

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 4, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real and personal property. Copies are attached to these minutes and shall be made a part thereof.

AGENDA AND DISCUSSION ITEMS

At 9:49 A.M., the County Commission met with the County Commission to update them on the early voting numbers for the June 9, 2020 Primary Election.

At 10:02 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, approved a Change Order for the Courthouse Tower Project in the amount of \$869.00. (Order A/2256)


Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:25 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2256

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Wood County Commission Meeting
Held June 4, 2020

Please Print

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Wood County Commission
Agenda

06/04/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss and Consider COVID-19 Response and Action	
	Consider change order request for tower roof	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 4, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
A CHANGE ORDER FOR THE COURTHOUSE TOWER
ROOF PROJECT.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby AUTHORIZE a Change Order for additional mounting braces to be utilized in the Wood County Courthouse Bell Tower Roof Project. Said Change Order is in the amount of eight hundred sixty-nine dollars and zero cents (\$869.00).

A copy of said Change Order is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2256

PRICE QUOTATION
MURRAY SHEET METAL CO., INC. WV #6
 3112 7TH STREET - PARKERSBURG, WEST VIRGINIA 26101
 (304) 422-5431 - FAX: (304) 428-4623

TO:

Wood County Commission	Date: 5-27-20	Please indicate this number when ordering: 2020068RR
Attention: Marty Seufer	Inquiry Dated:	Terms: Progress payments based on work completed
	Proposed Shipping Date: Spring 2020	To be shipped via: Murray trucks
	Salesperson: Randy Rogers	FOB: Jobsite

HERE IS OUR QUOTATION ON THE GOODS NAMED, SUBJECT TO THE CONDITIONS NOTED:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the Purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.

QUANTITY	DESCRIPTION	PRICE	AMOUNT
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RE: Ship's Ladder-Additional Mounting Braces

Added additional mounting braces to account for roof hatch not being in the center of structural framing as shown on drawings:

Change Order Request in the amount of
Materials-\$69
Labor-\$800

\$ 869.00

Handwritten signature and initials, including a large 'X' and 'R/E'.

QUOTE VALID FOR 10 DAYS.

WHITE/ORIGINAL - CANARY/DUPLICATE - PINK/TRIPPLICATE

TO CONFIRM ORDER, SIGN AND RETURN WHITE ACCEPTANCE COPY

Mark Rhodes
 Wood County 01:48:37 PM
 Instrument No 8811834
 Date Recorded 06/04/2020
 Document Type 03
 Pages Required 7
 Book-Page 7/89

Wood County Commission

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80017547**

Tax Year: **2018**

Upon the application of **HARRIS DONALD E** whose address is **907 12TH AVE VIENNA, WV 26105-2119** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2018** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2018** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The personal property assessed on this tax ticket is not correct. The revised assessed value and subsequent tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
05/01/2020	BILLING	4	65.32	3.098520	4	2,108
05/06/2020	PENDING EXONERATION	4	-65.32	3.098520	4	-2,108
Adjusted Net Taxes			0.00	Adjusted Net Value		

Donald E Harris
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

PHONE# - *[Signature]*
304-991-8922

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *June 4, 2020*

RECEIVED

MAY 27 2020

County Administrator

RECEIVED

JUN 02 2020

County Administrator

Mark Rhodes
WOOD County 01:50:54 PM
Instrument No 88211835
Date Recorded 06/04/2020
Document Type 000
Pages Recorded 1
Book-Page 75-89

By: Don Grimm

Application Printed On

Wednesday, May 6, 2020 2:51 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: Supplemental ✓

Tax Ticket: 80006718 ✓

Tax Year: 2019 ✓

Upon the application of **HARRIS DONALD E** whose address is **907 12TH AVE VIENNA, WV 26105-2119** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The personal property assessed on this tax ticket is not correct. The revised assessed value and subsequent tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
05/01/2020	BILLING	4	17.80	3.033700	4	587✓
05/06/2020	PENDING EXONERATION	4	-14.18	3.033700	4	-467
			Adjusted Net Taxes			3.62
					Adjusted Net Value	120✗

Donald E Harris

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

Phone #

304-991-8929

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 4, 2020.

RECEIVED

MAY 27 2020

County Administrator

RECEIVED

JUN 02 2020

County Administrator

Mark Rhodes
WOOD County 02:10:09 PM
Instrument No 8821846
Date Recorded 06/04/2020
Document Type 030
Pages Recorded 1
Book-Page 75-89

By: Don Grimm

Application Printed On

Wednesday, May 6, 2020 3:08 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **748883**

Tax Year: **2017**

Upon the application of **GREEAR TINA** whose address is **426 13TH ST PARKERSBURG, WV 26101-4430** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2017** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2017** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Tina Greear) assessment card was incorrect for (2017)
The revised assessed value reflects an accurate assessment.

DIDN'T REMOVE FROM HER ASSESSMENT CARD.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2017	BILLING	4	151.12	3.128720	4	4,830
04/05/2018	PENDING EXONERATION	4	-151.12	3.128720	4	-4,830
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

Tina Greear
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

PHONE # - 304-210-1404

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *June 4, 2020*

RECEIVED

MAY 27 2020

County Administrator

RECEIVED

JUN 02 2020

County Administrator

Mark Rhodes
WOOD County 02:16:05 PM
Instrument No 88211950
Date Recorded 06/04/2020
Document Type 000
Pages Recorded 1
Book-Page 75-89

By: Don Grimm

Application Printed On
Thursday, April 5, 2018 2:45 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **31127** ✓

Tax Year: **2019** ✓

Description

TCT 37.105-A RED HILL
SCHOOL RD

Upon the application of **MORGAN STEVEN M** whose address is **1651 CHESTERVILLE RD MINERAL WELLS, WV 26150-8205** aggrieved by an erroneous assessment in SLATE District (06) Map 210 Parcel 00I50000, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE FARM USE WAS NOT APPLIED FOR TAX YEAR 2019. THE NEW VALUE REFLECTS THE FARM USE APPLIED TO PARCEL.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	3	899.92	2.300400	3	39,120
05/21/2020	PENDING EXONERATION	3	-757.06	2.300400	3	-32,910
Adjusted Net Taxes			142.86	Adjusted Net Value		6,210

Map 210 Parcel 00I50000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 4, 2020

RECEIVED

MAY 27 2020

County Administrator

RECEIVED

JUN 02 2020

County Administrator

Mark Rhodes
WOOD County 02:17:10 PM
Instrument No 8821851
Date Recorded 06/04/2020
Document Type CGO
Pages Recorded 1
Book-Page 75-246

By: Connie Mcatee

Application Printed On

Thursday, May 21, 2020 3:50 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **905502** ✓

Tax Year: **2019** ✓

Upon the application of **PARKER DAVID L SR** whose address is **359 MITCHELL LN WASHINGTON, WV 26181**- aggrieved by an erroneous assessment in **LUBECK District (03)** , in the County of Wood, for the **2019** tax year.

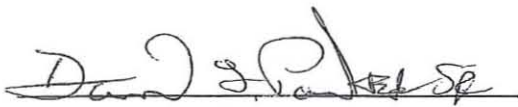
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

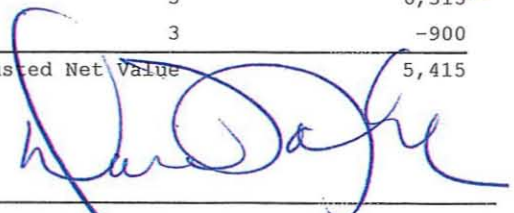
The above mentioned tax ticket is incorrect due to a clerical error. (David L Parker) assessment card was incorrect for (2019)
The revised assessed value reflects an accurate assessment. **2007 FORD WHEELS REMOVED** ✓

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

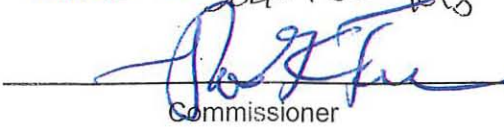
Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	3	145.28	2.300400	3	6,315 ✓
03/30/2020	PENDING EXONERATION	3	-20.70	2.300400	3	-900
			Adjusted Net Taxes			Adjusted Net Value
			124.58			5,415


Taxpayer

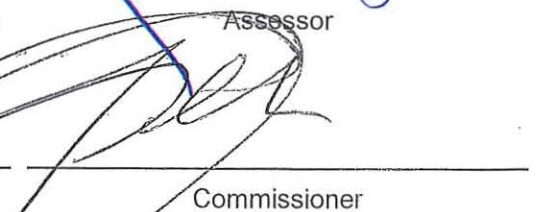

Prosecutor


Assessor

Phone # - 304-486-9018


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **June 4, 2020**

RECEIVED
MAY 27 2020
County Administrator

RECEIVED
JUN 02 2020
County Administrator

Mark Rhodes
WOOD County 02:29:27 PM
Instrument No 8821854
Date Recorded 06/04/2020
Document Type 000
Pages Recorded 1
Book Page 75-89

By: Don Grimm

Application Printed On
Monday, March 30, 2020 1:25 pm