

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 21, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:04 A.M., the County Commission opened a bid for construction of park shelters. The bid was received from Sycamore Works, LLC, Parkersburg, WV. The bid was taken under advisement. (Order A/2156)

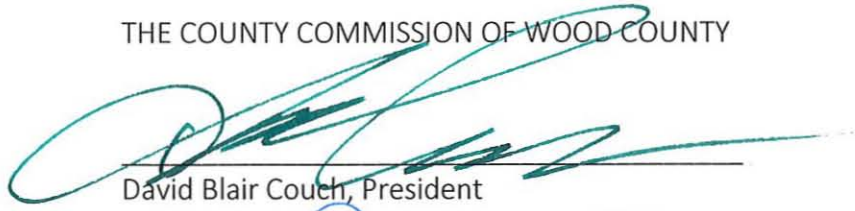
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:02 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2155, A/2156

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held October 21, 2019

Please Print

1.	Jessie King
2.	Robert Richard
3.	Michael Sigler
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Wood County Commission
Agenda

10/21/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

10:00 A.M.	Bid opening – Fort Boreman and Veterans Park Shelter Installation	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

OCTOBER 21, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$100,000.00
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY
CORRECTIONS GRANT 20-CC-29.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred thousand dollars and zero cents (\$100,000.00) which represents reimbursement to Wood County for expenses incurred during the months of July through September, 2019, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 20-CC-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 59 and bearing the date of September, 2019, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

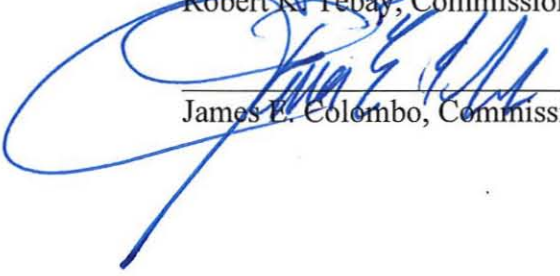
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2155

DEPT: DIVISION OF ADMINISTRATIVE SERVICES
TOTAL OF INVOICE(S): \$100,000.00

WARRANT #: 1004632760
VENDOR CODE: 000000212365

W.AMT: \$100,000.00
DATE: 10/11/2019

CHECK
DESCRIPTION

INVOICE
NUMBER

NET
AMOUNT

20-CC-29 7/1/19 9/30/19
20-CC-29 7/1/19 9/30/19
20-CC-29 7/1/19 9/30/19
20-CC-29 7/1/19 9/30/19

2050520191
2050520191
2050520191
2050520191

\$60,264.83
\$6,186.21
\$9,528.46
\$24,020.50

For additional information, log on to Vendor Self Service at www.wvoasis.gov. If you need additional payment details, Please contact BRYAN ARTHUR, 3045588045X0000.

Learn more about the launching of your new State-wide accounting system (wvOASIS), visit us at www.wvoasis.gov

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 36832344

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT #1004632760

PAYEE

WOOD CO COMMISSION

10/11/2019

*****\$100,000.00**

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

1004632760

051902322

0005270537822

Mark Rhodes
WOOD County 02:28:10 PM
Instrument No 88187317
Date Recorded 10/21/2019
Document Type CDD
Pages Recorded 2
Book-Page 75-62

OCTOBER 21, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED A SEALED BID FOR
CONSTRUCTION OF PARK SHELTERS.

ORDER

On this date, the County Commission of Wood County, at 10:00 A.M., did hereby OPEN the sole sealed bid for the construction of shelters for the County parks. Said sealed bid was received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on October 2, 2019. The sole sealed bid was received from the following:


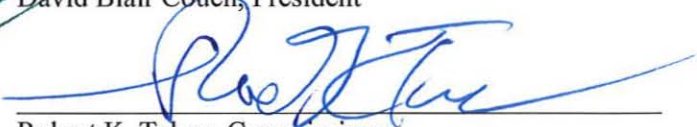
Sycamore Works, LLC
3101 11th Avenue
Parkersburg, WV 26101

Bid – Veterans Park - \$54,000.00
Bid – Fort Boreman Park - \$28,500.00

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded David Blair Couch and made unanimous by James E. Colombo, did RECEIVE said bid for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President
Robert K. Tebay, Commissioner
James E. Colombo, Commissioner

A/2156

Mark Rhodes
WOOD COUNTY 02:57:16 PM
Instrument No 8818751
Date Recorded 10/21/2019
Document Type CDO
Pages Recorded 1
Book Page 75-63



CENTRAL TELECOMMUNICATIONS CENTER
O F W O O D C O U N T Y
911 Core Road, Parkersburg, WV 26101 • 304-420-0911

October 22, 2019

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to the payroll for the October 31st, 2019 pay period:

Kylie Pickens will begin work as a Part Time employee as of October 21, 2019.

Her salary is \$12.00 / hour as approved. Her hours are not set and will vary. Her salary should be taken from line item 1-712-10-109.

Thank you for your attention to this matter.

Sincerely,

R. Woodyard
Director
Central Telecommunications Center

A handwritten signature in black ink, appearing to be "R. Woodyard", written in a cursive style.

Mark Rhodes
WOOD County 02:59:13 PM
Instrument No 88187632
Date Recorded 10/21/2019
Document Type 000
Pages Recorded 1
Book-Page 75-63

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3032	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/17/2019	1,110.00	

PAYROLL FUND Bank Id 101 Totals

1,110.00

Report Totals

1,110.00

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1447	AIRGAS M	AIRGAS MID AMERICA	REGULAR	10/17/2019	252.51	
1448	BREATHING	BREATHING AIR SYSTEMS	REGULAR	10/17/2019	1,584.20	
1449	DOMINIONH	DOMINION HOPE	REGULAR	10/17/2019	159.87	
1450	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	10/17/2019	7,274.52	
1451	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	10/17/2019	65.00	
1452	FLEETPRIDE	FLEETPRIDE	REGULAR	10/17/2019	143.22	
1453	JDPALATINE	JD PALATINE	REGULAR	10/17/2019	187.00	
1454	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	10/17/2019	129.00	
1455	PAR MAR	PAR MAR OIL COMPANY	REGULAR	10/17/2019	704.54	
1456	UNION WIL	UNION WILLIAMS PSD	REGULAR	10/17/2019	210.84	
1457	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	10/17/2019	38.86	

FIRE SERVICE FEE Bank Id 120 Totals

10,749.56

Report Totals

10,749.56




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3031	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/16/2019	555.00	

PAYROLL FUND Bank Id 101 Totals

555.00

Report Totals

555.00

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly 'W. R. G.' or similar, with a long horizontal stroke extending to the right.