

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 14, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed adding the Pleasants County Day Report Center under the management of the Wood County Day Report Center. Commissioner Larry Barnhart, from Pleasants County, was in attendance, as well as Wood County Grant Consultant, Toni Tiano. After discussion, the County Commission authorized adding the management of the Pleasants County Day Report Center to the Wood County Day Report Center. (Order A/2098)

At 9:44 A.M., the County Commission, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting

Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:46 A.M. (Order A/2097)

At 9:46 A.M., the County Commission authorized the Prosecuting Attorney to negotiate a possible revision to the tower lease located behind the E-911 Telecommunications Center.

At 10:00 A.M., the County Commission met with Assessor David Nohe and Assistant Assessor Andy Hartleben. They presented their request for the 2019/2020 budget.

At 10:32 A.M., the County Commission met with Rick Woodyard, E-911 Telecommunications Center Director. He discussed his proposed 1019/2020 budget.

At 10:55 A.M., Wood County IT Director, Chris Whittaker, met with the County Commission to discuss his 2019/2020 budget requirements.

At 11:04 A.M., Wood County Maintenance Director, Melvin Swiger, met with the County Commission to discuss his proposed 2019/2020 budget.

At 11:14 A.M., the County Commission met with Mark Rhodes, Wood County Clerk. He presented his request for his 2019/2020 budget.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:41 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4070, M/4071, A/2097, A/2098

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 14, 2019.

Wood County Commission Meeting
Held March 14, 2019

Please Print

1.	Paul Nabe
2.	Andy Hartman
3.	Wood
4.	Chris H. Hartman
5.	Mark Rhodes
6.	
7.	
8.	
9.	
10.	
11.	
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13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission Agenda

3/14/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss the Wood County Day Report Center adding management of the Pleasants County Day Report Center	
	Discuss and consider possible extension to the 911 tower lease	Pat Lefebure, Prosecuting Attorney
10:00 A.M.	Discuss Assessor's Office budget	David Nohe, Assessor
10:15 A.M.	Discuss E-911 Telecommunications Center budget	Rick Woodyard, Director
10:30 A.M.	Discuss IT Office budget	Chris Whittaker, IT Administrator
10:45 A.M.	Discuss Maintenance Department budget	Melvin Swiger, Maintenance Superintendent
11:00 A.M.	Discuss County Clerk's Office Budget	Mark Rhodes, County Clerk
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MARCH 14, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 16-VA-114. SAID REQUEST IS IN THE AMOUNT OF \$5,912.80

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 16-VA-114. The Request for Reimbursement is in the amount of five thousand nine hundred twelve dollars and eighty cents (\$5,912.80) for the month of February, 2019. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4070

WEST VIRGINIA DIVISION OF JUSTICE AND COMMUNITY SERVICES	Request for Reimbursement
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RECEIVED (For DJCS Use Only)	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV
		26101
	Project #:	16-VA-114
	FEIN#:	556 000 417
Funds are hereby requested to cover expenditures FROM: 2/1/19 TO: 2/28/19		

PROJECT CASH EXPENDITURES

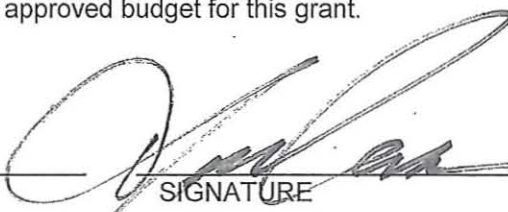
CATEGORY	AMOUNT
Personnel/Contractual	\$5,912.80
Travel/Training	
Space	
Other	
TOTAL	\$5,912.80

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
 TYPED NAME & TITLE



SIGNATURE

3/14/19
 DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL: This request is approved in the amount of \$ _____ <div style="display: flex; justify-content: space-around; width: 100%;"> Initials Date </div> Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> _____ Date </div> <div style="width: 60%;"> _____ Program Accountant </div> </div>	

Mark Rhodes
 Wood County 10:34:14 AM
 Instrument No 88160268
 Date Recorded 03/14/2019
 Document Type 000
 Pages Recorded 1
 Book-Page 74-36

MARCH 14, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF A ROAD SIGN FOR BILLS WAY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE the purchase of a road sign for BILLS WAY.

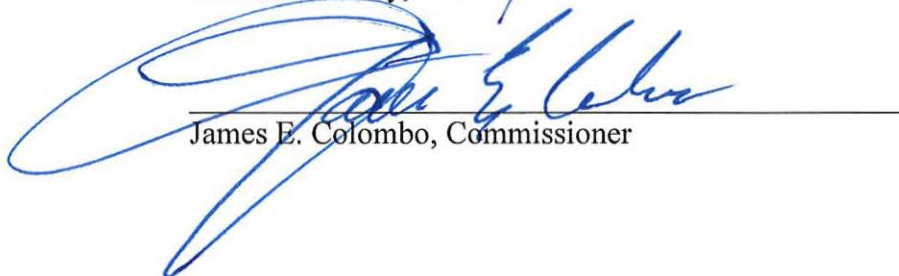
Said sign was requested by Lynn Atkinson.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4071

Mark Rhodes
WOOD County 10:33:03 AM
Instrument No 88160267
Date Recorded 03/14/2019
Document Type CDD
Pages Recorded 1
Book-Page 75-36

MARCH 14, 2019

IN RE: EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 28th day of February, 2019 at 9:44 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners, met with Marty Seufer, County Administrator and Pat Lefebure, Wood County Prosecuting Attorney.

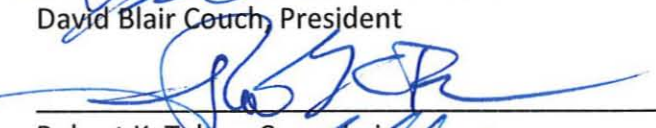
All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being for section 2(A) regarding investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 9:46 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2097

Mark Rhodes
WOOD County 10:31:26 AM
Instrument No 88160266
Date Recorded 03/14/2019
Document Type CDO
Pages Recorded 1
Book-Page 75-36

MARCH 14, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED ADDING THE
MANAGEMENT OF THE PLEASANTS COUNTY DAY REPORT
CENTER TO THE WOOD COUNT DAY REPORT CENTER.

ORDER


On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby AUTHORIZE adding the management of the Pleasants County Day Report Center to the Wood County Day Report Center.

APPROVED:

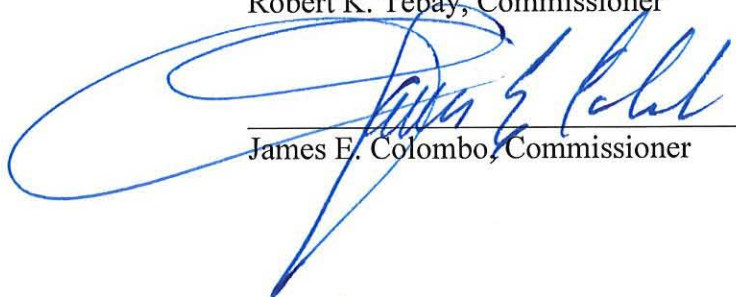
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2098

Mark Rhodes
WOOD County 11:34:15 AM
Instrument No 88161435
Date Recorded 03/14/2019
Document Type 000
Pages Recorded 1
Book-Page 75-37

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # **19815**
Customer Name **HARNES ERICK S**
Customer # **18551**
Tax Year **2019**

Upon the request of customer **HARNES ERICK S**
whose address is **4014 2ND AVE PARKERSBURG WV**
aggrieved by an erroneous assessment in District # **08**
Map # **18** Parcel # **0015** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

DUE TO ...THIS IS A TRAILER THAT IS NOT LIVABLE AND ONLY USED FOR STORAGE.

Ticket 19815: \$5.00

Original ticket amount \$ **18.48**
Less amount exonerated \$ **13.48**
Adjusted amount due \$ **5**



Wood County Fire Service Board President

Commissioner County Commission President Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on March 14, 2019

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

HARNESS ERICK S

4014 2ND AVE
PARKERSBURG, WV 26101

Customer #: 18551

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
19815	08 18 0015 0000 0000	4014 2ND AVE.	924	18.48

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**Total: \$18.48
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$18.48Due after March 15, 2019: \$18.48
Due after April 15, 2019: \$18.85
Due after May 15, 2019: \$19.22
Due after June 15, 2019: \$19.59*Not livable trailer
used as storage**Check w/ Assessors**304-485-7000*

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2019 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 18551

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$18.48**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

HARNESS ERICK S

4014 2ND AVE
PARKERSBURG, WV 26101MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 10:36:02 AM
Instrument No 88160269
Date Recorded 05/14/2019
Document Type 000
Page Recorded 2
Book Page 45-36

Wood County Commission Fire Service Fee Erroneous Assessment Application

Ticket # 23688
Customer Name HUPP RANDALL L II
Customer # 21433
Tax Year 2019

Upon the request of customer **HUPP BARBARA**
 whose address is **662 NICOLETTE RD PARKERSBURG, WV 26104**
 aggrieved by an erroneous assessment in District # **01**
 Map # **230** Parcel # **00T400001001** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

DUE TO ...THIS IS A DUPLICATE TICKET FOR HUPP BARBARA. SAME AS TICKET 18669. RANDALL HUPP IS DECEASED.

Ticket 23688: \$0.00

Original ticket amount	\$	18.20
Less amount exonerated	\$	18.20
Adjusted amount due	\$	0


Wood County Fire Service Board President

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on March 4, 2019

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

HUPP RANDALL L II

662 NICOLETTE RD
PARKERSBURG, WV 26104

Customer #: 21433

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
23688	01 230 00T4 0000 1001	1978 14 X 65 Mobile Home	910	18.20

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**Total: \$18.20
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$18.20

Due after March 15, 2019: \$18.20

Due after April 15, 2019: \$18.56

Due after May 15, 2019: \$18.93

Due after June 15, 2019: \$19.29

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2019 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 21433

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$18.20**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

HUPP RANDALL L II

662 NICOLETTE RD
PARKERSBURG, WV 26104MAILING
ADDRESS
CHANGES:Mark Rhodes
WOOD County 10:37:06 AM
Instrument No 88160270
Data Recorded 03/14/2019
Document Type 000
Pages Recorded 2
Book-Page 75-36

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 22107, 22108, 5211, 5212
Customer Name LEASURE JACKIE L SR
Customer # 19949, 4738
Tax Year 2018, 2016

TICKET # 20102, 20103
Customer Name LEISURE JACKIE L
CUSTOMER # 18826
TAX YEAR 2019

Upon the request of customer **HIGGINS STEPHEN**
whose address is **1307 GRANDVIEW MANOR PARKERSBURG, WV**
aggrieved by an erroneous assessment in District # **11**
Map # **590** Parcel # **0005** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

DUE TO ...THESE TICKETS WERE PAID BY STEPHEN HIGGINS AND HE DOES NOT OWN THE MAP PARCEL THAT WAS SENT TO HIS ADDRESS. HE PAID THEM THINKING THEY WERE HIS, UNTIL 2019 SHOWED A DIFFERENT LOCATION DESCRIPTION FOR THE SAME PARCEL THAT IS LOCATED ON PROGRESS RIDGE RD. PAYMENTS NEED APPLIED TO 2019 FOR CUSTOMER # 18826 FOR \$38.36 AND A CREDIT OF \$7.84.

Ticket 22107: \$11.55

Ticket 22108: \$11.55

Ticket 5211: \$11.55

Ticket 5212: \$11.55

Customer # 18826: \$38.36 applied to account, credit of \$7.84

Original ticket amount \$ 46.20

Less amount exonerated \$ 0

Adjusted amount due \$ 46.20


Wood County Fire Service Board President


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse

March 14, 2019

Printed on: 03/06/2019 10:27 AM

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Of said county, The County Commission did approve this exoneration on _____



Duplicate Wood County Fire Fee Receipt

LEASURE JACKIE L SR
LEASURE SHIRLEY

Account No. 19949

1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2018	22107	11 590 0005 0000 0000	1970 14 X 66	\$11.55
2018	22108	11 590 0005 0000 0000	1985 14 X 66	\$11.55
Total Paid:				\$23.10
Donation:				

Pal by: Stephen Higgins

Paid: 2018-04-11 10:32:02 By: Check #: 4987 Received By: aadkins

Please examine your receipt carefully and be sure it covers all fees due.



Duplicate Wood County Fire Fee Receipt

LEASURE JACKIE L SR
LEASURE SHIRLEY

Account No. 19949

1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2018	22107	11 590 0005 00000000	1970 14 X 66	\$11.55
2018	22108	11 590 0005 00000000	1985 14 X 66	\$11.55
Total Paid:				\$23.10
Donation:				

Paid: 2018-04-11 10:32:02 By: Check #: 4987 Received By: aadkins

Please examine your receipt carefully and be sure it covers all fees due.



Duplicate Wood County Fire Fee Receipt

LEASURE JACKIE L SR
LEASURE SHIRLEY

Account No. 4738

1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2016	5211	11 590 0005 0000 0000 X	(COM ACT 590/4A .76 AC)	\$11.55
2016	5212	11 590 0005 0000 0000 X	(COM ACT 590/4A .76 AC)	\$11.55
Total Paid:				\$23.10
Donation:				\$0.00

Pd by: Stephen Higgins

Paid: 2018-04-11 10:32:02 By: Check #: 4987 Received By: aadkins

Please examine your receipt carefully and be sure it covers all fees due.



Duplicate Wood County Fire Fee Receipt

LEASURE JACKIE L SR
LEASURE SHIRLEY

Account No. 4738

1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2016	5211	11 590 0005 00000000 X	(COM ACT 590/4A .76 AC)	\$11.55
2016	5212	11 590 0005 00000000 X	(COM ACT 590/4A .76 AC)	\$11.55
Total Paid:				\$23.10
Donation:				\$0.00

Paid: 2018-04-11 10:32:02 By: Check #: 4987 Received By: aadkins

Please examine your receipt carefully and be sure it covers all fees due.

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

LEASEURE JACKIE L SR
LEASEURE SHIRLEY1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

Customer #: 18820

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
20095	11 590 0005 0000 0000 H	72 & 70 & 74 PROGRESS RIDGE	924	11.55
20096	11 590 0005 0000 0000 H	72 & 70 & 74 PROGRESS RIDGE	924	11.55

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**Total: \$23.10
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$23.10

Due after March 15, 2019: \$23.10

Due after April 15, 2019: \$23.56

Due after May 15, 2019: \$24.02

Due after June 15, 2019: \$24.49

Steve Higgins and family
of Leisure, Jackie L
do not own this parcel.

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2019 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 18820

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$23.10**

DONATION (Optional) \$ _____

LEASEURE JACKIE L SR
LEASEURE SHIRLEY1307 GRANDVIEW MANOR
PARKERSBURG, WV 26101

TOTAL PAYMENT AMOUNT ENCLOSED \$ _____

CHECK # _____

MAILING
ADDRESS
CHANGES: _____

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

LEISURE JACKIE L

2313 ROCKLAND AVE
BELPRE, OH 457141036

Customer #: 18826

FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
20102	08 39 089A 0000 0000	1307 GRANDVIEW	924	23.48
20103	08 39 090A 0000 0000	1303 GRANDVIEW	744	14.88

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2019**Total: \$38.36
Delinquent Interest Accrued: \$0.00
TOTAL AMOUNT DUE: \$38.36

Due after March 15, 2019: \$38.36

Due after April 15, 2019: \$39.13

Due after May 15, 2019: \$39.89

Due after June 15, 2019: \$40.66

This is Steve Higgins
father-in-law, the Fees
he was trying to keep current.

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2019 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 18826

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$38.36**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

LEISURE JACKIE L

2313 ROCKLAND AVE
BELPRE, OH 457141036MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 10:39:54 AM
Instrument No 88160271
Date Recorded 03/14/2019
Document Type 300
Pages Recorded 6
Book Page 75-36