

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, FEBRUARY 4, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Rebecca Henderson. She addressed several issues in her family regarding multiple rapes and drugs. The County Commission explained they have no authority regarding these issues and stated they would contact the Prosecuting Attorney and the Sheriff's Office.

At 9:48 A.M., Assessor David Nohe met with the County Commission to discuss inventories that are being held in warehouses in the County.

At 10:07 A.M., Commissioner Couch discussed a meeting he went to at Eramet in Marietta, Ohio, regarding a noise issue the Commission has received complaints on.

At 10:31 A.M., the County Commission, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, met in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. The County Commissioners met with Marty Seufer, County Administrator and

Pat Lefebure, Wood County Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:43 o'clock A.M. (Order A/2087)

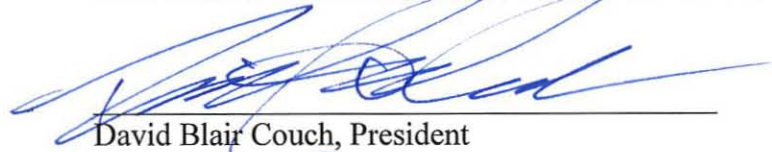
Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2087, M/4063

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled February 4, 2019.

Wood County Commission Meeting  
Held February 4, 2019

Please Print

1.	Dave Nohr
2.	Andy Hartleben
3.	Rev. Rebecca Henderson 131 Greentree Parkerburg WV 26104
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Wood County Commission  
Agenda

02/04/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Board of Review and Equalization	
	Discuss warehouse inventory reporting in Wood County (RKT)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



FEBRUARY 4, 2019

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

ORDER

This 4th day of February, 2019 at 10:31 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney.

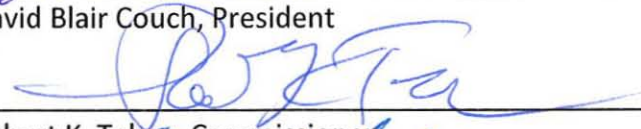
All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:43 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2087

Mark Rhodes  
WOOD County 11:47:43 AM  
Instrument No 8814550  
Date Recorded 02/04/2019  
Document Type C30  
Pages Recorded 1  
Book-Page 75-31

FEBRUARY 4, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$31,290.92 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 19-CC-26.

**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-one thousand two hundred ninety dollars and ninety-two cents (\$31,290.92) which represents reimbursement to Wood County for expenses incurred during the month of December, 2018, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 19-CC-26. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 29 and bearing the date of January 10, 2019, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4063

Mark Rhodes  
WOOD COUNTY 11:48:57 AM  
Instrument No 8814551  
Date Recorded 02/04/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-31





WOOD COUNTY SHERIFF'S OFFICE

Steve Stephens, Sheriff

Robert G. Sims, Chief Deputy

304-424-1834

304-424-1832 Fax

TO: Wood County Commission

FROM: Sheriff Steve Stephens

DATE: February 4, 2019

REF: Mercer resignation

Stacie Mercer has submitted her resignation as a tax deputy of the Wood County Sheriff's Tax Office. Stacie's last day of employment will be Friday, February 8, 2019. She has 68 hours of vacation and 4 hours of comp time remaining in which she is to be paid.

RECEIVED

FEB - 6 2019

COUNTY  
ADMINISTRATOR

Mark Rhodes  
WOOD County 11:51:57 AM  
Instrument No 8814514  
Date Recorded 02/06/2019  
Document Type 001  
Pages Recorded 1  
Book-Page 75-01





CENTRAL TELECOMMUNICATIONS CENTER  
O F W O O D C O U N T Y  
911 Core Road, Parkersburg, WV 26101 • 304-420-0911

January 25, 2019

Wood County Commission  
#1 Court Square  
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the February 15<sup>th</sup>, 2019 pay period:


Sammy Scalise will begin work as a Part Time employee as of February 1st, 2019.

His salary is \$12.00 / hour as approved. His hours are not set and will vary. His salary should be taken from line item 1-712-10-109.

Thank you for your attention to this matter.

Sincerely,

R.L. Woodyard  
Director  
Central Telecommunications Center

  
Mark Rhodes  
WOOD County 11:55:01 AM  
Instrument No 8814555  
Date Recorded 02/04/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-31



CENTRAL TELECOMMUNICATIONS CENTER  
O F W O O D C O U N T Y  
911 Core Road, Parkersburg, WV 26101 • 304-420-0911

January 25, 2019

Wood County Commission  
#1 Court Square  
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the February 15<sup>th</sup>, 2019 pay period:

Steven White will begin work as a Part Time employee as of February 1st, 2019.

His salary is \$12.00 / hour as approved. His hours are not set and will vary. His salary should be taken from line item 1-712-10-109.

Thank you for your attention to this matter.

Sincerely,

R.L. Woodyard  
Director  
Central Telecommunications Center

  
  
Mark Rhodes  
Wood County 11:56:12 AM  
Instrument No 8814556  
Date Recorded 02/04/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-31

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7129	AAP	ADVANCE AUTO PARTS	REGULAR	01/25/2019	14.67	
7130	ALCOHOLMONIT	ALCOHOL MONITORING SYSTEMS	REGULAR	01/25/2019	131.75	
7131	BOWETAYL	TAYLOR BOWEN	REGULAR	01/25/2019	18.19	
7132	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	01/25/2019	275.00	
7133	MONPOWER	MON POWER	REGULAR	01/25/2019	115.00	
7134	RICOH	RICOH USA INC	REGULAR	01/25/2019	478.02	
7135	SUDDENLINK	SUDDENLINK	REGULAR	01/25/2019	718.94	
7136	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/25/2019	417.00	
7137	VERIZONW	VERIZON WIRELESS	REGULAR	01/25/2019	448.99	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,617.56	
Report Totals					38,019.37	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3464	BIINCORP	BI INCORPORATED	REGULAR	01/25/2019	5,458.94	

HOME CONFINEMENT Bank Id 108 Totals

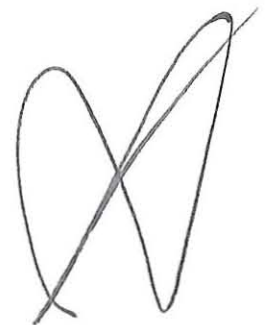
5,458.94





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7330	CAS CABLE	CAS CABLE	REGULAR	01/25/2019	500.00	
7331	CINTAS	CINTAS CORPORATION	REGULAR	01/25/2019	156.03	
7332	DOMINIONH	DOMINION HOPE	REGULAR	01/25/2019	233.24	
7333	SUDDENLINK	SUDDENLINK	REGULAR	01/25/2019	254.21	
7334	WOOD CO FIRE	WOOD CO FIRE BOARD	REGULAR	01/25/2019	82.12	
E-911 FUND Bank Id 107 Totals					1,225.60	



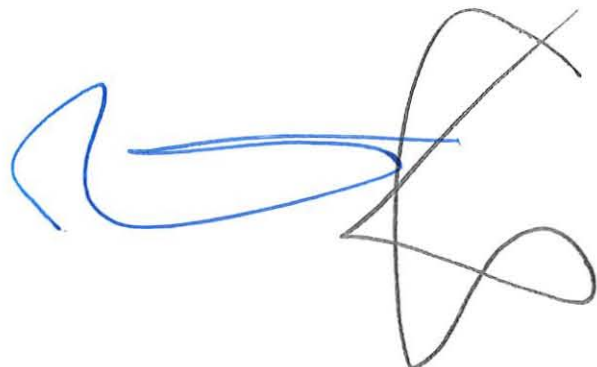
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1587	MARSHALLB	BRENDA MARSHALL	REGULAR	01/25/2019	51.00	
1588	WATERS R	ROBIN WATERS	REGULAR	01/25/2019	25.50	
MAGISTRATE COURT Bank Id 105 Totals					76.50	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
GENERAL FUND Bank Id 101 Totals					27,977.56	
Report Totals					27,977.56	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2799	DENTAL	RENAISSANCE	REGULAR	01/25/2019	1,682.94	
167549	CARWREX	CARWREX COLLISION CENTER	REGULAR	01/25/2019	9,000.30	
167550	CWS	CWS	REGULAR	01/25/2019	3,265.47	
167551	DOMINIONH	DOMINION HOPE	REGULAR	01/25/2019	28.09	
167552	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	01/25/2019	542.77	
167553	FRONTIER	FRONTIER	REGULAR	01/25/2019	3,997.92	
167554	HRA	WESBANCO INSURANCE SERVICES	REGULAR	01/25/2019	939.75	
167555	IKE WALKER	IKE WALKER ORGANIZATION	REGULAR	01/25/2019	360.00	
167556	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	01/25/2019	635.25	
167557	JCSD	JACKSON COUNTY SHERIFF'S DEPT	REGULAR	01/25/2019	830.21	
167558	ODEPOT	OFFICE DEPOT	REGULAR	01/25/2019	214.89	
167559	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	01/25/2019	457.95	
167560	PICKENSLLC	BRETT PICKENS LLC	REGULAR	01/25/2019	2,150.50	
167561	PICKENSM	BRETT PICKENS LLC	REGULAR	01/25/2019	901.87	
167562	RAVENSWOO	RAVENSWOOD POLICE DEPARTMENT	REGULAR	01/25/2019	528.41	
167563	RICOH	RICOH USA INC	REGULAR	01/25/2019	259.39	
167564	RITCHIE CO	RITCHIE COUNTY SHERIFF'S DEPT	REGULAR	01/25/2019	1,172.98	
167565	S W RESOU	S W RESOURCES	REGULAR	01/25/2019	15.54	
167566	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/25/2019	235.98	
167567	VERIZONW	VERIZON WIRELESS	REGULAR	01/25/2019	60.38	
167568	WALMART	WALMART	REGULAR	01/25/2019	74.12	
167569	WATERBOY	WATERBOY LLC	REGULAR	01/25/2019	22.00	
167570	WC BAR	WOOD COUNTY BAR ASSOC.	REGULAR	01/25/2019	450.00	
167571	WOOD CO FIRE	WOOD CO FIRE BOARD	REGULAR	01/25/2019	17.50	
167572	WVCGSIRP	WVCORP	REGULAR	01/25/2019	133.35	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7138	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	01/29/2019	175.00	
7139	MAHONE TI	ZIEGLER TIRE & SUPPLY	REGULAR	01/29/2019	70.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					245.00	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2329	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	01/29/2019	31,522.00	

DRUG COURT Bank Id 178 Totals

31,522.00

Report Totals

61,951.30

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2800	DENTAL	RENAISSANCE	REGULAR	01/29/2019	926.34	
167573	AAP	ADVANCE AUTO PARTS	REGULAR	01/29/2019	60.29	
167574	AIMEE PHILLIPS	AIMEE PHILLIPS	REGULAR	01/29/2019	1,500.00	
167575	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	01/29/2019	296.00	
167576	BREWER	BREWER & CO. OF WV, INC.	REGULAR	01/29/2019	1,775.00	
167577	CARLIN'S	CARLIN'S BATTERY D	REGULAR	01/29/2019	2,000.00	
167578	DISH	DISH NETWORK	REGULAR	01/29/2019	108.25	
167579	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	01/29/2019	73.23	
167580	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	01/29/2019	1,181.07	
167581	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	01/29/2019	21,250.00	
167582	QUALITY	QUALITY SALES & SERVICE	REGULAR	01/29/2019	305.00	
167583	TEBAROBE	TEBAY ROBERT K.	REGULAR	01/29/2019	573.24	
167584	ULINE	ULINE	REGULAR	01/29/2019	44.38	
167585	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	01/29/2019	67.50	
167586	WVAE4-HA	WVAE4-HA	REGULAR	01/29/2019	24.00	

**GENERAL FUND Bank Id 101 Totals**

30,184.30

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2801	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	01/31/2019	80,036.11	
2802	CHILD	CHILD SUPPORT ENF DIV	REGULAR	01/31/2019	671.88	
2803	EMPOWER	EMPOWER RETIREMENT	REGULAR	01/31/2019	45.00	
2804	FSA	TASC	REGULAR	01/31/2019	2,640.00	
2805	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	01/31/2019	798.16	
2806	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	01/31/2019	26,479.22	
167587	AMERICAN	AFLAC	REGULAR	01/31/2019	117.34	
167588	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	01/31/2019	158.62	
167589	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/31/2019	1,720.00	
167590	PHEAA	PHEAA	REGULAR	01/31/2019	276.01	
167591	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	01/31/2019	1,189.00	
167592	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/31/2019	1,550.94	
167593	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/31/2019	306.36	
167594	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	01/31/2019	16.00	
167595	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	01/31/2019	166.50	
167596	ALLTDAMI	ALLTOP DAMIAN A	REGULAR	01/31/2019	1,514.27	

**PAYROLL FUND Bank Id 101 Totals**

117,685.41

**Report Totals**

117,685.41