

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JULY 25, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER

ABSENT: JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of July 11, 15, 18 and 22, 2019.

**AGENDA AND DISCUSSION ITEMS**

At 9:32 A.M., Pat Lefebure, Prosecuting Attorney presented an Application requesting that the Governor of WV issue a requisition on the Governor of Ohio for the Extradition of Steven Robert Schreiber. (Order A/2138)

At 9:42 A.M., the County Commission, upon a motion duly made, seconded and passed, reappointed Jerry Martin to the Lubeck Public Service District. (Order A/2139) Mr. Martin also took his oath of office.

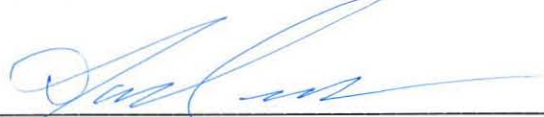
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:58 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

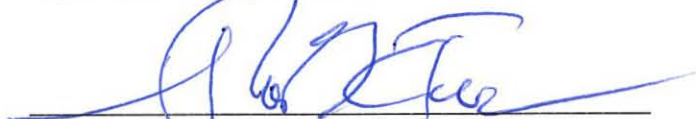
A/2138 and A/2139

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written in a cursive style, positioned above a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held July 25, 2019

**Please Print**

1.	Jerry Martin
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Wood County Commission  
Agenda

7/25/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

	Consider signing Prosecuting Attorney's Application to the Governor for the extradition of Steven Robert Schreiber from the State of Ohio	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



JULY 25, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF STEVEN ROBERT SCHREIBER.

**ORDER**

On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable James C. Justice, II, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Steven Robert Schreiber. Steven Robert Schreiber stands charged with Retaliation West Virginia Code 61-5-27(c), which was committed in the County of Wood, in the State of West Virginia, on or about June 2, 2014 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Auglaize County. The County Commission, upon a motion made by David Blair Couch, seconded by Robert Tebay and passed, authorized David Blair Couch, in his official capacity as President, to sign the Application.

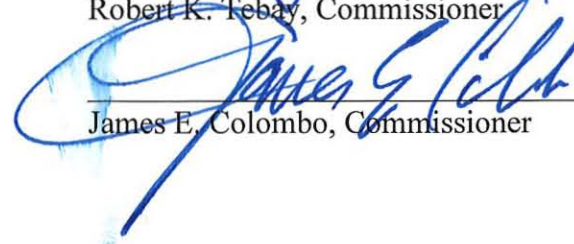
A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2138

**APPLICATION OF PROSECUTING ATTORNEY**

**OFFICE OF THE PROSECUTING ATTORNEY  
OF WOOD COUNTY, WEST VIRGINIA**

To the Honorable James C. Justice, II

**GOVERNOR OF THE STATE OF WEST VIRGINIA**

I have the honor to request that you issue a requisition to the Governor of the State of Ohio for the extradition of Steven Robert Schreiber who stands charged with *Retaliation West Virginia Code 61-5-27(c)* which offense was committed in the County of Wood, of this State, on or about June 2, 2014, and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of Ohio, in the County of Auglaize. The date of birth of said Steven Robert Schreiber, is \_\_\_\_\_; social security number \_\_\_\_\_, a white male, 6'0", brown hair, and brown eyes.

**I HEREBY CERTIFY:**

1. That the full name of the person for whom requisition is asked is Steven Robert Schreiber who will be hereinafter referred to as said accused.
2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.
3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.

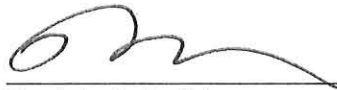
4. That this request is made in good faith and not for the purpose of collecting a debt or for any private purpose whatever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the Complaint against him with affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the Wood County Sheriff's Department, or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,



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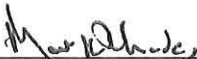
Patrick O. Lefebure  
Prosecuting Attorney, Wood County, West Virginia



**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of said County, do hereby certify that PATRICK O. LEFEBURE, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this  
25 day of July, 2019.

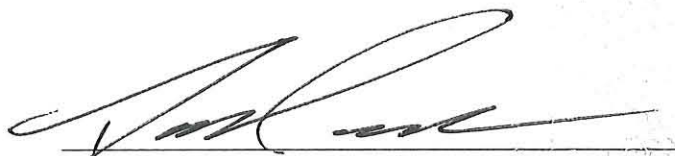
  
\_\_\_\_\_  
Clerk of the County Court of Wood County,  
West Virginia



**STATE OF WEST VIRGINIA  
COUNTY OF WOOD, TO-WIT:**

I, BLAIR COUCH, President of the County Court of Wood County, in the State of West Virginia, do certify that MARK RHODES, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are due and given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 25 day of July, in the year of our Lord two thousand and nineteen.

  
\_\_\_\_\_  
President of the County Court of Wood County,  
West Virginia

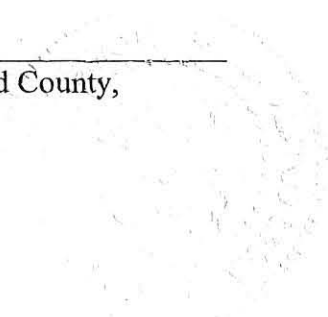


**STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO-WIT:**

I, MARK RHODES, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that BLAIR COUCH, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Court in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are due and given as well in courts of judicature as elsewhere.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of County Court, this 25 day of July, in the year of our Lord two thousand and nineteen.

Mark Rhodes  
Clerk of the County Court of Wood County,  
West Virginia



# AFFIDAVIT OF PROSECUTING ATTORNEY

STATE OF WEST VIRGINIA,  
WOOD COUNTY,

I, PATRICK O. LEFEBURE, having been duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by warrant (duly authenticated copies of which are attached hereto) with the crime of *Retaliation* and that he is a fugitive from justice; and that the foregoing application to the Governor of West Virginia for a requisition for his extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mulct, or of removing her to a foreign jurisdiction with a view there to serve her with civil process.



PATRICK O. LEFEBURE  
WOOD COUNTY PROSECUTING ATTORNEY

Sworn to and subscribed before me in the County aforesaid, this 25 day of  
July, 2019



County Clerk of Wood County, West Virginia

Mark Rhodes  
WOOD County 11:36:28 AM  
Instrument No 88178022  
Date Recorded 07/25/2019  
Document Type COO  
Pages Recorded 7  
Book-Page 75-53

JULY 25, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED JERRY MARTIN  
TO THE LUBECK PUBLIC SERVICE DISTRICT.

**ORDER**

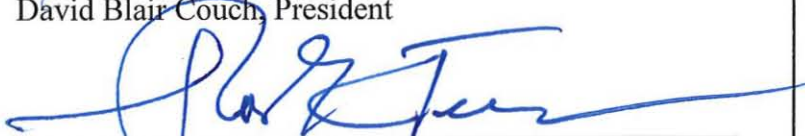
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and passed, reappointed Jerry Martin to the Lubeck Public Service District. The new term will expire December 31, 2023.

APPROVED:

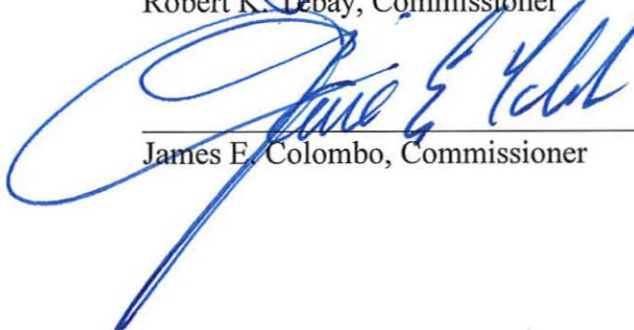
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2139

Mark Rhodes  
WOOD County 11:34:49 AM  
Instrument No 88178019  
Date Recorded 07/25/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-53



STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO-WIT:

I, JERRY MARTIN, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of LUBECK PUBLIC SERVICE DISTRICT in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 25<sup>th</sup> day  
of July, 2019.

  
County Commission of Wood County



Mark Rhodes  
WOOD County 11:32:16 AM  
Instrument No 88178017  
Date Recorded 07/25/2019  
Document Type COO  
Pages Recorded 1  
Book-Page 75-53

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **900058**

Tax Year: **2019**

Upon the application of **RL ROUSH EXCAVATING** whose address is **82 DIXIE LN PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. RL ROUSH EXCAVATING WAS NOT IN BUSINESS AS OF JANUARY 2018. PLEASE SEE ATTACHED FOR DETAILS. THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	3	483.44	2.300400	3	21,015
07/08/2019	PENDING EXONERATION	3	-483.44	2.300400	3	-21,015
Adjusted Net Taxes			0.00	Adjusted Net Value		

*[Signature]*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
304-834-4035  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 25, 2019

RECEIVED

JUL 15 2019

COUNTY  
ADMINISTRATOR

RECEIVED

JUL 24 2019

County Administrator

Mark Rhodes  
WOOD County 11:38:50 AM  
Instrument No 88178024  
Date Recorded 07/25/2019  
Document Type 000  
Pages Recorded 1  
Book Page 75-53

Application Printed On

Monday, July 8, 2019 3:18 pm

By: Sarah Edelen



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **900369**

Tax Year: **2019**

Upon the application of **WESTERN & SOUTHERN LIFE INS CO** whose address is **PO BOX 1075 CINCINNATI, OH 45201-1075** aggrieved by an erroneous assessment in **PARKERSBURG DISTRICT** District (04), in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

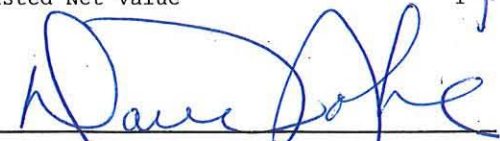
**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. WESTERN & SOUTHERN FINANCIAL GROUP WAS NOT IN BUSINESS IN WOOD COUNTY AS OF 3/12/2018. PLEASE SEE ATTACHED FOR DETAILS. THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

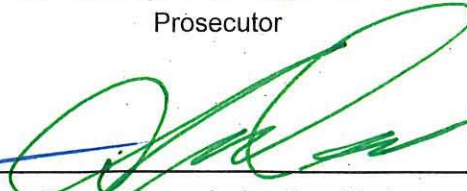
Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value	
07/01/2019	BILLING	3	204.34	2.300400	3	8,883	
06/17/2019	PENDING EXONERATION	3	-204.32	2.300400	3	-8,882	
Adjusted Net Taxes			0.02	Adjusted Net Value			1

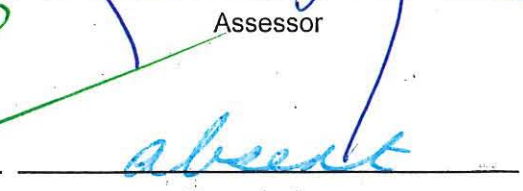
  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 25, 2019

**RECEIVED**

JUL 15 2019

**COUNTY  
ADMINISTRATOR**

**RECEIVED**

JUL 24 2019

County Administrator

Mark Rhodes  
WOOD County 11:43:28 AM  
Instrument No 88178026  
Date Recorded 07/25/2019  
Document Type COO  
Pages Recorded 1  
Book-Page 75-53

By: Sarah Edelen

Application Printed On

Tuesday, June 18, 2019 10:45 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **800690** ✓

Tax Year: **2018** ✓

Upon the application of **DREAM WEAVER NAILS** whose address is **2930 FAIRVIEW AVE PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2018** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2018** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

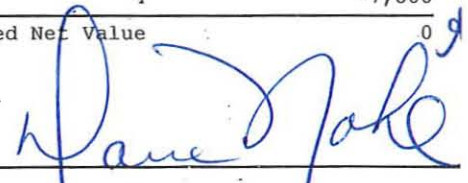
**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A CLERICAL ERROR. DREAM WEAVER NAILS WAS SUBMITTED BY THE CITY AS A NEW BUSINESS AS OF NOVEMBER 2016. HOWEVER, IT WAS BROUGHT TO MY ATTENTION, BY THE OWNER, THAT THIS BUSINESS WAS NEVER IN OPERATION. SEE ATTACHED.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2018	BILLING	4	242.98	3.115120	4	7,800
04/29/2019	PENDING EXONERATION	4	-242.98	3.115120	4	-7,800
Adjusted Net Taxes			0.00	Adjusted Net Value		

  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 25, 2019

**RECEIVED**

**JUL 15 2019**

**COUNTY  
ADMINISTRATOR**

**RECEIVED**

**JUL 24 2019**

**County Administrator**

Mark Rhodes  
WOOD County 12:53:15 PM  
Instrument No 88178030  
Date Recorded 07/25/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-53

By: Sarah Edelen

Application Printed On

Monday, April 29, 2019 8:56 am



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Description

TCT CONT30.07-A RT 31

Tax Ticket: **49396**

Tax Year: **2018**

Upon the application of **WOOLRIDGE JAMES** whose address is **161 LOW MEADOW RD SAINT MARYS, WV 26170-8036** aggrieved by an erroneous assessment in WILLIAMS District (12) Map 190 Parcel 000P0000, in the County of Wood, for the **2018** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2018** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A MAPPING ERROR.THE PARCEL IS ONLY 22 ACRES.THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2018	BILLING	2	300.86	1.182600	2	25,440
07/11/2019	PENDING EXONERATION	2	-23.26	1.182600	2	-1,966
			Adjusted Net Taxes			Adjusted Net Value
			277.60			23,474

Map 190 Parcel 000P0000

*James Woolridge*  
Taxpayer  
304-483-7715  
7/15/19

*[Signature]*  
Prosecutor

*Dave Nohr*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*absent*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 25, 2019

RECEIVED

JUL 15 2019

COUNTY

ADMINISTRATOR

RECEIVED

JUL 24 2019

County Administrator

Mark Rhodes  
WOOD County 12:54:53 PM  
Instrument No 88178031  
Date Recorded 07/25/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-53

By: Teresa Murray

Application Printed On

Thursday, July 11, 2019 2:33 pm



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Description

TCT CONT30.07-A RT 31

Tax Ticket: **49429**

Tax Year: **2019**

Upon the application of **WOOLDRIDGE JAMES** whose address is **161 LOW MEADOW RD SAINT MARYS, WV 26170-8036** aggrieved by an erroneous assessment in WILLIAMS District (12) Map 190 Parcel 000P0000, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO A MAPPING ERROR.THE PARCEL IS ONLY 22 ACRES.THE REVISED ASSESSED VALUE REFLECTS AN ACCURATE ASSESSMENT.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	2	239.48	1.150200	2	20,820
07/11/2019	PENDING EXONERATION	2	-23.24	1.150200	2	-2,020
			Adjusted Net Taxes			Adjusted Net Value
			216.24			18,800

Map 190 Parcel 000P0000

*[Signature]*  
Taxpayer  
304-483-7715 7/15/19

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 25, 2019

RECEIVED  
JUL 15 2019  
COUNTY  
ADMINISTRATOR

RECEIVED  
JUL 24 2019  
County Administrator

Mark Rhodes  
WOOD County 12:57:06 PM  
Instrument No 88178032  
Date Recorded 07/25/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-53

By: Teresa Murray

Application Printed On  
Thursday, July 11, 2019 2:34 pm