

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 14, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 27, 2018 and January 3, 2019.

AGENDA AND DISCUSSION ITEMS

At 9:28 A.M., Blair Hudson and Kandy Wilson took their oaths as employees of the Prosecuting Attorney's Office.

At 10:05 A.M., the County Commission met with County Clerk Mark Rhodes, Judge Jason Wharton, Drug Court Coordinator Kat Boggs and Drug Lab Director Jana Singer. They discussed the Drug Court funds. After discussion, it was agreed to remit the Drug Court funds from the County Finance Office to the Supreme Court.

At 10:30 A.M., the County Commission approved the hiring of Damian Alltop as a Deputy Sheriff.

At 10:32 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and passed, reappointed Randy Rapp to the Wood County Development Authority. (Order A/2076)

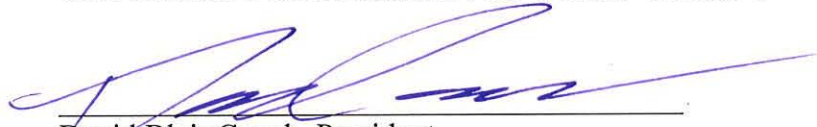
Having no scheduled appointments or business to attend to, the County Commission adjourned.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

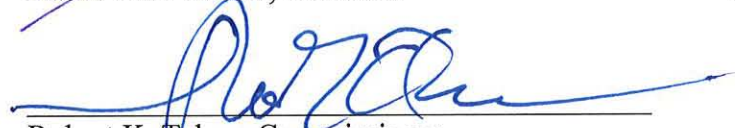
A/2076

APPROVED:

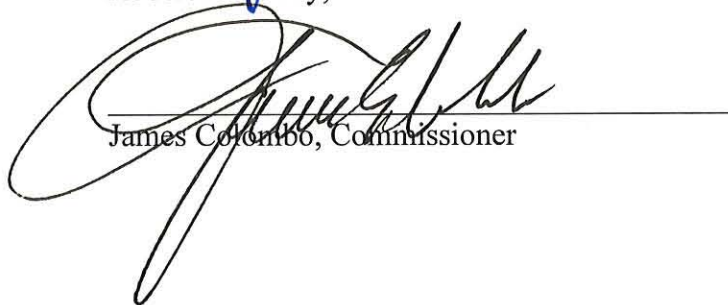
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A black ink signature of James Colombo, written in a cursive style, positioned above a horizontal line.

James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled January 14, 2019.

Wood County Commission Meeting
Held January 14, 2019

Please Print

1.	Damian Alltop
2.	Shuff Stephens
3.	C. Blaive Hudson
4.	Karany A. Wilson
5.	Kat Baggs
6.	
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Wood County Commission
Agenda

01/14/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Randy Rapp to the Wood County Development Authority	
	Consider Request to Hire – Damian A. Allto as a Deputy Sheriff - \$40,103.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 14, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED RANDY RAPP TO
THE WOOD COUNTY DEVELOPMENT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, reappointed Randy Rapp to the Wood County Development Authority.

Mr. Rapp's term will expire December 31, 2021.

APPROVED:

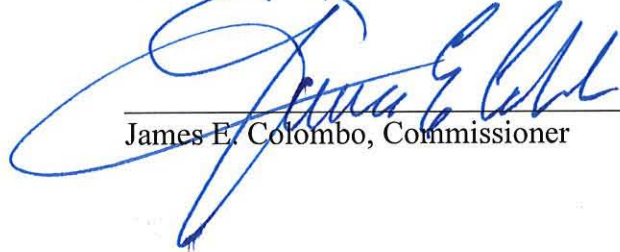
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

A/2076

Mark Rhodes
WOOD COUNTY 10:05:30 AM
Instrument No 8812796
Date Recorded 01/14/2019
Document Type ORD
Pages Recorded 1
Book-Page 75-30



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

January 11, 2019

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please instruct payroll to add the following employee to my payroll beginning January 14, 2019 as an Assistant Prosecutor.

C. Blaire Hufson as a full-time employee at \$67,500.00 per year with benefits.

This salary will be taken out of line item 1-405-10-181, Assistant Prosecutors.

Thank you for your assistance in this matter.

Sincerely yours,

Patrick O. Lefebure
Wood County Prosecuting Attorney

JAN 11 2018
County Administrator

Mark Rhodes
WOOD County 10:13:00 AM
Instrument No 8812801
Date Recorded 01/14/2019
Document Type CDD
Pages Recorded 1
Book-Page 75-30



WOOD COUNTY PROSECUTING ATTORNEY

PAT LEFEBURE
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

January 11, 2019

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please instruct payroll to add the following employee to my payroll beginning January 14, 2019 as a Legal Secretary.

Kandy A. Wilson as a full-time employee at \$32,499.84 per year with benefits.

This salary will be taken out of line item 1-405-10-182, Secretaries.

Thank you for your assistance in this matter.

Sincerely yours,

Patrick O. Lefebure
Wood County Prosecuting Attorney

RECEIVED

JAN 11 2018

County Administrator

Mark Rhodes
WOOD County 10:16:33 AM
Instrument No 8812802
Date Recorded 01/14/2019
Document Type 000
Pages Recorded 1
Book-Page 75-30

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, Damian Andrew Alltop, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Deputy Sheriff in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this
14th day of January, 2019.



County Commission of Wood County

Mark Rhodes
WOOD County 10:11:35 AM
Instrument No 8812800
Date Recorded 01/14/2019
Document Type CGO
Pages Recorded 1
Book-Page 75-30

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, C. BLAIRE HUDSON, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of ASSISTANT PROSECUTOR FOR WOOD COUNTY PROSECUTING ATTORNEY'S OFFICE in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 14th day of January, 2019.

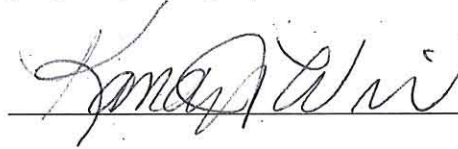

County Commission of Wood County

Mark Rhodes
WOOD County 10:09:29 AM
Instrument No 8812799
Date Recorded 01/14/2019
Document Type ODD
Pages Recorded 1
Book-Page 75-30

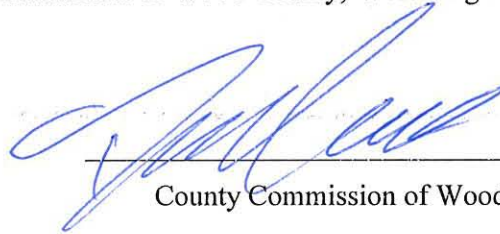
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, KANDY A. WILSON, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of LEGAL SECRETARY FOR WOOD COUNTY PROSECUTING ATTORNEY'S OFFICE in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 14th day
of January, 2019.



County Commission of Wood County

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1011	1STRESPONDER	1ST RESPONDER NEWSPAPER	REGULAR	01/10/2019	55.00	
1012	ARMSTRONG GR	ARMSTRONG	REGULAR	01/10/2019	159.30	
1013	CAS CABLE	CAS CABLE	REGULAR	01/10/2019	240.30	
1014	CITYOFVIE	CITY OF VIENNA	REGULAR	01/10/2019	54,842.16	
1015	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	01/10/2019	48.39	
1016	DOMINIONH	DOMINION HOPE	REGULAR	01/10/2019	380.63	
1017	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/10/2019	964.80	
1018	K&B	K & B SOLUTIONS	REGULAR	01/10/2019	307.89	
1019	LUBECKVFD	LUBECK VFD	REGULAR	01/10/2019	240.15	
1020	MONPOWER	MON POWER	REGULAR	01/10/2019	529.50	
1021	O'REILLY	O'REILLY AUTO PARTS	REGULAR	01/10/2019	77.88	
1022	PUBLIC S	PUBLIC SAFETY CENTER INC	REGULAR	01/10/2019	559.80	
1023	RYANALES	ALESHIA RYAN	REGULAR	01/10/2019	400.00	
1024	WITMER	WITMER PUBLIC SAFETY GROUP INC	REGULAR	01/10/2019	42.99	
FIRE SERVICE FEE Bank Id 120 Totals					<u>58,848.79</u>	
Report Totals					<u>58,848.79</u>	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2791	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	01/08/2019	23,597.00	
2792	DENTAL	RENAISSANCE	REGULAR	01/08/2019	541.00	
167469	AAP	ADVANCE AUTO PARTS	REGULAR	01/08/2019	387.72	
167470	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/08/2019	294.17	
167471	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/08/2019	588.35	
167472	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/08/2019	223.57	
167473	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/08/2019	147.09	
167474	DOMINIONH	DOMINION HOPE	REGULAR	01/08/2019	5,267.90	
167475	FRONTIER	FRONTIER	REGULAR	01/08/2019	3,997.92	
167476	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	01/08/2019	1,181.07	
167477	GRAINGER	GRAINGER	REGULAR	01/08/2019	644.21	
167478	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/08/2019	294.17	
167479	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/08/2019	7,948.47	
167480	OIL	OIL AND GAS MUSEUM	REGULAR	01/08/2019	441.26	
167481	P-ART	PARKERSBURG ART CENTER	REGULAR	01/08/2019	441.26	
167482	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/08/2019	735.44	
167483	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/08/2019	29,417.46	
167484	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/08/2019	147.09	
167485	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	01/08/2019	176,450.25	
167486	S W RESOU	S W RESOURCES	REGULAR	01/08/2019	4,532.60	
167487	SMOOT	SMOOT THEATER	REGULAR	01/08/2019	853.11	
167488	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	01/08/2019	220.00	
167489	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/08/2019	288.98	
167490	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/08/2019	455.00	
167491	VERIZONW	VERIZON WIRELESS	REGULAR	01/08/2019	313.24	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
167492	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/08/2019	323.59	
167493	WESBANCO	WESBANCO	REGULAR	01/08/2019	75,000.00	
167494	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/08/2019	147.09	
167495	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/08/2019	10,590.29	
167496	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/08/2019	1,106.10	
GENERAL FUND Bank Id 101 Totals					346,575.40	






Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7319	MSAG	MSAG LLC	REGULAR	01/08/2019	1,050.00	
7320	S W RESOU	S W RESOURCES	REGULAR	01/08/2019	37.50	
7321	VERIZONW	VERIZON WIRELESS	REGULAR	01/08/2019	137.41	
E-911 FUND Bank Id 107 Totals					1,224.91	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3461	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	01/08/2019	742.50	
HOME CONFINEMENT Bank Id 108 Totals					742.50	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5331	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	01/08/2019	127.50	
TEEN DRUG COURT Bank Id 177 Totals					127.50	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
672	MYRIAD SUPPLY	MYRIAD SUPPLY	REGULAR	01/08/2019	10,446.00	

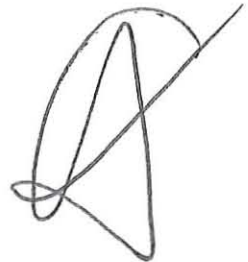
CAPITAL RESERVE Bank Id 247 Totals

10,446.00

A large, stylized handwritten signature in black ink, likely belonging to an official of the Wood County Commission.Handwritten initials or a second signature in black ink, located below the main signature.

Check Register Report for Wood County Commission

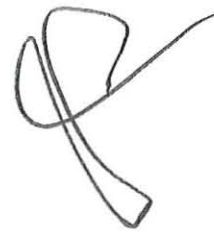
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1260	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	01/08/2019	3,182.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					3,182.00	
Report Totals					362,298.31	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2790	MONPOWER	MON POWER	REGULAR	01/07/2019	37.62	

GENERAL FUND Bank Id 101 Totals	37.62
Report Totals	37.62



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2789	DENTAL	RENAISSANCE	REGULAR	01/04/2019	984.40	
167444	AAP	ADVANCE AUTO PARTS	REGULAR	01/04/2019	70.57	
167445	COP	CITY OF PARKERSBURG	REGULAR	01/04/2019	21.60	
167446	CWS	CWS	REGULAR	01/04/2019	39.33	
167447	DISH	DISH NETWORK	REGULAR	01/04/2019	102.94	
167448	DOMINIONH	DOMINION HOPE	REGULAR	01/04/2019	41.23	
167449	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	01/04/2019	37.22	
167450	GALLS	GALLS	REGULAR	01/04/2019	166.60	
167451	GENERALSA	GENERAL SALES CO.	REGULAR	01/04/2019	1,241.54	
167452	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	01/04/2019	671.32	
167453	LIFE	DEARBORN NATIONAL	REGULAR	01/04/2019	1,131.66	
167454	LOWES	LOWE'S COMPANIES, INC.	REGULAR	01/04/2019	1,171.45	
167455	NORTH BEND	NORTH BEND RAILS TO TRAILS FOUNDATION	REGULAR	01/04/2019	5,000.00	
167456	ODEPOT	OFFICE DEPOT	REGULAR	01/04/2019	155.16	
167457	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	01/04/2019	66,387.75	
167458	PCM-G	PCMG	REGULAR	01/04/2019	2,528.00	
167459	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	01/04/2019	4,557.95	
167460	PUREWATER	PURE WATER PARTNERS	REGULAR	01/04/2019	65.00	
167461	RICOH	RICOH USA INC	REGULAR	01/04/2019	237.56	
167462	SHAWLIND	LINDSEY A BOSO	REGULAR	01/04/2019	148.76	
167463	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/04/2019	237.68	
167464	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/04/2019	2,400.00	
167465	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	01/04/2019	65.79	
167466	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	01/04/2019	200.00	
167467	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/04/2019	3,255.05	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
167468	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/04/2019	788.00	

GENERAL FUND Bank Id 101 Totals

91,706.56


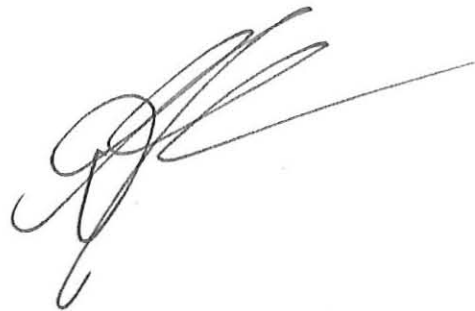


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7315	CAS CABLE	CAS CABLE	REGULAR	01/04/2019	500.00	
7316	CINTAS	CINTAS CORPORATION	REGULAR	01/04/2019	126.02	
7317	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/04/2019	5,490.00	
7318	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	01/04/2019	600.00	

E-911 FUND Bank Id 107 Totals

6,716.02

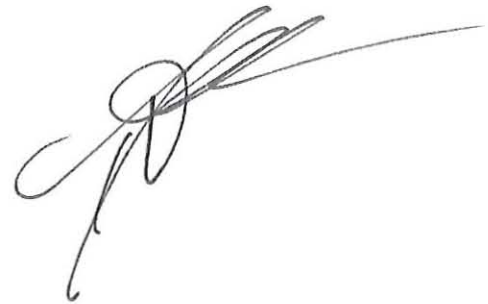


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
979	PIONEER S	PIONEER SUPPLY	VOID	01/04/2019	(341.40)	X

FIRE SERVICE FEE Bank Id 120 Totals

(341.40)



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7103	AAP	ADVANCE AUTO PARTS	REGULAR	01/04/2019	212.40	
7104	BOWETAYL	TAYLOR BOWEN	REGULAR	01/04/2019	18.19	
7105	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	01/04/2019	100.00	
7106	GENERALSA	GENERAL SALES CO.	REGULAR	01/04/2019	206.92	
7107	MONPOWER	MON POWER	REGULAR	01/04/2019	1,305.55	
7108	RICOH	RICOH USA INC	REGULAR	01/04/2019	478.02	
7109	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	01/04/2019	66.03	
7110	TOWNKEVI	TOWNSEND JR. KEVIN A.	REGULAR	01/04/2019	46.55	
7111	VERIZONW	VERIZON WIRELESS	REGULAR	01/04/2019	448.42	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,882.08	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1119	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	01/04/2019	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					105,375.08	

