

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 20, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER (via phone)
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations as declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the corona virus pandemic response in the County.

At 9:47 A.M., the County Commission, via phone, met with Lindsey Piersol from the Wood County Development Authority. She requested they allow her to file an application for an Industrial Access Road in the amount of \$400,000.00. Upon a motion duly made, seconded and passed, the County Commission executed a Resolution in support of the application. (Order M/4223)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:17 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

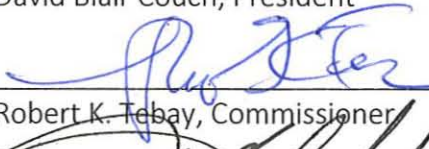
M/4223

APPROVED:

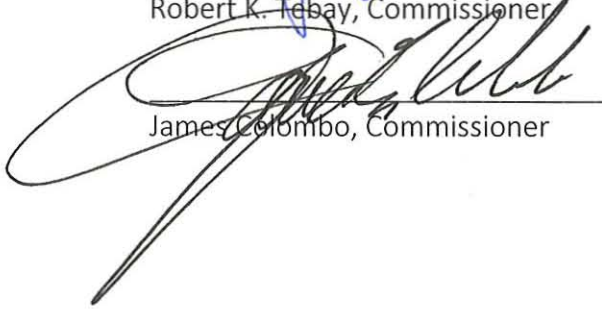
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 20, 2020

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Wood County Commission
Agenda

4/20/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at www.woodcountywv.com

9:30 A.M.	Discuss and Consider COVID-19 Response and Action; Discuss outside expenses during pandemic	
9:45 A.M.	Consider and sign Resolution in to apply for an Industrial Access Road grant	Lindsey Kerr, Wood County Development Authority
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 20, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION



A RESOLUTION OF SUPPORT OF AN APPLICATION BY STERLING PACKAGING, LLC, FOR AN AMOUNT NOT TO EXCEED \$400,000 IN INDUSTRIAL ACCESS ROAD FUNDING THROUGH THE WEST VIRGINIA DEVELOPMENT OFFICE AND THE WEST VIRGINIA DEPARTMENT OF TRANSPORTATION.

WHEREAS, the Wood County Commission (the Commission) accepts the ultimate responsibility for economic development activities in Wood County, West Virginia; and

WHEREAS, the Commission is aware of the need to support Sterling Packaging, LLC to complete a road, Conley Drive, as an Industrial Access Road project in Wood County, West Virginia; and

WHEREAS, the Commission is aware of Sterling Packing, LLC's interest and intention to submit an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 to assist in the completion of Conley Drive, Mineral Wells, West Virginia; and

NOW, THEREFORE, BE IT RESOLVED, that the Commission does hereby support the development and submission of an Industrial Access Road (IAR) grant application in an amount not to exceed \$400,000 through the West Virginia Development Office and the West Virginia Department of Transportation.

BE IT FURTHER RESOLVED, that the funding, if awarded, be used to complete construction of Conley Drive.

RESOLVED this 20th day of April, 2020.



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

APRIL 20, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
RESOLUTION OF SUPPORT OF AN APPLICATION FOR
INDUSTRIAL ACCESS ROAD FUNDING


ORDER

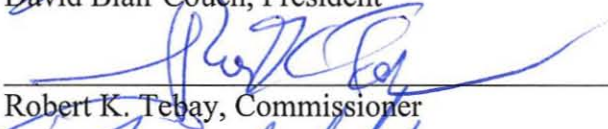
On this date, upon a motion made, seconded and passed, did hereby EXECUTE a Resolution in support of an application by Sterling Packaging, LLC, for an amount not to exceed \$400,000 in Industrial Access Road funding through the West Virginia Development Office and the West Virginia Department of Transportation.

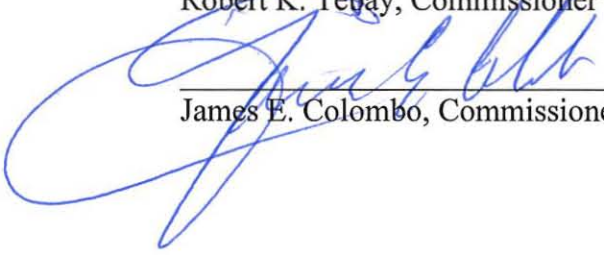
A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4223

Mark Rhodes
WOOD COUNTY 03:45:45 PM
Instrument No 88210024
Date Recorded 04/20/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3189	MONPOWER	MON POWER	REGULAR	04/10/2020	5.00	

GENERAL FUND Bank Id 101 Totals 5.00

Report Totals 5.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1273	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	04/10/2020	1,747.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					<u>1,747.50</u>	
Report Totals					<u>1,747.50</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3190	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/15/2020	370.06	
3191	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/15/2020	45.00	
3192	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	04/15/2020	77,235.31	
169702	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	04/15/2020	1,780.00	
169703	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	04/15/2020	280.92	
169704	PHEAA	PHEAA	REGULAR	04/15/2020	307.27	

PAYROLL FUND Bank Id 101 Totals

80,018.56

Report Totals

80,018.56



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7532	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	04/14/2020	80.50	
7533	DOMINIONH	DOMINION HOPE	REGULAR	04/14/2020	226.47	
7534	MUNDLARR	MUNDAY LARRY DOYLE	REGULAR	04/14/2020	128.40	
7535	RICOH	RICOH USA INC	REGULAR	04/14/2020	110.89	
7536	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	04/14/2020	31.44	
7537	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/14/2020	257.50	
7538	WOOD CO W	WOOD COUNTY WASTE	REGULAR	04/14/2020	158.58	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					993.78	
Report Totals					233,316.29	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1666	WILLIAMST	WILLIAMSTOWN BANK	VOID	04/14/2020	(1,172.17)	X
FIRE SERVICE FEE Bank Id 120 Totals					(1,172.17)	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3531	BIINCORP	BI INCORPORATED	REGULAR	04/14/2020	5,787.00	
3532	VERIZONW	VERIZON WIRELESS	REGULAR	04/14/2020	195.61	
HOME CONFINEMENT Bank Id 108 Totals					5,982.61	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7722	AAP	ADVANCE AUTO PARTS	REGULAR	04/14/2020	139.99	
7723	BATTERIES	BATTERIES DIRECT	REGULAR	04/14/2020	119.95	
7724	CINTAS	CINTAS CORPORATION	REGULAR	04/14/2020	54.24	
7725	CLOUDWORKS	CLOUDWORKS LLC	REGULAR	04/14/2020	4,203.75	
7726	JANI-SOUR	JANI-SOURCE	REGULAR	04/14/2020	17.94	
7727	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/14/2020	549.00	
7728	VERIZONW	VERIZON WIRELESS	REGULAR	04/14/2020	140.81	
E-911 FUND Bank Id 107 Totals					5,225.68	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1609	WATERS R	ROBIN WATERS	REGULAR	04/14/2020	25.50	
MAGISTRATE COURT Bank Id 105 Totals					25.50	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169729	WORKINGMA	WORKINGMAN'S STORE	REGULAR	04/14/2020	110.00	

GENERAL FUND Bank Id 101 Totals

222,260.89



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3193	DENTAL	RENAISSANCE	REGULAR	04/14/2020	48.00	
169705	BAILEY&W	BAILEY & WYANT P.L.L.C	REGULAR	04/14/2020	13,920.50	
169706	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	04/14/2020	26.00	
169707	CWS	CWS	REGULAR	04/14/2020	794.33	
169708	DOMINIONH	DOMINION HOPE	REGULAR	04/14/2020	1,206.24	
169709	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	04/14/2020	774.92	
169710	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	04/14/2020	353.35	
169711	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	04/14/2020	571.34	
169712	INSIGHT	INSIGHT	REGULAR	04/14/2020	1,067.73	
169713	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	04/14/2020	100.10	
169714	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	04/14/2020	381.16	
169715	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/14/2020	130.00	
169716	MYERSLAW	MYERS LAW OFFICES	REGULAR	04/14/2020	379.00	
169717	ODEPOT	OFFICE DEPOT	REGULAR	04/14/2020	861.78	
169718	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	04/14/2020	168,006.50	
169719	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	04/14/2020	439.27	
169720	SMITH JODI	JODI SMITH	REGULAR	04/14/2020	32.10	
169721	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	04/14/2020	636.00	
169722	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	04/14/2020	2,400.00	
169723	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	04/14/2020	1,045.08	
169724	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	04/14/2020	641.62	
169725	VERIZONW	VERIZON WIRELESS	REGULAR	04/14/2020	2,590.87	
169726	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	04/14/2020	120.00	
169727	WESTBROOK	WESTBROOK HEALTH SERVICE	REGULAR	04/14/2020	21,250.00	
169728	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	04/14/2020	4,375.00	

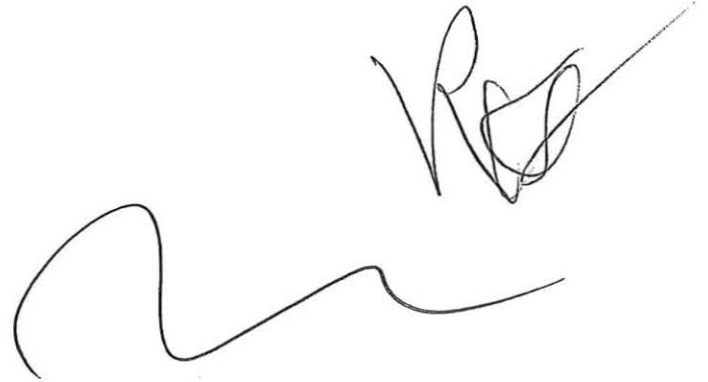


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3533	FIFTH	FIFTH THIRD BANK	REGULAR	04/16/2020	184.97	

HOME CONFINEMENT Bank Id 108 Totals

184.97

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly 'R. [unclear]'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7539	FIFTH	FIFTH THIRD BANK	REGULAR	04/16/2020	1,345.37	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

1,345.37



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1717	EASTWOOD	EASTWOOD VOLUNTEER FIRE DEPT	REGULAR	04/16/2020	1,172.17	
1718	FRANKLIN	FRANKLIN FIRE EQUIPMENT	REGULAR	04/16/2020	1,190.00	
1719	LUBECKVFD	LUBECK VFD	REGULAR	04/16/2020	74.98	
1720	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	04/16/2020	115.00	
1721	MONPOWER	MON POWER	REGULAR	04/16/2020	116.72	

FIRE SERVICE FEE Bank Id 120 Totals

2,668.87

Report Totals

2,668.87

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7729	FIFTH	FIFTH THIRD BANK	REGULAR	04/16/2020	10,031.52	

E-911 FUND Bank Id 107 Totals

10,031.52

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3194	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	04/16/2020	270.00	
169730	FIFTH	FIFTH THIRD BANK	REGULAR	04/16/2020	22,984.15	
GENERAL FUND Bank Id 101 Totals					<u>23,254.15</u>	

A handwritten signature, possibly "R. D.", is located in the lower right quadrant of the page. Below it, a large, sweeping, wavy line is drawn across the lower half of the page.