

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JUNE 22, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, reappointed Andy Hartleben to the Wood County Solid Waste Authority. (Order A/2263)

At 9:45 A.M., the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, authorized President Couch to execute the plat of Nelson Hill Addition Subdivision, Phase Two for recordation. (Order A/2261)

At 9:58 A.M., Hernando Escandon from the Wood County Day Report Center met with the County Commission to express the need to replace Ed Alfred on the Community Corrections

Board. He represents the Wood County School Board and has not attended any meetings in the last two and a half years.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:08 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

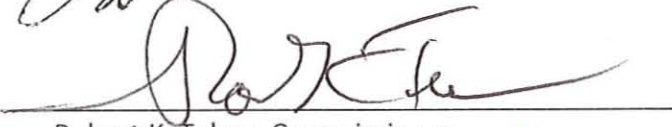
A/2263, A/2262, A/2261

APPROVED:

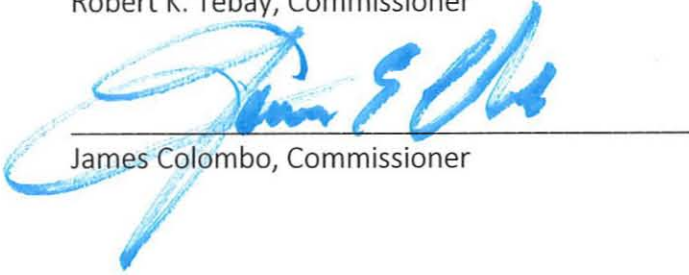
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held June 22, 2020

Please Print

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Wood County Commission
Agenda

06/22/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider reappointing Andy Hartleben to the Solid Waste Authority	
9:45 A.M.	Consider approval of Phase II of Nelson Hill Addition, Union District, tax Map 60, Parcel D	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

JUNE 22, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE PLAT OF NELSON HILL ADDITION, PHASE TWO.

ORDER

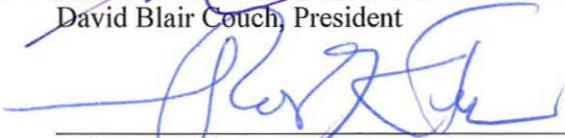
On this date, Marty Seuffer, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a plat of Nelson Hill Addition Subdivision, Phase Two. Said plat consists of seven (7) lots, is located in Union Taxing District and is being developed by Five-Star Investment Group, LLC. Said Plat was reviewed by the Wood County Planning Commission on May 1, 2019 and approved as presented.

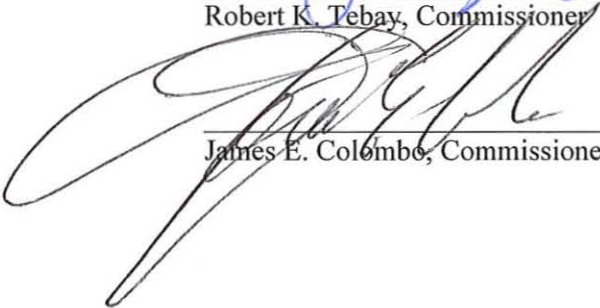
Following discussion and review, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the aforementioned plat of Nelson Hill Addition Subdivision for recordation.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2261

Mark Rhodes
WOOD County 06:55:49 PM
Instrument No 88213952
Date Recorded 06/22/2020
Document Type 000
Pages Recorded 1
Book-Page 75-93

JUNE 22, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 17-VA-036. SAID REQUEST IS IN THE AMOUNT OF \$6,325.80

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch, and passed, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 17-VA-036. The Request for Reimbursement is in the amount of six thousand three hundred twenty-five dollars and eighty cents (\$6,325.80) for the month of May, 2020. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

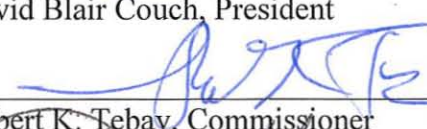
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

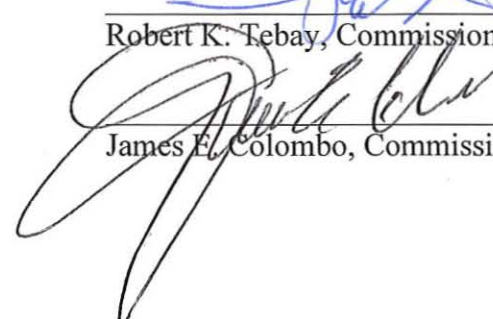
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2262

WEST VIRGINIA
DIVISION OF ADMINISTRATIVE SERVICES
JUSTICE AND COMMUNITY SERVICES

Request for
Reimbursement

RECEIVED
(For JCS Use Only)

Subgrantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV
26101

Project #: 17-VA-036

FEIN#: 556000417

Funds are hereby requested to cover expenditures
FROM: 5/1/20 TO: 5/31/20

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$6,325.80
Travel/Training	
Space	
Other	
TOTAL	\$6,325.80

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
TYPED NAME & TITLE


SIGNATURE

6/22/20
DATE

(Authorized Official or Grant Financial Officer ONLY)

JCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

Mark Rhodes
WOOD County 05:58:05 PM
Instruments No. 00012002
Date Recorded 06/22/2020
Document Type 000
Pages Recorded 1
Book-Page 75-93

JUNE 22, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED ANDY
HARTLEBEN TO THE WOOD COUNTY SOLID WASTE
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, reappointed Andy Hartleben to the Wood County Solid Waste Authority.

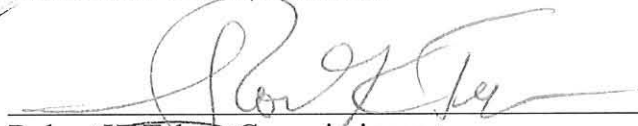
Mr. Hartleben's new term will expire June 30, 2024.

APPROVED:

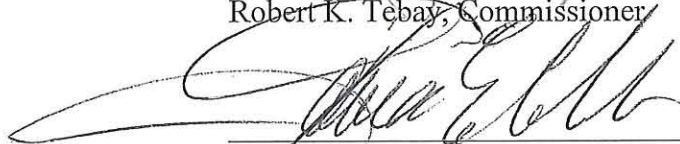
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2263

Mark Rhodes
WOOD County 03:57:40 PM
Instrument No 88213564
Date Recorded 06/22/2020
Document Type 000
Pages Recorded 1
Book-Page 75-93

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1774	ADVANCEAL	ADVANCED ALARM TECHNOLOGIES INC	REGULAR	06/18/2020	364.00	
1775	CITYOFVIE	CITY OF VIENNA	REGULAR	06/18/2020	109,684.32	
1776	DOMINIONH	DOMINION HOPE	REGULAR	06/18/2020	94.00	
1777	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	06/18/2020	463.18	
1778	LUBECKVFD	LUBECK VFD	REGULAR	06/18/2020	270.39	
1779	POSTMASTE	U.S. POSTMASTER	REGULAR	06/18/2020	55.00	
1780	TRAVELERS I	TRAVELERS -RMD	REGULAR	06/18/2020	5,840.00	

FIRE SERVICE FEE Bank Id 120 Totals

116,770.89

Report Totals

116,770.89

Handwritten signature and scribble.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3241	FSA-W	WESBANCO INSURANCE SERVICES	REGULAR	06/19/2020	480.00	

PAYROLL FUND Bank Id 101 Totals 480.00

Report Totals 480.00

A large, stylized handwritten signature in black ink, located in the lower right quadrant of the page. The signature appears to be a cursive representation of a name, possibly "R. J. [unclear]".