

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 13, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:45 A.M., the County Commission met with John Badgley, representing the Wood County Recreation Commission. Mr. Badgley announced they will be cancelling the Harvest Moon Festival and the Honey Festival this year.

At 9:47 A.M., the County Commission met with Rick Woodyard, Wood County E-911 Director. Mr. Woodyard requested a resolution be signed by the Commission supporting the upcoming Blue Lives Matter rally to be held this weekend. The Commission agreed to signing a Resolution.

At 9:52 A.M., the County Commission announced a vacancy on the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. The County Commission, upon a

motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Mike Shook in nomination for reappointment. (Order A/2267)

At 10:00 A.M., the County Commission did not open the sole sealed bid received for financing of law enforcement vehicles and equipment. The Commission requested the bids be ran again in hopes of obtaining more bids. (Order M/4233)

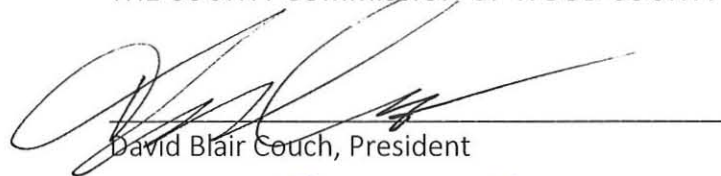
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:42 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2266, A2267 and M/4233

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held July 13, 2020

Please Print

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.



Wood County Commission
Agenda

07/13/2020
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Announce vacancy on the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance	
10:00 A.M.	Bid opening – Financing of Law Enforcement vehicles and equipment	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JULY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$35,500.88.

ORDER

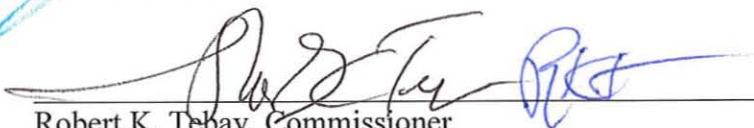
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-three thousand five hundred dollars and eighty-eight cents (\$33,500.88) for the month of June, 2020. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2266

Mark Rhodes
WOOD County 11:19:18 AM
Instrument No 88215661
Date Recorded 07/13/2020
Document Type 000
Pages Recorded 1
Book-Page 75-95

JULY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE ENFORCEMENT AGENCY FOR THE ABANDONED BUILDING ORDINANCE. THEY ALSO PLACED THE NAME OF MIKE SHOOK IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, announced that a vacancy exists on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancy is due to the fact that Mike Shook's term expires July 23, 2020.


The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, placed Mike Shook in nomination.

APPROVED:

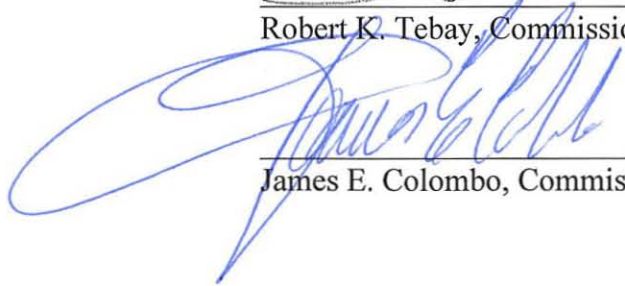
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2267

Mark Rhodes
WOOD County 03:25:17 PM
Instrument No 88217186
Date Recorded 07/13/2020
Document Type 000
Pages Recorded 1
Book-Page 75-261

JULY 13, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REJECTED A SEALED BID FOR THE
FINANCING OF PURSUIT VEHICLES FOR THE WOOD COUNTY
SHERIFF'S DEPARTMENT.

ORDER

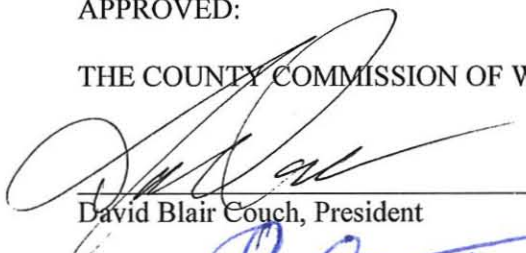
On this date, the County Commission of Wood County, at 10:00 A.M., did hereby REJECT a sealed bid for the financing of pursuit vehicles for the Wood County Sheriff's Department. Said sealed bid was received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on May 4, 2020 and June 10, 2020. The sealed bid was received from the following:

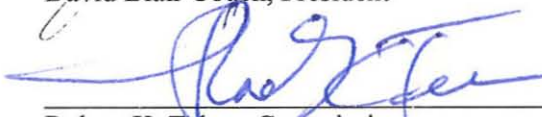
Country Roads Leasing
PO Box 217
Bridgeport, WV 26330

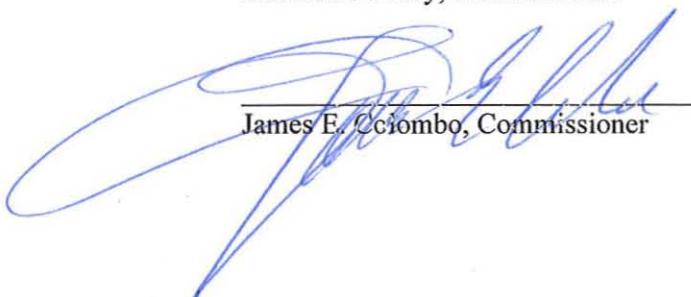
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and passed, did REJECT said bid and ordered the financing to be rebid.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4233

Mark Rhodes
WOOD COUNTY 03:21:17 PM
Instrument No 88217183
Date Recorded 07/13/2020
Document Type ORD
Pages Recorded 1
Book-Page 75-260

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

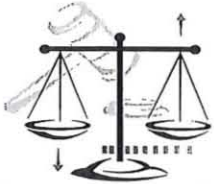
I, STEPHEN R. BENNETT, JR., do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY MAINTENANCE in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Stephen R Bennett Jr

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 12 day
of July, 2020.

[Signature]
County Commission of Wood County

Mark Rhodes
WOOD County 11:09:29 AM
Instrument No 88215657
Date Recorded 07/13/2020
Document Type COO
Pages Recorded 1
Book-Page 75-95



MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

To: Wood County Commission
From: Amy Church, DRC Personnel Director
Date: 7/13/2020
Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Brenna Sams as a full-time, Wood County Bookkeeper/Fiscal Specialist at the rate of \$33,000 per year. If this request is approved, she is available to begin her employment on July 27, 2020.

This hiring is necessary in order fill the vacancy created by the resignation of Nicole Updike, Wood County Bookkeeper/Fiscal Specialist. It is my hope that you will act on this request as quickly as possible. I will be happy to provide any other information related to this matter which you might deem necessary.

RECEIVED
JUL 13 2020
COUNTY
ADMINISTRATOR

Mark Rhodes
WOOD County 11:17:39 AM
Instrument No 88215660
Date Recorded 07/13/2020
Document Type 000
Pages Recorded 1
Book-Page 75-95

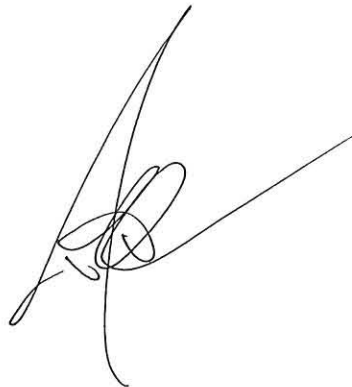
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1276	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	07/09/2020	2,704.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					2,704.50	
Report Totals					2,704.50	

A large, stylized handwritten signature in black ink, located in the lower-left quadrant of the page.A smaller, stylized handwritten signature in black ink, located in the lower-right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1801	ARMSTRONG GR	ARMSTRONG	REGULAR	07/09/2020	169.96	
1802	CLIA	CLIA LABORATORY PROGRAM	REGULAR	07/09/2020	180.00	
1803	FREY	JOHN W FREY	REGULAR	07/09/2020	26.00	
1804	FRONTIER	FRONTIER	REGULAR	07/09/2020	220.53	
1805	HEAVENLYI	HEAVENLY INVESTMENTS	REGULAR	07/09/2020	33.28	
1806	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	07/09/2020	150.59	
1807	LUBECKVFD	LUBECK VFD	REGULAR	07/09/2020	350.90	
1808	MONPOWER	MON POWER	REGULAR	07/09/2020	320.24	
1809	TELECOM	TELECOM USA	REGULAR	07/09/2020	12.51	
1810	WEX	WEX BANK	REGULAR	07/09/2020	207.16	
1811	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	07/09/2020	100.00	
FIRE SERVICE FEE Bank Id 120 Totals					<u>1,771.17</u>	
Report Totals					<u>1,771.17</u>	

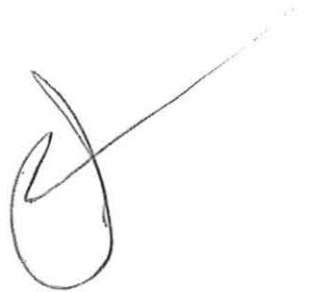



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
170284	WCCFCU	WOOD COUNTY COMMUNITY FCU	REGULAR	07/08/2020	300.00	

GENERAL FUND Bank Id 101 Totals 300.00

Report Totals 300.00



Check Register Report for Wood County Commission

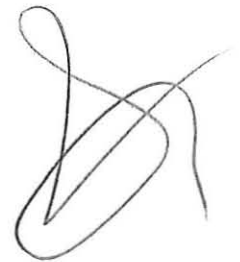
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7787	APCO	APCO INTERNATIONAL	REGULAR	06/30/2020	1,059.30	
7788	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/30/2020	454.19	
7789	CAPITAL	CAPITAL RESERVE FUND	REGULAR	06/30/2020	325,000.00	
7790	CAS CABLE	CAS CABLE	REGULAR	06/30/2020	500.00	
7791	CRS LLC	CRS LLC	REGULAR	06/30/2020	6,095.00	
7792	DOMINIONH	DOMINION HOPE	REGULAR	06/30/2020	100.60	
7793	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	06/30/2020	195.00	
7794	JANI-SOUR	JANI-SOURCE	REGULAR	06/30/2020	125.49	
7795	SUDDENLINK	SUDDENLINK	REGULAR	06/30/2020	260.77	
7796	TELCONN	TELCONN	REGULAR	06/30/2020	2,900.00	
7800	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/30/2020	149,025.89	

E-911 FUND Bank Id 107 Totals

485,716.24

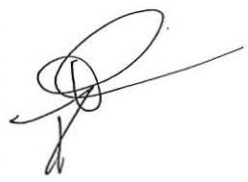
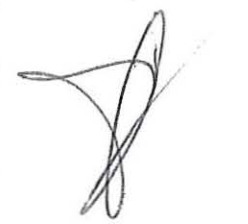
Report Totals

485,716.24

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3258	DENTAL	RENAISSANCE	REGULAR	07/07/2020	1,105.92	
3259	DENTAL	RENAISSANCE	REGULAR	07/07/2020	796.00	
170255	AAP	ADVANCE AUTO PARTS	REGULAR	07/07/2020	442.99	
170256	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	07/07/2020	286.57	
170257	CRUM G	GWEN CRUM	REGULAR	07/07/2020	32.10	
170258	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	07/07/2020	26.25	
170259	INSIGHT	INSIGHT	REGULAR	07/07/2020	380.34	
170260	LEXIS	LEXIS NEXIS	REGULAR	07/07/2020	190.10	
170261	LOWES	LOWE'S COMPANIES, INC.	REGULAR	07/07/2020	697.45	
170262	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	07/07/2020	1,020.00	
170263	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	07/07/2020	75.00	
170264	PLANET	PLANET TECHNOLOGIES	REGULAR	07/07/2020	8,511.36	
170265	PUREWATER	PURE WATER PARTNERS	REGULAR	07/07/2020	65.00	
170266	STATIONERS	STATIONERS INC	REGULAR	07/07/2020	1,669.15	
170267	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	07/07/2020	2,900.00	
170268	VERIZONW	VERIZON WIRELESS	REGULAR	07/07/2020	517.77	
170269	COUNTY CO	COUNTY COMMISSIONERS' ASSOC. OF WV	REGULAR	07/07/2020	3,900.00	
170270	KESTERSON	KESTERSON CLEANERS	REGULAR	07/07/2020	218.65	
170271	MOO	MUTUAL OF OMAHA	REGULAR	07/07/2020	6,571.53	
170272	MOVRC	MID-OHIO VALLEY REGIONAL COUNCIL	REGULAR	07/07/2020	15,686.00	
170273	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	07/07/2020	72,005.00	
170274	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	07/07/2020	139,876.75	
170275	RICOH	RICOH USA INC	REGULAR	07/07/2020	237.56	
170276	UNION WIL	UNION WILLIAMS PSD	REGULAR	07/07/2020	76.43	
170277	VISION	VISION SERVICE PLAN (WV)	REGULAR	07/07/2020	3,216.19	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
170278	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	07/07/2020	7,500.00	
170279	WV ASSOC	WV ASSOC OF COUNTIES	REGULAR	07/07/2020	6,500.00	
170280	WV PROSEC	WV PROSECUTING ATTORNEYS INSTITUTE	REGULAR	07/07/2020	4,800.00	
170281	WVCGSIRP	WVCORP	REGULAR	07/07/2020	15,000.00	
170282	WVSHERIFF	WV SHERIFF'S ASSOCIATION	REGULAR	07/07/2020	2,200.00	
170283	WWW	WOOD-WASHINGTON-WIRT IPC	REGULAR	07/07/2020	15,267.00	

GENERAL FUND Bank Id 101 Totals

311,771.11

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7797	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	07/07/2020	34,978.00	
7798	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	07/07/2020	196.71	
7799	PUREWATER	PURE WATER PARTNERS	REGULAR	07/07/2020	58.00	
E-911 FUND Bank Id 107 Totals					35,232.71	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1143	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	07/07/2020	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					351,415.64	

