

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 13, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:32 A.M., Commissioner Tebay led a discussion related to a state proposal to eliminate the business and inventory tax. Assessor David Nohe and representatives from his department participated in the conversation. The County Commission agreed to send a letter supporting the elimination of the tax as long as there is a way found to replace the lost taxes to the County.

At 10:14 A.M., the County Commission announced two vacancies on the Wood County Local Emergency Planning Committee. (Order A/2192)

At 10:15 A.M., representatives from the Disable American Veterans met with the County Commission to promote the Veterans Museum to be located on their property in Davisville. The County Commission gave them the contact information for the director of the museum.

At 10:17 A.M., the County Commission met with Ms. Jerrie Green. Ms. Green discussed the cat problem in Parkersburg. Commissioner Couch said he would reach out to the Humane Society to see if they are currently not receiving cats as stated by Ms. Green.

At 10:24 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed Marjean Kennedy to the Wood County Development Authority. (Order A/2193)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:28 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4209, M/4210, A/2192, A/2193

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 13, 2020

Please Print

1.	Andy Hartleben
2.	Don Grimmer
3.	Dave Nohe
4.	Sarah Edelen
5.	Paul DeBerry DAV
6.	Phyllis Smith DAC
7.	Jennie Green
8.	
9.	
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20.	



Wood County Commission
Agenda

01/13/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss State Business and Inventory Tax	
	Consider announcing two vacancies on the Wood County Local Emergency Planning Committee	
	Consider appointing Marjean Kennedy to the Wood County Development Authority	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JANUARY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$32,819.05


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-two thousand eight hundred nineteen dollars and five cents (\$32,819.05) for the month of December, 2019. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.


Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/4209

Mark Rhodes
WOOD County 02:30:54 PM
Instrument No 88199076
Date Recorded 01/13/2020
Document Type ORD
Pages Recorded 1
Book-Page 75-240

JANUARY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
19-JAG-41. SAID REQUEST IS IN THE AMOUNT OF \$1,666.66


ORDER

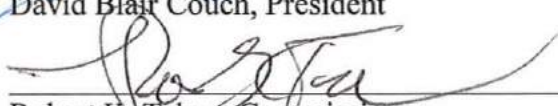
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 19-JAG-41. Reimbursement is in the amount of one thousand six hundred sixty-six dollars and sixty-six cents (\$1,666.66) for the month of December, 2019. In addition to the Requests for Reimbursement, Time Sheets, Financial Recaps and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.

A copy of the Requests for Reimbursement are attached to this ORDER and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4210

<p>WEST VIRGINIA</p> <p>DIVISION OF ADMINISTRATIVE SERVICES</p> <p>JUSTICE AND COMMUNITY SERVICES</p>	<p>Request for Reimbursement</p>
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<p>RECEIVED</p> <p>(For JCS Use Only)</p>	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV 26101
	Project #:	19-JAG-41
	FEIN#:	556 000 417
<p>Funds are hereby requested to cover expenditures</p> <p>FROM: 12/1/19 TO: 12/31/19</p>		

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$1,666.66
Travel/Training	
Space	
Other	
TOTAL	\$1,666.66

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE

SIGNATURE

1/13/20
 DATE

(Authorized Official or Grant Financial Officer ONLY)

JCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
 Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date _____

Program Accountant _____

Mark Rhodes
 WOOD County 02:33:23 PM
 Instrument No. 89194980
 Date Recorded 01/13/2020
 Document Type 009
 Pages Recorded 2
 Book-Page 75-72

JANUARY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO
VACANCIES EXIST ON THE LOCAL EMERGENCY PLANNING
COMMITTEE.

ORDER

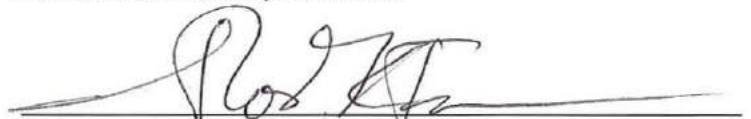
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch seconded by James E. Colombo and passed, announced that two vacancies exist on the Wood County Local Emergency Planning Committee. Said vacancies are due to resignation of John Young with the Parkersburg Police Department (expires December 31, 2020) and Barbara Holtz from the Mid-Ohio Valley Health Department (term expires December 31, 2021).

APPROVED:

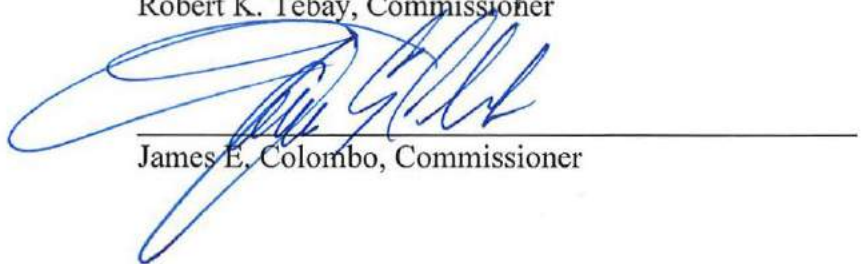
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2192

Mark Rhodes
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Instrument No 8819083
Date Recorded 01/13/2020
Document Type 030
Pages Recorded 1
Book-Page 75-72

JANUARY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MARJEAN
KENNEDY TO THE WOOD COUNTY DEVELOPMENT
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, appointed MarJean Kennedy to the Wood County Development Authority.

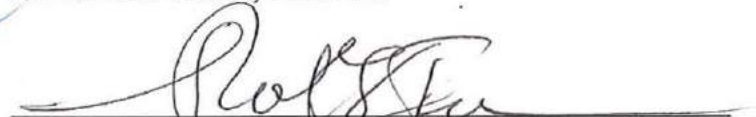
She will be filling an unexpired term that will expire December 31, 2021.

APPROVED:

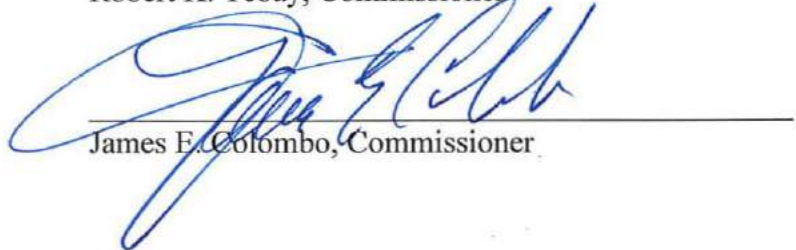
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2193

Mark Rhodes
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Date Recorded 01/13/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-72

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3105	MONPOWER	MON POWER	REGULAR	01/03/2020	18,060.51	

GENERAL FUND Bank Id 101 Totals 18,060.51

Report Totals 18,060.51

WAG
✓

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7630	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	01/03/2020	160,931.57	

E-911 FUND Bank Id 107 Totals

160,931.57

Report Totals

160,931.57

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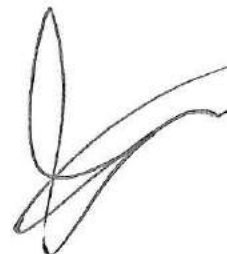
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1137	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	01/07/2020	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>4,411.82</u>	
Report Totals					<u>40,782.02</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7448	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/07/2020	45.27	
7449	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	01/07/2020	31.44	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>76.71</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3516	KESTERSON	KESTERSON CLEANERS	REGULAR	01/07/2020	12.72	

HOME CONFINEMENT Bank Id 108 Totals

12.72

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7631	CLOUDWORKS	CLOUDWORKS LLC	REGULAR	01/07/2020	3,918.75	
7632	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/07/2020	336.87	
7633	SUDDENLINK	SUDDENLINK	REGULAR	01/07/2020	259.79	
7634	VENTUS	VENTUS WIRELESS LLC	REGULAR	01/07/2020	240.00	
E-911 FUND Bank Id 107 Totals					<u>4,755.41</u>	

R/15



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3106	DENTAL	RENAISSANCE	REGULAR	01/07/2020	758.80	
3107	DENTAL	RENAISSANCE	REGULAR	01/07/2020	1,077.12	
3108	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	01/07/2020	660.00	
169281	AAP	ADVANCE AUTO PARTS	REGULAR	01/07/2020	210.89	
169282	BLUE360	BLUE360 MEDIA	REGULAR	01/07/2020	78.75	
169283	BOSOLIND	BOSO LINDSEY A	REGULAR	01/07/2020	195.75	
169284	CRUM G	GWEN CRUM	REGULAR	01/07/2020	35.31	
169285	DEAN'S	DEAN'S SCREENS INK	REGULAR	01/07/2020	192.50	
169286	DOMINIONH	DOMINION HOPE	REGULAR	01/07/2020	3,327.86	
169287	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/07/2020	185.78	
169288	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	01/07/2020	8,450.08	
169289	GALLS	GALLS	REGULAR	01/07/2020	393.43	
169290	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	01/07/2020	1,115.60	
169291	HARDY	MARIA HARDY	REGULAR	01/07/2020	1,000.00	
169292	INFOGROUP	INFOUSA MARKETING, INC	REGULAR	01/07/2020	325.00	
169293	KESTERSON	KESTERSON CLEANERS	REGULAR	01/07/2020	335.61	
169294	MOO	MUTUAL OF OMAHA	REGULAR	01/07/2020	6,535.52	
169295	MOV ADVANCEI	MID OHIO VALLEY ADVANCED GLASS	REGULAR	01/07/2020	195.00	
169296	ODEPOT	OFFICE DEPOT	REGULAR	01/07/2020	69.90	
169297	PUREWATER	PURE WATER PARTNERS	REGULAR	01/07/2020	65.00	
169298	RICOH	RICOH USA INC	REGULAR	01/07/2020	237.56	
169299	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/07/2020	2,400.00	
169300	VISION	VISION SERVICE PLAN (WV)	REGULAR	01/07/2020	3,454.88	

GENERAL FUND Bank Id 101 Totals

31,300.34

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3109	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	01/08/2020	330.00	

PAYROLL FUND Bank Id 101 Totals

330.00

Report Totals

330.00

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1573	ARMSTRONG GR	ARMSTRONG	REGULAR	01/09/2020	169.42	
1574	DOUGLASB	DOUGLAS BUILDING & REMODELING, LLC	REGULAR	01/09/2020	60,400.00	
1575	MONPOWER	MON POWER	REGULAR	01/09/2020	151.55	

FIRE SERVICE FEE Bank Id 120 Totals

60,720.97

Report Totals

91,932.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169301	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/09/2020	200.69	
169302	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/09/2020	401.38	
169303	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/09/2020	152.52	
169304	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/09/2020	100.34	
169305	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/09/2020	200.69	
169306	OIL	OIL AND GAS MUSEUM	REGULAR	01/09/2020	301.03	
169307	P-ART	PARKERSBURG ART CENTER	REGULAR	01/09/2020	301.03	
169308	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/09/2020	501.72	
169309	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/09/2020	20,068.82	
169310	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/09/2020	100.34	
169311	SMOOT	SMOOT THEATER	REGULAR	01/09/2020	582.00	
169312	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/09/2020	220.76	
169313	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/09/2020	100.34	
169314	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/09/2020	7,224.78	
169315	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/09/2020	754.59	

GENERAL FUND Bank Id 101 Totals

31,211.03



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1573	ARMSTRONG GR	ARMSTRONG	REGULAR	01/09/2020	169.42	
1574	DOUGLASB	DOUGLAS BUILDING & REMODELING, LLC	REGULAR	01/09/2020	60,400.00	
1575	MONPOWER	MON POWER	REGULAR	01/09/2020	151.55	
1576	HAUL	HAUL AWAY TRASH LLC	REGULAR	01/09/2020	29.50	

FIRE SERVICE FEE Bank Id 120 Totals 60,750.47

Report Totals 60,750.47

A large, stylized handwritten signature, possibly reading 'N' or 'W', is written in the lower right area of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1557	ASTORGDODGE	ASTORG DODGE CHRYSLER JEEP	REGULAR	01/02/2020	2,621.56	
1558	CAS CABLE	CAS CABLE	REGULAR	01/02/2020	301.21	
1559	D&R	D&R HEATING & COOLING LLC	REGULAR	01/02/2020	263.06	
1560	DOMINIONH	DOMINION HOPE	REGULAR	01/02/2020	352.57	
1561	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/02/2020	572.49	
1562	FRONTIER	FRONTIER	REGULAR	01/02/2020	221.93	
1563	GAINER	GAINER DISTRIBUTING	REGULAR	01/02/2020	53.90	
1564	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	01/02/2020	159.64	
1565	LUBECKVFD	LUBECK VFD	REGULAR	01/02/2020	144.29	
1566	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/02/2020	330.00	
1567	MONPOWER	MON POWER	REGULAR	01/02/2020	575.76	
1568	PAR MAR	PAR MAR OIL COMPANY	REGULAR	01/02/2020	636.00	
1569	RYANALES	ALESHIA RYAN	REGULAR	01/02/2020	1,000.00	
1570	UNION WIL	UNION WILLIAMS PSD	REGULAR	01/02/2020	210.84	
1571	WASTE M	WASTE MANAGEMENT OF WV INC	REGULAR	01/02/2020	38.86	
1572	WILLIAMST	WILLIAMSTOWN BANK	REGULAR	01/02/2020	1,133.81	

FIRE SERVICE FEE Bank Id 120 Totals

8,615.92

Report Totals

8,615.92