

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 30, 2019

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

ABSENT: JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of September 16, 19 and 23, 2019.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with a representative from West Virginia University of Parkersburg to update them on "Poorhouse Week" that the college is celebrating the week of September 30, 2019 through October 3, 2019.

At 9:39 A.M., Brad Helmick met with the County Commission to bring personal issues to their attention. The County Commission directed him to contact the U.S. Attorney's Office since he has already contacted local law enforcement.

The 10:09 A.M., the County Commission approved the hiring of Charlotte Dauphin as an Assistant Prosecuting Attorney.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:34 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held September 30, 2019

Please Print

| | |
|-----|---------------|
| 1. | PAMELA SANTER |
| 2. | Brad Helmick |
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Wood County Commission
Agenda

9/30/2019

1 Court Square, Suite 203
Parkersburg, WV 26101

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| | | |
| 9:30 A.M. | Request to Hire – Charlotte Dauphin as an Assistant Prosecuting Attorney - \$55,000.00/yr | |
| | Administrator's Report | Marty Seufer, County Administrator |
| | County Commission Reports | |

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-------------|---|---------|------------|--------------|-----|
| 3007 | CHILD | CHILD SUPPORT ENF DIV | REGULAR | 09/30/2019 | 370.06 | |
| 3008 | EMPOWER | EMPOWER RETIREMENT | REGULAR | 09/30/2019 | 45.00 | |
| 3009 | IRS-PAY | INTERNAL REVENUE SERVICE | REGULAR | 09/30/2019 | 80,938.35 | |
| 3010 | OH ST TX | TREASURER OF STATE OF OHIO | REGULAR | 09/30/2019 | 715.96 | |
| 3011 | WV ST TX | WV STATE TAX COMM-INCOME | REGULAR | 09/30/2019 | 26,135.07 | |
| 168807 | AMERICAN | AFLAC | REGULAR | 09/30/2019 | 117.34 | |
| 168808 | CCMC | CAMDEN CLARK MEDICAL CENTER | REGULAR | 09/30/2019 | 238.10 | |
| 168809 | GREAT LAKES | GREAT LAKES HIGHER ED. GUARANTY CORPORATION | REGULAR | 09/30/2019 | 161.00 | |
| 168810 | NRS | NATIONWIDE RETIREMENT SOLUTIONS | REGULAR | 09/30/2019 | 1,695.00 | |
| 168811 | PHEAA | PHEAA | REGULAR | 09/30/2019 | 296.14 | |
| 168812 | WASHINGTONH | WASHINGTON NATIONAL INSURANCE CO. | REGULAR | 09/30/2019 | 1,535.44 | |
| 168813 | WESTERN SO | WESTERN & SOUTHERN LIFE | REGULAR | 09/30/2019 | 306.36 | |
| 168814 | WESTFIELD | LINCOLN FINANCIAL GROUP | REGULAR | 09/30/2019 | 16.00 | |
| 168815 | COPFEE | CITY OF PARKERSBURG | REGULAR | 09/30/2019 | 5,837.34 | |

PAYROLL FUND Bank Id 101 Totals

118,407.16

Report Totals

118,407.16

Check Register Report for Wood County Commission

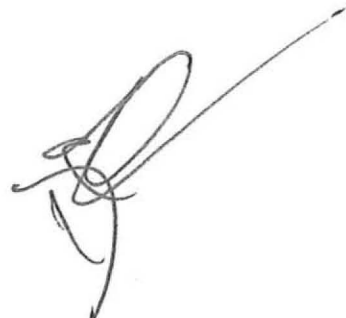
| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|--------------------------------|---------|------------|--------------|-----|
| 3006 | FSA-W | WESBANCO INSURANCE SERVICES | REGULAR | 09/25/2019 | 705.00 | |

PAYROLL FUND Bank Id 101 Totals

705.00

Report Totals

705.00

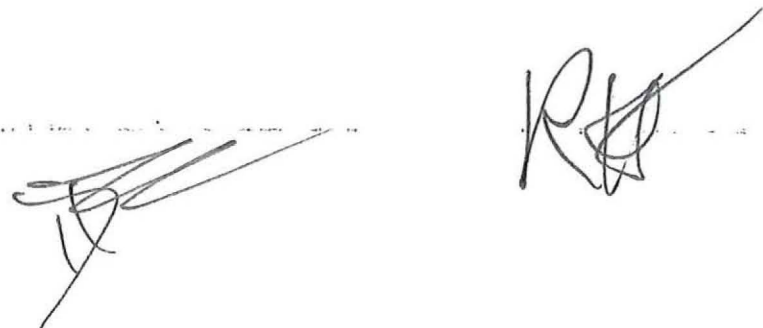


Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-------------|------------------------------|---------|------------|--------------|-----|
| 3004 | DENTAL | RENAISSANCE | REGULAR | 09/24/2019 | 1,019.62 | |
| 3005 | FSA-W | WESBANCO INSURANCE SERVICES | REGULAR | 09/24/2019 | 705.00 | |
| 168790 | DONNELLON | DONNELLON MCCARTHY ENTERP | REGULAR | 09/24/2019 | 237.27 | |
| 168791 | DONNELLON | DONNELLON MCCARTHY ENTERP | REGULAR | 09/24/2019 | 3,626.01 | |
| 168792 | FIREEXTIN | FIRE EXTINGUISHER SPECL | REGULAR | 09/24/2019 | 390.25 | |
| 168793 | FORE TIMB | FORE TIMBER COMPANY INC | REGULAR | 09/24/2019 | 17.75 | |
| 168794 | FRONTIER | FRONTIER | REGULAR | 09/24/2019 | 328.00 | |
| 168795 | GENERALSA | GENERAL SALES CO. | REGULAR | 09/24/2019 | 1,441.87 | |
| 168796 | GOODYEAR | GOODYEAR AUTO SERVICE CENTER | REGULAR | 09/24/2019 | 69.95 | |
| 168797 | HRA | WESBANCO INSURANCE SERVICES | REGULAR | 09/24/2019 | 955.50 | |
| 168798 | MASONBARRY | MASON BARRY HVAC | REGULAR | 09/24/2019 | 100.00 | |
| 168799 | MOUNTAINEER | MOUNTAINEER-MECHANICAL | REGULAR | 09/24/2019 | 1,075.00 | |
| 168800 | RICOH | RICOH USA INC | REGULAR | 09/24/2019 | 867.56 | |
| 168801 | ROSSMELO | ROSS MELODY L. | REGULAR | 09/24/2019 | 16.59 | |
| 168802 | SOFTWARES | SOFTWARE SYSTEMS INC | REGULAR | 09/24/2019 | 636.00 | |
| 168803 | VENSEL | ANITA VENSEL | REGULAR | 09/24/2019 | 115.00 | |
| 168804 | WALMART | WALMART | REGULAR | 09/24/2019 | 45.62 | |
| 168805 | WORKINGMA | WORKINGMAN'S STORE | REGULAR | 09/24/2019 | 125.00 | |
| 168806 | ZUERCHER | ZUERCHER TECHNOLOGIES, I.I.C | REGULAR | 09/24/2019 | 59,721.50 | |

GENERAL FUND Bank Id 101 Totals

71,493.49



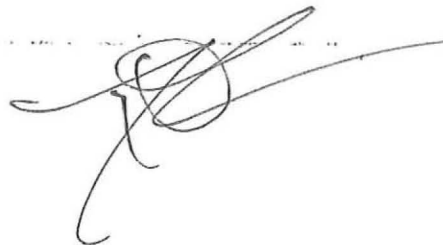
Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|-------------------------------|-------------|-----------------|---------|------------|--------------|-----|
| 7536 | AT&T MOBILE | AT&T MOBILITY | REGULAR | 09/24/2019 | 425.41 | |
| 7537 | NEWEGG | NEWEGG BUSINESS | REGULAR | 09/24/2019 | 619.01 | |
| E-911 FUND Bank Id 107 Totals | | | | | 1,044.42 | |



Check Register Report for Wood County Commission

| Check No. | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|-----------|--------------------------------------|---------|------------|--------------|-----|
| 7349 | GENERALSA | GENERAL SALES CO. | REGULAR | 09/24/2019 | 240.31 | |
| 7350 | MUNDLARR | MUNDAY LARRY DOYLE | REGULAR | 09/24/2019 | 38.52 | |
| 7351 | WVDTL | WV DRUG TESTING LABORATORIES, INC | REGULAR | 09/24/2019 | 15,740.41 | |
| COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals | | | | | 16,019.24 | |
| Report Totals | | | | | 92,962.08 | |



Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|----------|-----------|--------------------------------|---------|------------|--------------|-----|
| 3003 | FSA-W | WESBANCO INSURANCE SERVICES | REGULAR | 09/20/2019 | 705.00 | |

PAYROLL FUND Bank Id 101 Totals

705.00

Report Totals

705.00