

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 18, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission met with Wood County Prosecuting Attorney Pat Lefebure. He discussed his proposal for his 2019/2020 budget.

At 9:49 A.M., the County Commission met with Wood County Sheriff Steve Stephens. He presented his budget proposals for his 2019/2020 budget.

At 10:45 A.M., the County Commission met with Wood County Circuit Clerk Carole Jones. She presented their request for the 2019/2020 budget.

At 11:08 A.M., the County Commission approved the hiring of Morgan Hamilton as an employee in the Sheriff's Tax Office.


Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:17 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/4072

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James Colombo, Commissioner

To listen to this meeting, please refer to DVD labeled March 18, 2019.

Wood County Commission Meeting  
Held March 18, 2019

Please Print

1.	Pur Letcher
2.	Steve Stephens, WCSO
3.	Carole Jones
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Wood County Commission  
Agenda

3/18/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss Prosecutor's Office budget	Pat Lefebure, Prosecuting Attorney
10:00 A.M.	Discuss Sheriff's Office budget	Steve Stephens, Sheriff
10:30 A.M.	Discuss Circuit Clerk's budget	Carole Jones, Circuit Clerk
	Consider Request to Hire Morgan Hamilton as a Sheriff's Tax Deputy - \$26,000.00/yr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



MARCH 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,  
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN  
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER  
18-JAG-24. SAID REQUEST IS IN THE AMOUNT OF \$10,000.02.

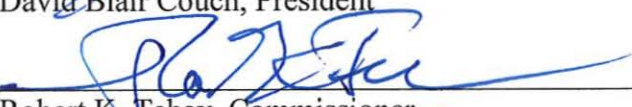
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 18-JAG-24. Reimbursement is in the amount of ten thousand dollars and two cents (\$10,000.02) for the months of July, 2018 through February, 2019. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Sheriff's Office, the Employee Benefits Documentation, the Financial Recap and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4072



Ticket #	17651, 17652, 23094, 23095
Customer Name	Weigle James P
Customer #	16527
Tax Year	2019

Printed on: 03/14/2019 8:59 AM



**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

WEIGLE JAMES P

1831 WILLIAMS HWY  
WILLIAMSTOWN, WV 261871534

Customer #: 16527

**FIRE FEE INVOICE FOR 2019**

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
17651	12 440 0D15 0000 0000 H	4920 ROSEMAR ROAD	2712	38.90
17652	12 440 0D15 0000 0000 H	4920 ROSEMAR ROAD	640	13.00
23094	12 260 00C7 0000 0000	RT 14	57314	1,719.42
23095	12 260 00C7 0000 0000	RT 14	1900	57.00

**TO AVOID INTEREST, PLEASE PAY BY:  
APRIL 15, 2019****Total:** \$1,828.32  
**Delinquent Interest Accrued:** \$0.00  
**TOTAL AMOUNT DUE: \$1,828.32**

Due after March 15, 2019: \$1,828.32

Due after April 15, 2019: \$1,864.89

Due after May 15, 2019: \$1,901.45

Due after June 15, 2019: \$1,938.02

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
(include bottom of bill with payment)

**RETURN THIS PORTION WITH YOUR 2019 PAYMENT****MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102

Customer #: 16527

**MAKE CHECKS PAYABLE TO:  
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$1,828.32**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

WEIGLE JAMES P

1831 WILLIAMS HWY  
WILLIAMSTOWN, WV 261871534MAILING  
ADDRESS  
CHANGES:

Mark Rhodes  
WOOD County 10:44:05 AM  
Instrument No 88160273  
File Recorded 03/18/2019  
Document Type COO  
Pages Recorded 2  
Link-Page 75-56

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2836	CHILD	CHILD SUPPORT ENF DIV	REGULAR	03/15/2019	671.88	
2837	EMPOWER	EMPOWER RETIREMENT	REGULAR	03/15/2019	45.00	
2838	FSA	TASC	REGULAR	03/15/2019	2,640.00	
2839	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	03/15/2019	0.00	
2840	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	03/15/2019	75,582.28	
167808	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	03/15/2019	158.62	
167809	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	03/15/2019	1,670.00	
167810	PHEAA	PHEAA	REGULAR	03/15/2019	273.45	

**PAYROLL FUND Bank Id 101 Totals**

81,041.23

**Report Totals**

81,041.23



Handwritten signature and initials, possibly 'V' and 'JH', located in the lower right quadrant of the page.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7114	DOMINIONH	DOMINION HOPE	VOID	03/12/2019	(376.35)	X
7165	CASEY	CASEY'S LANDSCAPING, LLC	REGULAR	03/12/2019	375.00	
7166	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/12/2019	173.25	
7167	MONPOWER	MON POWER	REGULAR	03/12/2019	1,435.44	
7168	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	03/12/2019	169.19	
7169	ODEPOT	OFFICE DEPOT	REGULAR	03/12/2019	340.71	
7170	RICOH	RICOH USA INC	REGULAR	03/12/2019	213.55	
7171	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	03/12/2019	31.44	
7172	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	03/12/2019	417.00	
7173	WOOD CO W	WOOD COUNTY WASTE	REGULAR	03/12/2019	157.44	
7174	WVDTL	WV DRUG TESTING LABORATORIES, INC.	REGULAR	03/12/2019	9,581.47	
7175	DOMINIONH	DOMINION HOPE	REGULAR	03/12/2019	687.98	

**COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals**

13,206.12

**Report Totals**

13,206.12





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2835	DENTAL	RENAISSANCE	REGULAR	03/12/2019	1,919.82	
167770	AAP	ADVANCE AUTO PARTS	REGULAR	03/12/2019	1,267.07	
167771	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	03/12/2019	176.80	
167772	ARTSBRIDG	ARTSBRIDGE	REGULAR	03/12/2019	353.61	
167773	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	03/12/2019	134.37	
167774	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	03/12/2019	88.40	
167775	BREWER	BREWER & CO. OF WV, INC.	REGULAR	03/12/2019	220.00	
167776	CANON	CANON FINANCIAL SERVICES, INC	REGULAR	03/12/2019	151.00	
167777	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/12/2019	44.00	
167778	DOMINIONH	DOMINION HOPE	REGULAR	03/12/2019	5,387.14	
167779	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	03/12/2019	176.80	
167780	LEXIS	LEXIS NEXIS	REGULAR	03/12/2019	459.05	
167781	MLH	MLH CONSULTING LLC	REGULAR	03/12/2019	254.00	
167782	MOV ADVANCEE	MID OHIO VALLEY ADVANCED GLASS	REGULAR	03/12/2019	485.00	
167783	ODEPOT	OFFICE DEPOT	REGULAR	03/12/2019	975.61	
167784	OIL	OIL AND GAS MUSEUM	REGULAR	03/12/2019	265.21	
167785	P-ART	PARKERSBURG ART CENTER	REGULAR	03/12/2019	265.21	
167786	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	03/12/2019	442.01	
167787	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	03/12/2019	103,376.69	
167788	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	03/12/2019	17,680.39	
167789	PICKENSLLC	BRETT PICKENS LLC	REGULAR	03/12/2019	299.00	
167790	PICKENSM	BRETT PICKENS LLC	REGULAR	03/12/2019	27.84	
167791	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	03/12/2019	88.40	
167792	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	03/12/2019	154,207.00	
167793	S W RESOU	S W RESOURCES	REGULAR	03/12/2019	5,461.55	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
167794	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	03/12/2019	1,288.00	
167795	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	03/12/2019	57.08	
167796	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	03/12/2019	675.24	
167797	SMOOT	SMOOT THEATER	REGULAR	03/12/2019	512.73	
167798	STUARTOIL	STUART OIL COMPANY	REGULAR	03/12/2019	63.02	
167799	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	03/12/2019	112.00	
167800	VERIZONW	VERIZON WIRELESS	REGULAR	03/12/2019	2,695.31	
167801	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	03/12/2019	194.48	
167802	WATERBOY	WATERBOY LLC	REGULAR	03/12/2019	22.00	
167803	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	03/12/2019	88.40	
167804	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	03/12/2019	6,364.94	
167805	WORKINGMA	WORKINGMAN'S STORE	REGULAR	03/12/2019	529.00	
167806	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	03/12/2019	450.00	
167807	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	03/12/2019	664.78	

**GENERAL FUND Bank Id 101 Totals**

307,922.95

**Report Totals**

307,922.95

*REG*

*[Signature]*

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1591	WATERS R	ROBIN WATERS	REGULAR	03/12/2019	25.50	

MAGISTRATE COURT Bank Id 105 Totals

25.50

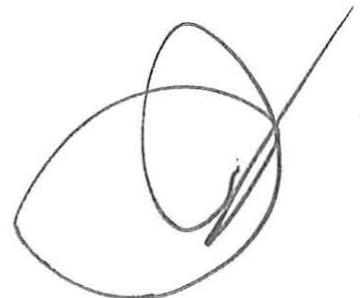


## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7365	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	03/12/2019	510.00	

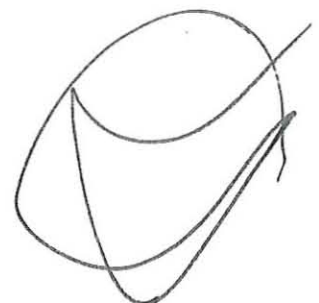
E-911 FUND Bank Id 107 Totals

510.00



## Check Register Report for Wood County Commission

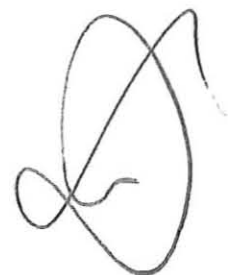
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3471	MOVDRG	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	03/12/2019	4.50	
3472	VERIZONW	VERIZON WIRELESS	REGULAR	03/12/2019	193.45	
HOME CONFINEMENT Bank Id 108 Totals					197.95	





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1124	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	03/12/2019	4,390.25	
COAL SEVERANCE TAX Bank Id 201 Totals					4,390.25	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1262	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	03/12/2019	2,987.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					2,987.00	
Report Totals					327,008.32	



## Check Register Report for Wood County Commission

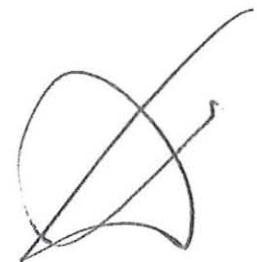
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
166491	CRYSTAL	CRYSTAL SPRING WATER	VOID	03/08/2019	(8.00)	X
167769	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	03/08/2019	8.00	

GENERAL FUND Bank Id 101 Totals

0.00

Report Totals

0.00



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1126	MONPOWER	MON POWER	REGULAR	03/08/2019	139.96	
1127	PEOPLESB	PEOPLES BANK	REGULAR	03/08/2019	494.08	

FIRE SERVICE FEE Bank Id 120 Totals

634.04

Report Totals

634.04





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3470	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	03/08/2019	73,531.25	

HOME CONFINEMENT Bank Id 108 Totals

73,531.25

