IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE:

MINUTES OF MEETING HELD THURSDAY, MARCH 26, 2020

PRESENT:

DAVID BLAIR COUCH, PRESIDENT ROBERT K. TEBAY, COMMISSIONER JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of March 12 and 16, 2020.

#### AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upoin a motion duly made, seconded and passed, approved a lease for usage of the WV Central Credit Union building temporarily during the Novel Coronavirus epidemic. (Order A/2229)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:15 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2229

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert KJTebay, Commissioner

James Colombo, Commissione

## Wood County Commission Meeting Held March 26, 2020

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### Wood County Commission Agenda

## 03/26/2020 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	Discuss and consider use of WV Central Credit Union	
	building for delivery of county documents	
	Discuss and consider Proclamation for Fair Housing	
	Month	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

#### Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

**Budget revisions** 

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

### MARCH 26, 2020

### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A COMMERCIAL LEASE AGREEMENT FOR EMERGENCY USE OF CREDIT UNION FACILITES.

### <u>ORDER</u>

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Commercial Lease Agreement with the West Virginia Central Federal Credit Union for use of their facility located at 2435 Dudley Avenue, Parkersburg, West Virginia, at a rate of one thousand two hundred dollars (\$1,200.00) per month. Said use is for delivery of documents to the public during the Novel Coronavirus epidemic.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay Commissioner

James E. Colombo, Commission

A/2229