

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 20, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Pam Brust who gave an update on the Census.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, approved Erroneous Assessment Applications in regard to the Fire Service Fee. Copies are attached to these minutes and shall be made a part thereof.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:33 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

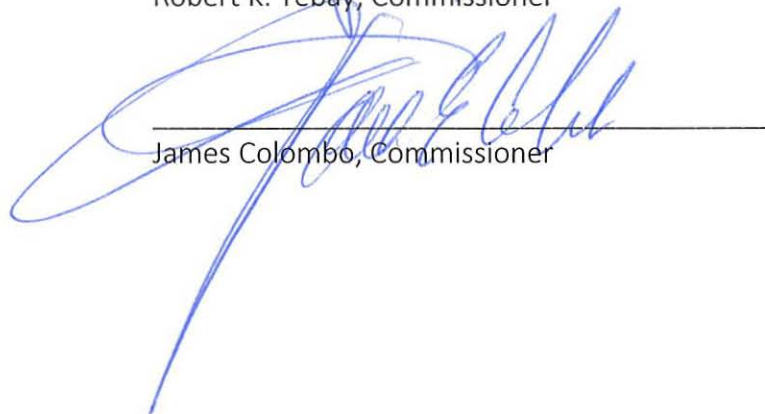
No Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner



Wood County Commission
Agenda

07/20/2020
317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Census update	Pam Brust
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

**Wood County Commission
Fire Service Fee
Erroneous Assessment Application**

Ticket # 18647
Customer Name WOOD MICHAEL E
Customer # 17662
Tax Year 2020


Upon the request of WOOD MICHAEL E
customer
whose address 401 WALNUT GROVE WASHINGTON, WV 26181
is
aggrieved by an erroneous assessment in District # 02
Map # 670 000A in the County of Wood for the 2020 tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the 2020 tax year.


The exoneration is based on the following information:
DUE TO ...THIS IS A BUILDING THAT WAS BILLED AS SQUARE FOOTAGE.

Ticket 18647: \$5

Original ticket amount \$ 38.88
Less amount exonerated \$ 33.88
Adjusted amount due \$ 5


Wood County Fire Service Board President


Commissioner


County Commission President

07/08/20
Date


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on July 20, 2020

By: Aleshia Ryan

**WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE**

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

WOOD MICHAEL E
WOOD SHERRY L401 WALNUT GROVE
WASHINGTON, WV 261816384

Customer #: 17662

FIRE FEE INVOICE FOR 2020

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
18647	02 670 000A 0000 0000	1287 WOLFE RUN RD	1944	38.88
18648	03 151 0031 0000 0000	401 WALNUT GRV	2058	41.16

**TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2020**Total: \$80.04
Delinquent Interest Accrued: \$4.80
TOTAL AMOUNT DUE: \$84.84

Due after July 15, 2020: \$86.44

Due after August 15, 2020: \$88.04

Due after September 15, 2020: \$89.64

Due after October 15, 2020: \$91.25

Building exoneration

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT**MAIL PAYMENTS TO:**WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102

Customer #: 17662

**MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD****TOTAL AMOUNT DUE: \$84.84**

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

WOOD MICHAEL E
WOOD SHERRY L401 WALNUT GROVE
WASHINGTON, WV 261816384MAILING
ADDRESS
CHANGES:

Mark Rhodes
Wood County 11:27:50 AM
Instrument No 88215666
Date Recorded 01/20/2020
Document Type CDD
Pages Recorded 2
Book-Page 78-95

Wood County Commission
Fire Service Fee
Erroneous Assessment Application

Ticket # 526
Customer Name **ASTORG PAUL J**
Customer # 509
Tax Year **2020**

Upon the request of **ASTORG PAUL**
customer
whose address **432 60TH ST VIENNA, WV 26105**
is

aggrieved by an erroneous assessment in District # **12**
Map # **400 00G1** in the County of Wood for the **2020** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2020** tax year.

The exoneration is based on the following information:

DUE TO ...THIS IS A BUILDING THAT WAS BILLED AS SQUARE FOOTAGE AND ALSO ADDED TO TICKET 525.

Ticket 526: \$0


Original ticket amount \$ 34.64
Less amount exonerated \$ 34.64
Adjusted amount due \$ 0



Wood County Fire Service Board President



Commissioner



County Commission President

07/08/20

Date


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse
Of said county, The County Commission did approve this exoneration on July 20, 2020

By: Aleshia Ryan





**WOOD
COUNTY
FIRE**

WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

ASTORG PAUL J
ASTORG KAMI L

432 60TH ST
VIENNA, WV 26105



Customer #: 509

FIRE FEE INVOICE FOR 2020

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
525	12 400 00A2 0000 0000	1336 SUMMIT RD	3408	73.16
526	12 400 00G1 0000 0000	1279 SUMMIT RD	1732	34.64
527	10 3 0009 0000 0000	3103 13TH AVE	1421	28.42

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2020

Total: \$136.22
Delinquent Interest Accrued: \$8.17
TOTAL AMOUNT DUE: \$144.39

Due after July 15, 2020: \$147.12
Due after August 15, 2020: \$149.84
Due after September 15, 2020: \$152.57
Due after October 15, 2020: \$155.29

*Building exonerated
Already in ticket 525*

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 509

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$144.39

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

ASTORG PAUL J
ASTORG KAMI L

432 60TH ST
VIENNA, WV 26105

MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 11:33:16 AM
Instrument No 88215667
Date Recorded 07/20/2020
Document Type CDD
Pages Recorded 1
Book-Page 74-95

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7764	WIREDUP	Wired Up	VOID	07/14/2020	(954.50)	X
7801	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	07/14/2020	1,654.55	
7802	AAP	ADVANCE AUTO PARTS	REGULAR	07/14/2020	48.08	
7803	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	07/14/2020	375.00	
7804	VERIZONW	VERIZON WIRELESS	REGULAR	07/14/2020	138.29	
7805	WIREDUP	Wired Up	REGULAR	07/14/2020	954.50	
E-911 FUND Bank Id 107 Totals					2,215.92	
Report Totals					2,215.92	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7603	FIFTH	FIFTH THIRD BANK	REGULAR	07/16/2020	809.56	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

809.56

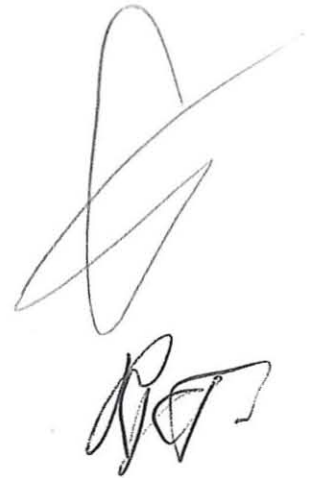
Report Totals

166,881.90

A handwritten signature in black ink, appearing to be 'R. J. ...', is located in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1812	BUCHANANK	KENNETH BUCHANAN	REGULAR	07/16/2020	2.50	
1813	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	07/16/2020	660.00	
1814	HAUL	HAUL AWAY TRASH LLC	REGULAR	07/16/2020	29.50	
1815	MWVFD	MINERAL WELLS VFD	REGULAR	07/16/2020	922.39	
1816	PEOPLES B	PEOPLES BANK	REGULAR	07/16/2020	25,532.99	
1817	PIONEER MASON	PIONEER MASONRY SUPPLY	REGULAR	07/16/2020	668.57	
1818	TANNER COM	TANNER COMMUNICATIONS, LLC	REGULAR	07/16/2020	1,630.00	
1819	TS&S	TRUCK SALES & SERVICE INC	REGULAR	07/16/2020	772.21	
FIRE SERVICE FEE Bank Id 120 Totals					30,218.16	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3543	FIFTH	FIFTH THIRD BANK	REGULAR	07/16/2020	24.34	

HOME CONFINEMENT Bank Id 108 Totals

24.34

A large, stylized handwritten signature in black ink, consisting of a large loop and a cross-like shape, followed by a smaller, more complex signature below it.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7806	FIFTH	FIFTH THIRD BANK	REGULAR	07/16/2020	6,785.65	

E-911 FUND Bank Id 107 Totals

6,785.65

A handwritten signature in black ink, appearing to be 'RGT' with a large, stylized flourish below it.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3265	HIGHMARK	HIGHMARK WEST VIRGINIA	REGULAR	07/16/2020	2,424.00	
3266	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	07/16/2020	25,285.00	
170333	FIFTH	FIFTH THIRD BANK	REGULAR	07/16/2020	100,985.59	
GENERAL FUND Bank Id 101 Totals					128,694.59	

A large, stylized handwritten signature in black ink, appearing to be 'RAT' or similar, is written across the lower right portion of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
170311	WV ST AUD	WV STATE AUDITOR	REGULAR	07/14/2020	4,544.00	
170312	AAP	ADVANCE AUTO PARTS	REGULAR	07/14/2020	83.51	
170313	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	07/14/2020	92.23	
170314	ARTSBRIDG	ARTSBRIDGE	REGULAR	07/14/2020	184.46	
170315	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	07/14/2020	69.17	
170316	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	07/14/2020	46.12	
170317	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	07/14/2020	92.23	
170318	MID-OHIOVRA	MID-OHIO VALLEY REGIONAL AIRPORT	REGULAR	07/14/2020	850.00	
170319	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	07/14/2020	130.00	
170320	ODEPOT	OFFICE DEPOT	REGULAR	07/14/2020	529.99	
170321	OIL	OIL AND GAS MUSEUM	REGULAR	07/14/2020	138.35	
170322	P-ART	PARKERSBURG ART CENTER	REGULAR	07/14/2020	138.35	
170323	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	07/14/2020	230.58	
170324	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	07/14/2020	17,724.87	
170325	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	07/14/2020	11,528.81	
170326	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	07/14/2020	46.12	
170327	SMOOT	SMOOT THEATER	REGULAR	07/14/2020	267.47	
170328	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	07/14/2020	101.45	
170329	WATERBOY	WATERBOY LLC	REGULAR	07/14/2020	22.00	
170330	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	07/14/2020	46.12	
170331	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	07/14/2020	4,150.37	
170332	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	07/14/2020	345.86	
GENERAL FUND Bank Id 101 Totals					361,965.18	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3264	DENTAL	RENAISSANCE	REGULAR	07/14/2020	1,002.22	
170287	3 B CARPET	3 B CARPET & FLOOR COVERING	REGULAR	07/14/2020	5,000.00	
170288	AAP	ADVANCE AUTO PARTS	REGULAR	07/14/2020	22.65	
170289	C&C DOORS	C&C DOORS, LLC	REGULAR	07/14/2020	6,500.00	
170290	CHAPMAN	CHAPMAN PRINTING CO. INC	REGULAR	07/14/2020	1,825.00	
170291	COP	CITY OF PARKERSBURG	REGULAR	07/14/2020	21.60	
170292	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	07/14/2020	32.00	
170293	DOMINIONH	DOMINION HOPE	REGULAR	07/14/2020	525.70	
170294	GALLS	GALLS	REGULAR	07/14/2020	98.05	
170295	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	07/14/2020	59.00	
170296	LEXIS	LEXIS NEXIS	REGULAR	07/14/2020	1,520.23	
170297	LIPSCOMB CONS	LIPSCOMB CONSTRUCTION	REGULAR	07/14/2020	3,000.00	
170298	MURRAY	MURRAY SHEET METAL	REGULAR	07/14/2020	258,412.65	
170299	ODEPOT	OFFICE DEPOT	REGULAR	07/14/2020	800.28	
170300	OGDEN	PARKERSBURG NEWS	REGULAR	07/14/2020	3,507.84	
170301	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	07/14/2020	15,562.80	
170302	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	07/14/2020	1,023.10	
170303	S W RESOU	S W RESOURCES	REGULAR	07/14/2020	4,627.78	
170304	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	07/14/2020	636.00	
170305	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	07/14/2020	201.38	
170306	STATIONERS	STATIONERS INC	REGULAR	07/14/2020	51.18	
170307	SYCAMORE	SYCAMORE WORKS LLC	REGULAR	07/14/2020	10,000.00	
170308	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	07/14/2020	77.40	
170309	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	07/14/2020	3,345.45	
170310	VERIZONW	VERIZON WIRELESS	REGULAR	07/14/2020	2,750.81	

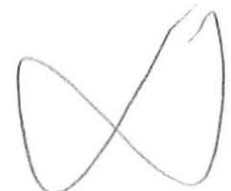
W. R. G.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1611	MARSHALLB	BRENDA MARSHALL	REGULAR	07/14/2020	76.50	

MAGISTRATE COURT Bank Id 105 Totals

76.50



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7801	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	07/14/2020	1,654.55	
7802	AAP	ADVANCE AUTO PARTS	REGULAR	07/14/2020	48.08	
7803	T&S	T&S LAWN-LANDSCAPE INC	REGULAR	07/14/2020	375.00	
7804	VERIZONW	VERIZON WIRELESS	REGULAR	07/14/2020	138.29	
7805	WIREDUP	Wired Up	REGULAR	07/14/2020	954.50	
E-911 FUND Bank Id 107 Totals					3,170.42	

A large, stylized handwritten signature or set of initials, possibly 'R' and 'X', is written in the lower right quadrant of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3541	VERIZONW	VERIZON WIRELESS	REGULAR	07/14/2020	193.97	
3542	BIINCORP	BI INCORPORATED	REGULAR	07/14/2020	3,268.00	
HOME CONFINEMENT Bank Id 108 Totals					3,461.97	

Handwritten signature and initials, possibly 'RST' and a large 'X' or 'Z'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7595	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	07/14/2020	46.00	
7596	DIV CRIMI	DIVISION OF ADMINISTRATIVE SERVICES	REGULAR	07/14/2020	45.00	
7597	DOMINIONH	DOMINION HOPE	REGULAR	07/14/2020	111.70	
7598	FRONTIER	FRONTIER	REGULAR	07/14/2020	189.18	
7599	MONPOWER	MON POWER	REGULAR	07/14/2020	1,294.17	
7600	RICOH	RICOH USA INC	REGULAR	07/14/2020	619.34	
7601	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	07/14/2020	31.44	
7602	SUDDENLINK	SUDDENLINK	REGULAR	07/14/2020	635.24	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					2,972.07	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3260	MONPOWER	MON POWER	REGULAR	07/13/2020	7,654.25	

GENERAL FUND Bank Id 101 Totals

7,654.25

Report Totals

7,654.25

A large, stylized handwritten signature in black ink, located in the bottom right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "R. H. [unclear]".

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3261	CHILD	CHILD SUPPORT ENF DIV	REGULAR	07/15/2020	370.06	
3262	EMPOWER	EMPOWER RETIREMENT	REGULAR	07/15/2020	45.00	
3263	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	07/15/2020	83,243.34	
170285	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	07/15/2020	1,795.00	
170286	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	07/15/2020	280.92	
PAYROLL FUND Bank Id 101 Totals					85,734.32	
Report Totals					85,734.32	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1144	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	07/14/2020	4,453.35	
COAL SEVERANCE TAX Bank Id 201 Totals					4,453.35	
Report Totals					389,955.85	

RCS
[Signature]