

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 28, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of October 21 and 28, 2019.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Maria Hardy as County Engineer. (Order M/4184)

At 10:00 A.M., the County Commission discussed property cleanup on Route 14 with Gerald Shaffer. Wood County Compliance Officer, Sarah Farnsworth, stated she has seen adequate progress with the cleanup.

At 10:15 A.M., the County Commission discussed the opioid lawsuit with attorneys representing them, Eric Holmes and Lisa Ford.

At 10:26 A.M., upon motion of James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator, Pat Lefebure, Prosecuting Attorney, and Attorneys Eric Holmes and Lisa Ford. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by attorney/client privilege. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:48 o'clock A.M. (Order M/4183)

At 11:00 A.M., the County Commission met with Dr. Brianna Sheppard to discuss WVU Research Corp. who has received a grant to assist with the recovery end of the opioid drug problem.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:41 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

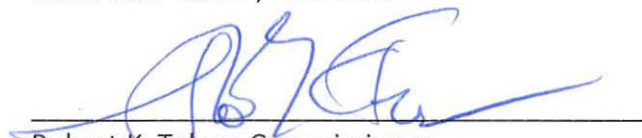
M/4183, M/4184

APPROVED:

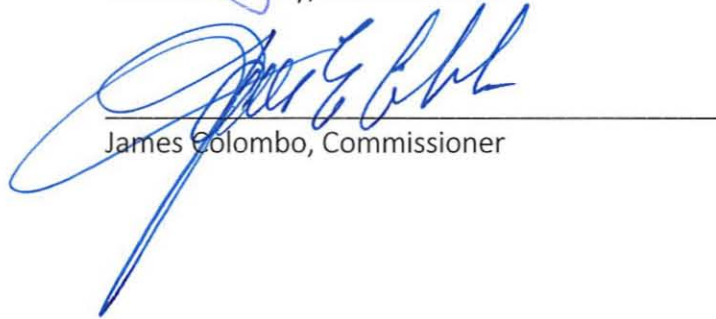
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held October 28, 2019

Please Print

1.	Maura Hardy
2.	Sarah Farnsworth
3.	Eric J. Holmes
4.	Gina F. Fong Esq.
5.	Brianna Sheppard
6.	Marian Clous
7.	Renee Stiffer
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

10/28/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Maria Hardy as the County Engineer	
10:00 A.M.	Discuss Abandoned and Dilapidated property owned by Gerald Shaffer on Route 14	Sarah Farnsworth, County Compliance Officer
10:15 A.M.	Discuss Opioid lawsuit	Attorney Kevin Harris, Harris & Holmes
11:00 A.M.	WVU Research Corp.	Dr. Brianna Sheppard
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

OCTOBER 28, 2019

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 28TH day of October, 2019, at 10:26 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:


WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator, Pat Lefebure, Prosecuting Attorney, and Attorneys Eric Holmes and Lisa Ford.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by attorney/client privilege.

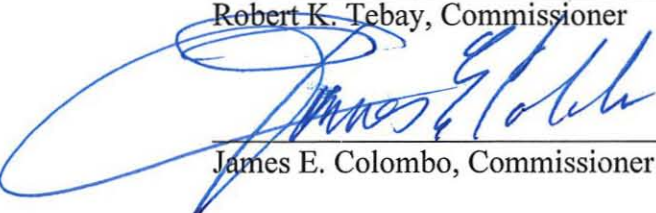
The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:48 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4183

Mark Rhodes
WOOD County 10:26:54 AM
Instrument No 88189041
Date Recorded 10/28/2019
Document Type 000
Pages Recorded 1
Book-Page 75-219

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

ROBERT K. TEBAY
Commissioner

JAMES E. COLOMBO
Commissioner

October 28, 2019

Mark Rhodes
Clerk of Wood County
1 Court Square, Suite 402
Parkersburg, WV 26101

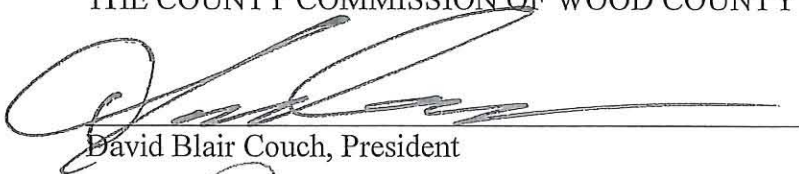
Attn: Finance Office

Effective November 1, 2019, Maria Hardy has been employed on a contractual basis as Wood County Engineer. Ms. Hardy's monthly rate will be \$1,000.00 and will be paid out of line item 1-401-40-230 (Contracted Services – County Commission).

Thank you for your assistance and cooperation in this matter.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


James E. Colombo, Commissioner


Robert K. Tebay, Commissioner

WCC/ad

OCTOBER 28, 2019

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPOINT MARIA
HARDY TO SERVE AS WOOD COUNTY ENGINEER

ORDER

On this date, the County Commission of Wood County, upon a motion made James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, did hereby APPOINT Maria Hardy to serve as Wood County Engineer. Ms. Hardy will be a contract employee of the Commission at a monthly rate of one thousand dollars and zero cents (\$1,000.00).

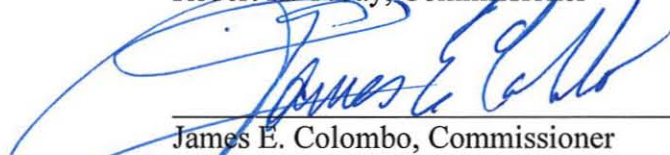
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4184

Mark Rhodes
WOOD County 10:06:28 AM
Instrument No 88189035
Date Recorded 10/28/2019
Document Type OOO
Pages Recorded 1
Book-Page 75-217



MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

October 25, 2019

Wood County Commission
Parkersburg, WV

Re: Request to Hire,

Dear Commissioners

Please regard this notice as my request to hire Brooklyn Arnold as a part-time General Service Worker for the Wood County Day Report Center assigned to the Roane County office at a rate of \$11 per hour for approximately 29 hours per week. If this request is approved, it will be effective on November 1, 2019.

Ms. Arnold would be filling Erica Ellison's part time position. Ms. Arnold would be responsible for conducting female screens as well performing general office duties.

It is my hope that you will act on this request as quickly as possible to maintain continued services for the clients of Roane County. I will be happy to provide any other information related to this matter which you might deem necessary.

Respectfully,

Amy Church

Amy Church
Director of Personnel
Wood County Day Report Center

RECEIVED
OCT 25 2019
County Administrator

Mark Rhodes
WOOD County 10:19:15 AM
Instrument No 88189039
Date Recorded 10/28/2019
Document Type 000
Pages Recorded 1
Book-Page 75-218

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, MARIA HARDY, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of COUNTY ENGINEER in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 28th day of October, 2019.


County Commission of Wood County

Mark Rhodes
WOOD County 03:34:28 PM
Instrument No 88187660
Date Recorded 10/24/2019
Document Type COJ
Pages Recorded 1
Book-Page 75-216

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7372	FIFTH	FIFTH THIRD BANK	REGULAR	10/18/2019	1,902.46	
7373	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	10/18/2019	297,860.00	
7374	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	10/18/2019	122.25	
7375	DOMINIONH	DOMINION HOPE	REGULAR	10/18/2019	112.13	
7376	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	10/18/2019	1,550.00	
7377	GENERALSA	GENERAL SALES CO.	REGULAR	10/18/2019	366.03	
7378	LANCE	PHYLISS LANCE	REGULAR	10/18/2019	550.00	
7379	RICOH	RICOH USA INC	REGULAR	10/18/2019	153.14	
7380	WCC	WOOD COUNTY COMMISSION	REGULAR	10/18/2019	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					304,341.01	
Report Totals					474,366.55	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7562	FIFTH	FIFTH THIRD BANK	REGULAR	10/18/2019	6,045.06	
7563	BRUCELLI	BRUCELLI ADVERTISING	REGULAR	10/18/2019	248.40	
7564	FERRELLGAS	FERRELLGAS	REGULAR	10/18/2019	99.00	
7565	LAMP	LAMP PESTPROOF	REGULAR	10/18/2019	75.00	
7566	LUMOS	LUMOS NETWORKS	REGULAR	10/18/2019	756.00	
7567	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	10/18/2019	60.00	
E-911 FUND Bank Id 107 Totals					7,283.46	

WKS

[Signature]

Check Register Report for Wood County Commission

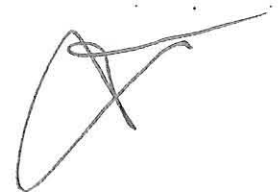
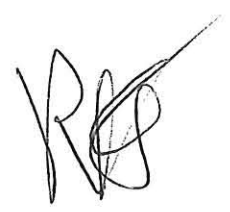
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
765	HUMANE SO	HUMANE SOCIETY	REGULAR	10/18/2019	3,333.33	

DOG FUND Bank Id 103 Totals

3,333.33

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
Report Totals					159,360.45	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3033	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/18/2019	555.00	
3034	MONPOWER	MON POWER	REGULAR	10/18/2019	182.75	
168936	FIFTH	FIFTH THIRD BANK	REGULAR	10/18/2019	27,626.01	
168937	BLUE 360 MEDIA	BLUE 360 MEDIA LLC	REGULAR	10/18/2019	78.75	
168938	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	10/18/2019	237.27	
168939	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	10/18/2019	749.95	
168940	GALLS	GALLS	REGULAR	10/18/2019	27.28	
168941	GENERALSA	GENERAL SALES CO.	REGULAR	10/18/2019	2,196.17	
168942	GUMBERT	HOLLY GUMBERT	REGULAR	10/18/2019	25.00	
168943	HUMANE SO	HUMANE SOCIETY	REGULAR	10/18/2019	19,250.00	
168944	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	10/18/2019	558.69	
168945	LEXIS	LEXIS NEXIS	REGULAR	10/18/2019	414.31	
168946	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	10/18/2019	130.00	
168947	MYERSLAW	MYERS LAW OFFICES	REGULAR	10/18/2019	384.00	
168948	ODEPOT	OFFICE DEPOT	REGULAR	10/18/2019	252.68	
168949	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	10/18/2019	86,021.20	
168950	PUREWATER	PURE WATER PARTNERS	REGULAR	10/18/2019	65.00	
168951	RICOH	RICOH USA INC	REGULAR	10/18/2019	577.10	
168952	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	10/18/2019	88.53	
168953	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	10/18/2019	4,190.76	
168954	WC BAR	WOOD COUNTY BAR ASSOC.	REGULAR	10/18/2019	100.00	
168955	WOOD CO R	WOOD COUNTY RECREATION COMMISSION	REGULAR	10/18/2019	7,500.00	
168956	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	10/18/2019	4,375.00	
168957	ZMM	ZMM INC	REGULAR	10/18/2019	2,775.00	

GENERAL FUND Bank Id 101 Totals

159,360.45

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3035	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/21/2019	555.00	

PAYROLL FUND Bank Id 101 Totals 555.00

Report Totals 555.00

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3036	DENTAL	RENAISSANCE	REGULAR	10/22/2019	1,328.60	
3037	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/22/2019	555.00	
168958	COP	CITY OF PARKERSBURG	REGULAR	10/22/2019	21.60	
168959	CUMMINS SALES	CUMMINS SALES AND SERVICE	REGULAR	10/22/2019	2,149.68	
168960	CWS	CWS	REGULAR	10/22/2019	781.12	
168961	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	10/22/2019	10,276.00	
168962	FRONTIER	FRONTIER	REGULAR	10/22/2019	328.00	
168963	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	10/22/2019	495.88	
168964	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	10/22/2019	1,717.40	
168965	JONECARO	JONES CAROLE S.	REGULAR	10/22/2019	175.43	
168966	MOV ADVANCEI	MID OHIO VALLEY ADVANCED GLASS	REGULAR	10/22/2019	255.00	
168967	ODEPOT	OFFICE DEPOT	REGULAR	10/22/2019	389.86	
168968	PECKAUC	ROCKY PECK	REGULAR	10/22/2019	200.00	
168969	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	10/22/2019	1,044.10	
168970	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	10/22/2019	2,312.00	
168971	SUDDENLINK	SUDDENLINK	REGULAR	10/22/2019	139.73	
168972	TESA	TESA COMPANY INC.	REGULAR	10/22/2019	215.20	
168973	WALMART	WALMART	REGULAR	10/22/2019	46.06	
168974	WORKINGMA	WORKINGMAN'S STORE	REGULAR	10/22/2019	2,069.96	
168975	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	10/22/2019	80.00	

GENERAL FUND Bank Id 101 Totals

24,580.62



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7381	LAMP	LAMP PESTPROOF	REGULAR	10/22/2019	128.40	
7382	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	10/22/2019	27.25	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					155.65	
Report Totals					24,736.27	



Check Register Report for Wood County Commission

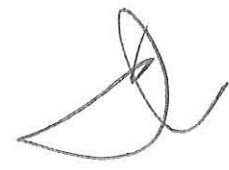

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
168976	HRA	WESBANCO INSURANCE SERVICES	REGULAR	10/23/2019	945.00	

GENERAL FUND Bank Id 101 Totals

945.00

Report Totals

945.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3038	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	10/24/2019	555.00	

PAYROLL FUND Bank Id 101 Totals

555.00

Report Totals

555.00

Handwritten signature and initials in the bottom right corner of the page.