CLOSED ON DECEMBER 24, 2019.

ORDER

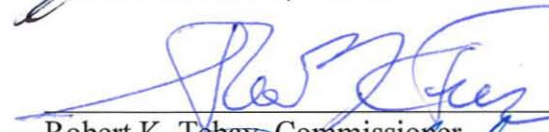
Governor Jim Justice has declared Tuesday, December 24, 2019 as a full day off for State employees without charge against accrued annual leave; therefore, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, it is hereby ORDERED that the Courthouse and its offices will be closed on this date in observance of Christmas Eve. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a day off. County employees that work on this day during the scheduled time off will receive equal comp time off.

APPROVED:

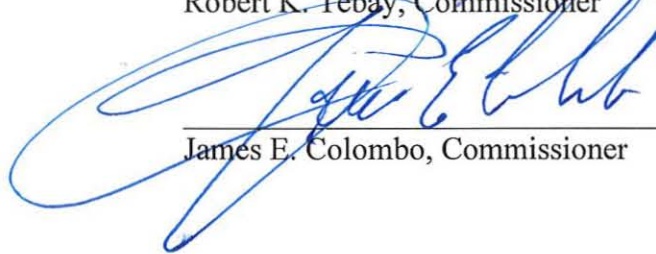
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/Christmas Eve 2019

Mark Prodes
WOOD County 02:34:32 PM
Instrument No 8815701
Date Recorded 12/12/2019
Document Type 000
Pages Recorded 1
Book-Page 75-68

WOOD COUNTY, WV } ss.

Oath of Office

§15-5-15. Emergency Service Personnel

"I, **Rickey Lee Woodyard**, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of West Virginia against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or evasion; that I am not a convicted felon; and that I will faithfully and competently discharge the duties upon which I am about to enter.

"I do further swear or affirm that I do not advocate, nor am I a member of any political party or organization that advocates, the overthrow of the government of the United States or this state by force or violence; while I am a member of the (name of organization) I will not advocate or become a member of any political party or organization that advocates the overthrow of the government of the United States or this state by force or violence."


Signature

Subscribed and sworn before me this 11th day of December, 2019.


(Person Administering Oath)

County Administrator
(Title)

Mark Knodes
WOOD County 08:38:14 AM
Instrument No 98193577
Date Recorded 12/12/2019
Document Type 000
Pages Recorded 1
Book-Page 79-68

WOOD COUNTY, WV } ss.

Oath of Office

§15-5-15. Emergency Service Personnel

"I, **William Michael Shook**, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of West Virginia against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or evasion; that I am not a convicted felon; and that I will faithfully and competently discharge the duties upon which I am about to enter.

"I do further swear or affirm that I do not advocate, nor am I a member of any political party or organization that advocates, the overthrow of the government of the United States or this state by force or violence; while I am a member of the (name of organization) I will not advocate or become a member of any political party or organization that advocates the overthrow of the government of the United States or this state by force or violence."



Signature

Subscribed and sworn before me this 11th day of December, 2019.



(Person Administering Oath)

County Administrator

(Title)

Mark Rhodes
WOOD County 08:38:57 AM
Instrument No 89193576
Date Recorded 12/12/2019
Document Type 000
Pages Recorded 1
Book-Page 75-68

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

December 16, 2019

Mark Rhodes
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

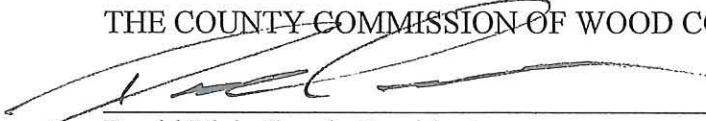
Attn: Finance Office

Effective December 16, 2019, Ryan Urban will be a full-time employee in the Wood County IT Department. Mr. Urban will be paid \$30,000.00 annually out of line item 1-401-10-103 (County Commission – Salaries – Other).

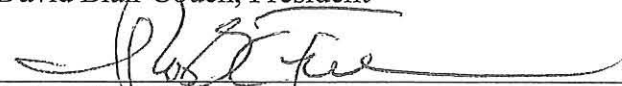
Thank you for your assistance and cooperation in this matter.

Sincerely,

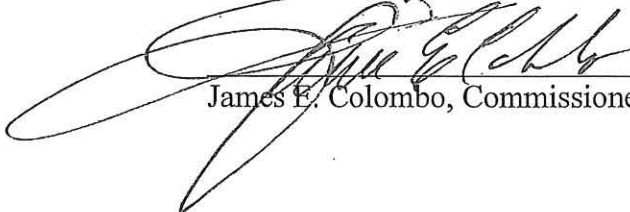
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

WCC/ad

Marty Seufer, *County Administrator* • Ph. 304-424-1976 • Fax 304-424-0194

Mark Rhodes
WOOD County 10:09:23 AM
Instrument No 88194997
Date Recorded 12/12/2019
Document Type 000
Pages Recorded 1
Book-Page 75-69