IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD MONDAY, JULY 15, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT ROBERT K. TEBAY, COMMISSIONER JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:34 A.M., the County Commission, upon a motion duly made, seconded and passed, authorized a lease to be executed for the Wood County Day Report Center, Jackson County Office. (Order M/4138)

At 9:39 A.M., the County Commission held a hearing in regard to the Betty Bibbee estate. Denise Schuck, Chief Tax Deputy appeared on behalf of the Sheriff, Executor and asked that a claim be disallowed in the estate. The County Commission disallowed said claim. (Probate Order)

At 9:44 A.M., the County Commission approved the hiring of Carla Starcher as a part time employee in the Assessor's Office.

The County Commission announced that a vacancy exists on the Wood County Fire Board due to the resignation of Paul "Kim" Marshall. (Order A/2137)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:22 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4138, M/4137, M/4136

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner James Colombo, Commissioner

Wood County Commission Meeting Held July 15, 2019

Please Print

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all all and a second second	Wood County Commission			
WATY COMMISS	Agenda			
TOO COUNTY, WILMING	7/15/2019 1 Court Square, Suite 203 Parkersburg, WV 26101			
9:30 A.M.	Consider rent increase request for Jackson County DRC			
	Administrator's Report	Marty Seufer, County Administrator		
	County Commission Reports			

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Page 2

JULY 15, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE AN INCREASE IN RENT FOR THE DAY REPORT CENTER, JACKSON COUNTY OFFICE.

\underline{ORDER}

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE a lease to be executed for the Wood County Day Report Center, Jackson County Office. Said lease is for a period of twelve (12) months at a rate of one thousand five hundred fifty dollars and zero cents (\$1,550.00) per month. Said lease is with Freedom House Rentals, LLC.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K Tebay, Commissioner

James E. olombo, Commissioner

M/4138

JULY 15, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 19-CC-26. SAID REQUEST IS IN THE AMOUNT OF \$23,422.82

<u>ORDER</u>

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 19-CC-26. The Request for Reimbursement is in the amount of twenty-three thousand four hundred twenty-two dollars and eighty-two cents (\$23,422.82) for the month of June, 2019. Along with the Request for Reimbursement Form, a Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED: THE COUNTY COMMISSION OF WOOD COUNTY David Blair Couch, President Robert K. Tebay, Commissioner James E. Colombo, Commissioner

M/4137

DIVISION OF ADMINISTRATIVE SERVICES Justice and Community Services

Request for Reimbursement

RECEIVED	Subgrantee:	Wood County Commission
(For JCS Use Only)	Address:	One Court Square
		Parkersburg
		WV 26101
	Project #:	19-CC-26
	FEIN#:	556 000 417
	and the second s	eby requested to cover expenditures /19 TO: 6/30/19

PROJECT CASH EXPENDITURES

Account	t#	Amount
19-CC-2	26	\$23,422.82
	TOTAL	\$23,422.82

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President

TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

M 7/15/19 SIGNATURE DATE

ADMINISTRATIVE APPROVAL:	JCS USE ONLY		<u>ANGGERA</u>
			and the second se
This request is approved in the amount of \$	Initials	Date	
			Date Reco Document Pages Rec Book-Page
Pursuant to the authority vested in me, I cert	ify that this request is correct	and proper for payment.	Recon
			70 beb 71 estr 72 beb
Date	Program Acco	untant	- S - B

JULY 15, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 16-VA-114. SAID REQUEST IS IN THE AMOUNT OF \$5,912.80

<u>ORDER</u>

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 16-VA-114. The Request for Reimbursement is in the amount of five thousand nine hundred twelve dollars and eighty cents (\$5,912.80) for the month of June, 2019. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED: THE COUNTY COMMISSION OF WOOD COUNTY David Blair Couch, President Robert K. Tebay, Commissioner James E. Colombo, Commissioner

M/4136

WEST VIRGINIA

DIVISION OF ADMINISTRATIVE SERVICES

JUSTICE AND COMMUNITY SERVICES

Request for Reimbursement

RECEIVED	Subgrantee:	Wood County Commission
(For JCS Use Only)	Address:	One Court Square
		Parkersburg, WV
		26101
	Project #:	16-VA-114
	FEIN#:	556000417
	Concernance of the second	Teby requested to cover expenditures TO: 6/30/19

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT	
Personnel/Contractual	\$5,912.80	
Travel/Training		
Space		
Other		
	TOTAL	\$5,912.80

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

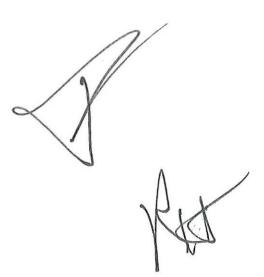
BY: <u>David Blair Couch, President</u> TYPED NAME & TITLE

M 7/15/19 SIGNATURE DATE

(Authorized Official or Grant Financial Officer ONLY)

ADMINISTRATIVE APPROVAL:				
This request is approved in the amount	of \$			
	Initials	Date	Page Bool	Tate
2			(-Page	Ra
Pursuant to the authority vested in me, I	certify that this request is correct	and proper for payment.		
			889 880 880 8	
				24/12
Date	Program	n Accountant	r.	33

Check Na 2926	Vendor Id FSA-W	Vendor Name WESBANCO INSURANCE SERVICES	Type REGULAR	Check Date 07/05/2019	Check Amount	Rec
		GENERAL	FUND Bank Id	101 Totals	855.00	
			Re	port Totals	855.00	



Check No 1264	Vendor Id WV DEPUTY	Vendor Name WV DEPUTY SHERIFF'S RETIREMENT	Type REGULAR	Check Date 07/09/2019	Check Amount	Rec
		EPUTY SHERIFF'S RETIR	EMENT Bank Io	d 369 Totals	914.50	
			Re	eport Totals	99,224.01	

Check No Vendor 1 1264 WV DEPUT		Type REGULAR	Check Date 07/09/2019	Check Amount	Rec
	EPUTY SHERIFF'S RET	TIREMENT Bank Id	369 Totals	914.50	
		Re	port Totals	482,597.84	

Check No Vendor Id 1131 UNITED NB

Vendor Name UNITED BANK LOAN PROCESSING CENTER Type REGULAR

07/09/2019

Check Date Check Amount 8,802.07

Rec

COAL SEVERANCE TAX Bank Id 201 Totals

8,802.07



Check No 7275	Vendor Id BOWETAYL	Vendor Name TAYLOR BOWEN	Type REGULAR	Check Date 07/09/2019	Check Amount	Rec
7276	LAMP	LAMP PESTPROOF	REGULAR	07/09/2019	128 40	
7277	MONPOWER	MON POWER	REGULAR	07/09/2019	1,363.89	
7278	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	07/09/2019	33.44	
7279	RICOH	RICOH USA INC	REGULAR	07/09/2019	478.02	
7280	SPENCER W	CITY OF SPENCER	REGULAR	07/09/2019	31,44	
7281	TIANO	WATERWORKS TIANO-KNOPP ASSOC., INC.	REGULAR	07/09/2019	417:00	
7282	TYLER	TYLER MOUNTAIN WATER CO	REGULAR	07/09/2019	27.25	
7283	VERIZONW	INC VERIZON WIRELESS	REGULAR	07/09/2019	773 39	
7284	WCC	WOOD COUNTY COMMISSION	REGULAR	07/09/2019	3,440.000	
7285	WISEMANBUILD	WISEMAN BUILDING & REPAIR	REGULAR	07/09/2019	1,710.00	
7286	WOOD CO W	LLC WOOD COUNTY WASTE	REGULAR	07/09/2019	157.44	
7287	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	07/09/2019	19;844:07	
		COMM.CRIMINAL JUSTICE	FUND Bank Id	172 Totals	28,440.72	

Check No Vendor Id 3491 BIINCORP

Vendor Name **BI INCORPORATED**

Type REGULAR

07/09/2019

Check Date Check Amount 3,420.70

Rec

HOME CONFINEMENT Bank Id 108 Totals

3,420.70

1/ .

Check No 7463	Vendor Id DONNELLON	Vendor Name DONNELLON MCCARTHY ENTERP	Type REGULAR	Check Date 07/09/2019	Check Amount	Rec
7464	LAMP	LAMP PESTPROOF	REGULAR	07/09/2019	230:00	
7465	PUREWATER	PURE WATER PARTNERS	REGULAR	07/09/2019	58:00	
		E-92	E-911 FUND Bank Id 107 Totals		484.71	

Check No Vendor Id 1597 WATERS R

Vendor Name **ROBIN WATERS**

Туре REGULAR

Check Date Check Amount 07/09/2019

25.50

Rec

MAGISTRATE COURT Bank Id 105 Totals

25.50



eck No 168388	Vendor Id GLACIER	Vendor Name GLACIER MOUNTAIN BOTTLED WATER	Type REGULAR	Check Date 07/09/2019	Check Amount Rec 58.50
168389	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM, ASSOC.	REGULAR	07/09/2019	298.64
168390	OIL	OIL AND GAS MUSEUM	REGULAR	07/09/2019	447.95
168391	P-ART	PARKERSBURG ART CENTER	REGULAR	07/09/2019	447.95
168392	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	07/09/2019	746.59
168393	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	07/09/2019	68,505.00
168394	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	07/09/2019	29,863.61
168395	PEARSE	RONALD D PEARSE	REGULAR	07/09/2019	150.00
168396	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	07/09/2019	149.32
168397	SMOOT	SMOOT THEATER	REGULAR	07/09/2019	866.04
168398	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	07/09/2019	2,400.00
168399	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	07/09/2019	410.00
168400	VENSEL	ANITA VENSEL	REGULAR	07/09/2019	140.00
168401	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	07/09/2019	328.50
168402	WATERBOY	WATERBOY LLC	REGULAR	07/09/2019	22.00
168403	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	07/09/2019	7,500.00
168404	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	07/09/2019	149.32
168405	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	07/09/2019	10,750.90
168406	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	07/09/2019	6,500.00
168407	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	07/09/2019	4,800.00
168408	WVCGSIRP	WVCORP	REGULAR	07/09/2019	198,137.75
168409	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	07/09/2019	1,122/87
168410	WVSHERIFF	WV SHERIFF'S ASSOCIATION	REGULAR	07/09/2019	2,200.00
	2 5	GENERAL	FUND Bank Id	101 Totals	460,245.43

Report Totals

460,245.43

Check No 168363	Vendor Id MYERSLAW	Vendor Name MYERS LAW OFFICES	Type REGULAR	Check Date 07/09/2019	Check Amount Rec 559.00
168364	PICKENSLLC	BRETT PICKENS	REGULAR	07/09/2019	391.00
168365	PICKENSM	BRETT PICKENS	REGULAR	07/09/2019	114.84
168366	PINEGROVE	PINE GROVE KENNEL	REGULAR	07/09/2019	45.00
168367	PUREWATER	PURE WATER PARTNERS	REGULAR	07/09/2019	85.00
168368	S W RESOU	S W RESOURCES	REGULAR	07/09/2019	48.00
168369	SKOGRUSS	SKOGSTAD RUSSELL J.	REGULAR	07/09/2019	114.49
168370	SMITH JODI	JODI SMITH	REGULAR	07/09/2019	258.97
168371	SNODLORA	SNODGRASS LORA B.	REGULAR	07/09/2019	114.49
168372	STUARTOIL	STUART OIL COMPANY	REGULAR	07/09/2019	34.99
168373	UNDEMEGA	UNDERWOOD MEGAN E.	REGULAR	07/09/2019	114.49
168374	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	07/09/2019	235,62
168375	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	07/09/2019	245.07
168376	WESBANCO	WESBANCO	REGULAR	07/09/2019	75,000.00
168377	WESBANCOF	WESBANCO	REGULAR	07/09/2019	5,000.00
168378	WILLJEZI	WILLIAMS JEZIRAE L	REGULAR	07/09/2019	122.93
168379	WORKINGMA	WORKINGMAN'S STORE	REGULAR	07/09/2019	4,296.70
168380	WV DIV	WEST VIRGINIA DIVISION OF LABOR	REGULAR	07/09/2019	450.00
168381	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	07/09/2019	298.64
168382	ARTSBRIDG	ARTSBRIDGE	REGULAR	07/09/2019	597.27
168383	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	07/09/2019	226.96
168384	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	07/09/2019	149.32
168385	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	07/09/2019	151.00
168386	COUNTY CO	COUNTY COMMISSIONERS' ASSOC. OF WV	REGULAR	07/09/2019	3,900.00 R/P/
168387	DOMINIONH	DOMINION HOPE	REGULAR	07/09/2019	279.20

Check No 2927	Vendor Id DENTAL	Vendor Name RENAISSANCE	Type REGULAR	Check Date 07/09/2019	Check Amount 605.80	Rec
2928	WESBANCOF	WESBANCO	REGULAR	07/09/2019	855.00	Х
2928	WESBANCOF	WESBANCO	VOID	07/09/2019	(855.00)	Х
2929	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	07/09/2019	855.00	
2930	MONPOWER	MON POWER	REGULAR	07/09/2019	18,880.79	
168343	AAP	ADVANCE AUTO PARTS	REGULAR	07/09/2019	2,438.30	
168344	BOWLES	BOWLES RICE LLP	REGULAR	07/09/2019	2,269.50	
168345	COP	CITY OF PARKERSBURG	REGULAR	07/09/2019	21.60	
168346	COUN.CENT	COUNSELING AND WELLNESS CENTER	REGULAR	07/09/2019	400.00	
168347	CRUM G	GWEN CRUM	REGULAR	07/09/2019	504.87	
168348	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	07/09/2019	18.00	
168349	CWS	CWS	REGULAR	07/09/2019	836.31	
168350	DEAN'S	DEAN'S SCREENS INK	REGULAR	07/09/2019	42.00	
168351	DISH	DISH NETWORK	REGULAR	07/09/2019	108.25	
168352	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	07/09/2019	1,520.28	
168353	GALLS	GALLS	REGULAR	07/09/2019	300.52	
168354	GODFMICH	GODFREY MICHELLE M	REGULAR	07/09/2019	123.90	
168355	GOLDEN RU	GOLDEN RULE CREATIONS	REGULAR	07/09/2019	494.25	
168356	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	07/09/2019	409.20	
168357	GUICRHEA	GUICE RHEA LYNN	REGULAR	07/09/2019	114.49	
168358	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	07/09/2019	231.96	21
168359	JUST SEW	JUST SEW PEACHY	REGULAR	07/09/2019	196.00	
168360	LEFEPATR	PATRICK LEFEBURE	REGULAR	07/09/2019	114.49	L
168361	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	07/09/2019	850.00	RIA
168362	MOV ADVANCEI	MID OHIO VALLEY ADVANCED GLASS	REGULAR	07/09/2019	85.00	1 Ar

Check No 1295	Vendor Id ARCHER PLUM	Vendor Name ARCHER'S PLUMBING	Type REGULAR	Check Date 07/11/2019	Check Amount 704.00	Rec
1296	ARMSTRONG GR	ARMSTRONG	REGULAR	07/11/2019	169,76	
1297	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	07/11/2019	15,345.26	
1298	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	07/11/2019	2,091.00	
1299	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	07/11/2019	173.28	
1300	HAUL	HAUL AWAY TRASH LLC	REGULAR	07/11/2019	29.50	
1301	LUBECKVFD	LUBECK VFD	REGULAR	07/11/2019	675.84	
1302	MASMODERN	MAS MODERN MARKETING	REGULAR	07/11/2019	564.36	
1303	MONPOWER	MON POWER	REGULAR	07/11/2019	910.95	
1304	MSESC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	07/11/2019	525.00	
1305	RYANALES	ALESHIA RYAN	REGULAR	07/11/2019	1,000.00	
1306	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	07/11/2019	210.84	
1307	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	07/11/2019	77.44	
1308	WCC	WOOD COUNTY COMMISSION	REGULAR	07/11/2019	3,795.00	
1309	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	07/11/2019	478.00	
		FIRE SERVIC	CE FEE Bank Id	120 Totals	26,750,23	
			Re	port Totals	26,750.23	

Check No Vendor Id 168411 S W RESOU	Vendor Name S W RESOURCES	Type REGULAR	Check Date 07/11/2019	Check Amount	Rec
	GENERA	L FUND Bank Id	101 Totals	22,150.00	
		Re	eport Totals	22,150.00	



Check No 2931	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	Type REGULAR	Check Date 07/15/2019	Check Amount 616.31	Rec
2932	EMPOWER	EMPOWER RETIREMENT	REGULAR	07/15/2019	45.00	
2933	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	07/15/2019	80,771.24	
168412	CCMC	CAMDEN CLARK MEDICAL CENTER	REGULAR	07/15/2019	275.14	
168413	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	07/15/2019	197.93	
168414	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	07/15/2019	1,695.00	
168415	PHEAA	PHEAA	REGULAR	07/15/2019	297.28	
PAYROLL FUND Bank Id 101 Totals				101 Totals =	83,897.90	
			Re	port Totals	83,897,90	



Page 1 of 1