

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 21, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes from February 7, 11 and 14, 2019.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the Matthew D. Parker estate. Lea Parker requested that Don Parker, Administrator, be removed. After review, the County Commission Ordered that Don Parker be removed and that Leah Parker be appointed as Administratrix, C.T.A.D.B.N. of said estate pending the ability to post bond. (Probate Order)

At 9:45 A.M., the County Commission held a hearing in regard to the Mario R. Schwabe estate. Attorney C. Blaine Myers, asked that a claim be disallowed. After review, the County Commission Ordered that said claim be disallowed. (Probate Order)

At 9:50 A.M., the County Commission met with Sarah Farnsworth, Compliance Officer. Ms. Farnsworth stated she had obtained four written quotes for demolition of property located at 720 Hill Street, Parkersburg. She stated Tim Graham Excavating, LLC, had the lowest price

of \$5,000.00. Since the County Commission received no bids when this was originally let out, they authorized, at that time, for Ms. Farnsworth to award the bid to whoever could provide the lowest bid.

At 10:30 A.M., the County Commission opened the sole sealed bid received for radio equipment for the Wood County Sheriff's Department. The County Commission, upon a motion duly made, seconded and passed, awarded the bid to the sole vendor, Miller Communications, pending approval of the Sheriff. (Order A/2090)

At 10:45 A.M. the County Commission held a hearing in regard to the Gary Cunningham estate. Denise Schuck, Chief Tax Deputy, was present. After review, the County Commission Ordered that the Charlotte Winters is responsible for payment of two claims, that Charlotte Winters issue payment and obtain releases to be filed with the County Clerk thirty days from the date of service of this Order. (Probate Order)

At 11:00 A.M., the County Commission held a hearing in regard to the Connie Linder estate. Don M. Linder, Executor, asked that a claim be disallowed. After review, the County Commission Ordered that said claim be disallowed. (Probate Order)

At 11:30 A.M., the County Commission adjourned sine die as the Board of Review and Equalization effective at 3:00 P.M. on this day. (A/2089)

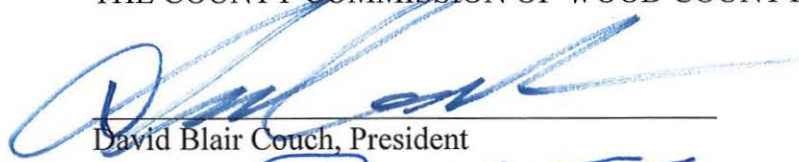
Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:35 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2089, A/2090

APPROVED:

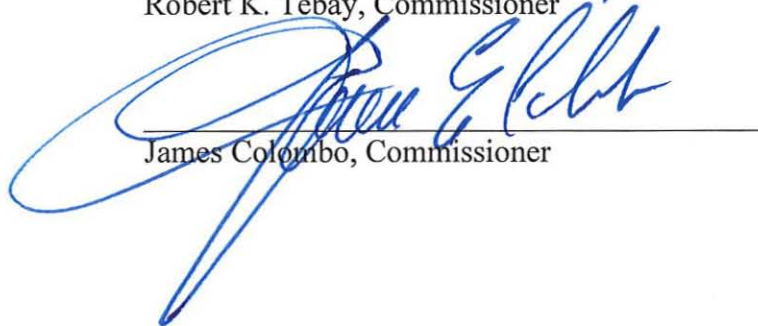
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled February 21, 2019.

Wood County Commission Meeting
Held February 21, 2019

Please Print

1.	Andy Hartleben
2.	Dave Nohe
3.	Leah Parker
4.	BLAINE MYERS
5.	Joseph Farnsworth
6.	Alvin Schuck
7.	Vicki Leach Heschel
8.	DON MICHAEL LINDER D. M. A. /
9.	KIM CULH
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission Agenda

2/21/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Estate of Matthew Parker – Consider request to removed Administrator	Leah Parker and Attorney Jamie Bordas
9:45 A.M.	Estate of Mario Schwabe – Consider approving Final Settlement and release for proof of claim	Blaine Meyers, Attorney
10:30 A.M.	Bid opening – radio equipment for Sheriff's Department	
10:45 A.M.	Estate of Gary Cunningham – Consider request to disallow claims	Denise Schuck, Chief Tax Deputy
11:00 A.M.	Estate of Connie L. Linder – Consider request to disallow claims	Don M. Linder
11:10 A.M.	Consider quotes for demolition and cleanup of property at 720 Hill Street	
	Board of Review and Equalization – Adjourn Sine Die	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

FEBRUARY 21, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION COMPLETED THE REVIEW AND
EQUALIZATION OF PROPERTY ASSESSMENTS FOR THE
YEAR 2019 AFTER SITTING AS THE BOARD OF REVIEW AND
EQUALIZATION. (CLOSING ORDER)

ORDER

The County Commission of Wood County met as the Board of Review and Equalization.

Having no complainants appear before this Commission while sitting as the Board of Review and Equalization and in accordance with Chapter 11, Article 3, Section 24 of the West Virginia Code, as amended, the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, completed the Review and Equalization of the property assessments for the year 2019 in the County of Wood, State of West Virginia and adjourned SINE DIE effective at 3:00 P.M. on this date.

David Nohe, Wood County Assessor and his assistant Andy Hartleben were in attendance for this meeting.

APPROVED:

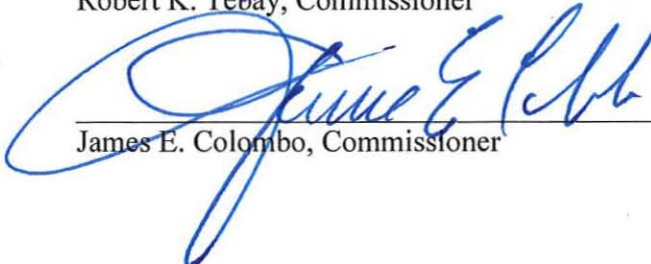
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2089

Mark Rhodes
WOOD County 02:12:47 PM
Instrument No 8816244
Date Recorded 02/21/2019
Document Type CDD
Pages Recorded 1
Book-Page 75-33

FEBRUARY 21, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR RADIO
EQUIPMENT FOR THE WOOD COUNTY SHERIFF'S DEPARTMENT
AND AWARDED THE BID.

ORDER

On this date, the County Commission of Wood County, at 10:30 A.M., did hereby OPEN the sole sealed bid for radio equipment for the Wood County Sheriff's Department. Said sealed bid was received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on February 4 and 11, 2019. The sole sealed bid was received from the following:

Miller Communications
One Wireless Way, Suite 100
Parkersburg, WV 26101

Bid - \$3,961.50

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did RECEIVE said bids and AWARD the bid to the sole vendor pending approval of the Wood County Sheriff.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

Mark Rhodes
WOOD County 02:10:24 PM
Instrument No 8816242
Date Recorded 02/21/2019
Document Type CDD
Pages Recorded 1
Book-Page 75-35

FEBRUARY 21, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF GARY MARDEN CUNNINGHAM, DECEASED

ORDER

On the 21st day of February 2019, at 10:45 o'clock A.M., Sheriff Stephens, Administrator CTA DBN, for the Estate of Gary Marden Cunningham, via his representative, Denise Schuck, appeared before the County Commission of Wood County concerning two claims file against said Estate. One claim from the City of Parkersburg in the amount of one-hundred eleven dollars and thirty-six cents (\$111.36) and one from the Sheriff of Wood County in the amount of eighty-seven dollars and fourteen cents (\$87.14).

Both claims were received while Charlotte Michelle Winters was serving as Executrix of the Cunningham Estate. Neither claim was disputed by Executrix Winters as being an invalid claim.

The County Commission of Wood County issued the following ruling:

- A. According to the Appraisalment and Inventory filed by Executrix Winters, there were sufficient assets in the Estate when the claims period expired to pay the claims.
- B. No assets were turned over to the Sheriff of Wood County when she was removed and the Sheriff was appointed.
- C. The County Commission of Wood County ORDERED that Charlotte Winters was responsible for payment of the two claims.
- D. The County Commission of Wood County ORDERED that Charlotte Winters issue payment and obtain releases to be filed with the Clerk of the Wood County Commission within THIRTY DAYS (30) from the date of service of this ORDER.
- E. Upon receipt of the releases, the Sheriff is ORDERED to close the Estate of Gary Marden Cunningham.

APPROVED:

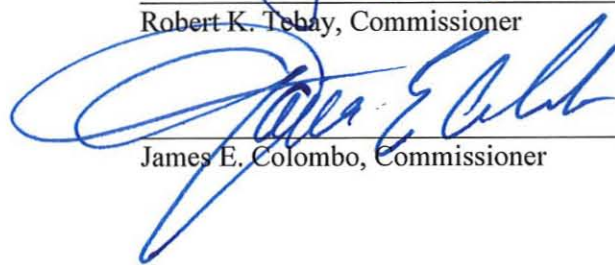
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tehay, Commissioner



James E. Colombo, Commissioner

Mark Rhodes
Wood County 03:11:11 PM
Instrument No 8815871
Date Recorded 02/21/2019
Document Type 000
Pages Recorded 2
Book-Page 75-175

IN RE: ESTATE OF CONNIE LOU LINDER, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIMS

This day came DON MICHAEL LINDER, EXECUTOR, for the Estate of CONNIE LOU LINDER, deceased before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF MARIO R SCHWABE, DECEASED

ORDER COUNTY COMMISSION
DISALLOW CLAIMS

This day came C. BLAINE MYERS, for the Estate of MARIO R SCHWABE, deceased before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN RE: ESTATE OF MATTHEW DON PARKER, DECEASED

(ORDER COUNTY COMMISSION-REMOVE
ADMINISTRATRIX-APPOINT LEAH

PARKER)

This day the 21st day of February, 2019, in a hearing held before the County Commission, LEAH PARKER, requesting that DON R PARKER, ADMINISTRATOR, of the Estate of MATTHEW DON PARKER, deceased, be removed. Upon review of said petition the County Commission moved that DON R PARKER, ADMINISTRATOR, be removed, and that LEAH PARKER be appointed as ADMINISTRATRIX C.T.A.D.B.N. of the Estate of MATTHEW DON PARKER, deceased, pending the ability to post bond.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2815	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/15/2019	0.00	
2816	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/15/2019	76,789.37	
2817	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/15/2019	671.88	
2818	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/15/2019	45.00	
2819	FSA	TASC	REGULAR	02/15/2019	2,640.00	
167668	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	02/15/2019	158.62	
167669	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/15/2019	1,720.00	
167670	PHEAA	PHEAA	REGULAR	02/15/2019	258.86	
167671	ASTORGBODY	ASTORG BODY SHOP	REGULAR	02/15/2019	3,862.24	
167672	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	02/15/2019	151.00	
167673	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	02/15/2019	8.00	
167674	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	02/15/2019	542.77	
167675	HUMANE SO	HUMANE SOCIETY	REGULAR	02/15/2019	19,250.00	
167676	LAMP	LAMP PESTPROOF	REGULAR	02/15/2019	140.00	
167677	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	02/15/2019	13,504.83	
167678	PICKENSLLC	BRETT PICKENS LLC	REGULAR	02/15/2019	552.00	
167679	PICKENSM	BRETT PICKENS LLC	REGULAR	02/15/2019	318.62	
167680	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	02/15/2019	140.00	
167681	WATERBOY	WATERBOY LLC	REGULAR	02/15/2019	22.00	

GENERAL FUND Bank Id 101 Totals

120,775.19

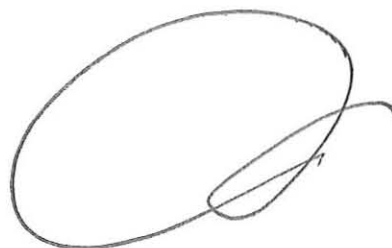


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
761	HUMANE SO	HUMANE SOCIETY	REGULAR	02/15/2019	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7346	INTEGRATED	INTEGRATED MICROWAVE TECHNOLOGIES LLC	REGULAR	02/15/2019	2,375.00	
7347	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	02/15/2019	1,450.00	
7348	VERIZONW	VERIZON WIRELESS	REGULAR	02/15/2019	137.23	
7349	WINANS	WINANS SERVICES	REGULAR	02/15/2019	249.74	
E-911 FUND Bank Id 107 Totals					4,211.97	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7150	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	02/15/2019	44.50	
7151	LANCE	PHYLISS LANCE	REGULAR	02/15/2019	550.00	
7152	OLD COLONY J	OLD COLONY REALTORS	REGULAR	02/15/2019	1,100.00	
7153	WCC	WOOD COUNTY COMMISSION	REGULAR	02/15/2019	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,419.50	
Report Totals					131,739.99	

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "Lance" or "Phyllis", with a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2815	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/15/2019	0.00	
2816	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	02/15/2019	76,789.37	
2817	CHILD	CHILD SUPPORT ENF DIV	REGULAR	02/15/2019	671.88	
2818	EMPOWER	EMPOWER RETIREMENT	REGULAR	02/15/2019	45.00	
2819	FSA	TASC	REGULAR	02/15/2019	2,640.00	
167668	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	02/15/2019	158.62	
167669	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	02/15/2019	1,720.00	
167670	PHEAA	PHEAA	REGULAR	02/15/2019	258.86	

PAYROLL FUND Bank Id 101 Totals

82,283.73

Report Totals

82,283.73

A large handwritten signature, possibly 'L. R. S.', is written in the bottom right area of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7345	CAPITAL	CAPITAL RESERVE FUND	REGULAR	02/14/2019	12,000.00	

E-911 FUND Bank Id 107 Totals 12,000.00

Report Totals 12,000.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1070	BERDINE	BERDINE'S AUTO SERVICE	REGULAR	02/14/2019	1,908.45	
1071	BOUND	BOUND TREE MEDICAL LLC	REGULAR	02/14/2019	1,345.67	X
1071	BOUND	BOUND TREE MEDICAL LLC	VOID	02/14/2019	(1,345.67)	X
1072	DOMINIONH	DOMINION HOPE	REGULAR	02/14/2019	374.88	
1073	EMERICK B	EMERICK BROTHERS	REGULAR	02/14/2019	4,142.00	
1074	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	02/14/2019	339.30	
1075	FLEETPRIDE	FLEETPRIDE	REGULAR	02/14/2019	121.78	
1076	IEH	IEH AUTO PARTS LLC	REGULAR	02/14/2019	161.76	
1077	LUBECKVFD	LUBECK VFD	REGULAR	02/14/2019	115.38	
1078	MAHONE-M	MAHONE TIRE SERVE	REGULAR	02/14/2019	818.80	
1079	MONPOWER	MON POWER	REGULAR	02/14/2019	375.49	
1080	PAR MAR	PAR MAR OIL COMPANY	REGULAR	02/14/2019	428.03	
1081	SECKMAN	SECKMAN PEST CONTROL	REGULAR	02/14/2019	165.00	
1082	ULINE	ULINE	REGULAR	02/14/2019	1,393.84	
1083	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	02/14/2019	220.50	
1084	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	02/14/2019	38.58	
1085	WCFSB	WOOD COUNTY FIRE SERVICE BOARD	REGULAR	02/14/2019	85.55	
1086	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	02/14/2019	3,520.00	
1087	POSTMASTE	U.S. POSTMASTER	REGULAR	02/14/2019	110.00	
1088	WVFD	WILLIAMSTOWN VFD	REGULAR	02/14/2019	1,345.67	

FIRE SERVICE FEE Bank Id 120 Totals

15,665.01

Report Totals

15,665.01