

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 20, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER (TRAINING)

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission opened the sole sealed bid for the financing of vehicles for the Wood County Sheriff's Department. The County Commission, upon a motion duly made, seconded and passed, took the bids under advisement. (Order M/4107)

At 9:35 A.M., the County Commission approved the hiring of Tracy Pahl as a crossing guard.

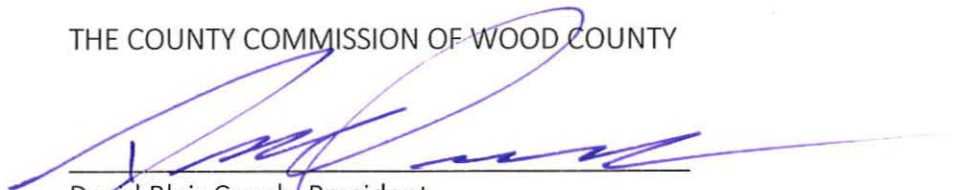
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:38 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4107

APPROVED:

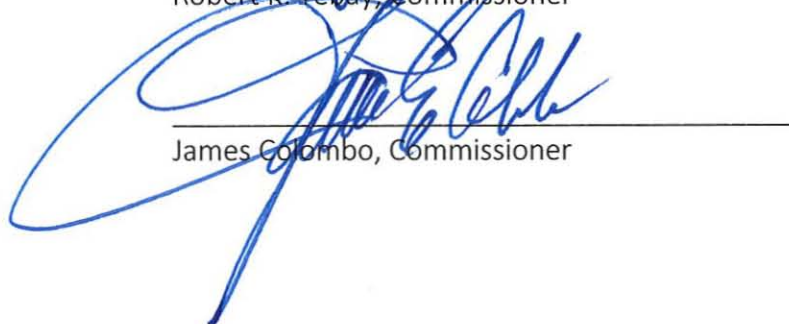
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held May 20, 2019

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Wood County Commission
Agenda

5/20/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Open bids for financing package for the lease/purchase of vehicles for the Sheriff's Department	
	Consider Request to Hire – Tracy Pahl as a substitute crossing guard for Mineral Wells School - \$8.75/hr	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 20, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR
FINANCING OF VEHICLES FOR THE WOOD COUNTY SHERIFF'S
DEPARTMENT.

ORDER

On this date, the County Commission of Wood County, at 9:30 A.M., did hereby OPEN the sole sealed bid for the financing of vehicles for the Wood County Sheriff's Department. Said sealed bid was received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 4, 2019. The sole sealed bid was received from the following:


United Bank
514 Market Street
Parkersburg, WV 26101

Bid – 48 Months – 2.99%
Bid – 60 Months – 3.05%

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, did RECEIVE said bid for review.

APPROVED:

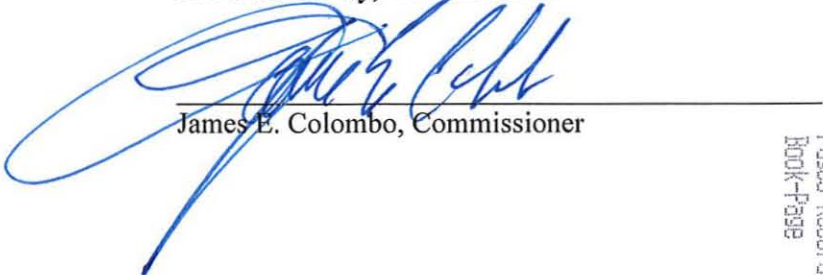
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4107

Mark Rhodes
WOOD COUNTY 02:23:59 PM
Instrument No 88170790
Date Recorded 05/20/2019
Document Type 000
Pages Recorded 1
Book-Page 75-45



**CENTRAL TELECOMMUNICATIONS CENTER
OF WOOD COUNTY, WEST VIRGINIA
SERVING WIRT COUNTY**

**Wood County, West Virginia Office
of Emergency Management**

May 21, 2019

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the May 31, 2019 pay period:

Megan L Brookover will begin work as a full time dispatcher on May 24, 2019. Her Annual salary as approved is \$29,034.72 annually or \$1209.78 bi-monthly and should be taken from line item 1-712-10-184;

Thank you for your attention to this matter.

Sincerely,

R. Woodyard
Director,
Central Telecommunications Center

A handwritten signature in black ink, appearing to be 'R. Woodyard', written in a cursive style.

Mark Rhodes
WOOD County 09:51:15 AM
Instrument No 88170822
Date Recorded 05/20/2019
Document Type ODD
Pages Recorded 1
Book-Page 75-45



**CENTRAL TELECOMMUNICATIONS CENTER
OF WOOD COUNTY, WEST VIRGINIA
SERVING WIRT COUNTY**

**Wood County, West Virginia Office
of Emergency Management**

May 21, 2019

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the May 31, 2019 pay period:

Cheyenne N Fleak began work as a full time dispatcher on May 20, 2019. Her Annual salary as approved is \$29,034.72 annually or \$1209.78 bi-monthly and should be taken from line item 1-712-10-184;

Thank you for your attention to this matter.

Sincerely,

R. Woodyard
Director,
Central Telecommunications Center

A handwritten signature in black ink, appearing to be 'R. Woodyard', written in a cursive style. The signature is positioned to the right of the typed name.

Mark Rhoades
WOOD County 09:34:55 AM
Instrument No 88170823
Date Recorded 05/30/2019
Document Type OCU
Pages Recorded 1
Book-Page 75-45

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2887	DENTAL	RENAISSANCE	REGULAR	05/14/2019	1,711.40	
168095	AAP	ADVANCE AUTO PARTS	REGULAR	05/14/2019	1,645.60	
168096	ASTORGDODGE	ASTORG DODGE CHRYSLER JEEP	REGULAR	05/14/2019	243.75	
168097	AUTO ADVANTA	AUTO ADVANTAGE	REGULAR	05/14/2019	225.00	
168098	BADGERLUM	BADGER LUMBER	REGULAR	05/14/2019	17.25	
168099	BOYLES	BOYLES CO	REGULAR	05/14/2019	587.51	
168100	BRADFORD R	RISHA BRADFORD	REGULAR	05/14/2019	28.89	
168101	CARVERS ELECT	CARVER'S ELECTRIC, PLUMBING & HEATING INC.	REGULAR	05/14/2019	6,508.00	
168102	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	05/14/2019	26.00	
168103	DOMINIONH	DOMINION HOPE	REGULAR	05/14/2019	391.61	
168104	ELITESIGNS	ELITE SIGNS	REGULAR	05/14/2019	125.00	
168105	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/14/2019	18,971.46	
168106	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	05/14/2019	381.91	
168107	GALLS	GALLS	REGULAR	05/14/2019	813.59	
168108	KESTERSON	KESTERSON CLEANERS	REGULAR	05/14/2019	375.11	
168109	LAMP	LAMP PESTPROOF	REGULAR	05/14/2019	140.00	
168110	LEXIS	LEXIS NEXIS	REGULAR	05/14/2019	491.18	
168111	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	05/14/2019	450.00	
168112	MOVMC	MID OHIO VALLEY MED GROUP	REGULAR	05/14/2019	866.50	
168113	MOVMCF	MID-OHIO VALLEY MULTI-CULTURAL FESTIVAL	REGULAR	05/14/2019	2,500.00	
168114	PCM-G	PCMG	REGULAR	05/14/2019	630.35	
168115	PICKENSLLC	BRETT PICKENS	REGULAR	05/14/2019	368.00	
168116	PICKENSM	BRETT PICKENS	REGULAR	05/14/2019	173.57	
168117	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	05/14/2019	166,848.50	
168118	RON'S	RON'S PORTA JOHNS, INC.	REGULAR	05/14/2019	215.00	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168119	SELECT OFFICE	SELECT OFFICE SERVICES	REGULAR	05/14/2019	178.00	
168120	SHIRT	SHIRT FACTORY	REGULAR	05/14/2019	272.00	
168121	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	05/14/2019	487.00	
168122	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	05/14/2019	240.00	
168123	SUDDENLINK	SUDDENLINK	REGULAR	05/14/2019	139.73	
168124	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	05/14/2019	2,871.21	
168125	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/14/2019	410.00	
168126	VENSEL	ANITA VENSEL	REGULAR	05/14/2019	115.00	
168127	VERIZONW	VERIZON WIRELESS	REGULAR	05/14/2019	2,894.44	
168128	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/14/2019	1,911.00	

GENERAL FUND Bank Id 101 Totals 214,253.56

Report Totals 214,253.56




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7414	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/14/2019	456.55	
7415	PUREWATER	PURE WATER PARTNERS	REGULAR	05/14/2019	58.00	
7416	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	05/14/2019	265.00	
7417	VERIZONW	VERIZON WIRELESS	REGULAR	05/14/2019	136.95	
7418	WINANS	WINANS SERVICES	REGULAR	05/14/2019	135.78	
E-911 FUND Bank Id 107 Totals					1,052.28	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3482	VERIZONW	VERIZON WIRELESS	REGULAR	05/14/2019	193.12	
3483	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/14/2019	125.96	
HOME CONFINEMENT Bank Id 108 Totals					<u>319.08</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7228	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	05/14/2019	101.50	
7229	DOMINIONH	DOMINION HOPE	REGULAR	05/14/2019	194.49	
7230	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/14/2019	49.21	
7231	LAMP	LAMP PESTPROOF	REGULAR	05/14/2019	128.40	
7232	LANCE	PHYLISS LANCE	REGULAR	05/14/2019	550.00	
7233	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	05/14/2019	78.69	
7234	OLD COLONY J	OLD COLONY REALTORS	REGULAR	05/14/2019	1,100.00	
7235	RICOH	RICOH USA INC	REGULAR	05/14/2019	270.23	
7236	SMITWEND	SMITH WENDY LYN	REGULAR	05/14/2019	87.31	
7237	WCC	WOOD COUNTY COMMISSION	REGULAR	05/14/2019	1,725.00	
7238	WISEMANBUILD	WISEMAN BUILDING & REPAIR I.I.C	REGULAR	05/14/2019	1,425.00	
7239	WOOD CO W	WOOD COUNTY WASTE	REGULAR	05/14/2019	157.44	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					5,867.27	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1128	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	05/14/2019	4,390.25	
COAL SEVERANCE TAX Bank Id 201 Totals					4,390.25	
Report Totals					224,716.42	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1210	ARMSTRONG GR	ARMSTRONG	REGULAR	05/10/2019	159.16	
1211	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	05/10/2019	3,498.00	
1212	MASMODERN	MAS MODERN MARKETING	REGULAR	05/10/2019	876.77	
1213	MONPOWER	MON POWER	REGULAR	05/10/2019	438.37	
1214	SECKMAN	SECKMAN PEST CONTROL	REGULAR	05/10/2019	165.00	
FIRE SERVICE FEE Bank Id 120 Totals					5,137.30	
Report Totals					5,137.30	

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