

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

319 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 24, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved minutes of August 17 and 20, 2020.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., members from the Lubeck Public Service District met with the County Commission to discuss their proposed water and sewer rate increases.

At 10:57 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo made unanimous by Robert K. Tebay, announced that two vacancies exist on the Wood County Development Authority due to the resignation of William Hutchinson and Jean Ford no longer being Mayor of the City of Williamstown. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James

E. Colombo made unanimous by Robert K. Tebay placed the names of Buddy Malone and Mayor Paul Jordan in nomination. (Order A/2279)

At 10:58 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Union Williams Public Service District due to the term of Greg Arnott expiring on November 1, 2020. The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, placed Greg Arnott in nomination. (Order A/2280)

At 10:58 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, reappointed Sean Andrews to the Wood County Recreation Commission. The new term will expire September 15, 2023. (Order A/2281)

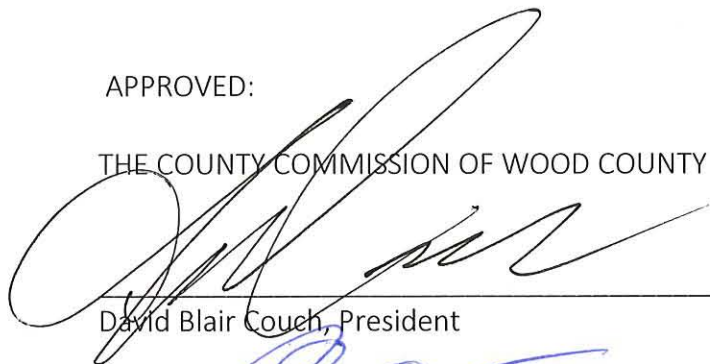
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:01 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2279, A/2280, A/2281, M/4239, M/4240

APPROVED:

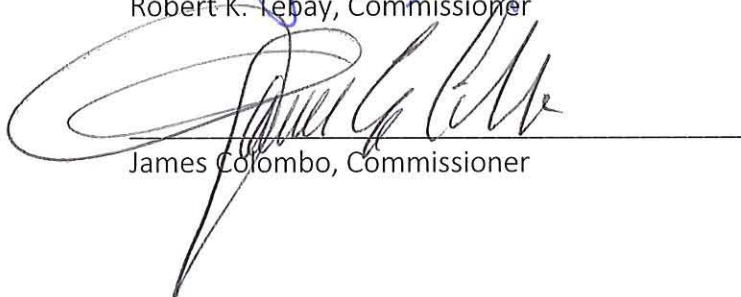
THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized black ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

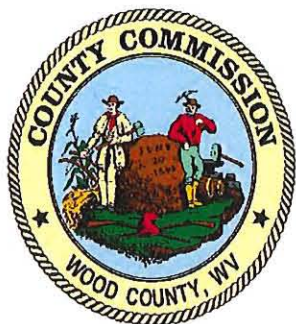
A black ink signature of James Colombo, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held August 24, 2020

Please Print

1.	Rocky McComell
2.	Jim Eaton
3.	Jerry Martin
4.	Dave Lawson
5.	Zack Dobins
6.	Kelle Cosner
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission
Agenda

08/24/2020

317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Discuss rate increase request for Lubeck Public Service District	
	Discuss and consider COVID-19 Response and Action	
	Announce vacancies on the Wood County Development Authority	
	Announce vacancy on the Union Williams Public Service District	
	Consider reappointing Sean Andrews to the Wood County Recreation Commission	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 24, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY DEVELOPMENT AUTHORITY. THEY ALSO PUT BUDDY MALONE AND PAUL JORDAN IN NOMINATION.

ORDER

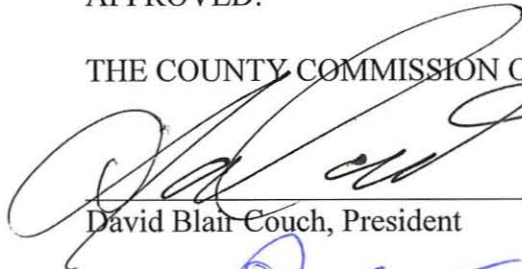
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo made unanimous by Robert K. Tebay, announced that two vacancies exist on the Wood County Development Authority due to the resignation of William Hutchinson and Jean Ford no longer being Mayor of the City of Williamstown.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo made unanimous by Robert K. Tebay placed the names of Buddy Malone and Mayor Paul Jordan in nomination.

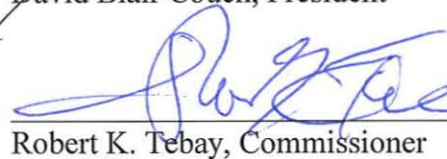
The unexpired terms will expire December 31, 2020.

APPROVED:

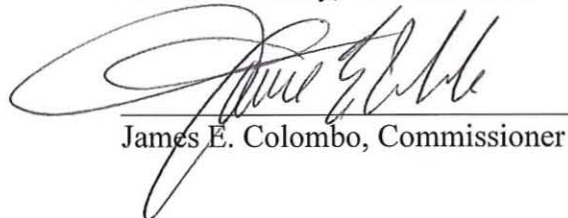
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2279

Mark Rhodes
WOOD County 12:12:49 PM
Instrument No 68220498
Date Recorded 09/09/2020
Document Type 000
Pages Recorded 1
Book-Page 75-101

AUGUST 24, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE UNION WILLIAMS PUBLIC SERVICE DISTRICT AND PLACED GREG ARNOTT IN NOMINATION.

ORDER

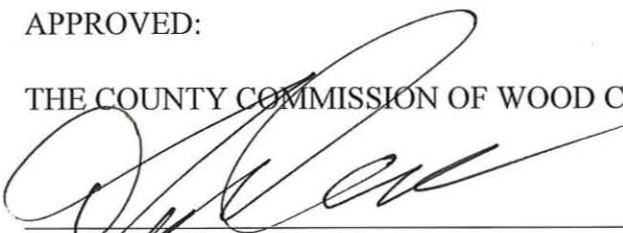
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Union Williams Public Service District due to the term of Greg Arnott expiring on November 1, 2020.

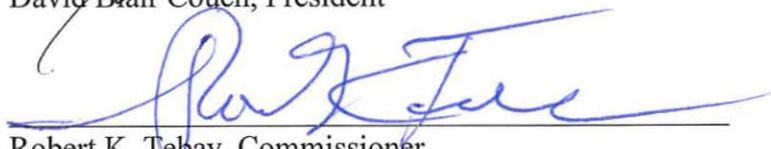
The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, placed Greg Arnott in nomination for reappointment.

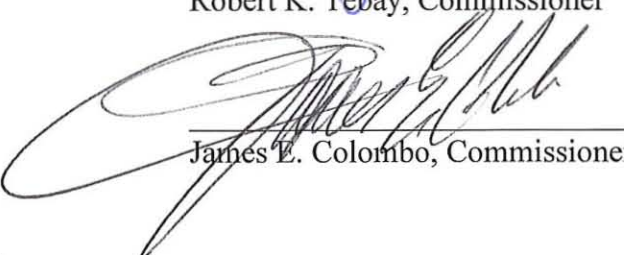
The new term will expire November 1, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2280

Mark Rhodes
WOOD COUNTY 12:17:36 PM
Instrument No 88220500
Date Recorded 08/24/2020
Document Type 000
Pages Recorded 1
Book-Page 75-101

AUGUST 24, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED SEAN ANDREWS
TO THE WOOD COUNTY RECREATION COMMISSION.

ORDER


On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, reappointed Sean Andrews to the Wood County Recreation Commission. The new term will expire September 15, 2023.

APPROVED:

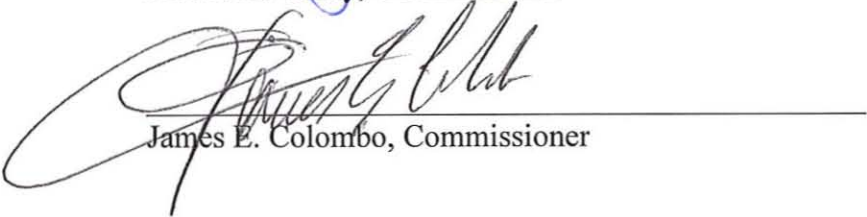
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2281

Mark Rhodes
WOOD County 12:16:07 PM
Instrument No 88220499
Date Recorded 08/24/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-101

AUGUST 24, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$100,000.00
REPRESENTS REIMBURSEMENT IN REGARD TO THE WVCFIA
GRANT NUMBER 15CYCWOOD54.

ORDER


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred thousand dollars and zero cents (\$100,000.00) which represents reimbursement to Wood County for expenses incurred during the month of April, 2020, in regard to the Victims of Crime Assistance Grant Number 17-VA-036. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 99 and bearing the date of July 30, 2020, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

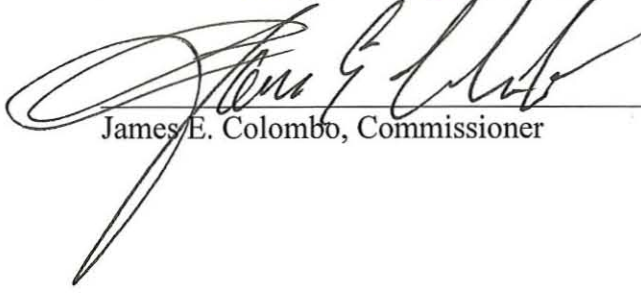
Documentation pertaining to the WVCFIA Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/4239

Mark Rhodes
WOOD County 12:09:38 PM
Instrument No 88220495
Date Recorded 08/24/2020
Document Type 000
Pages Recorded 1
Book-Page 75-101

AUGUST 24, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$6,325.80
REPRESENTS REIMBURSEMENT IN REGARD TO THE VICTIMS
OF CRIME ASSISTANCE GRANT NUMBER 17-VA-036.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand three hundred twenty-five dollars and eighty cents (\$6,325.80) which represents reimbursement to Wood County for expenses incurred during the month of May, 2020, in regard to the Victims of Crime Assistance Grant Number 17-VA-036. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 93 and bearing the date of June 22, 2020, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

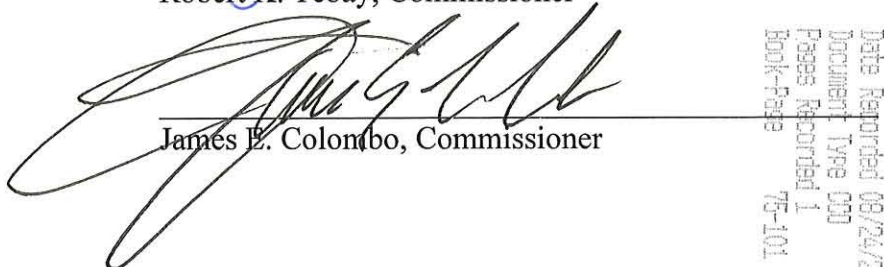
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4240

Mark Rhodes
WOOD County 12:11:11 PM
Instrument No 88220497
Date Recorded 08/24/2020
Document Type ORD
Pages Recorded 1
Book-Page 75-101

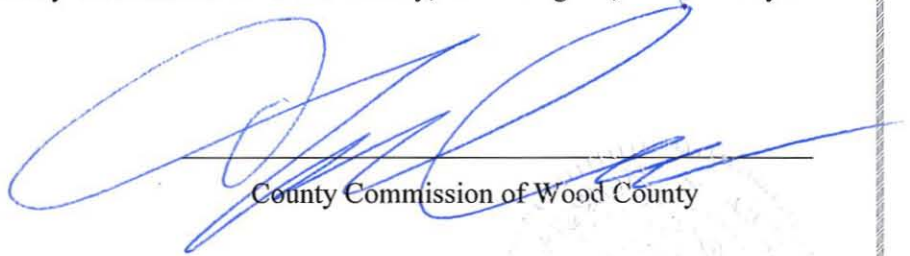
STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Brenna Sams, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Day Report Center in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 24th day of August, 2020.



County Commission of Wood County

Mark Rhodes
Wood County 12:07:59 PM
Instrument No 88220494
Date Recorded 08/24/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-101

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1842	RYANALES	ALESHIA RYAN	REGULAR	08/14/2020	1,000.00	

FIRE SERVICE FEE Bank Id 120 Totals

1,000.00

Report Totals

1,000.00

A handwritten signature in black ink, appearing to be 'M. Ryan', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3291	HEALTH	HIGHMARK WEST VIRGINIA	HAND	08/18/2020	2,409.15	
3292	DENTAL	RENAISSANCE	REGULAR	08/18/2020	1,155.25	
170486	AAP	ADVANCE AUTO PARTS	REGULAR	08/18/2020	499.00	
170487	BAERTALI	TALIA M BAER	REGULAR	08/18/2020	119.35	
170488	BAKER L	LYNDE BAKER	REGULAR	08/18/2020	20.00	
170489	BIZTEC	BIZTEC	REGULAR	08/18/2020	4,865.25	
170490	BLUE360	BLUE360 MEDIA	REGULAR	08/18/2020	81.75	
170491	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	08/18/2020	237.27	
170492	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	08/18/2020	780.59	
170493	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	08/18/2020	6,741.34	
170494	FRONTIER	FRONTIER	REGULAR	08/18/2020	4,325.92	
170495	HUMANE SO	HUMANE SOCIETY	REGULAR	08/18/2020	22,583.33	
170496	INSIGHT	INSIGHT	REGULAR	08/18/2020	8,188.02	
170497	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	08/18/2020	886.27	
170498	LKQ	LKQ 250 AUTO	REGULAR	08/18/2020	345.00	
170499	ODEPOT	OFFICE DEPOT	REGULAR	08/18/2020	51.12	
170500	OGDEN	PARKERSBURG NEWS	REGULAR	08/18/2020	231.40	
170501	PCM-G	PCMG	REGULAR	08/18/2020	7,844.48	
170502	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	08/18/2020	159,611.00	
170503	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	08/18/2020	262.80	
170504	STEERSHEA	STEERS HEATING/COOLING	REGULAR	08/18/2020	17,997.00	
170505	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	08/18/2020	1,712.98	
170506	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	08/18/2020	846.19	
170507	WATERBOY	WATERBOY LLC	REGULAR	08/18/2020	22.00	
GENERAL FUND Bank Id 101 Totals					241,816.46	

Handwritten signature and initials, possibly 'R. G.' and a large stylized 'J' or 'D'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7831	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	08/18/2020	308.00	
7832	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	08/18/2020	345.86	
7833	FIREEXTIN	FIRE EXTINGUISHER SPECL	REGULAR	08/18/2020	56.75	
7834	JANI-SOUR	JANI-SOURCE	REGULAR	08/18/2020	267.40	
7835	MEDEXPRESS	MEDEXPRESS URGENT CARE INC WV	REGULAR	08/18/2020	87.00	
7836	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	08/18/2020	620.00	
7837	VERIZONW	VERIZON WIRELESS	REGULAR	08/18/2020	142.31	
E-911 FUND Bank Id 107 Totals					1,827.32	

Handwritten signature and initials, possibly 'VRC' and a large checkmark or 'G'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7627	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	08/18/2020	33.21	
7628	FREEDOM HOUSE	FREEDOM HOUSE RENTALS, LLC	REGULAR	08/18/2020	1,550.00	
7629	LANCE	PHYLISS LANCE	REGULAR	08/18/2020	550.00	
7630	MONPOWER	MON POWER	REGULAR	08/18/2020	243.33	
7631	VERIZONW	VERIZON WIRELESS	REGULAR	08/18/2020	320.58	
7632	WCC	WOOD COUNTY COMMISSION	REGULAR	08/18/2020	1,725.00	
COMM. CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,422.12	
Report Totals					248,413.07	





Wood County Commission Agenda

08/24/2020

317 Market Street
Parkersburg, WV 26101

9:30 A.M.	✓ Discuss rate increase request for Lubeck Public Service District <i>grammar</i>	<i>September 10th 9:30 Lubeck (B)</i>
	Discuss and consider COVID-19 Response and Action	<i>members</i>
<i>10:57</i>	Announce vacancies on the Wood County Development Authority <i>& nom</i>	<i>J-L-T-B</i>
<i>10:58</i>	Announce vacancy on the Union Williams Public Service District <i>& nom</i>	<i>J-B-L-B</i>
<i>10:58</i>	Consider reappointing Sean Andrews to the Wood County Recreation Commission	<i>J-B-L-B</i>
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

11:01

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting