

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 30, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations as declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, approved minutes from April 13, 16, 20 and 21, 2020.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the corona virus pandemic response in the County.

The County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, announced that vacancies exist on the Wood County E-911 Advisory Board. (Order A/2240)

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy will exist on the Wood County Parks and Recreation Commission. (Order A/2241)

At 9:50 A.M., the County Commission discussed abandoned and dilapidated properties in violation with County Ordinance. After discussion, the County Commission Ordered that hearings in regard to the properties be continued until after the coronavirus pandemic is over. Properties are 603 Marrtown Road, Parkersburg, WV; 1003 N. Power Avenue, Parkersburg, WV; 2702 Division Street Extension, Parkersburg, WV; 56 Gardenia Drive, Parkersburg, WV. All property owners will be notified after the pandemic and asked to appear at a later date. (Order A/2242)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:21 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

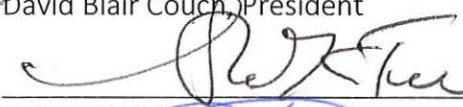
A/2240, A/2241, A/2242, A/2243, A/2244

APPROVED:

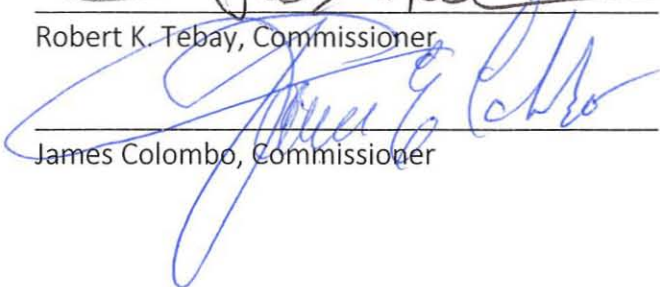
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 30, 2020

Please Print

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Wood County Commission
Agenda

4/30/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at www.woodcountywv.com

9:30 A.M.	Discuss and Consider COVID-19 Response and Action; Discuss outside expenses during pandemic	
	Announce vacancies on the E-911 Advisory Board	
	Announce vacancies on the Wood County Parks and Recreation Commission Public Utility Board	
10:00 A.M.	Discuss properties located at: 603 Marrtown Road; 1003 N. Power Avenue; 2702 Division Street Ext.; 12825 Harris Highway; 56 Gardenia Drive	Sarah Farnsworth, Compliance Officer
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 30, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES
EXIST ON THE WOOD COUNTY E9-1-1 ADVISORY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, announced that vacancies exist on the Wood County E9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Chief Mike Pifer (City of Vienna), Steve Stephens (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association), Jack Horton (Media) and Lew Peck (Wirt County Commission) expired April 30, 2020.

APPROVED:

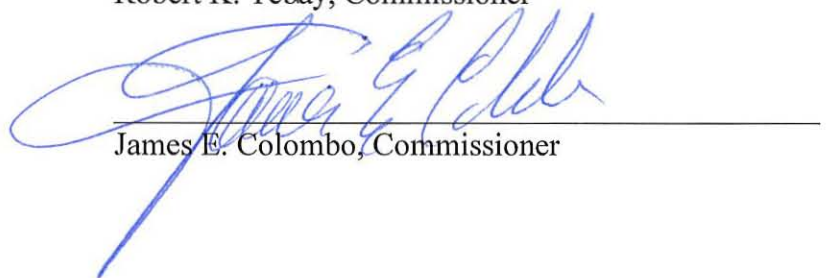
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2240

Mark Rhodes
WOOD County 04:00:15 PM
Instrument No 88210031
Date Recorded 04/30/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

APRIL 30, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE WOOD COUNTY PARKS AND RECREATION COMMISSION WASTE WATER FACILITY BOARD. CHRIS SWARR WAS PUT IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy will exist on the Wood County Parks and Recreation Commission Waste Water Facility Board. Said vacancy is due to the fact that the term of Chris Swarr expires on May 1, 2020. The new term will expire May 1, 2024.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed Chris Swarr in nomination for reappointment.

APPROVED:

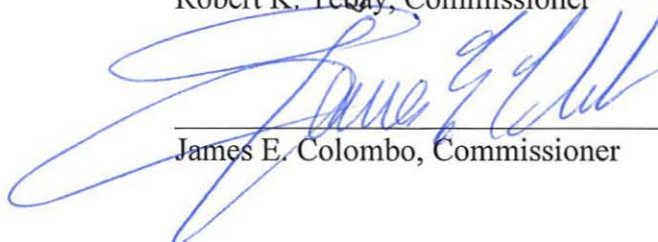
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2241

Mark Rhodes
WOOD County 03:58:00 PM
Instrument No 88210030
Date Recorded 04/30/2020
Document Type ORD
Pages Recorded 1
Book-Page 75-87

APRIL 30, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: CONTINUATION OF HEARINGS IN REGARD TO ABANDONED
BUILDING AND DILAPIDATED PROPERTIES UNTIL AFTER THE
CORONAVIRUS PANDEMIC IS OVER.

ORDER

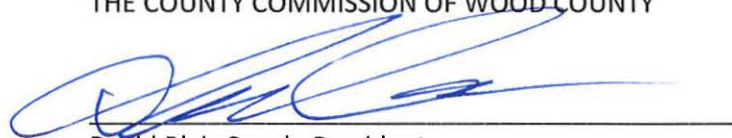
The County Commission, upon a motion made by James E Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, Ordered that the following hearings in regard to Abandoned Building and Dilapidated properties be continued until after the coronavirus pandemic is over.

603 Marrtown Road, Parkersburg, WV
1003 N. Power Avenue, Parkersburg, WV
2702 Division Street Extension, Parkersburg, WV
56 Gardenia Drive, Parkersburg, WV

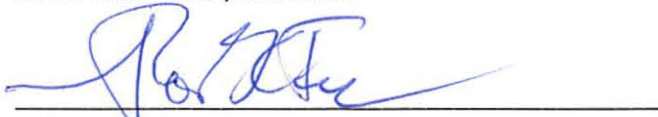
All property owners will be notified after the pandemic and asked to appear at a later date.

APPROVED:

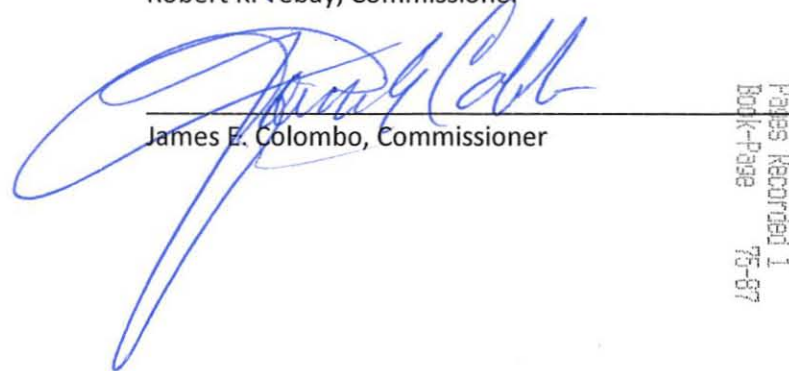
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2242

Mark Rhodes
WOOD County 03:48:09 PM
Instrument No 88210026
Date Recorded 04/30/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-87

APRIL 30, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$5,910.51
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 17-VA-036.

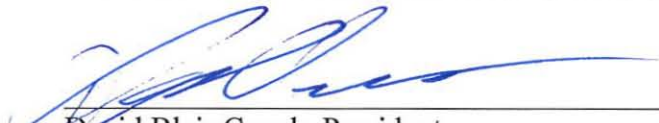
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand nine hundred ten dollars and fifty-one cents (\$5,910.51) which represents reimbursement to Wood County for expenses incurred during the month of February, 2020, in regard to the Victims of Crime Assistance Grant Number 17-VA-036. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 80 and bearing the date of March 16, 2020, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

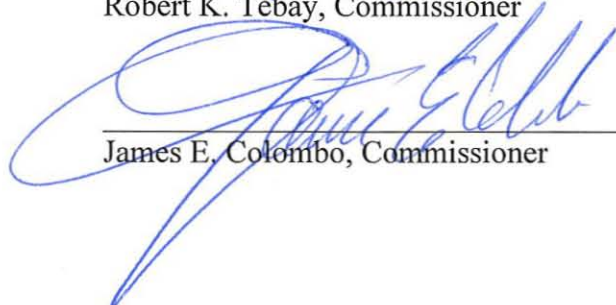
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

Mark Rhodes
WOOD County 03:54:42 PM
Instrument No 88210027
Date Recorded 04/30/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

APRIL 30, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$5,910.51
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 17-VA-036.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand nine hundred ten dollars and fifty-one cents (\$5,910.51) which represents reimbursement to Wood County for expenses incurred during the month of January, 2020, in regard to the Victims of Crime Assistance Grant Number 17-VA-036. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 75 and bearing the date of February 20, 2020, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

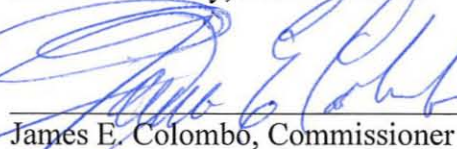
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2244

Mark Rhodes
WOOD County 03:56:06 PM
Instrument No 88210028
Date Recorded 04/30/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1722	DOMINIONH	DOMINION HOPE	REGULAR	04/22/2020	94.00	
1723	LUBECKVFD	LUBECK VFD	REGULAR	04/22/2020	662.53	
1724	WEX	WEX BANK	REGULAR	04/22/2020	462.31	
FIRE SERVICE FEE Bank Id 120 Totals					<u>1,218.84</u>	
Report Totals					<u>1,218.84</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3195	DENTAL	RENAISSANCE	REGULAR	04/21/2020	89.60	
169763	AAP	ADVANCE AUTO PARTS	REGULAR	04/21/2020	600.45	
169764	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	04/21/2020	165.23	
169765	ARTSBRIDG	ARTSBRIDGE	REGULAR	04/21/2020	330.47	
169766	AT&T MOBILE	AT&T MOBILITY	REGULAR	04/21/2020	271.35	
169767	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	04/21/2020	125.58	
169768	BHFI	BLANNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	04/21/2020	82.62	
169769	BOSOLIND	BOSO LINDSEY A	REGULAR	04/21/2020	120.04	
169770	CASTO	CASTO & HARRIS, INC.	REGULAR	04/21/2020	1,577.43	
169771	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	04/21/2020	237.27	
169772	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	04/21/2020	100.40	
169773	FRONTIER	FRONTIER	REGULAR	04/21/2020	333.44	
169774	HRA	WESBANCO INSURANCE SERVICES	REGULAR	04/21/2020	966.00	
169775	HUMANE SO	HUMANE SOCIETY	REGULAR	04/21/2020	22,583.33	
169776	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	04/21/2020	292.46	
169777	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	04/21/2020	165.23	
169778	LAMP	LAMP PESTPROOF	REGULAR	04/21/2020	140.00	
169779	OGDEN	PARKERSBURG NEWS	REGULAR	04/21/2020	2,041.40	
169780	OIL	OIL AND GAS MUSEUM	REGULAR	04/21/2020	247.85	
169781	P-ART	PARKERSBURG ART CENTER	REGULAR	04/21/2020	247.85	
169782	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	04/21/2020	413.08	
169783	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	04/21/2020	16,523.39	
169784	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	04/21/2020	82.62	
169785	RICOH	RICOH USA INC	REGULAR	04/21/2020	577.10	
169786	S W RESOU	S W RESOURCES	REGULAR	04/21/2020	82.19	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169787	SMOOT	SMOOT THEATER	REGULAR	04/21/2020	479.18	
169788	STUARTOIL	STUART OIL COMPANY	REGULAR	04/21/2020	21.30	
169789	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	04/21/2020	345.52	
169790	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	04/21/2020	1,338.02	
169791	VERIZONW	VERIZON WIRELESS	REGULAR	04/21/2020	61.50	
169792	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	04/21/2020	181.76	
169793	WESBANCO INC-	WESBANCO INSURANCE SERVICES	REGULAR	04/21/2020	183.00	
169794	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	04/21/2020	82.62	
169795	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	04/21/2020	5,948.42	
169796	WV-DEPT E	WORKFORCE WEST VIRGINIA	REGULAR	04/21/2020	3,957.57	
169797	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	04/21/2020	621.28	

GENERAL FUND Bank Id 101 Totals

61,616.55



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7730	AT&T MOBILE	AT&T MOBILITY	REGULAR	04/21/2020	454.19	
7731	CAS CABLE	CAS CABLE	REGULAR	04/21/2020	500.00	
7732	LAMP	LAMP PESTPROOF	REGULAR	04/21/2020	75.00	
7733	SEGRA	SEGRA	REGULAR	04/21/2020	756.00	
E-911 FUND Bank Id 107 Totals					1,785.19	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7540	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	04/21/2020	1,550.00	
7541	LANCE	PHYLISS LANCE	REGULAR	04/21/2020	550.00	
7542	MONPOWER	MON POWER	REGULAR	04/21/2020	113.80	
7543	RICOH	RICOH USA INC	REGULAR	04/21/2020	478.02	
7544	SUDDENLINK	SUDDENLINK	REGULAR	04/21/2020	635.24	
7545	VERIZONW	VERIZON WIRELESS	REGULAR	04/21/2020	663.35	
7546	WCC	WOOD COUNTY COMMISSION	REGULAR	04/21/2020	1,725.00	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

5,715.41

Report Totals

70,257.15

