

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 10, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:21 A.M., the County Commission approved the hiring of Gary Hardin as a part time court transport for the Sheriff's Department.


Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:24 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

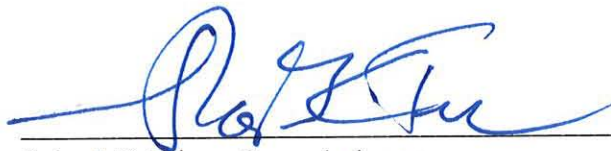
A/2120

APPROVED:

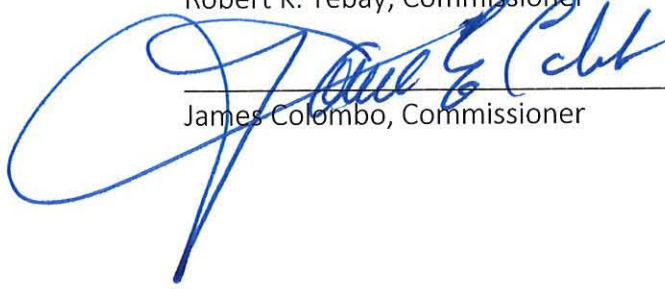
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, Commissioner

A handwritten signature in blue ink, appearing to read "James Colombo", written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held June 10, 2019

Please Print

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Wood County Commission
Agenda

6/10/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire – Gary L. Hardin as part-time court transport - \$11.50/hr	
9:30 A.M.	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 10, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 3 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2018/2019.

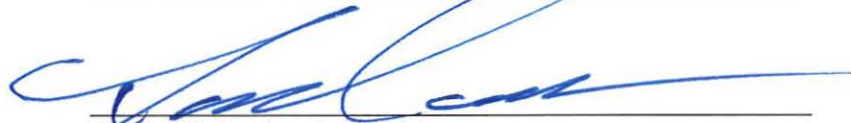
ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2018/2019. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David Blair Couch, President of the Wood County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2120

Mark Rhodes
Wood County 02:04:21 PM
Instrument No 88172636
Date Recorded 06/10/2019
Document Type 000
Pages Recorded 5
Book-Page 75-47



MARK RHODES
COUNTY CLERK

THE COUNTY OF WOOD
OFFICE OF THE COUNTY CLERK
P. O. Box 1474
PARKERSBURG, WEST VIRGINIA 26102-1474

PHONE: 304-424-1850




RESOLUTION

At a regular session of the county commission, held June 10, 2019 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on Fund 1 Budget Revision Number 3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Robert K. Tebay and seconded by James E. Colombo and made unanimous by David Blair Couch, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No
	<input checked="" type="radio"/> Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER
FY: 2018/2019
Fund: 1
Rev. No. 3
Pages: 3

County of Wood

GOVERNMENT ENTITY

Person To Contact Regarding Request:

Name: Mark Rhodes

Phone: 304-424-1892

Fax: 304-424-1982

P.O. Box 1474

STREET OR PO BOX

Parkersburg

26102

CITY

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-90	Property Tax - Excess Levy	509,535	115,837		625,372
302	Tax Penalties & Interest	225,000	50,600		275,600
304	Property Transfer Tax	500,000	370,000		870,000
309	Hotel Occupancy Tax	581,896	67,570		649,466
324	Other Grants	22,870	5,700		28,570
327	Charges for Services	119,766		30,000	89,766

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

870,714

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,628,599	71,220		2,699,819
403	Circuit Clerk	692,381	14,647		707,028
405	Prosecuting Attorney	1,329,726	2,477		1,332,203
408	Statewide Computer Network	63,593	16,502		80,095
412	Agricultural Agent	123,770	50		123,820
424	Courthouse	410,152	12,100		422,252
428	Data Processing	139,751	18,000		157,751
444	Other Grants	24,935	5,700		30,635
696	Transfer to Financial Stabilization Fund		500,000		500,000
699	Contingencies	278,425		35,100	243,325
700	Sheriff-Law Enforcement	3,728,423	177,681		3,906,104
702	Reimbursable Jail Costs	785,457		177,681	607,776

NET INCREASE/(DECREASE) Expenditures

870,714

APPROVED BY THE STATE AUDITOR

BY:

Deputy State Auditor, Local Government Services Div.

Date

AUTHORIZED SIGNATURE
OF ENTITYAPPROVAL
DATE

LGSD: BR County of Wood

2018/2019

1

3

FY

FUND

REV

[illegible]

EXPENDITURES (CONT'D)

County of Wood

LGSD: BR

County of Wood

CONTROL NUMBER 2018/2019

1

3

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV#

ACCOUNT	ACCOUNT	PREVIOUSLY			REVISED
NUMBER	CATEGORY	APPROVED AMOUNT	INCREASE	DECREASE	AMOUNT
704	Regional Jail	2,556,935		344,361	2,212,574
712	Communication Center	1,724,417	225,000		1,949,417
716	Dog Warden/Humane Society	244,681	2,986		247,667
731	Community Based Corrections Program	314,961	161,000		475,961
900	Parks & Recreation	478,893	26,000		504,893
903	Arts & Humanities	21,530	4,982		26,512
904	Museum Commission	3,200	736		3,936
905	Fair Associations/Festivals	22,866	4,753		27,619
909	Historical Commission	8,319	1,337		9,656
912	Travel Council	290,948	66,848		357,796
916	Library	838,509	115,837		954,346
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures (this page)

265,118

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5644	HOUSING	HOUSING & URBAN DEVELOPMENT SECY	VOID	06/05/2019	(10.00)	X
5655	BAILEY&	BAILEY & SLOTNICK PLLC	REGULAR	06/05/2019	10.00	
COUNTY CLERK REFUND Bank Id 405R Totals					0.00	
Report Totals					0.00	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2901	DENTAL	RENAISSANCE	REGULAR	06/04/2019	650.80	
168202	AAP	ADVANCE AUTO PARTS	REGULAR	06/04/2019	12.41	
168203	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	06/04/2019	243.26	
168204	AMERIGAS	AMERIGAS	REGULAR	06/04/2019	42.56	
168205	ARTSBRIDG	ARTSBRIDGE	REGULAR	06/04/2019	486.52	
168206	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	06/04/2019	184.88	
168207	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	06/04/2019	121.63	
168208	GALLS	GALLS	REGULAR	06/04/2019	165.44	
168209	GRAINGER	GRAINGER	REGULAR	06/04/2019	116.78	
168210	HAESSLY	HAESSLY HARDWOOD LUMBER	REGULAR	06/04/2019	72.00	
168211	JONECARO	JONES CAROLE S.	REGULAR	06/04/2019	201.28	
168212	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	06/04/2019	243.26	
168213	LIFE	DEARBORN NATIONAL	REGULAR	06/04/2019	1,124.94	
168214	OIL	OIL AND GAS MUSEUM	REGULAR	06/04/2019	364.89	
168215	P-ART	PARKERSBURG ART CENTER	REGULAR	06/04/2019	364.89	
168216	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	06/04/2019	608.15	
168217	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	06/04/2019	24,326.00	
168218	PINEGROVE	PINE GROVE KENNEL	REGULAR	06/04/2019	105.00	
168219	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	06/04/2019	121.63	
168220	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	06/04/2019	50.00	
168221	PUREWATER	PURE WATER PARTNERS	REGULAR	06/04/2019	65.00	
168222	QUALITY	QUALITY SALES & SERVICE	REGULAR	06/04/2019	135.00	
168223	RICOH	RICOH USA INC	REGULAR	06/04/2019	237.56	
168224	RITCMICH	RITCHIE MICHAEL B	REGULAR	06/04/2019	16.00	
168225	SMOOT	SMOOT THEATER	REGULAR	06/04/2019	705.45	

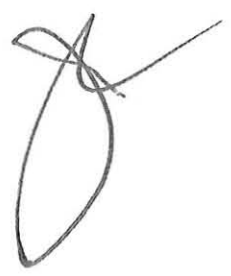
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168226	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	06/04/2019	267.59	
168227	VISION	VISION SERVICE PLAN (WV)	REGULAR	06/04/2019	3,200.81	
168228	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	06/04/2019	121.63	
168229	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	06/04/2019	8,757.36	
168230	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	06/04/2019	914.66	
GENERAL FUND Bank Id 101 Totals					<u>44,027.38</u>	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7431	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/04/2019	153,802.04	
7432	AMERIGAS	AMERIGAS	REGULAR	06/04/2019	140.00	
7433	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	06/04/2019	209.72	
7434	LAMP	LAMP PESTPROOF	REGULAR	06/04/2019	75.00	
7435	PUREWATER	PURE WATER PARTNERS	REGULAR	06/04/2019	58.00	
E-911 FUND Bank Id 107 Totals					154,284.76	

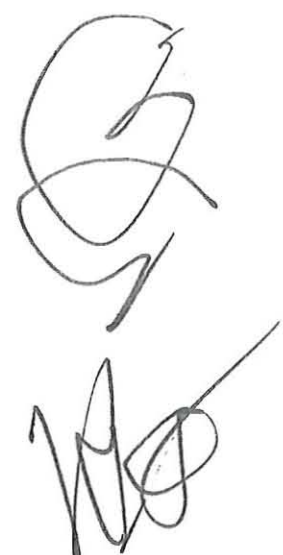


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6390	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/04/2019	57,260.71	

ASSESSOR'S VALUATION Bank Id 156 Totals

57,260.71

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7253	BOWETAYL	TAYLOR BOWEN	REGULAR	06/04/2019	18.19	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					18.19	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1129	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	06/04/2019	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					260,002.86	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5553	NESTOR	JASON NESTOR	VOID	06/03/2019	(5.00)	X
5572	NESTOR	JASON NESTOR	VOID	06/03/2019	(71.25)	X
COUNTY CLERK REFUND Bank Id 405R Totals					(76.25)	
Report Totals					(76.25)	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2896	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	06/03/2019	23,379.00	
2897	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	06/03/2019	34,369.74	
2898	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/03/2019	239,280.97	
2899	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	06/03/2019	73,844.54	
2900	MONPOWER	MON POWER	REGULAR	06/03/2019	17,802.39	
GENERAL FUND Bank Id 101 Totals					<u>388,1676.64</u>	
Report Totals					<u>388,1676.64</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2896	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	06/03/2019	23,379.00	
2897	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	06/03/2019	34,369.74	
2898	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/03/2019	239,280.97	
2899	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	06/03/2019	73,844.54	
GENERAL FUND Bank Id 101 Totals					370,874.25	
Report Totals					370,874.25	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2896	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	06/03/2019	23,379.00	
2898	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/03/2019	239,280.97	
GENERAL FUND Bank Id 101 Totals					262,659.97	
Report Totals					262,659.97	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2890	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/31/2019	821.38	
2891	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/31/2019	45.00	
2892	FSA	TASC	REGULAR	05/31/2019	2,640.00	
2893	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/31/2019	713.41	
2894	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/31/2019	25,907.86	
2895	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	05/31/2019	86,382.89	
168170	AMERICAN	AFLAC	REGULAR	05/31/2019	117.34	
168171	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	05/31/2019	158.62	
168172	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/31/2019	1,680.00	
168173	PHEAA	PHEAA	REGULAR	05/31/2019	272.00	
168174	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/31/2019	1,550.94	
168175	WESTERN SO	WESTERN & SOUTHERN LIFE	REGULAR	05/31/2019	306.36	
168176	WESTFIELD	LINCOLN FINANCIAL GROUP	REGULAR	05/31/2019	16.00	
168177	WV LOAN	WV CONSOLIDATED PUBLIC RETIREMENT BOARD	REGULAR	05/31/2019	166.50	
168178	ASTORGFORD	ASTORGFORD LINCOLN-MERCURY	REGULAR	05/31/2019	119.29	
168179	CRUM G	GWEN CRUM	REGULAR	05/31/2019	456.38	
168180	CWS	CWS	REGULAR	05/31/2019	703.16	
168181	DISH	DISH NETWORK	REGULAR	05/31/2019	108.25	
168182	DIV CRIM	DIVISION OF JUSTICE AND COMMUNITY SERVICES	REGULAR	05/31/2019	1,500.00	
168183	DOMINIONH	DOMINION HOPE	REGULAR	05/31/2019	18.55	
168184	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	05/31/2019	185.78	
168185	FEDERAL	FEDERAL EXPRESS CORP	REGULAR	05/31/2019	34.10	
168186	GALLS	GALLS	REGULAR	05/31/2019	339.70	
168187	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	05/31/2019	2,128.60	
168188	HARLOW S	STACY HARLOW	REGULAR	05/31/2019	92.40	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168189	KIGETIFF	KIGER TIFFANY F.	REGULAR	05/31/2019	104.37	
168190	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/31/2019	22,000.00	
168191	NOLANS	NOLAN'S SERVICES LLC	REGULAR	05/31/2019	7,948.47	
168192	ODEPOT	OFFICE DEPOT	REGULAR	05/31/2019	1,901.15	
168193	PICKENSLLC	BRETT PICKENS	REGULAR	05/31/2019	759.00	
168194	PICKENSM	BRETT PICKENS	REGULAR	05/31/2019	229.44	
168195	RICOH	RICOH USA INC	REGULAR	05/31/2019	577.10	
168196	TEBAROBE	TEBAY ROBERT K.	REGULAR	05/31/2019	133.22	
168197	UNION WIL	UNION WILLIAMS PUBLIC SE	REGULAR	05/31/2019	74.81	
168198	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/31/2019	122.24	
168199	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/31/2019	321.96	
168200	WV	WV ASSOCIATION OF COUNTY CLERKS	REGULAR	05/31/2019	650.00	
168201	WVSP PDC	WVSP PDC	REGULAR	05/31/2019	380.00	

GENERAL FUND Bank Id 101 Totals

161,666.07



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7423	AAP	ADVANCE AUTO PARTS	REGULAR	05/31/2019	201.65	
7424	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/31/2019	434.79	
7425	CAS CABLE	CAS CABLE	REGULAR	05/31/2019	500.00	
7426	DEAN'S	DEAN'S SCREENS INK	REGULAR	05/31/2019	1,049.25	
7427	DOMINIONH	DOMINION HOPE	REGULAR	05/31/2019	80.03	
7428	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	05/31/2019	335.08	
7429	STATIONERS	STATIONERS INC	REGULAR	05/31/2019	672.59	
7430	SUDDENLINK	SUDDENLINK	REGULAR	05/31/2019	259.77	
E-911 FUND Bank Id 107 Totals					<u>3,533.16</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7250	BOWETAYL	TAYLOR BOWEN	REGULAR	05/31/2019	36.38	
7251	MONPOWER	MON POWER	REGULAR	05/31/2019	1,170.17	
7252	RICOH	RICOH USA INC	REGULAR	05/31/2019	478.02	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,684.57	
Report Totals					167,058.85	

