

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 23, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Lindsey Kerr from the Wood County Development Authority. She gave them an update on the Authority and also discussed the proposed legislation the state is considering regarding personal property tax abatement.

At 10:14 A.M., the County Commission met with newly appointed Wood County Circuit Clerk, Celeste Ridgway, to discuss her new position.

At 10:17 A.M., the County Commission met with Sarah Farnsworth, Wood County Compliance Officer. She discussed property located at 3793 Bull Run Road, Waverly, West Virginia. The County Commission authorized Legal Action to be taken for the cleanup and removal of salvage vehicles on said property.

At 10:35 A.M., the County Commission approved the hiring of Haley Queen as a part time employee in the Wood County Day Report Center.

At 10:44 A.M., the County Commission, upon a motion duly made, seconded and passed, appointed John Cumpston to the Wood County Local Emergency Planning Committee. (Order A/2196)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:58 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2196, M/4212, M/4213

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held January 23, 2020

Please Print

1.	Lindsey Piersol, WCDA
2.	Sarah Farnsworth, Compliance Officer
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Wood County Commission
Agenda

01/23/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider and discuss personal property tax abatement and update on the Wood County Development Authority for 2020	Lindsey Kerr, Director – Wood County Development Authority
10:00 A.M.	Status hearing on property owned by Rita and Darrell Peck located at 3793 Bull Run Road, Waverly, WV	Sarah Farnsworth, Compliance Officer
	Consider appointing John Cumpston to the Wood County Local Emergency Planning Committee	
	Consider Request to Hire - Haley Queen as a part-time Evening Counselor at the Wood County Day Report Center - \$20.00/hr	
	Discuss Emergency roof repairs to the Airport General Aviation Building (RKT)	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



County of Wood

OFFICE OF THE CIRCUIT CLERK
Wood County Judicial Building – Room #133
#2 Government Square, Parkersburg, WV 26101-5353

CAROLE JONES
CIRCUIT CLERK

Phone: 304-424-1700
FAX: 304-424-1804

January 22, 2020

David Blair Couch, Wood County Commissioner

#1 Government Square

Parkersburg WV 26101

Re: Wood County Circuit Clerk Appointment

Dear Commissioner Couch:

I am happy to inform you and your staff regarding my recent appointment as Wood County Circuit Clerk. I am most grateful, excited and motivated about this opportunity and new challenge. I will be working to expedite the E-Filing system and will continue to scan and update document filings in the clerk's office in an effort to move towards a paperless format. Also, I will work with you to develop a plan of action to dispose of outdated and unnecessary storage of files in the old sheriff's office.

I, Along with the Deputy Clerks will work as team to better serve you and the public. Our goal is to assist you in a timely, courteous and professional manner.

If I can be of any further help or assistance to you, please do not hesitate to contact me. I look forward to serving you as Wood County Circuit Clerk.

Sincerely,

A handwritten signature in blue ink that reads "Celeste Ridgway".

Celeste Ridgway

Circuit Clerk

State of West Virginia

County of Wood } TO-WIT:

I, Celeste Ridgway, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of West Virginia; and that I will faithfully discharge the duties of temporary successor for the Office of Wood County Circuit Clerk in and for Wood County, West Virginia, to the best of my skill and judgment for the period starting January 17, 2020 and continuing for a period not to exceed thirty days; So help me God.

Celeste A Ridgway

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 21st day of January, 2020.

Mark Rhodes

Mark Rhodes, Clerk of Wood County

Mark Rhodes
WOOD COUNTY 11:21:49 AM
Instrument No 88197534
Date Recorded 01/21/2020
Document Type ODD
Page Recorded 1
Book-Page 75-71

JANUARY 23, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED JOHN CUMPSTON
TO THE WOOD COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, appointed John Cumpston to the Local Emergency Planning Committee.

The unexpired term will expire December 31, 2020.

APPROVED:

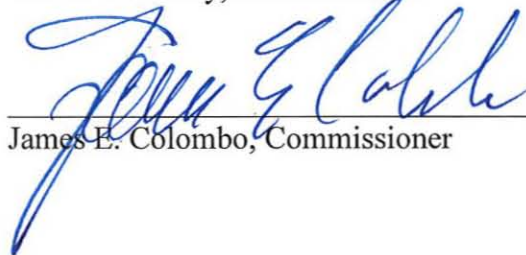
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2196

Mark Rhodes
WOOD County 02:55:39 PM
Instrument No 89129110
Date Recorded 01/23/2020
Document Type ODD
Pages Recorded 1
Book-Page 75-72

JANUARY 23, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$100,000.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY CORRECTIONS GRANT 20-CC-29.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred thousand dollars and zero cents (\$100,000.00) which represents reimbursement to Wood County for expenses incurred during the months of January through March, 2020, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 20-CC-29.

Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

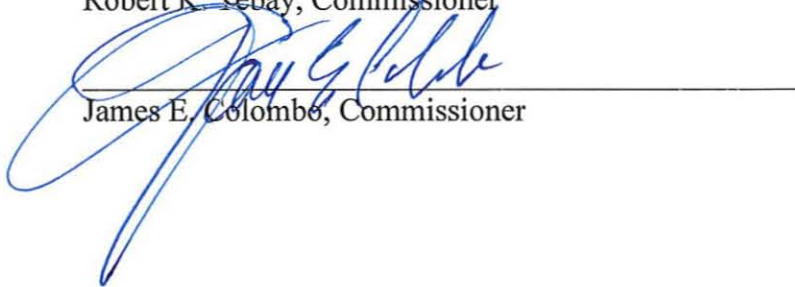
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombe, Commissioner

M/4212

WOOD COUNTY 02:52:34 PM
Instrument No 88199107
Date Recorded 01/23/2020
Document Type 000
Pages Recorded 1
Book-Page 75-72
Mark Rhodes

JANUARY 23, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
LEGAL ACTION TO BE TAKEN FOR PROPERTY LOCATED AT
3793 BULL RUN ROAD, WAVERLY, WV.

ORDER

On this date, the County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by David Blair Couch, and made unanimous by James E. Colombo, did hereby AUTHORIZE Legal Action to be taken for the cleanup and removal of salvage vehicles of property located at 3793 Bull Run Road, Waverly, West Virginia. The property is owned by Rita and Darrell Peck and was presented to the County Commission by Wood County Compliance Officer, Sarah Farnsworth.

APPROVED:

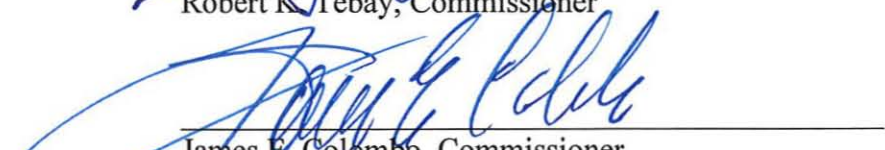
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



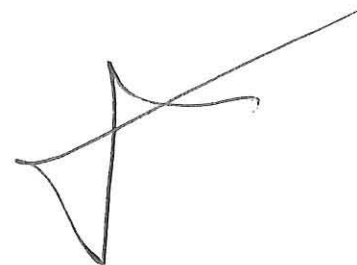
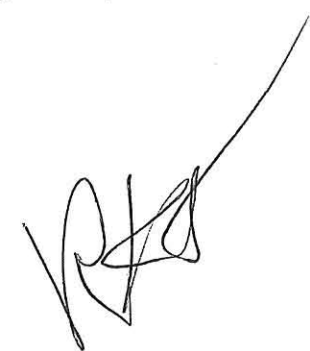
James E. Colombo, Commissioner

M/4213

Mark Rhodes
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Date Recorded 01/23/2020
Document Type 000
Pages Recorded 1
Book-Page 75-72

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1577	AIRGAS B	AMERIGAS	REGULAR	01/16/2020	212.67	
1578	AMERIGAS	AMERIGAS	REGULAR	01/16/2020	159.00	
1579	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/16/2020	959.00	
1580	JDP	JDP	REGULAR	01/16/2020	58.50	
1581	MONPOWER	MON POWER	REGULAR	01/16/2020	67.33	
1582	PCM-G	PCMG	REGULAR	01/16/2020	475.41	
1583	STRYKER	STRYKER SALES CORP.	REGULAR	01/16/2020	295.80	
1584	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/16/2020	3,611.50	
FIRE SERVICE FEE Bank Id 120 Totals					5,839.21	
Report Totals					5,839.21	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7642	FIFTH	FIFTH THIRD BANK	REGULAR	01/16/2020	6,682.26	

E-911 FUND Bank Id 107 Totals

6,682.26



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7457	FIFTH	FIFTH THIRD BANK	REGULAR	01/16/2020	990.86	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

990.86

Report Totals

64,818.93



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169348	FIFTH	FIFTH THIRD BANK	REGULAR	01/16/2020	50,417.83	

GENERAL FUND Bank Id 101 Totals

50,417.83



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7458	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	01/17/2020	1,550.00	
7459	LANCE	PHYLISS LANCE	REGULAR	01/17/2020	550.00	
7460	WCC	WOOD COUNTY COMMISSION	REGULAR	01/17/2020	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,825.00	
Report Totals					63,175.59	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7643	APCO	APCO INTERNATIONAL	REGULAR	01/17/2020	60.00	
7644	DEAN'S	DEAN'S SCREENS INK	REGULAR	01/17/2020	1,394.25	
7645	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/17/2020	199.01	
7646	FERRELLGAS	FERRELLGAS	REGULAR	01/17/2020	396.00	
7647	STEERSHEA	STEERS HEATING/COOLING	REGULAR	01/17/2020	3,950.00	
7648	WOODRICK	WOODYARD RICKEY L.	REGULAR	01/17/2020	103.87	
E-911 FUND Bank Id 107 Totals					6,103.13	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
768	HUMANE SO	HUMANE SOCIETY	REGULAR	01/17/2020	3,333.33	
DOG FUND Bank Id 103 Totals					<u>3,333.33</u>	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3117	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	01/17/2020	330.00	
169347	STEPHENSEA	STEPHENS AUTO CENTER	REGULAR	01/17/2020	26,473.00	
169349	CHAMBER	CHAMBER OF COMMERCE OF THE MID-OHIO VALLEY	REGULAR	01/17/2020	300.00	
169350	CWS	CWS	REGULAR	01/17/2020	787.04	
169351	DONNELLON	DONNELLON MCCARTHY ENTERP	REGULAR	01/17/2020	237.27	
169352	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	01/17/2020	770.65	
169353	HUMANE SO	HUMANE SOCIETY	REGULAR	01/17/2020	19,250.00	
169354	JUST SEW	JUST SEW PEACHY	REGULAR	01/17/2020	299.00	
169355	LAMP	LAMP PESTPROOF	REGULAR	01/17/2020	140.00	
169356	MOUNTAIN ST E	MOUNTAIN STATE ESC	REGULAR	01/17/2020	70.00	
169357	ODEPOT	OFFICE DEPOT	REGULAR	01/17/2020	279.99	
169358	PCM-G	PCMG	REGULAR	01/17/2020	669.04	
169359	STUARTOIL	STUART OIL COMPANY	REGULAR	01/17/2020	146.75	
169360	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/17/2020	161.39	
GENERAL FUND Bank Id 101 Totals					49,914.13	



Two handwritten signatures are present in the bottom right corner of the page. The top signature is a cursive signature, and the bottom signature is a stylized signature.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1585	AIRGAS USA	AIRGAS USA, LLC	REGULAR	01/21/2020	67.13	
1586	ALARM	ALARM SYSTEMS PRO, LLC	REGULAR	01/21/2020	840.30	
1587	AMERIGAS	AMERIGAS	REGULAR	01/21/2020	2,089.05	
1588	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	01/21/2020	1,703.00	
1589	BATTERIES	BATTERIES DIRECT	REGULAR	01/21/2020	78.96	
1590	CAS CABLE	CAS CABLE	REGULAR	01/21/2020	119.70	
1591	CLAYWOOD	CLAYWOOD PARK PUBLIC SERVICE DIST	REGULAR	01/21/2020	25.36	
1592	DOMINIONH	DOMINION HOPE	REGULAR	01/21/2020	139.00	
1593	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	01/21/2020	2,747.14	
1594	MAHONE TIRE	MAHONE TIRE SERVICE INC	REGULAR	01/21/2020	2,677.24	
1595	MONPOWER	MON POWER	REGULAR	01/21/2020	382.07	
1596	MSESC	MOUNTAIN STATE EDUCATIONAL SERVICES	REGULAR	01/21/2020	415.00	
1597	S/WGRAPHI	S/W RESOURCES	REGULAR	01/21/2020	82.50	
1598	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	01/21/2020	12,478.95	
1599	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	01/21/2020	3,520.00	
FIRE SERVICE FEE Bank Id 120 Totals					27,365.40	
Report Totals					27,365.40	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3118	FSA-W	WESBANCO INSURANCE SERVICES	HAND	01/21/2020	330.00	
PAYROLL FUND Bank Id 101 Totals					<u>330.00</u>	
Report Totals					<u><u>330.00</u></u>	

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3118	FSA-W	WESBANCO INSURANCE SERVICES	HAND	01/21/2020	330.00	
3119	DENTAL	RENAISSANCE	REGULAR	01/21/2020	1,124.86	
PAYROLL FUND Bank Id 101 Totals					<u>1,454.86</u>	

A handwritten signature in black ink, consisting of several loops and a long, sweeping line extending upwards and to the right.