IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE:

MINUTES OF MEETING HELD THURSDAY, JANUARY 3, 2019

PRESENT:

DAVID BLAIR COUCH, PRESIDENT ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 13, 17, 20, 2018.

AGENDA AND DISCUSSION ITEMS

At 9:25 A.M., Commissioner Couch was sworn in to his new term by Judge Robert Waters.

At 9:30 A.M., the County Commission approved their first of the year Order. (Order M/First Year of 2019)

At 9:44 A..M., the County Commission met with Brett Pickens. Mr. Pickens requested they sign a contract for his services with the Governor's Highway Safety Program. The County Commission asked that he form an LLC at which time they will execute the contract.

At 11:15 A.M., the County Commission met with Lindsey Piersol and Ed McDonough from the Wood County Development Authority. They discussed the vacancies on their Board. After discussion, the County Commission, upon a motion duly made, seconded and passed, placed Chad Mildren, Randy Snider, Steve Altmiller and Ed McDonough in nomination to the Wood County Development Authority. (Order A/2061)

The County Commission, upon a motion duly made, seconded and passed, placed the names of Jean Ambrose, Peggy Squires, William Summers and John Reed in nomination to the Wood County Parks and Recreation Commission (Mountwood Park). (Order A/2062)

The County Commission, upon a motion duly made, seconded and passed, placed the name of Rob Shaffer in nomination for reappointment to the Wood County Historic Landmarks Commission. (Order A/2063)

The County Commission, upon a motion duly made, seconded and passed, placed the name of Patsy Hardy in nomination for reappointment to the Parkersburg/Wood County Convention and Visitors Bureau. (Order A/2064)

The County Commission, upon a motion duly made, seconded and passed, placed the names of Marvin Ker, Bill Gandee, Greg Herrick, Marlin Sams, Barbara Lewis, Gene Cumpston and Chris Hoffman in nomination for reappointment to the Wood County Planning Commission. (Order A/2065)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 12:04 P.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/First of Year 2019, M/4047, A/2061, A/2062, A/2063, A/2064, A/2065

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled January 3, 2019.

Wood County Commission Meeting Held January 3, 2019

Please Print

1. Brett PICKENS WULHSP	
2. Lindsey Piersol - WCED 3. Ed McDonough - WCED	
3. Ed McDonovah - WCED	
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Wood County Commission Agenda

01/03/2019 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Discuss and consider First of Year Order for boards	
	and appointments	
	Swearing in of David Blair Couch for new term as	
	Wood County Commissioner	
	Discuss and consider contract for Governor's Highway	Brett Pickens
	Safety Program Law Enforcement Liaison for	
	Northern West Virginia	
10:45 A.M.	Discuss vacancies on the Wood County Development	Lindsey Kerr Piersol,
	Authority	Executive Director
	Consider nominations and appointments to various	
	boards and committees	
	Administrator's Report	Marty Seufer, County
		Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1
Discussion, Review and Approval of the following items may be included during this meeting and are available for public
inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, impropers and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

ORDER

IN RE: PRESIDENT OF THE COUNTY COMMISSION - DAVID BLAIR COUCH (2019)

Upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2019 will be David Blair Couch.

IN RE: PRESIDENT PRO TEM OF THE WOOD COUNTY COMMISSION – Robert K. Tebay (2019)

Upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2018 will be Robert K. Tebay.

IN RE: COURT TERMS AND HOURS OF THE WOOD COUNTY COMMISSION (2019)

Upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, it is hereby agreed that the Commission terms are to be held on Mondays and Thursdays from 9:30 A.M. until finished; with the third Thursday of the month for Probate, with the prosecuting attorney present if possible.

IN RE: SPECIAL MEETINGS AND EMERGENCY MEETINGS

Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission did hereby Order that all Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

IN RE: AGENDA

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

IN RE: CONTRACT AND AGREEMENT RENEWALS

Upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, the County Commission of Wood County did hereby agree to continue all existing contracts and agreements:

Upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission President David Blair Couch made the following appointments to the various committees:

IN RE: WOOD COUNTY RECREATION COMMISSION - JAMES E. COLOMBO

IN RE: WOOD COUNTY AIRPORT AUTHORITY - ROBERT K. TEBAY

IN RE: WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION – ROBERT K. TEBAY

IN RE: WOOD COUNTY PLANNING COMMISSION – JAMES E. COLOMBO

IN RE: WOOD COUNTY DEVELOPMENT AUTHORITY – ROBERT K. TEBAY

IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE – ROBERT K. TEBAY

IN RE: ENHANCED 911 COMMUNICATIONS ADVISORY BOARD – JAMES E. COLOMBO

IN RE: LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – JAMES E. COLOMBO

IN RE: WOOD COUNTY PARKS & RECREATION COMMISSION (MOUNTWOOD PARK) – DAVID BLAIR COUCH

IN RE: WORK FORCE INVESTMENT ACT – ROBERT K. TEBAY

IN RE: WOOD COUNTY SOLID WASTE AUTHORITY - DAVID BLAIR COUCH

IN RE: VETERANS PARK ADVISORY BOARD – JAMES E. COLOMBO

IN RE: FORT BOREMAN HISTORICAL PARK COMMITTEE – ROBERT K. TEBAY

IN RE: PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY BOARD OF HEALTH – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL COUNCIL -- ROBERT K. TEBAY

IN RE: DOWNTOWN TASK FORCE – JAMES E. COLOMBO

IN RE: COMMUNITY CORRECTIONS BOARD – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL AIRPORT AUTHORITY - DAVID **BLAIR COUCH**

IN RE: WOOD-WASHINGTON-WIRT INTERSTATE PLANNING COMMISSION JAMES E. COLOMBO

IN RE: WOOD COUNTY FIRE SERVICE BOARD - DAVID BLAIR COUCH

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Mid-Ohio Valley Board of Health

Parkersburg/Wood County Visitors & Convention Bureau (quarterly)

Wood County Alternative Transportation System Council

Wood County Building Commission (if meeting is called)

Wood County Community Resources (quarterly)

Wood County Historic Landmark Commission (quarterly)

APPROVED:

Wood County Parks and Recreation Commission (quarterly)

Wood County Solid Waste Authority (quarterly)

Wood County Development Authority

WWW Planning Commission

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

Colombo, Commissioner

M/First of year 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION RELATING TO THE MOV WORKFORCE INVESTMENT CORPORATION.

ORDER

On this date, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby EXECUTE a Resolution appointing Robert K. Tebay to the Board of Directors of the Mid-Ohio Valley Workforce Investment Corporation.

A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4047



RESOLUTION

WHEREAS, the State of West Virginia has been sub-divided into seven local Workforce Areas in order to implement the policies and objectives of the Workforce Innovation and Opportunity Act of 2014 (WIOA); and,

WHEREAS, the primary responsibility for implementing the policies and objectives of the WIOA act is the board composed of "Locally Elected Officials" (known informally as the "LEO"); and,

WHEREAS, pursuant to the WIOA act and state policy, a "Locally Elected Official" has been defined as one county commissioner from each of the state's fifty-five counties as well as mayors of municipalities meeting a population threshold of 10,000 residents; and,

WHEREAS, state policy has identified the following units of government as the Region 4 Workforce Development Area: Calhoun, Clay, Jackson, Mason, Pleasants, Ritchie, Roane, Wirt and Wood and the cities of Parkersburg and Vienna. Accordingly, one county commissioner from each of the counties and the mayor of each municipality have been requested to serve in an official capacity on said organization; and,

WHEREAS, for the purpose of administration, fiscal responsibility and the efficient delivery of services, the Region 4 LEO has created and operates under the Mid-Ohio Valley Workforce Investment Corporation (MOVWIC), a non-profit entity organized under West Virginia statutes.

NOW THEREFORE Commission hereby appoints _	BE IT RESOLVED	that the Wood	County
Commission hereby appoints	BOB TEBAY	to the Board of	Directors of
the MOVWIC for a term of one APPROVED THIS 3	e year.		
ATTROVED THIS	DATOF_CAN	, 2019.	
	1	President	

ATTEST

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IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED CHAD MILDREN, RANDY SNIDER, STEVE ALTMILLER AND ED MCDONOUGH IN NOMINATION TO THE WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Chad Mildren, Randy Snider, Steve Altmiller and Ed McDonough in nomination to the Wood County Development Authority.

The terms will expire December 31, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED THE NAMES OF JEAN AMBROSE, PEGGY SQUIRES, WILLIAM SUMMERS AND JOHN REED IN NOMINATION FOR APPOINTMENT TO THE WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK).

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Jean Ambrose, Peggy Squires, William Summers and John Reed in nomination for appointment to the Wood County Parks and Recreation Commission (Mountwood Park).

The terms will expire December 16, 2021 (Ambrose and Squires) and December 16, 2019 (Summers and Reed).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch President

Robert K. Tebay, Commissioner

James E Colombo, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

THE COUNTY COMMISSION PLACED ROB SHAFFER IN NOMINATION FOR REAPPOINTMENT TO THE WOOD COUNTY HISTORIC LANDMARKS COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed Rob Shaffer in nomination for reappointment to the Wood County Historic Landmarks Commission.

The new term will expire December 31, 2023.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Kolombo, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED THE NAME OF PATSY HARDY IN NOMINATION FOR REAPPOINTMENT TO THE PARKERSBURG/WOOD COUNTY CONVENTION AND VISITORS BUREAU.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K, Tebay, placed the name of Patsy Hardy in nomination for reappointment to the Parkersburg/Wood County Convention and Visitors Bureau.

The new term will expire December 31, 2020.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2064

Wolf County 11:53:09 | WOOD County 11:53:09 | Instrument No 8810202 Date Recorded 01/03/2 Document Type CCO Pages Recorded 1

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED THE NAMES OF MARVIN KERR, BILL GANDEE, GREG HERRICK, MARLIN SAMS, BARBARA LEWIS, GENE CUMPSTON AND CHRIS HOFFMAN IN NOMINATION FOR REAPPOINTMENT TO THE WOOD COUNTY PLANNING COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, put the names of Marvin Kerr, Bill Gandee, Greg Herrick, Marlin Sams, Barbara Lewis, Gene Cumpston and Chris Hoffman in nomination for reappointment to the Wood County Planning Commission.

The new terms will expire December 31, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

STATE OF WEST VIRGINIA

COUNTY OF WOOD

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TO -WIT:

I, <u>DAVID BLAIR COUCH</u>, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of <u>WOOD COUNTY COMMISSIONER</u> in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 3 day

of January, 2019.

County Commission of Wood County



Check No Vendor Id Vendor Name Type Check Date 7313 SUDDENLINK SUDDENLINK REGULAR 12/28/2018 E-911 FUND Bank Id 107 Totals 254.21

Report Totals 254.21

A A

	Vendor Id	Vendor Name	Type	Check Date	Check Amount Rec
2777	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	12/28/2018	74,940,61
2778	FSA	TASC	REGULAR	12/28/2018	2,640,00
2779	CHILD	CHILD SUPPORT ENF DIV	REGULAR	12/28/2018	674,88
2780	EMPOWER	EMPOWER RETIREMENT	REGULAR	12/28/2018	45.00
2781	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	12/28/2018	25,185,89
2782	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	12/28/2018	732,331
167422	AMERICAN	AFLAC	REGULAR	12/28/2018	117.34
167423	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	12/28/2018	134,57
167424	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	12/28/2018	1,620.00
167425	PHEAA	PHEAA	REGULAR	12/28/2018	267/45
167426	PUBLIC DE	ONE COMMUNITY FEDERAL CREDIT UNION	REGULAR	12/28/2018	121891001
167427	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	12/28/2018	14550.94
167428	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	12/28/2018	30636
167429	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	12/28/2018	16,00
167430	WVLOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	12/28/2018	166,50
167431	COPFEE	CITY OF PARKERSBURG	REGULAR	12/28/2018	51707/26
167432	BADGERLUM	BADGER LUMBER	REGULAR	12/28/2018	121.33
167433	BAKER L	LYNDE BAKER	REGULAR	12/28/2018	92 000
167434	CM&I PROD	CM&I PRODUCTS, INC.	REGULAR	12/28/2018	48.02
167435	GRAINGER	GRAINGER	REGULAR	12/28/2018	7.8.54
167436	HICKS	HICKS OUTDOOR ADVERTISING	REGULAR	12/28/2018	55.100.000
167437	PARKPOLICE	PARKERSBURG POLICE DEPARTMENT	REGULAR	12/28/2018	11670198
167438	RICOH	RICOH USA INC	REGULAR	12/28/2018	806,1151
167439	RITCHIE CO	RITCHIE COUNTY SHERIFF'S DEPT	REGULAR	12/28/2018	51640
167440	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	12/28/2018	60/20

Check No. 167441	Vendor Id STATE TAX	Vendor Name STATE TAX DEPARTMENT PROPERTY TAX DIV	Type REGULAR	Check Date 12/28/2018	Check Amount	Rec
167442	VIENNA	VIENNA POLICE DEPT.	REGULAR	12/28/2018	1,082.13	
167443	WHITTRAC	TRACY WHITT	REGULAR	12/28/2018	343,50	
GENERAL FUND Bank Id 101 Totals			101 Totals	149,537.34		

Check No Vendor Id Vendor Name Type Check Date 671 ZUERCHER TECHNOLOGIES, REGULAR 12/28/2018 LLC

CAPITAL RESERVE Bank Id 247 Totals 151,337.34

Check No 981	Vendor Id ALARM	Vendor Name ALARM SYSTEMS PRO, LLC	Type REGULAR	Check Date 12/27/2018	Check Amount 479.40	Rec
982	AMERIGAS	AMERIGAS	REGULAR	12/27/2018	1,206.93	
983	CAS CABLE	CAS CABLE	REGULAR	12/27/2018	119.15	
984	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	12/27/2018	25.17	
985	DOMINIONH	DOMINION HOPE	REGULAR	12/27/2018	72.86	
986	EMERGENCYM	EMERGENCY MEDICAL PRODUCTS, INC	REGULAR	12/27/2018	298.05	
987	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	12/27/2018	423.00	
988	FLEET	VOYAGER FLEET SYSTEMS INC	REGULAR	12/27/2018	980.37	
989	GLOTFELTY	GLOTFELTY ENTERPRISES INC.	REGULAR	12/27/2018	14.00	
990	LOWES	LOWE'S COMPANIES, INC.	REGULAR	12/27/2018	269,40	
991	MASMODERN	MAS MODERN MARKETING	REGULAR	12/27/2018	377.12	
992	MONPOWER	MON POWER	REGULAR	12/27/2018	721.52	
993	MSESC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	12/27/2018	90.00	
994	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	12/27/2018	59.50	
995	NUTTERDA	DARRIN NUTTER	REGULAR	12/27/2018	1,000.00	
996	RIG	RIG BUILDERS, LLC	REGULAR	12/27/2018	638,93	
997	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	12/27/2018	470.94	
998	USPS-DAVISVILL	US POSTAL SERVICE	REGULAR	12/27/2018	54.00	
999	WITMER	WITMER PUBLIC SAFETY GROUP INC	REGULAR	12/27/2018	14.06	

FIRE SERVICE FEE Bank Id 120 Totals

7,314.40

Report Totals

7,314.40
Page 1 of 1

Report Date/ Time: 12/27/2018 4:42:33PM

Check No 2776		Vendor Name	Type REGULAR	Check Date 12/26/2018	Check Amount	Rec
2783	DENTAL	RENAISSANCE	REGULAR	12/26/2018	1,409.59	
		GENERAL FUND Bank Id 101 Totals			2,799.31	
		Report Totals			2,799.31	