

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 18, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:44 A.M., the County Commission, upon a motion duly made, seconded and passed, placed Henry "Bud" Williams in nomination for reappointment to the Wood County Veterans Park Advisory Board. (Order A/2173)

The County Commission, upon a motion duly made, seconded and passed, placed Dale Baumgartner, Harry Silvis, Dave Righter, Janelle Comstock, Mike Matheny, James Spanner, Susan Barber, Ryan Taylor, Angela Tadlock and Bob Fehrenbacher in nomination to the Wood County Development Authority (Order A/2174)

The County Commission, upon a motion duly made, seconded and passed, placed the name of John Reed in nomination for reappointment to the Wood County Parks and Recreation Commission (Mountwood Park). (Order A/2175)

The County Commission, upon a motion duly made, seconded and passed, placed the names of Roy Schleicher and Steve Valentine in nomination for reappointment to the Wood County Planning Commission. (Order A/2176)

The County Commission, upon a motion duly made, seconded and passed, placed the name of Andy Hartleben in nomination for reappointment to the Wood County Historic Landmarks Commission. (Order A/2177)

At 9:53 A.M., the County Commission met with Sarah Farnsworth, Wood County Compliance Officer. They discussed a Salvage Yard Ordinance violation at 3793 Bull Run Road, Waverly, WV. The County Commission, upon a motion duly made, seconded and passed, Ordered Darrell and Rita Peck, owners of said property, to appear before the County Commission to address property cleanup. (Order M/4190)

At 10:09 A.M., the County Commission discussed the trading of property at Bicentennial Park for the Long Tom Cannon. They are waiting on the deed preparation from the City of Parkersburg.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:39 A.M.

#### ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2173, A/2174, A/2175, A/2176, A/2177, M/4186, M/4187, M/4188, M/4189, M/4190

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting  
Held November 18, 2019

**Please Print**

1.	STEPHEN SMITH
2.	Sarah Farnsworth
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# Wood County Commission Agenda

11/18/2019

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Consider putting Henry "Bud" Williams in nomination to the Wood County Veterans Park Advisory Board	
	Consider putting Dale Baumgartner, Harry Silvis, Dave Righter, Janelle Comstock, Mike Matheny, James Spanner, Susan Barber, Ryan Taylor, Angela Tadlock and Bob Fehrenbacher	
	Consider putting John Reed in nomination to the Wood County Parks and Recreation Commission (Mountwood Park)	
	Consider putting Roy Schleicher and Steve Valentine in nomination for the Wood County Planning Commission	
	Consider any names for nomination to the WV Little Kanawha River Parkway Authority	
	Consider putting Andy Hartleben in nomination to the Wood County Historic Landmarks Commission	
10:00 A.M.	Discuss possible Salvage Yard violation at 3793 Bull Run Road	Sarah Farnsworth, Wood County Compliance Officer
	Consider transfer of Bicentennial Park property to the City of Parkersburg in exchange for the Long Tom cannon	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**



Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED HENRY "BUD"  
WILLIAMS IN NOMINATION FOR REAPPOINTMENT TO THE  
WOOD COUNTY VETERANS PARK ADVISORY BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Henry "Bud" Williams in nomination for reappointment to the Wood County Veterans Park Advisory Board.

The new term will expire December 31, 2023

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2173

Mark Rhodes  
WOOD County 02:28:16 PM  
Instrument No 88192398  
Date Recorded 11/18/2019  
Document Type ODO  
Pages Recorded 1  
Book-Page 75-67

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED DALE BAUMGARTNER, HARRY SILVIS, DAVE RIGHTER, JANELLE COMSTOCK, MIKE MATHENY, JAMES SPANNER, SUSAN BARBER, RYAN TAYLOR, ANGELA TADLOCK AND BOB FEHRENBACHER IN NOMINATION TO THE WOOD COUNTY DEVELOPMENT AUTHORITY.

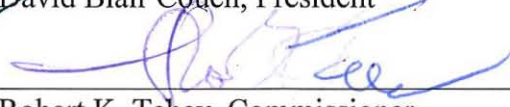
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed the following names in nomination for appointment to the Wood County Development Authority Dale Baumgartner, Harry Silvis, Dave Righter, Janelle Comstock, Mike Matheny, James Spanner, Susan Barber, Ryan Taylor, Angela Tadlock and Bob Fehrenbacher. The new terms will expire December 31, 2022. If reappointed Susan Barber will be filling the unexpired term of Randy Snider and Dale Baumgartner will be filling the unexpired term of Greg Burd, of which both terms expire December 31, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2174

Mark Rhodes  
WOOD COUNTY 02:24:36 PM  
Instrument No 88192594  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-67



NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED THE NAME OF JOHN REED IN NOMINATION FOR REAPPOINTMENT TO THE WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK).


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed the name of John Reed in nomination for reappointment to the Wood County Parks and Recreation Commission (Mountwood Park).

The new term will expire December 16, 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

A/2175

Mark Rhodes  
WOOD COUNTY 02:27:13 PM  
Instrument No 88192595  
Date Recorded 11/18/2019  
Document Type ODO  
Pages Recorded 1  
Book-Page 75-67

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED ROY SCHLEICHER  
AND STEVE VALENTINE IN NOMINATION FOR  
REAPPOINTMENT TO THE WOOD COUNTY PLANNING  
COMMISSION.

**ORDER**

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Roy Schleicher and Steve Valentine in nomination for reappointment to the Wood County Planning Commission.

The new terms will expire December 31, 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
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Robert K. Tebay, Commissioner  
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James E. Colombo, Commissioner

A/2176

Mark Rhodes  
WOOD County 02:17:37 PM  
Instrument No 88192589  
Date Recorded 11/18/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-67

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED ANDY HARTLEBEN IN  
NOMINATION FOR REAPPOINTMENT TO THE WOOD  
COUNTY HISTORIC LANDMARKS COMMISSION.

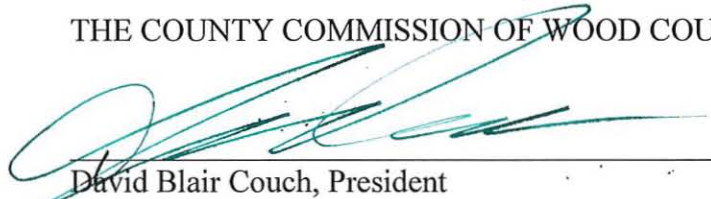
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, placed Andy Hartleben in nomination for reappointment to the Wood County Historic Landmarks Commission.

The new term will expire December 31, 2024.

APPROVED:

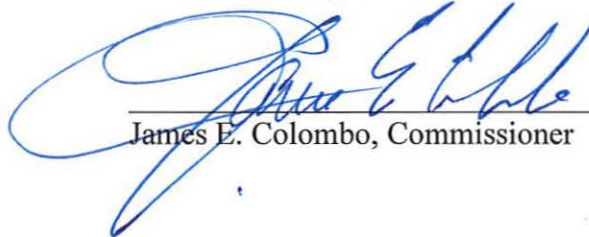
THE COUNTY COMMISSION OF WOOD COUNTY

A green ink signature of David Blair Couch, written in a cursive style, positioned above a horizontal line.

David Blair Couch, President

A purple ink signature of Robert K. Tebay, written in a cursive style, positioned above a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written in a cursive style, positioned above a horizontal line.

James E. Colombo, Commissioner

A/2177

Mark Rhodes  
WOOD COUNTY 02:22:19 PM  
Instrument No 8812591  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-67

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$1,088.75 OF WHICH \$531.95 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F19-HS-03-402.


**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand eighty-eight dollars and seventy-five cents (\$1,088.75) of which five hundred thirty-one dollars and ninety-five cents (\$531.95) represents reimbursement to Wood County for expenses incurred during the month of September, 2019, in regard to the Governor's Highway Safety Program Grant Number F19-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 75, at Page 59 and bearing the date of September 19, 2019, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4186

Mark Rhodes  
Wood County 02:25:16 PM  
Instrument No 88191292  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-65



NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$1,088.75 OF WHICH \$556.80 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F19-HS-03-405B.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand eighty-eight dollars and seventy-five cents (\$1,088.75) of which five hundred fifty-six dollars and eighty cents (\$556.80) represents reimbursement to Wood County for expenses incurred during the month of September, 2019, in regard to the Governor's Highway Safety Program Grant Number F19-HS-03-405B. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 75, at Page 59 and bearing the date of September 19, 2019, at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

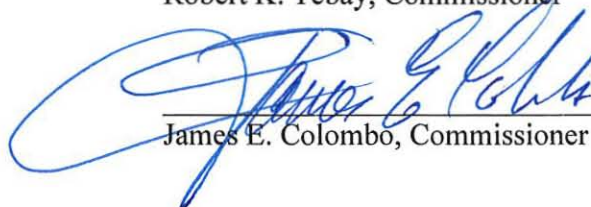
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4187

Mark Rhodes  
WOOD COUNTY 02:27:02 PM  
Instrument No 88191294  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-65

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$100,000.00  
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE  
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY  
CORRECTIONS GRANT 20-CC-29.

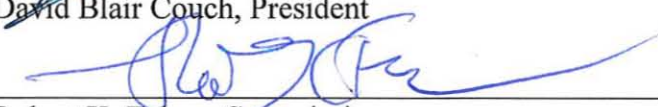
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred thousand dollars and zero cents (\$100,000.00) which represents reimbursement to Wood County for expenses incurred during the months of October through December, 2019, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 20-CC-29.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4188

Mark Rhodes  
WOOD County 02:29:15 PM  
Instrument No 88191299  
Date Recorded 11/18/2019  
Document Type CDD  
Pages Recorded 1  
Book-Page 75-65

NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$34,059.92

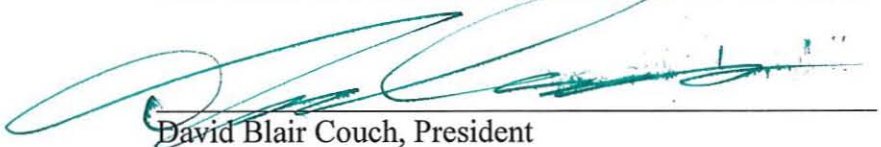
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-four thousand fifty-nine dollars and ninety-two cents (\$34,059.92) for the month of October, 2019. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

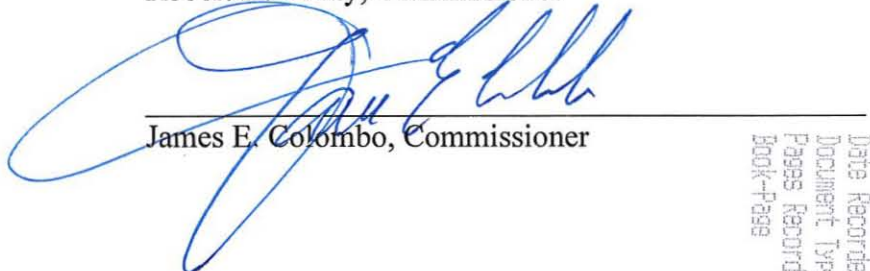
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Robert K. Tebay, Commissioner

  
James E. Colombo, Commissioner

M/4189

Mark Rhodes  
WOOD COUNTY 02:29:25 PM  
Instrument No 88192600  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-67



NOVEMBER 18, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE OWNERS OF PROPERTY LOCATED AT 3793 BULL RUN ROAD, WAVERLY, WV APPEAR BEFORE THE COMMISSION

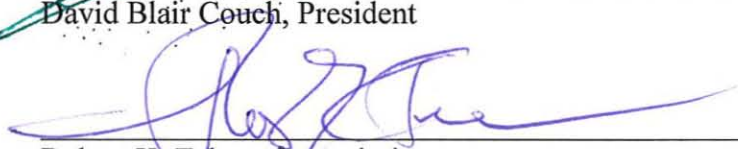
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch seconded by Robert K. Tebay and passed, did hereby ORDER Darrell and Rita Peck, owners of property located at 3793 Bull Run Road, Waverly, West Virginia, to appear before the County Commission to address property cleanup at the respective address.

Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/4190

Mark Rhodes  
WOOD County 02:23:21 PM  
Instrument No 88192593  
Date Recorded 11/18/2019  
Document Type 000  
Pages Recorded 1  
Book-Page 75-57



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7588	FIFTH	FIFTH THIRD BANK	REGULAR	11/14/2019	7,188.82	

E-911 FUND Bank Id 107 Totals

7,188.82



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3056	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	11/13/2019	480.00	

PAYROLL FUND Bank Id 101 Totals 480.00

Report Totals 480.00

*VRK*

*[Signature]*

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3057	CHILD	CHILD SUPPORT ENF DIV	REGULAR	11/15/2019	370.06	
3058	EMPOWER	EMPOWER RETIREMENT	REGULAR	11/15/2019	45.00	
3059	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	11/15/2019	90,949.58	
169072	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	11/15/2019	1,695.00	
169073	PHEAA	PHEAA	REGULAR	11/15/2019	309.61	
169074	GREAT LAKES	GREAT LAKES HIGHER ED. GUARANTY CORPORATION	REGULAR	11/15/2019	186.05	
PAYROLL FUND Bank Id 101 Totals					93,555.30	
Report Totals					93,555.30	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1483	MONPOWER	MON POWER	REGULAR	11/14/2019	102.29	
1484	ARMSTRONG GR	ARMSTRONG	REGULAR	11/14/2019	169.82	
1485	DOMINIONH	DOMINION HOPE	REGULAR	11/14/2019	23.06	
1486	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	11/14/2019	1,155.21	
1487	PAR MAR	PAR MAR OIL COMPANY	REGULAR	11/14/2019	740.35	
1488	SECKMAN	SECKMAN PEST CONTROL	REGULAR	11/14/2019	165.00	
1489	UNION WIL	UNION WILLIAMS PSD	REGULAR	11/14/2019	210.84	
1490	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	11/14/2019	38.86	
1491	XSPEC	XSPEC PWERK INC	REGULAR	11/14/2019	697.27	
1492	LUBECKVFD	LUBECK VFD	REGULAR	11/14/2019	1,687.94	

**FIRE SERVICE FEE Bank Id 120 Totals**

4,990.64

**Report Totals**

4,990.64




# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3060	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	11/14/2019	480.00	

PAYROLL FUND Bank Id 101 Totals

480.00

Report Totals

480.00


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7396	FIFTH	FIFTH THIRD BANK	REGULAR	11/14/2019	1,978.97	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,978.97

Report Totals

53,074.11



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3060	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	11/14/2019	480.00	
169075	FIFTH	FIFTH THIRD BANK	REGULAR	11/14/2019	38,047.03	
GENERAL FUND Bank Id 101 Totals					38,527.03	