

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 23, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 18, 2019 and May 6, 2019.

**AGENDA AND DISCUSSION ITEMS**

At 9:32 A.M., the County Commission met with Kevin Harris and Eric Holmes from the law firm of Harris & Holmes in Ripley, WV. At this time, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, the County Commission, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. The said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator and Attorneys Eric Holmes and Kevin Harris. All those present proceeded to discuss the matter for which the said

EXECUTIVE SESSION was had, being covered by attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M. (Order A/2111)

At 10:11 A.M., the County Commission met with Fred Rader from the Mid-Ohio Valley Regional Council. Mr. Rader requested they apply for an Alternative Transportation Grant. The County Commission, upon a motion duly made, seconded and passed, authorized the Mid-Ohio Valley Regional Council to submit an Application for a Transportation Alternatives Program Grant with the WV Division of Transportation. (Order M/4108)

At 10:17 A.M., the County Commission met with Mark Schwendeman from the Schwendeman Insurance Agency to discuss the renewal of the various employee insurance programs.

The County Commission, upon a motion duly made, seconded and passed, authorized employees of the Wood County Commission to option a new max amount to be deducted from their salary for their Flexible Spending Account. The new limit is \$2,700.00. (Order M/4110)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:00 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2111, M/4108, M/4109, M/4110

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Robert K. Tebay", written over a horizontal line.

Robert K. Tebay, Commissioner

A handwritten signature in blue ink, appearing to read "James Colombo", written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting  
Held May 23, 2019

**Please Print**

1.	Eric Holmes
2.	KEVIN C. HARRIS
3.	Fred Rader
4.	Mark Schwendeman
5.	
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20.	



Wood County Commission  
Agenda

5/23/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Update on Opioid Lawsuit on behalf of the County	Kevin Harris, Harris & Holmes, PLLC
9:45 A.M.	Consider Alternative Transportation Grant Application	Fred Rader, Mid-Ohio Valley Regional Council
10:00 A.M.	Discuss employee insurance renewals	Mark Schwendeman, Schwendeman Insurance
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 23, 2019

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 23<sup>RD</sup> day of May, 2019, at 9:32 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator and Attorneys Eric Holmes and Kevin Harris.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by attorney/client privilege.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:05 o'clock A.M.

APPROVED:

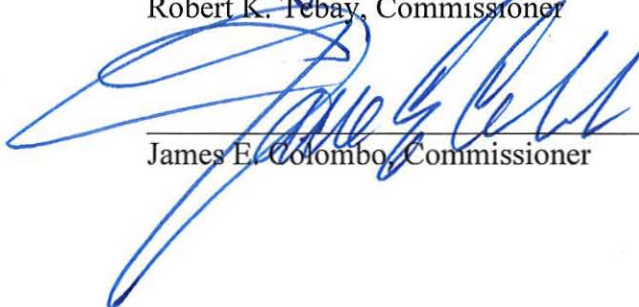
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



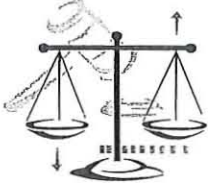
Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2111

Mark Rhodes  
WOOD County 10:00:06 AM  
Instrument No 88170838  
Date Recorded 05/23/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-45



## MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

**304-422-8570 \* Fax: 304-422-8579**

May 21, 2019

Wood County Commission  
Parkersburg, WV

Re: Request to Hire,

Dear Commissioners

Please regard this notice as my request to hire Jessica Bolinger as a full- time Site Coordinator/Case Manager for the Wood County Day Report Center assigned to the Ritchie County office at a salary of \$31,200 per year. If this request is approved, it will be effective on July 1, 2019.

The Ritchie County Day Report Center was previously under the Doddridge County Grant and Ms. Bolinger has held this position with the Ritchie County DRC since August 10, 2015. The Wood County DRC Grant will add the Ritchie County site as a satellite office beginning July 1, 2019. Ms. Bolinger has thirty-seven (37) hours of vacation time remaining under her current employer and would ask the commission to honor these hours for the remainder of the year as her position at the DRC will not change.

It is my hope that you will act on this request as quickly as possible to maintain a seamless transition in employment for Ms. Bolinger as well as continued services for the clients of Ritchie County. I will be happy to provide any other information related to this matter which you might deem necessary.

Respectfully,

*Amy Church*

Amy Church  
Director of Personnel  
Wood County Day Report Center

**RECEIVED**  
MAY 22 2019  
COUNTY  
ADMINISTRATOR

Mark Rhodes  
WOOD County 10:19:58 AM  
Instrument No 88170844  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-45



MAY 23, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
THE SUBMISSION OF AN APPLICATION FOR A  
TRANSPORTATION GRANT.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council on behalf of the County Commission, to SUBMIT an Application for a Transportation Alternatives Program Grant with the West Virginia Division of Transportation. Said grant application is in the amount of sixty-four thousand dollars and zero cents (\$64,000.00) and is on behalf of the North Bend Rail Trail Extension.


A copy of the Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4108

Mark Rhodes  
WOOD County 10:25:28 AM  
Instrument No 88170847  
Date Recorded 05/23/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-45

MAY 23, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F19-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$920.35


**ORDER**

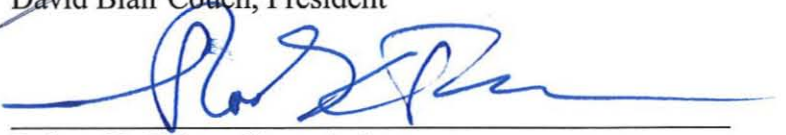
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F19-HS-03-402. The Request for Reimbursement is in the amount of nine hundred twenty dollars and thirty-five cents (\$920.35) for the month of April, 2019. The Request for Reimbursement form, and Wood County Sheriff's Department time sheets have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James Colombo, Commissioner

M/4109

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **#1 Court Square Suite 205  
Parkersburg, WV 26101**

P. O. Number

Grant Number: **F19-HS-03-402**

FEIN Number: **556000417**

Funds are hereby requested to cover expenditures  
For the period of: **04/01/2019-04/30-2019**

### PROJECT CASH EXPENDITURES

FUND 0000  
SUB FUND 0000  
DEPT 0000  
UNIT 0000  
REVENUE 0000  
SUB REV 0000  
PROGRAM 0000

Account Number	Amount
SE19-21-03	\$ 920.35
TOTAL	\$ 920.35

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: **Mark Rhodes**

County Clerk

(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)

(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

Mark Rhodes  
Wood County 10:42:56 AM  
Instrument No 88170858  
Date Recorded 05/23/2019  
Document Type 000  
Pages Recorded 2  
Book-Page 75-45



MAY 23, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A  
NEW CEILING LIMIT FOR EMPLOYEE FSA'S.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE employees of the Wood County Commission to option a new maximum amount to be deducted from their salary for their Flexible Spending Account. The new limit is set at two thousand seven hundred dollars and zero cents (\$2,700.00).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

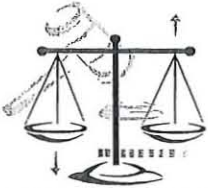
  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4110

Mark Rhodes  
WOOD County 11:03:09 AM  
Instrument No 88120877  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-45





## MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

**304-422-8570 \* Fax: 304-422-8579**

May 14, 2019

Wood County Commission  
Parkersburg, WV

Re: Request to Hire,

Dear Commissioners

Please regard this notice as my request to hire Larry Doyle Mundy as a full- time Site Coordinator/Case Manager for the Wood County Day Report Center assigned to the Pleasants County office at a salary of \$31,200 per year. If this request is approved, it will be effective on July 1, 2019.

The Pleasants County Day Report Center was previously under the Doddridge County Grant and Mr. Doyle has held this position with the Pleasants County DRC since January 1, 2018. The Wood County DRC Grant will add the Pleasants County site as a satellite office beginning July 1, 2019. Mr. Mundy has thirty-two (32) hours of vacation time remaining under his current employer and would ask the commission to honor these hours for the remainder of the year as his position at the DRC will not change.

It is my hope that you will act on this request as quickly as possible to maintain a seamless transition in employment for Mr. Mundy as well as continued services for the clients of Pleasants County. I will be happy to provide any other information related to this matter which you might deem necessary.

Respectfully,

*Amy Church*

Amy Church  
Director of Personnel  
Wood County Day Report Center

**RECEIVED**  
MAY 22 2019  
COUNTY  
ADMINISTRATOR

Mark Rhodes  
WOOD County 11:06:16 AM  
Instrument No 88170880  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 1  
Book-P 75-45

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Description

#42 CAMDEN RIVERVIEW TER ADN

Tax Ticket: **17717** ✓

Tax Year: **2018** ✓

Upon the application of **FLORENCE CARL C JR** whose address is **915 26TH ST PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in PARKERSBURG District (05) Map 46 Parcel 00460000, in the County of Wood, for the **2018** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2018** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. MR. FLORENCE was incorrectly assessed in the wrong tax class. The property is not a rental. The revised tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2018	BILLING	4	512.14	3.115120	4	16,440
04/30/2019	PENDING EXONERATION	4	-256.08	3.115120	4	0
			Adjusted Net Taxes			Adjusted Net Value
			256.06			16,440

Map 46 Parcel 00460000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 23, 2019

RECEIVED

MAY 07 2019

County Administrator

RECEIVED

MAY 22 2019

County Administrator

Mark Rhodes  
WOOD County 09:39:56 AM  
Instrument No 88170825  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-45

By: Connie Mcatee

Application Printed On

Tuesday, April 30, 2019 2:11 pm



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **14211**  
Customer Name **RYAN ROBERT; CASTO BARBARA; CURRY SUSAN**  
Customer # **13335**  
Tax Year **2019**

Upon the request of customer **RYAN ROBERT**  
whose address is **5823 SOUTHERN HWY ROCKPORT, WV**  
aggrieved by an erroneous assessment in District # **07**  
Map # **220** Parcel # **000H** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

**DUE TO ...THIS IS A DUPLICATE TICKET. THIS TICKET WAS SPLIT THREE WAYS AND HAS BEEN PAID.**

**Ticket 14211: \$0.00**

Original ticket amount \$ **37.12**  
Less amount exonerated \$ **37.12**  
Adjusted amount due \$ **0**

  
Wood County Fire Service Board President

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on May 23, 2019

**RECEIVED**

**MAY 21 2019**

By: Aleshia Ryan

  
County Administrator

Printed on: 04/30/2019 11:51 AM



# WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

RYAN ROBERT;CASTO BARBARA  
CURRY SUSAN & TIM

5823 SOUTHERN HWY  
ROCKPORT, WV 261698128



Customer #: 13335

## FIRE FEE INVOICE FOR 2019

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
14211	07 220 000H 0000 0000	5823 ROUTE 21	1856	37.12

**TO AVOID INTEREST, PLEASE PAY BY:**  
**APRIL 15, 2019**

Total: \$37.12  
Delinquent Interest Accrued: \$0.74  
**TOTAL AMOUNT DUE: \$37.86**

Due after May 15, 2019: \$38.60  
Due after June 15, 2019: \$39.35  
Due after July 15, 2019: \$40.09  
Due after August 15, 2019: \$40.83

Was divided into

3 accounts

13334

21007

14188

ticket #

14210

23255

15668

-12.38

-12.37

-12.37

All Paid

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH**  
**WE DO NOT ACCEPT CREDIT OR DEBIT CARDS**

**BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102**  
**IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG**  
**DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE**  
(include bottom of bill with payment)

**RETURN THIS PORTION WITH YOUR 2019 PAYMENT**

### MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102



Customer #: 13335

**MAKE CHECKS PAYABLE TO:**  
**WOOD COUNTY FIRE SERVICE BOARD**

**TOTAL AMOUNT DUE: \$37.86**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

RYAN ROBERT;CASTO BARBARA  
CURRY SUSAN & TIM

5823 SOUTHERN HWY  
ROCKPORT, WV 261698128

MAILING  
ADDRESS  
CHANGES:

Mark Rhodes  
Wood County 09:48:03 AM  
Instrument No 88170829  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 2  
Book Page 75-45



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **17329**  
Customer Name **WAGNER KELLYN N**  
Customer # **16238**  
Tax Year **2019**

Upon the request of customer **WAGNER KELLYN N**  
whose address is **3601 1<sup>ST</sup> AVE VIENNA WV 26105**  
aggrieved by an erroneous assessment in District # **12**  
Map # **481** Parcel # **0013** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.


The exoneration is based on the following information:

**DUE TO A CHECK WAS SENT IN FOR .03 CENTS LESS THAN AMOUNT DUE. COST MORE TO MAIL BACK.**

**Ticket 17329: 36.93**

Original ticket amount \$ **36.96**  
Less amount exonerated \$ **.03**  
Adjusted amount due \$ **36.93**

  
\_\_\_\_\_  
Wood County Fire Service Board President

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
County Commission President

  
\_\_\_\_\_  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on May 23, 2019

RECEIVED

MAY 27 2019

County Administrator

By: Aleshia Ryan

Printed on: 04/18/2019 11:00 AM



**WOOD  
COUNTY  
FIRE**

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

WAGNER KELLYN N

3601 1ST AVE  
VIENNA, WV 261051607



Customer #: 16238

**FIRE FEE INVOICE FOR 2019**

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
17329	12 481 0013 0000 0000	3601 1ST AVENUE	1848	36.96

**TO AVOID INTEREST, PLEASE PAY BY:  
APRIL 15, 2019**

Total: \$36.96  
Delinquent Interest Accrued: \$0.00  
**TOTAL AMOUNT DUE: \$36.96**

Due after April 15, 2019: \$37.70  
Due after May 15, 2019: \$38.44  
Due after June 15, 2019: \$39.18  
Due after July 15, 2019: \$39.92

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
(include bottom of bill with payment)**

**RETURN THIS PORTION WITH YOUR 2019 PAYMENT**

**MAIL PAYMENTS TO:**

WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102



Customer #: 16238

**MAKE CHECKS PAYABLE TO:  
WOOD COUNTY FIRE SERVICE BOARD**

**TOTAL AMOUNT DUE: \$36.96**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

WAGNER KELLYN N

3601 1ST AVE  
VIENNA, WV 261051607

MAILING  
ADDRESS  
CHANGES:

Mark Rhodes  
WOOD County 09:49:17 AM  
Instrument No 88170831  
Date Recorded 05/23/2019  
Document Type CDD  
Pages Recorded 2  
Book-Page 75-45

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # 3437  
Customer Name LEWIS JULIA  
Customer # 3221  
Tax Year 2019

Upon the request of customer LEWIS JULIA  
whose address is 400 CENTRAL AVE WILLIAMSTOWN, WV 26187  
aggrieved by an erroneous assessment in District # 13  
Map # 7 Parcel # 0090 in the County of Wood for the 2019 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2019 tax year.

The exoneration is based on the following information:

**DUE TO A CHECK WAS SENT IN FOR .20 CENTS LESS THAN AMOUNT DUE. COST MORE TO MAIL BACK.**

**Ticket 3437: 31.60**

Original ticket amount \$ 31.80  
Less amount exonerated \$ .20  
Adjusted amount due \$ 31.60

  
Wood County Fire Service Board President

  
Commissioner

  
County Commission President

  
Commissioner

Date

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on May 23, 2019

RECEIVED

MAY 27 2019

By: Aleshia Ryan

County Administrator





**WOOD  
COUNTY  
FIRE**

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

CORNELL ELIZABETH G LIFE EST  
LEWIS JUDDSON D JR & JULIA F

400 CENTRAL AVE  
WILLIAMSTOWN, WV 26187



Customer #: 3221

**FIRE FEE INVOICE FOR 2019**

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
3437	13 7 0090 0000 0000	605 VICTORIA AVE	1340	31.80

**TO AVOID INTEREST, PLEASE PAY BY:  
APRIL 15, 2019**

Total: \$31.80  
Delinquent Interest Accrued: \$0.00  
**TOTAL AMOUNT DUE: \$31.80**

Due after April 15, 2019: \$32.44  
Due after May 15, 2019: \$33.07  
Due after June 15, 2019: \$33.71  
Due after July 15, 2019: \$34.34

**METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
(include bottom of bill with payment)**

**RETURN THIS PORTION WITH YOUR 2019 PAYMENT**

**MAIL PAYMENTS TO:**

WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102



Customer #: 3221

**MAKE CHECKS PAYABLE TO:  
WOOD COUNTY FIRE SERVICE BOARD**

**TOTAL AMOUNT DUE: \$31.80**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

CORNELL ELIZABETH G LIFE EST  
LEWIS JUDDSON D JR & JULIA F

400 CENTRAL AVE  
WILLIAMSTOWN, WV 26187

MAILING  
ADDRESS  
CHANGES:

Mark Rhodes  
WOOD County 09:53:15 AM  
Instrument No 88170833  
Date Recorded 09/23/2019  
Document Type CDD  
Pages Recorded 2  
Book Page 75-45



**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **21375 , 19384**  
Customer Name **CURFMAN ROY**  
Customer # **3577**  
Tax Year **2018 , 2019**

Upon the request of customer **CURFMAN ROY**  
whose address is **940 MURPHYTOWN RD**  
aggrieved by an erroneous assessment in District # **01**  
Map # **171** Parcel # **0000** in the County of Wood for the **2019** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2019** tax year.

The exoneration is based on the following information:

**DUE TO ...THIS CUSTOMERS PAYMENT PREVIOUSLY WAS APPLIED TO WENDY WARD'S ACCOUNT, TICKET # 19269 IN 2018 BY MISTAKE. PAYMENT NEEDS APPLIED TO ROY CURFMAN'S 2018 FIRE FEE AND CREDITED TO 2019 FIRE FEE FOR REMAINDER OF PAYMENT. TOTAL OF \$22.09.**

Ticket 21375: \$0.00


Ticket 19384: \$9.79

Original ticket amount	\$	13.44	18.44
Less amount exonerated	\$	13.44	8.65
Adjusted amount due	\$	0	9.79

  
\_\_\_\_\_  
Wood County Fire Service Board President

 Commissioner  
 County Commission President  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on May 23, 2019

RECEIVED  
MAY 21 2019  
  
County Administrator

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

CURFMAN ROY

940 MURPHYTOWN RD  
DAVISVILLE, WV 26142

Customer #: 3577

**FIRE FEE INVOICE FOR 2019**

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
3837	01 171 0000 0000 0000	940 MURPHYTOWN RD	1389	32.78
19384	01 171 0001 0000 0000	912 MURPHYTOWN RD	672	18.44

**Delinquent Tickets (Prior years)**

21375	01 171 0001 0000 0000	1979 12 X 56	672	13.44
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**TO AVOID INTEREST, PLEASE PAY BY:**  
**APRIL 15, 2019**

Total: \$64.66

Delinquent Interest Accrued: \$3.23

**TOTAL AMOUNT DUE: \$67.89**

Due after April 15, 2019: \$69.18

Due after May 15, 2019: \$70.47

Due after June 15, 2019: \$71.77

Due after July 15, 2019: \$73.06

304-917-1889

Mistakenly payment applied  
to Wendy Ward account.-22.09  
42.5722.09 18.44  
-13.44 -8.65  
8.65 9.79

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
(include bottom of bill with payment)

**RETURN THIS PORTION WITH YOUR 2019 PAYMENT****MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD  
PO BOX 2005  
PARKERSBURG, WV 26102

Customer #: 3577

**MAKE CHECKS PAYABLE TO:**  
**WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$67.89**

DONATION (Optional) \$ \_\_\_\_\_

CURFMAN ROY

940 MURPHYTOWN RD  
DAVISVILLE, WV 26142

TOTAL PAYMENT AMOUNT ENCLOSED \$ \_\_\_\_\_

CHECK # \_\_\_\_\_

MAILING  
ADDRESS  
CHANGES: \_\_\_\_\_



**WOOD  
COUNTY  
FIRE**

## Duplicate Wood County Fire Fee Receipt

WARD WENDY M

Account No. 17360

286 PARKVIEW LN  
MINERAL WELLS, WV 26150

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2018	19269	08 200 00B2 0002 0000 08 20000E	LOT #2 OF DIV OF ORA H BLAIR	\$22.09
<b>Total Paid:</b>				\$22.09
<b>Donation:</b>				

*pd by Roy Curfman*

**Paid: 2018-04-23 11:22:02 By: Cash Received By: PMAXSON**

Please examine your receipt carefully and be sure it covers all fees due.



**WOOD  
COUNTY  
FIRE**

## Duplicate Wood County Fire Fee Receipt

WARD WENDY M

Account No. 17360

286 PARKVIEW LN  
MINERAL WELLS, WV 26150

Fee Year	Ticket No.	District / Map / Parcel / Card	Description	Amount
2018	19269	08 200 00B2 00020000 08 20000B	LOT #2 OF DIV OF ORA H BLAIR	\$22.09
<b>Total Paid:</b>				\$22.09
<b>Donation:</b>				

**Paid: 2018-04-23 11:22:02 By: Cash Received By: PMAXSON**

Please examine your receipt carefully and be sure it covers all fees due.

Mark Rhodes  
Wood County 09:54:58 AM  
Instrument No 88170835  
Date Recorded 05/23/2019  
Document Type 000  
Pages Recorded 3  
Book-Page 75-45



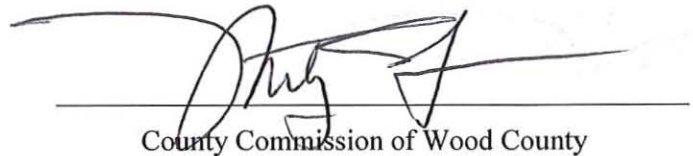
STATE OF WEST VIRGINIA  
COUNTY OF WOOD }

TO -WIT:

I, Bernard Cothorn, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Mineral Wells Public Service District in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
\_\_\_\_\_

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this  
23rd day of May, 2019.

  
\_\_\_\_\_

County Commission of Wood County

Mark Rhodes  
WOOD County 09:56:07 AM  
Instrument No 88170837  
Date Recorded 05/23/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-45





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7240	FIFTH	FIFTH THIRD BANK	REGULAR	05/20/2019	1,546.14	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,546.14

Report Totals

28,370.60


## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7419	FIFTH	FIFTH THIRD BANK	REGULAR	05/20/2019	7,019.18	

E-911 FUND Bank Id 107 Totals

7,019.18

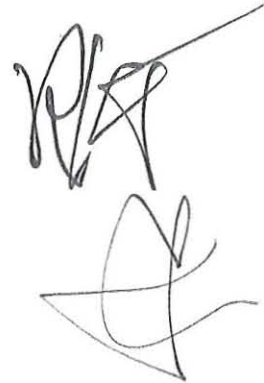
A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature is composed of several loops and a long horizontal stroke extending to the right.

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168129	FIFTH	FIFTH THIRD BANK	REGULAR	05/20/2019	17,218.22	

GENERAL FUND Bank Id 101 Totals

17,218.22

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# Check Register Report for Wood County Commission


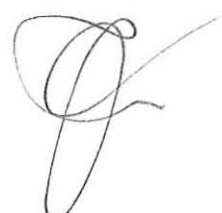
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1215	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	05/21/2019	703.80	
1216	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	05/21/2019	3,498.00	
1217	HAUL	HAUL AWAY TRASH LLC	REGULAR	05/21/2019	29.50	
1218	KAESER	KAESER & BLAIR INC	REGULAR	05/21/2019	3,146.08	
1219	LEMON	LEMON'S FARM EQUIPMENT	REGULAR	05/21/2019	125.00	
1220	LUBECKVFD	LUBECK VFD	REGULAR	05/21/2019	9,454.44	
1221	MSESC	MOUTAIN STATE EDUCATIONAL SERVICES	REGULAR	05/21/2019	1,600.00	
1222	PROF RADIATOR	PROFESSIONAL RADIATOR & TIRE	REGULAR	05/21/2019	14.77	
1223	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	05/21/2019	5,006.08	
1224	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/21/2019	478.00	
FIRE SERVICE FEE Bank Id 120 Totals					24,055.67	
Report Totals					24,055.67	



Handwritten signatures and initials are present in the bottom right corner of the page, including a large signature and some smaller initials.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7241	ALCOHOLMONIT	ALCOHOL MONITORING SYSTEMS	REGULAR	05/21/2019	382.50	
7242	INTOXIMET	INTOXIMETERS, INC	REGULAR	05/21/2019	416.50	
7243	MONPOWER	MON POWER	REGULAR	05/21/2019	94.15	
7244	SUDDENLINK	SUDDENLINK	REGULAR	05/21/2019	638.46	
7245	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	05/21/2019	23.95	
7246	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	05/21/2019	72,681.47	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					74,237.03	
Report Totals					297,237.03	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1215	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	05/21/2019	703.80	
1216	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	05/21/2019	3,498.00	
1217	HAUL	HAUL AWAY TRASH LLC	REGULAR	05/21/2019	29.50	
1218	KAESER	KAESER & BLAIR INC	REGULAR	05/21/2019	3,146.08	
1219	LEMON	LEMON'S FARM EQUIPMENT	REGULAR	05/21/2019	125.00	
1220	LUBECKVFD	LUBECK VFD	REGULAR	05/21/2019	9,454.44	
1221	MSESC	MOUTAIN STATE EDUCATIONAI. SERVICES	REGULAR	05/21/2019	1,600.00	
1222	PROF RADIATOR	PROFESSIONAL RADIATOR & TIRE	REGULAR	05/21/2019	14.77	
1223	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	05/21/2019	5,006.08	
1224	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	05/21/2019	478.00	

**FIRE SERVICE FEE Bank Id 120 Totals**

24,055.67





## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1594	WATERS R	ROBIN WATERS	REGULAR	05/21/2019	25.50	

MAGISTRATE COURT Bank Id 105 Totals

25.50

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## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7420	APCO	APCO INTERNATIONAL	REGULAR	05/21/2019	845.30	

E-911 FUND Bank Id 107 Totals

845.30



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
763	HUMANE SO	HUMANE SOCIETY	REGULAR	05/21/2019	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2889	DENTAL	RENAISSANCE	REGULAR	05/21/2019	621.40	
168130	AAP	ADVANCE AUTO PARTS	REGULAR	05/21/2019	100.74	
168131	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	05/21/2019	1,438.44	
168132	BATTERIES	BATTERIES DIRECT	REGULAR	05/21/2019	300.00	
168133	BOSOLIND	BOSO LINDSEY A	REGULAR	05/21/2019	107.54	
168134	BREWER	BREWER & CO. OF WV, INC.	REGULAR	05/21/2019	1,500.00	
168135	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	05/21/2019	781.96	
168136	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	05/21/2019	640.30	
168137	FRONTIER	FRONTIER	REGULAR	05/21/2019	1,038.66	
168138	GALLS	GALLS	REGULAR	05/21/2019	946.81	
168139	GRAINGER	GRAINGER	REGULAR	05/21/2019	39.00	
168140	HRA	WESBANCO INSURANCE SERVICES	REGULAR	05/21/2019	945.00	
168141	HUMANE SO	HUMANE SOCIETY	REGULAR	05/21/2019	19,250.00	
168142	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	05/21/2019	245.40	
168143	JONECARO	JONES CAROLE S.	REGULAR	05/21/2019	139.79	
168144	MATHENY M	MATHENY MOTOR TRUCK CO	REGULAR	05/21/2019	49,800.00	
8145	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/21/2019	130.00	
'6	MLH	MLH CONSULTING LLC	REGULAR	05/21/2019	235.00	
	MONPOWER	MON POWER	REGULAR	05/21/2019	629.94	
	NEAL	O'NEAL COMMUNICATIONS AND ELECTRONICS	REGULAR	05/21/2019	1,065.00	
	ARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	05/21/2019	80,111.66	
	LC	BRETT PICKENS	REGULAR	05/21/2019	839.50	
		BRETT PICKENS	REGULAR	05/21/2019	306.21	
		PURE WATER PARTNERS	REGULAR	05/21/2019	65.00	
		RECORDS IMAGING & STORAGE INC	REGULAR	05/21/2019	1,023.10	

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168154	S W RESOU	S W RESOURCES	REGULAR	05/21/2019	7,507.72	
168155	SAFELITE	SAFELITE FULFILLMENT INC	REGULAR	05/21/2019	59.95	
168156	ST.CLAIR	MICHAEL ST. CLAIR	REGULAR	05/21/2019	222.08	
168157	STATE TAX	STATE TAX DEPARTMENT PROPERTY TAX DIV	REGULAR	05/21/2019	15,722.08	
168158	STUARTOIL	STUART OIL COMPANY	REGULAR	05/21/2019	51.10	
168159	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/21/2019	140.00	
168160	VENSEL	ANITA VENSEL	REGULAR	05/21/2019	78.75	
168161	WATERBOY	WATERBOY LLC	REGULAR	05/21/2019	22.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>186,104.13</u>	

