

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 8, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:40 A.M., the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, rescinded the Order dated April 2, 2020 that cancelled reservations for all County meeting rooms and County park shelters. The meeting room sand shelters are now open. (Order A/2255)

At 9:42 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that two vacancies exist on the Wood County Airport Authority. (Order A/2254)

At 9:43 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Solid Waste Authority. They also placed Andy Hartleben in nomination for reappointment. (Order A/2253)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:25 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2253, A2254, A/2255, M/4228

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized black ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James Colombo, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held June 8, 2020

Please Print

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Wood County Commission
Agenda

06/08/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss and Consider COVID-19 Response and Action	
	Discuss reservations for County parks and conference rooms	
	Announce two vacancies on the Wood County Airport Authority	
	Announce vacancy on the Wood County Solid Waste Authority	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 8, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY SOLID WASTE AUTHORITY. THEY ALSO PLACED ANDY HARTLEBEN IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the fact that Andy Hartleben's term expires June 30, 2020.

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, put Andy Hartleben's name in nomination.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2253

Mark Rhodes
WOOD County 02:34:08 PM
Instrument No 88213000
Date Recorded 06/08/2020
Document Type 000
Pages Recorded 1
Book-Page 75-91

JUNE 8, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO
VACANCIES WILL EXIST ON THE WOOD COUNTY AIRPORT
AUTHORITY.

ORDER

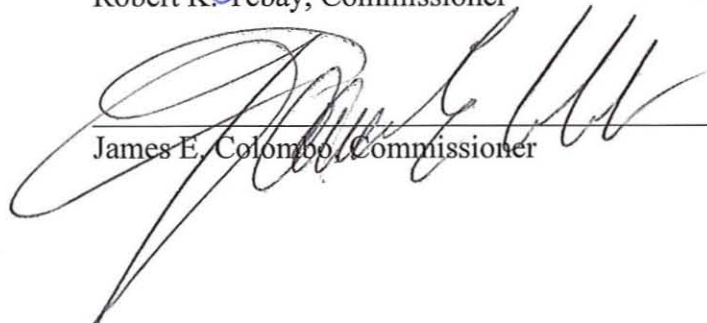
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that two vacancies exists on the Wood County Airport Authority. Said vacancies are due to the fact that the terms of Terry Moore, Democrat and Dave Hines, Republican, expire on June 30, 2020.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2254

Mark Rhodes
WOOD County 02:36:08 PM
Instrument No 88213002
Date Recorded 06/08/2020
Document Type 000
Pages Recorded 1
Book-Page 75-91

JUNE 8, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

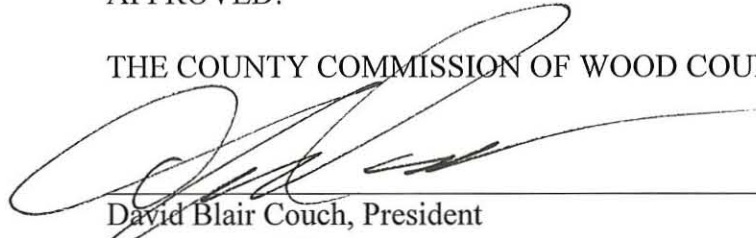
IN RE: THE COUNTY COMMISSION DID HEREBY RESCIND AN ORDER DATED APRIL 2, 2020 CLOSING THE COUNTY CONFERENCE ROOMS AND PARK SHELTERS FOR RESERVATIONS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby RESCIND an Order of the Commission dated April 2, 2020 that cancelled reservations for all County meeting rooms and County park shelters. All County meeting rooms and park shelters are open and available for reservations.

APPROVED:

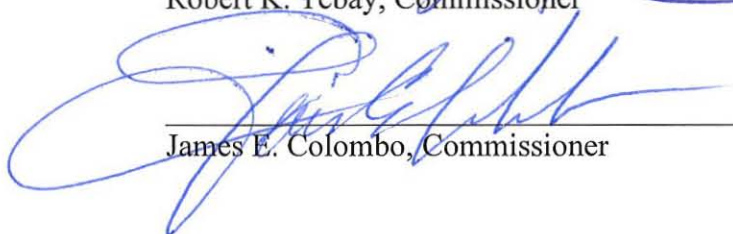
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2255

Mark Rhodes
WOOD County 02:37:42 PM
Instrument No 88213004
Date Recorded 06/25/2020
Document Type 000
Pages Recorded 1
Book-Page 75-91

JUNE 8, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$32,601.47

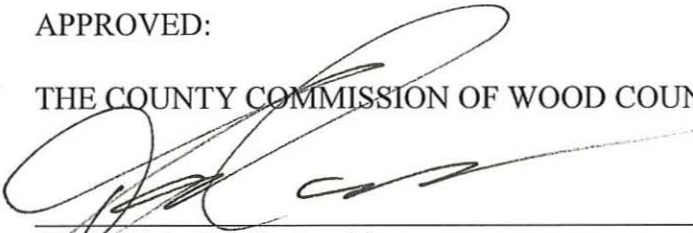
ORDER

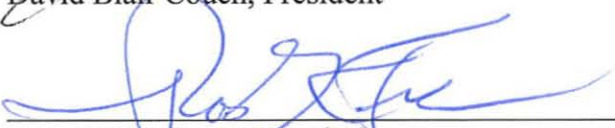
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-two thousand six hundred one dollars and forty-seven cents (\$32,601.47) for the month of May, 2020. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

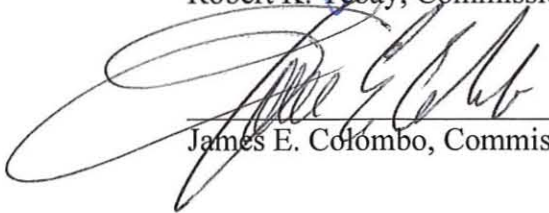
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/4228

Mark Rhodes
WOOD County 02:51:19 PM
Instrument No 8821855
Date Recorded 06/08/2020
Document Type 000
Pages Recorded 1
Book-Page 75-03

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3226	DENTAL	RENAISSANCE	REGULAR	06/02/2020	1,094.40	
3227	MONPOWER	MON POWER	REGULAR	06/02/2020	3,461.53	
3228	DENTAL	RENAISSANCE	REGULAR	06/02/2020	1,604.49	
3229	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	06/02/2020	75,970.76	
3230	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	06/02/2020	34,042.91	
169956	INSIGHT	INSIGHT	REGULAR	06/02/2020	2,785.67	
169957	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	06/02/2020	205.44	
169958	LAMP	LAMP PESTPROOF	REGULAR	06/02/2020	140.00	
169959	LOWES	LOWE'S COMPANIES, INC.	REGULAR	06/02/2020	306.51	
169960	MOO	MUTUAL OF OMAHA	REGULAR	06/02/2020	6,398.45	
169961	MURRAY	MURRAY SHEET METAL	REGULAR	06/02/2020	50,920.20	
169962	ODEPOT	OFFICE DEPOT	REGULAR	06/02/2020	87.98	
169963	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	06/02/2020	76,253.60	
169964	UNION WIL	UNION WILLIAMS PSD	REGULAR	06/02/2020	65.12	
169965	VISION	VISION SERVICE PLAN (WV)	REGULAR	06/02/2020	3,532.91	
169966	WCCFCU	WOOD COUNTY COMMUNITY FCU	REGULAR	06/02/2020	300.00	

GENERAL FUND Bank Id 101 Totals

257,169.97

Report Totals

257,169.97

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7571	SUDDENLINK	SUDDENLINK	REGULAR	06/02/2020	635.24	

COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals

635.24

Report Totals

147,791.54




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169955	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/01/2020	221,379.25	

GENERAL FUND Bank Id 101 Totals

221,379.25

Report Totals

221,379.25



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169955	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	06/01/2020	221,379.25	

GENERAL FUND Bank Id 101 Totals

221,379.25

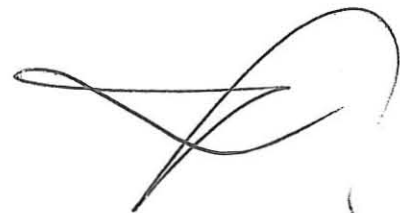
A handwritten signature, possibly reading 'J. R. ...', is written in the lower right area of the page.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7766	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	06/01/2020	137,826.98	

E-911 FUND Bank Id 107 Totals

137,826.98



Check Register Report for Wood County Commission

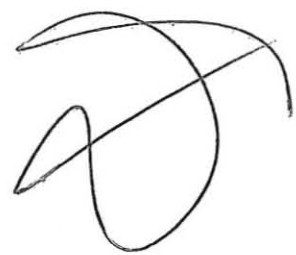
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1758	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	05/30/2020	350.90	
1759	FRANKLINF	FRANKLIN FIRE EQUIPMENT	REGULAR	05/30/2020	986.00	
1760	MATHENYF	MATHENY FIRE & EMERGENCY	REGULAR	05/30/2020	12,928.29	
1761	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	05/30/2020	20.00	
1762	MONPOWER	MON POWER	REGULAR	05/30/2020	383.53	
1763	STANLEY ELECT	STANLEY ELECTRIC	REGULAR	05/30/2020	1,750.00	

FIRE SERVICE FEE Bank Id 120 Totals

16,418.72

Report Totals

16,418.72



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3220	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/29/2020	370.06	
3221	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/29/2020	45.00	
3222	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	05/29/2020	85,518.36	
3223	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/29/2020	651.56	
3224	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/29/2020	26,921.67	
169920	AMERICAN	AFLAC	REGULAR	05/29/2020	109.34	
169921	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/29/2020	1,755.00	
169922	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	05/29/2020	280.92	
169923	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/29/2020	1,229.76	
169924	WESTERNISO	WESTERN & SOUTHERN LIFE	REGULAR	05/29/2020	282.38	
169925	HRA	WESBANCO INSURANCE SERVICES	REGULAR	05/29/2020	20,000.00	
169926	AMERICANPLAT	AMERICAN PLATE GLASS INC.	REGULAR	05/29/2020	125.60	
169927	APPALACHIAN L	APPALACHIAN LOG STRUCTURES	REGULAR	05/29/2020	3,277.50	
169928	AT&T MOBILE	AT&T MOBILITY	REGULAR	05/29/2020	219.70	
169929	BOSLEY	BOSLEY RENTAL & SUPPLY INC	REGULAR	05/29/2020	328.00	
169930	CAS CABLE	CAS CABLE	REGULAR	05/29/2020	218.18	
169931	CWS	CWS	REGULAR	05/29/2020	861.97	
169932	DISH	DISH NETWORK	REGULAR	05/29/2020	113.56	
169933	DOMINIONH	DOMINION HOPE	REGULAR	05/29/2020	25.62	
169934	DONNELLO	DONNELLO MCCARTHY ENTERP	REGULAR	05/29/2020	237.27	
169935	DONNELLO-SL	DONNELLO MCCARTHY ENTERPRISES	REGULAR	05/29/2020	1,304.21	
169936	FRONTIER	FRONTIER	REGULAR	05/29/2020	3,997.92	
169937	GENERALSA	GENERAL SALES CO.	REGULAR	05/29/2020	1,168.66	
169938	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/29/2020	65.00	
169939	HARDY	MARIA HARDY	REGULAR	05/29/2020	1,000.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169940	INSIGHT	INSIGHT	REGULAR	05/29/2020	4,028.80	
169941	NOLANS	NOLAN'S SERVICES LLC	REGULAR	05/29/2020	14,867.67	
169942	ODEPOT	OFFICE DEPOT	REGULAR	05/29/2020	100.80	
169943	PULLIN	PULLIN FOWLER FLANAGAN BROWN POE PLLC	REGULAR	05/29/2020	247.50	
169944	RICOH	RICOH USA INC	REGULAR	05/29/2020	266.43	
169945	RUNYON	RUNYON LOCK SERVICE	REGULAR	05/29/2020	28.00	
169946	STATE ELE	STATE ELECTRIC SUPPLY CO	REGULAR	05/29/2020	2,464.51	
169947	SUDDENLINK	SUDDENLINK	REGULAR	05/29/2020	140.22	
169948	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	05/29/2020	237.68	
169949	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	05/29/2020	350.35	
169950	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	05/29/2020	10,283.98	
169951	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/29/2020	1,311.19	
169952	VIENNA PU	VIENNA PUBLIC LIBRARY	REGULAR	05/29/2020	16,348.00	
169953	WORKINGMA	WORKINGMAN'S STORE	REGULAR	05/29/2020	967.00	
169954	WVCGSIRP	WVCORP	REGULAR	05/29/2020	195,663.75	
GENERAL FUND Bank Id 101 Totals					397,413.12	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7754	APCO	APCO INTERNATIONAL	REGULAR	05/29/2020	225.00	
7755	CAS CABLE	CAS CABLE	REGULAR	05/29/2020	500.00	
7756	DOMINIONH	DOMINION HOPE	REGULAR	05/29/2020	116.59	
7757	LAMP	LAMP PESTPROOF	REGULAR	05/29/2020	75.00	
7758	POSITIVE	POSITIVE PROMOTIONS	REGULAR	05/29/2020	819.81	
7759	SERV-PRO	SERV-PRO	REGULAR	05/29/2020	1,000.00	
7760	SUDDENLINK	SUDDENLINK	REGULAR	05/29/2020	260.77	
7761	TELCONN	TELCONN	REGULAR	05/29/2020	3,200.00	
7762	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	05/29/2020	262.75	
7763	WALKER	CECIL I. WALKER MACHINERY CO	REGULAR	05/29/2020	398.72	
7764	WIREDUP	Wired Up	REGULAR	05/29/2020	954.50	
7765	WOODRICK	WOODYARD RICKEY L.	REGULAR	05/29/2020	37.09	
E-911 FUND Bank Id 107 Totals					7,850.23	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7562	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	05/29/2020	31.00	
7563	GENERALSA	GENERAL SALES CO.	REGULAR	05/29/2020	190.25	
7564	LAMP	LAMP PESTPROOF	REGULAR	05/29/2020	128.40	
7565	MONPOWER	MON POWER	REGULAR	05/29/2020	104.62	
7566	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	05/29/2020	86.68	
7567	RICOH	RICOH USA INC	REGULAR	05/29/2020	542.68	
7568	SUDDENLINK	SUDDENLINK	REGULAR	05/29/2020	234.57	
7569	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	05/29/2020	23.95	
7570	VERIZONW	VERIZON WIRELESS	REGULAR	05/29/2020	316.22	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					1,658.37	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1274	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	05/29/2020	967.50	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					967.50	
Report Totals					408,008.18	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3220	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/29/2020	370.06	
3221	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/29/2020	45.00	
3222	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	05/29/2020	85,518.36	
3223	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/29/2020	651.56	
3224	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/29/2020	26,921.67	
169920	AMERICAN	AFLAC	REGULAR	05/29/2020	109.34	
169921	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/29/2020	1,755.00	
169922	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	05/29/2020	280.92	
169923	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/29/2020	1,229.76	
169924	WESTERN SO	WESTERN & SOUTHERN LIFE	REGULAR	05/29/2020	282.38	
169925	HRA	WESBANCO INSURANCE SERVICES	REGULAR	05/29/2020	20,000.00	
GENERAL FUND Bank Id 101 Totals					137,164.05	
Report Totals					137,164.05	

