

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 13, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER (via phone)  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations as declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

The County Commission upon a motion duly made, seconded and passed, approved minutes of April 2 and 6, 2020.

AGENDA AND DISCUSSION ITEMS

At 9:32 A.M., the County Commission discussed the corona virus pandemic response in the County.


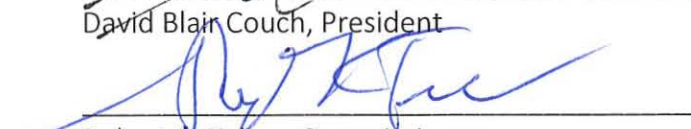
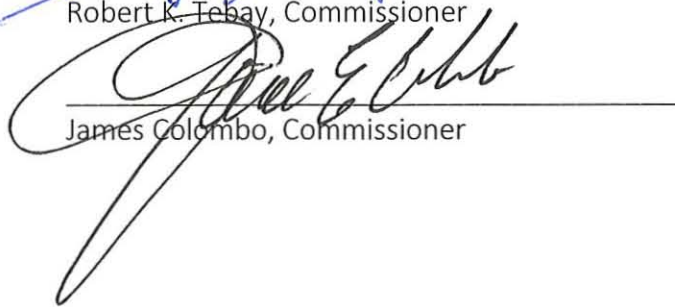
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 9:59 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2232

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Robert K. Tebay, Commissioner  
\_\_\_\_\_  
James Colombo, Commissioner



Wood County Commission  
Agenda

4/13/2020

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Discuss and Consider COVID-19 Response and Action	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Wood County Commission Meeting  
Held April 13, 2020

**Please Print**

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# The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101  
(304) 424-1984



**DAVID BLAIR COUCH**  
President

**ROBERT K. TEBAY**  
Commissioner

**JAMES E. COLOMBO**  
Commissioner

## NOTICE

THE WOOD COUNTY COMMISSION MEETING SCHEDULED FOR 9:30 A.M. ON MONDAY, APRIL 13, 2020 WILL BE A VIRTUAL MEETING LIVESTREAMED ONLINE.

PLEASE VISIT OUR WEBSITE AT [www.woodcountywv.com](http://www.woodcountywv.com) FOR THE LINK TO LISTEN TO THIS MEETING.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner



APRIL 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$1,666.66  
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE  
WV DIVISION OF CRIMINAL JUSTICE SERVICES JUSTICE  
ASSISTANCE GRANT 19-JAG-41.

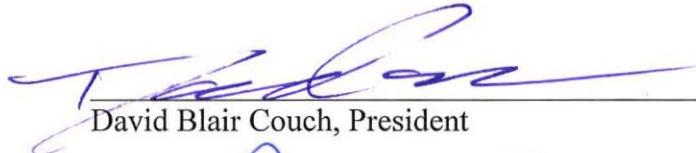
**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand six hundred sixty-six dollars and sixty-six cents (\$1,666.66) which represents reimbursement to Wood County for expenses incurred during the month February, 2020, in regard to the West Virginia Division of Criminal Justice Services Justice Assistance Grant Number 19-JAG-41. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 78 and bearing the date March 9, 2020, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

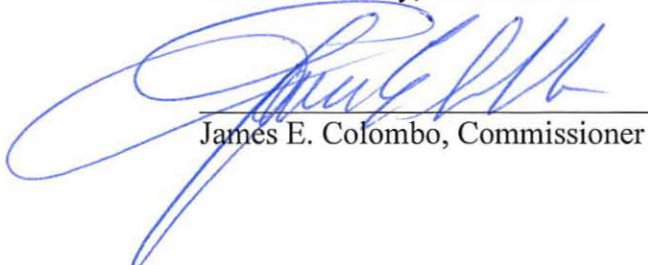
Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

DEPT: DIVISION OF ADMINISTRATIVE SERVICES  
TOTAL OF INVOICE(S): \$1,666.66

WARRANT #: 1004933435  
VENDOR CODE: 000000212365

W.AMT: \$1,000.00  
DATE: 04/06/2020

CHECK  
DESCRIPTION

INVOICE  
NUMBER

NET  
AMOUNT

19-JAG-41 2/1/20 2/29/20

20120820194

\$1,666.66

For additional information, log on to Vendor Self Service at [www.wvoasis.gov](http://www.wvoasis.gov). If you need additional payment details, Please contact BRYAN ARTHUR, 3045588045X0000.

Learn more about the launching of your new State-wide accounting system (wvOASIS), visit us at [www.wvoasis.gov](http://www.wvoasis.gov)

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 37136272

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING  
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT #1004933435

04/06/2020

PAYEE

WOOD CO COMMISSION

\*\*\*\*\*\$1,666.66\*\*

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

"1004933435" 0519023221 0005270537822"

Mark Rhodes  
WOOD County 01:46:48 PM  
Instrument No 88207827  
Date Recorded 04/13/2020  
Document Type COO  
Pages Recorded 2  
Book-Page 75-82



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169701	WCCFCU	WOOD COUNTY COMMUNITY FCU	REGULAR	04/09/2020	500.00	

GENERAL FUND Bank Id 101 Totals 500.00

Report Totals 500.00



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1701	AIRGAS M	AIRGAS MID AMERICA	REGULAR	04/09/2020	156.30	
1702	AMERIGAS	AMERIGAS	REGULAR	04/09/2020	36.00	
1703	ARMSTRONG GR	ARMSTRONG	REGULAR	04/09/2020	169.26	
1704	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	04/09/2020	16,926.26	
1705	BANKCARD	BANKCARD CENTER	REGULAR	04/09/2020	1,082.83	
1706	CAS CABLE	CAS CABLE	REGULAR	04/09/2020	119.20	
1707	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	04/09/2020	31.21	
1708	DOMINIONH	DOMINION HOPE	REGULAR	04/09/2020	318.34	
1709	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	04/09/2020	351.00	
1710	FRONTIER	FRONTIER	REGULAR	04/09/2020	97.65	
1711	LUBECKVFD	LUBECK VFD	REGULAR	04/09/2020	66.38	
1712	MATHENYF	MATHENY FIRE & EMERGENCY	REGULAR	04/09/2020	267.90	
1713	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/09/2020	95.02	
1714	MONPOWER	MON POWER	REGULAR	04/09/2020	57.94	
1715	MSESC	MOUNTAIN STATE EDUCATIONAL SERVICES	REGULAR	04/09/2020	435.00	
1716	OVMB	OHIO VALLEY MUFFLER & BRAKE	REGULAR	04/09/2020	90.00	

FIRE SERVICE FEE Bank Id 120 Totals

20,300.29

Report Totals

20,300.29

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3188	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	04/08/2020	270.00	
PAYROLL FUND Bank Id 101 Totals					270.00	
Report Totals					270.00	



A handwritten signature, possibly reading 'J. B.', located in the lower center of the page.

# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3184	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	04/07/2020	76,525.76	
3185	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	04/07/2020	33,565.78	
3186	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	04/07/2020	26,302.00	
3187	DENTAL	RENAISSANCE	REGULAR	04/07/2020	1,389.86	
169668	3 B CARPET	3 B CARPET & FLOOR COVERING	REGULAR	04/07/2020	5,000.00	
169669	AAP	ADVANCE AUTO PARTS	REGULAR	04/07/2020	497.62	
169670	ASTORGDODGE	ASTORG DODGE CHRYSLER JEEP	REGULAR	04/07/2020	246.75	
169671	COP	CITY OF PARKERSBURG	REGULAR	04/07/2020	1,645.37	
169672	CRUM G	GWEN CRUM	REGULAR	04/07/2020	163.18	
169673	DEP	DEP-UST PROGRAM	REGULAR	04/07/2020	95.00	
169674	DISCOUNTSIGNS	DISCOUNT SIGNS	REGULAR	04/07/2020	270.00	
169675	DOMINIONH	DOMINION HOPE	REGULAR	04/07/2020	1,976.90	
169676	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	04/07/2020	185.78	
169677	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/07/2020	6,069.33	
169678	GALLS	GALLS	REGULAR	04/07/2020	153.14	
169679	GENERALSA	GENERAL SALES CO.	REGULAR	04/07/2020	1,836.27	
169680	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	04/07/2020	546.70	
169681	KESTERSON	KESTERSON CLEANERS	REGULAR	04/07/2020	311.99	
169682	LEXIS	LEXIS NEXIS	REGULAR	04/07/2020	525.37	
169683	LOWES	LOWE'S COMPANIES, INC.	REGULAR	04/07/2020	1,380.62	
169684	MID-OHIO	MID-OHIO VALLEY HEALTH DEPT	REGULAR	04/07/2020	21,250.00	
169685	MOO	MUTUAL OF OMAHA	REGULAR	04/07/2020	6,590.89	
169686	NOLANS	NOLAN'S SERVICES LLC	REGULAR	04/07/2020	7,948.47	
169687	ODEPOT	OFFICE DEPOT	REGULAR	04/07/2020	39.99	
169688	PCM-G	PCMG	REGULAR	04/07/2020	51.96	





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169689	PUREWATER	PURE WATER PARTNERS	REGULAR	04/07/2020	65.00	
169690	QUALITY	QUALITY SALES & SERVICE	REGULAR	04/07/2020	135.00	
169691	RICOH	RICOH USA INC	REGULAR	04/07/2020	237.56	
169692	ROCKYTOW	ROCKYS TOWING	REGULAR	04/07/2020	35.00	
169693	S W RESOU	S W RESOURCES	REGULAR	04/07/2020	6,265.36	
169694	SAFELITE	SAFELITE FULFILLMENT INC	REGULAR	04/07/2020	59.95	
169695	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	04/07/2020	12.86	
169696	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	04/07/2020	136.00	
169697	VALLEN	VALLEN DISTRIBUTION INC.	REGULAR	04/07/2020	3,034.59	
169698	VERIZONW	VERIZON WIRELESS	REGULAR	04/07/2020	484.00	
169699	VISION	VISION SERVICE PLAN (WV)	REGULAR	04/07/2020	3,660.58	
169700	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	04/07/2020	7,500.00	
<b>GENERAL FUND Bank Id 101 Totals</b>					<u>216,194.63</u>	



Handwritten signature and initials, likely representing the Wood County Commission or a related authority.



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7715	AAP	ADVANCE AUTO PARTS	REGULAR	04/07/2020	184.22	
7716	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	04/07/2020	196.71	
7717	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/07/2020	317.37	
7718	JANI-SOUR	JANI-SOURCE	REGULAR	04/07/2020	229.74	
7719	PUREWATER	PURE WATER PARTNERS	REGULAR	04/07/2020	58.00	
7720	SUDDENLINK	SUDDENLINK	REGULAR	04/07/2020	3.00	
7721	TELCONN	TELCONN	REGULAR	04/07/2020	5,000.00	
E-911 FUND Bank Id 107 Totals					5,989.04	



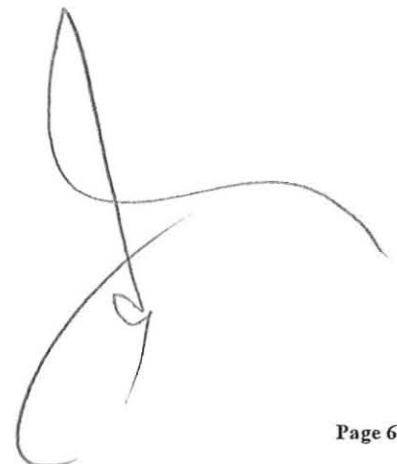

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7529	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/07/2020	21.98	
7530	GENERALSA	GENERAL SALES CO.	REGULAR	04/07/2020	306.04	
7531	WVDTL	WV DRUG TESTING LABORATORIES, INC.	REGULAR	04/07/2020	27,050.45	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					27,378.47	



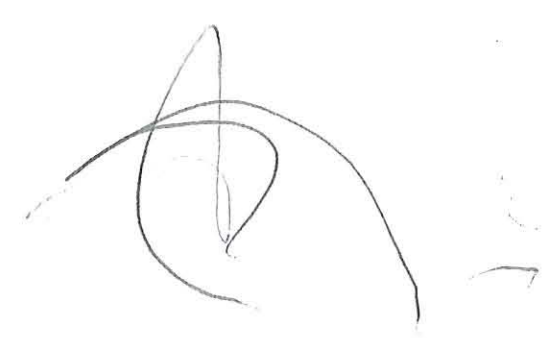
# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1140	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	04/07/2020	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					257,315.04	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3184	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	04/07/2020	76,525.76	
3185	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	04/07/2020	33,565.78	
3186	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	04/07/2020	26,302.00	
GENERAL FUND Bank Id 101 Totals					<u>136,393.54</u>	
Report Totals					<u>136,393.54</u>	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169666	SWGRAPHIC	S/W RESOURCES	REGULAR	04/05/2020	28,889.99	
169667	WVCFCU	WV CENTRAL FEDERAL CREDIT UNION	REGULAR	04/05/2020	700.00	
GENERAL FUND Bank Id 101 Totals					<u>29,589.99</u>	
Report Totals					<u>29,589.99</u>	

