

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 7, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of January 28 and 31, 2019

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission set a date of March 4, 2019 at 10:00 A.M. to hold a hearing for a proposed homeowner's association for Phase 2 of the Wakefield Subdivision at the request of Joe Conrad, who developed the subdivision. (Order A/2088)

At 9:45 A.M., Wood County E-911 Director Rick Woodyard met with the County Commission to inform them his committee had prioritized the engineering firms for engineering services on the emergency communications tower the will be constructing. He gave the Commission the ranking in Order.

The 10:30 A.M. Board of Review and Equalization hearing with Peggy Heater and Gary Wigal was cancelled prior to this date.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

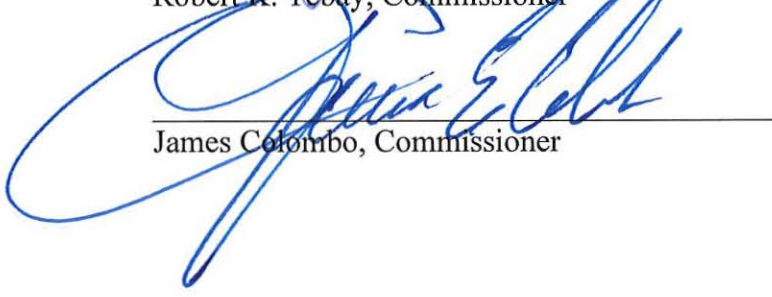
2088

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled February 7, 2019.

Wood County Commission Meeting
Held February 7, 2019

Please Print

1.	RICK WOODYARD
2.	Joe Conrad
3.	
4.	
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11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission Agenda

2/7/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider setting date for public hearing to create Road Maintenance Association for Wakefield Phase II Subdivision	Joe Conrad, Conrad Development
9:45 A.M.	Discuss engineering study for cell tower	Rick Woodyard
10:30 A.M. <i>CANCELLED</i>	Board of Review and Equalization – State Tax Department Mineral Appraisal 02/9999/030300030000	Peggy Heater and Gary Wigal
	Board of Review and Equalization – any walk-ins	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

FEBRUARY 7, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

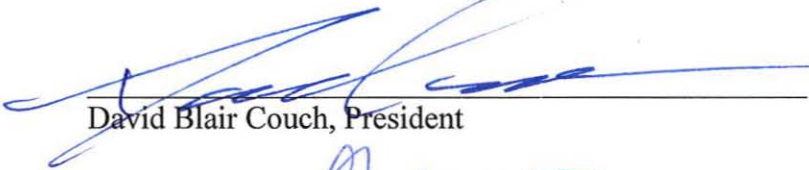
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
PUBLIC HEARING FOR WAKEFIELD SUBDIVISION, PHASE 2
HOMEOWNERS' ASSOCIATION.

ORDER

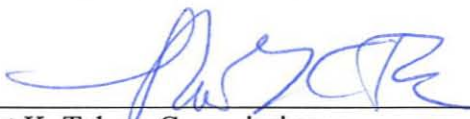
On this date, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE a Public Hearing to be held on Monday, March 4, 2019 at 10:00 A.M. in the County Commission chambers to consider the approval of the creation of a homeowners' association for Wakefield Subdivision, Phase II.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2088

Mark Rhodes
WOOD County 11:59:01 AM
Instrument No 8814557
Date Recorded 02/07/2019
Document Type CDD
Pages Recorded 1
Book-Page 75-31

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket # **6053 & 6052**
Customer Name **GALLOWAY JOE LEE**
Customer # **5639**
Tax Year **2019**

Upon the request of customer **GALLOWAY JOE LEE**
 whose address is **5143 WALKER RD, WALKER, WV 26180**
 aggrieved by an erroneous assessment in District # **11**
 Map # **600** Parcel # **000H** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

DUE TO ...THIS IS A DUPLICATE TICKET, PROPERTY WAS SOLD TO DAUGHTER AND AN ADDITIONAL \$5 BUILDING FEE WAS ADDED TO EACH RESIDENTIAL PROPERTY.

Ticket 6052: \$14.00

TICKET 6053: \$0

Original ticket amount \$ 40.22

Less amount exonerated \$ 26.22

Adjusted amount due \$ 14.00


Wood County Fire Service Board President


Wood County Fire Service Board President


Commissioner


County Commission President

Date _____
Commissioner _____

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on FEBRUARY 7, 2019



**WOOD
COUNTY
FIRE**

WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

GALLOWAY JOE LEE
GALLOWAY ANNA MAY

5143 WALKER RD
WALKER, WV 261803217



Customer #: 5639

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
6052	11 600 000H 0000 0000 H	5143 WALKER ROAD <i>House</i>	1120	19.00
6053	11 600 000H 0000 0000 H	5143 WALKER ROAD	1298	21.22
19664	11 600 000H 0000 0000 H	5143 WALKER ROAD <i>trailer</i> ✓	924	16.55

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**

Total: \$56.77
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$56.77

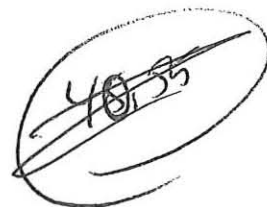
Due after February 15, 2019: \$56.77

Due after March 15, 2019: \$56.77

Due after April 15, 2019: \$57.91

Due after May 15, 2019: \$59.04

*Stephanie White-daughter
304-488-6532*



**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)**



RETURN THIS PORTION WITH YOUR 2019 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 5639

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD**

TOTAL AMOUNT DUE: \$56.77

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

GALLOWAY JOE LEE
GALLOWAY ANNA MAY

5143 WALKER RD
WALKER, WV 261803217

MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 12:01:01 PM
Instrument No 8814558
Date Recorded 02/07/2019
Pages Recorded 2
Document Type CDD
Book-Page 79-31

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 20596
Customer Name RENTAL VENTURES LLC
Customer # 19283
Tax Year 2019

Upon the request of customer **RENTAL VENTURES LLC**
whose address is **56 BETHEL WOODS DR, WAVERLY, WV 261847147**
aggrieved by an erroneous assessment in District # **09**
Map # **120** Parcel # **00F30001** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:
DUE TO ...THIS PROPERTY NO LONGER HAS A TRAILER ON IT.

Ticket 20596: \$0.00

Original ticket amount \$ **10.00**
Less amount exonerated \$ **10.00**
Adjusted amount due \$ **0.00**


Wood County Fire Service Board President

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on FEBRUARY 7, 2019

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

RENTAL VENTURES L L C

56 BETHEL WOODS DR
WAVERLY, WV 261847147

Customer #: 19283

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
20596	09 120 00F3 0001 0000	7046 OLD ST MARY'S PIKE	500	10.00
20597	09 120 00F3 0001 0000	7046 OLD ST MARY'S PIKE	960	19.20
21487	10 2 0024 0000 0000	513 31ST STREET	1620	32.40
21488	10 2 0024 0000 0000	513 31ST STREET	2720	54.40

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019Total: \$116.00
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$116.00

Due after February 15, 2019: \$116.00

Due after March 15, 2019: \$116.00

Due after April 15, 2019: \$118.32

Due after May 15, 2019: \$120.64

Ticket 20596 no longer on property

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2019 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 19283

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD**TOTAL AMOUNT DUE: \$116.00**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

RENTAL VENTURES L L C

56 BETHEL WOODS DR
WAVERLY, WV 261847147MAILING
ADDRESS
CHANGES:

Mark Rhodes
Wood County 12:02:17 PM
Instrument No 8814559
Date Recorded 02/07/2019
Document Type 010
Pages Recorded 2
Book-Page 78-31

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket #	2101
Customer Name	BRYANT DANIELLE L
Customer #	1971
Tax Year	2019

Upon the request of customer **BRYANT DANIELLE L**
 whose address is **543 E MAPLE ST DAVISVILLE WV 26142**
 aggrieved by an erroneous assessment in District # **01**
 Map # **311** Parcel # **0362** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:
DUE TO ...THIS PROPERTY IS ONLY 1104 SQ FT. IT HAS BEEN RE-ASSESSED.

Ticket 2101: \$22.08

Original ticket amount	\$	28.80
Less amount exonerated	\$	6.72
Adjusted amount due	\$	22.08


Wood County Fire Service Board President

Wood County Fire Service Board President _____ Date _____
 Commissioner _____ County Commission President _____ Commissioner _____

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on February 7, 2019



**WOOD
COUNTY
FIRE**

WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

BRYANT DANIELLE L

543 E MAPLE ST
DAVISVILLE, WV 261428815



Customer #: 1971

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
2101	01 311 0362 0000 0000	36 HICKORY ST	1440	28.80

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**

Total: \$28.80
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$28.80

Due after February 15, 2019: \$28.80

Due after March 15, 2019: \$28.80

Due after April 15, 2019: \$29.38

Due after May 15, 2019: \$29.95

*sq ft is 1104 - by
assessors
office*

*needs exonerated
~~and correct~~*

= \$22.08

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)**

RETURN THIS PORTION WITH YOUR 2019 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 1971

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD**

TOTAL AMOUNT DUE: \$28.80

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

BRYANT DANIELLE L

543 E MAPLE ST
DAVISVILLE, WV 261428815

MAILING
ADDRESS
CHANGES:

[Signature]
Mark Rhodes
WOOD County 12:06:45 PM
Instrument No 8914560
Date Recorded 02/07/2019
Document Type CDD
Pages Recorded 2
Book-Page 78-31

Wood County Commission Fire Service Fee Erroneous Assessment Application

Ticket # **623**
Customer Name **ATKINSON JAMES; LAYMAN PAT**
Customer # **564**
Tax Year **2018**

Upon the request of customer **LAYMAN PAT**
 whose address is **70 HAPPY VALLEY LN PARKERSBURG, WV 26104**
 aggrieved by an erroneous assessment in District # **02**
 Map # **110** Parcel # **000F** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

DUE TO ...THIS IS A DUPLICATE TICKET, WAS PAID PRIOR IN MOTHERS NAME- ATKINSON, MILDRED L.

Ticket 623: \$0

Original ticket amount	\$	40.84
Less amount exonerated	\$	40.84
Adjusted amount due	\$	0


Wood County Fire Service Board President

Wood County Fire Service Board President

Commissioner

County Commission President

Commissioner

Date

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on February 7, 2019



**WOOD
COUNTY
FIRE**

WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

ATKINSON JAMES; LAYMAN PAT
FERGUSON JUANITA

70 HAPPY VALLEY LN
PARKERSBURG, WV 26104



Customer #: 564

FIRE FEE INVOICE FOR 2018

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
623	02 110 000F 0000 0000	315 BEEMAN RD	1792	40.84

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**

Total: \$40.84
Delinquent Interest Accrued: \$8.17
TOTAL AMOUNT DUE: \$49.01

Due after February 15, 2019: \$49.82

Due after March 15, 2019: \$50.64

Due after April 15, 2019: \$51.46

Due after May 15, 2019: \$52.28

*Duplicate ticket
was pd prior in
mothers name - Atkinson
Mildred L*

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)**

RETURN THIS PORTION WITH YOUR 2018 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 564

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD**

TOTAL AMOUNT DUE: \$49.01

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

ATKINSON JAMES; LAYMAN PAT
FERGUSON JUANITA

70 HAPPY VALLEY LN
PARKERSBURG, WV 26104

MAILING
ADDRESS

CHANGES:

Mark Rhodes
Wood County 12:08:05 PM
Instrument No 9814562
Date Recorded 02/07/2019
Document Type 000
Pages Recorded 2
Book Page 79-31



**WOOD
COUNTY
FIRE**

WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

WINSETT CRAIG E
WINSETT BELINDA F

514 DEE ST
WAVERLY, WV 261843388



Customer #: 17305

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
18468	09 300 0012 0000 0000	514 DEE ST	3380	67.60

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**

Total: \$67.60
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$67.60

Due after February 15, 2019: \$67.60

Due after March 15, 2019: \$67.60

Due after April 15, 2019: \$68.95

Due after May 15, 2019: \$70.30

Reassessed @ 2820 sq ft.
\$56.40

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)**

RETURN THIS PORTION WITH YOUR 2019 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 17305

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD**

TOTAL AMOUNT DUE: \$67.60

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

WINSETT CRAIG E
WINSETT BELINDA F

514 DEE ST
WAVERLY, WV 261843388

MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 12:09:06 PM
Instrument No 8814564
Date Recorded 02/07/2019
Document Type CDD
Pages Recorded 2
Book Page 75-31