

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 4, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the corona virus pandemic response in the County. The County Commission believes Wood County will be removed from the Governor's hot spot order.

At 9:37 A.M., Mark Schwendeman from the Schwendeman Insurance Company presented the proposal for the 2020/2021 fiscal year plan for the employees. The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, authorized the Wood County Employee Health Insurance Plan to remain with Highmark Blue Cross/Blue Shield at an increase of 4.5%. They authorized the HRA and the FSA to be managed by Highmark BCBS. Also authorized is the County participation in an EAP with Mutual of Omaha Insurance Company. (Order A/2247)

At 10:36 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, authorized the use of the \$100,000.00 grant funds provided by the WV Governor's Office for the COVID 19 pandemic virus. \$50,000.00 will be sent to the Mid-Ohio Valley Health Department and the other \$50,000.00 will be used to purchase Personal Protective Equipment for the Wood County front line workers and first responders. (Order A/2245)

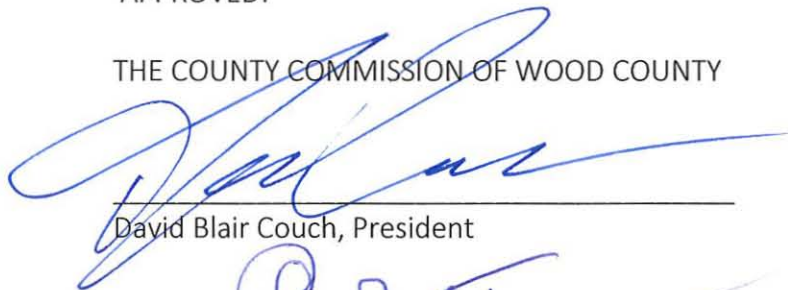
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:38 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2245 and A/2247

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized blue ink signature of David Blair Couch, written over a horizontal line.

David Blair Couch, President

A blue ink signature of Robert K. Tebay, written over a horizontal line.

Robert K. Tebay, Commissioner

A blue ink signature of James E. Colombo, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held May 4, 2020

Please Print

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Wood County Commission

Agenda

5/04/2020

1 Court Square, Suite 203

Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at www.woodcountywv.com

9:30 A.M.	Discuss and Consider COVID-19 Response and Action; Discuss outside expenses during pandemic	
	Discuss and consider usage of the Governor's Covid-19 Grant	
9:45 A.M.	Discuss Employee Insurance Programs	Mark Schwendeman, Schwendeman Insurance
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 4, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
USAGE OF THE COVID 19 FUNDS.

ORDER

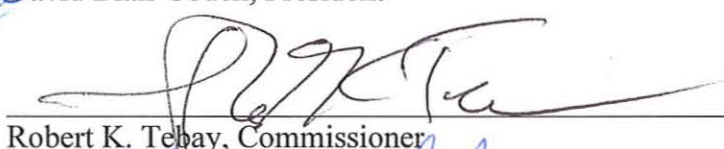
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, did hereby AUTHORIZE usage of the one hundred thousand dollars and zero cents (\$100,000.00) grant funds provided by the West Virginia Governor's Office for the COVID 19 pandemic virus. One half (\$50,000.00) will be sent to the Mid-Ohio Valley Health Department to assist in their efforts during the pandemic crisis with the other half of the grant funds (\$50,000.00) to be used to purchase Personal Protective Equipment (PPE) for the Wood County front line workers and first responders.

APPROVED:

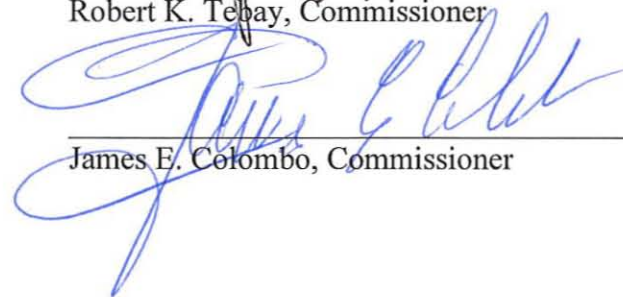
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2245

Mark Rhodes
WOOD County 04:01:59 PM
Instrument No 88210032
Date Recorded 05/04/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-87

MAY 4, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
HEALTH INSURANCE PLAN FOR COUNTY EMPLOYEES TO
REMAIN WITH HIGHMARK BLUE CROSS/BLUE SHIELD.

ORDER

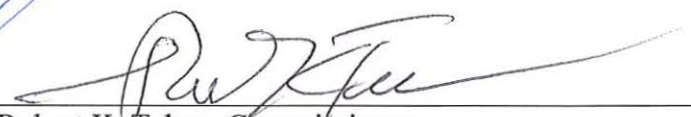
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE the Wood County Employee Health Insurance Plan to remain with Highmark Blue Cross/Blue Shield (BCBS) at an increase of 4.5%. The County Commission also Authorized the Health Reimbursement Arrangement (HRA) and the Employee Flexible Spending Account (FSA) to be managed by Highmark BCBS.

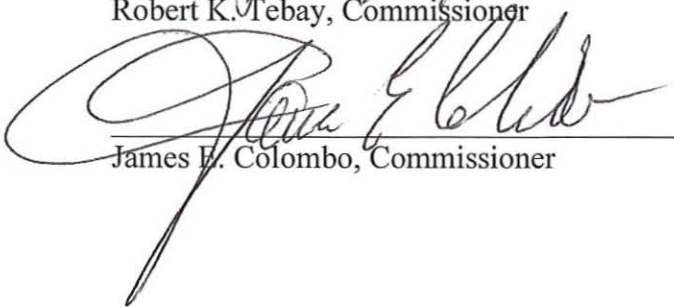
The County Commission further Authorized County participation in an Employee Assistance Program (EAP) with Mutual of Omaha Insurance Company.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2247

Mark Rhodes
WOOD County 04:03:23 PM
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Date Recorded 05/04/2020
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Book-Page 75-87

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3198	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/30/2020	45.00	
3199	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/30/2020	370.06	
3200	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	04/30/2020	607.77	
3201	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	04/30/2020	25,229.39	
3202	IRS-PAY	INTERNAL REVENUE SERVICE	REGULAR	04/30/2020	79,199.55	
3203	MONPOWER	MON POWER	REGULAR	04/30/2020	11,289.86	
169798	AMERICAN	AFLAC	REGULAR	04/30/2020	109.34	
169799	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	04/30/2020	1,755.00	
169800	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	04/30/2020	280.92	
169801	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	04/30/2020	1,229.76	
169802	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	04/30/2020	282.38	

PAYROLL FUND Bank Id 101 Totals

120,399.03

Report Totals

120,399.03




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169803	CAPITOL BUS	CAPITOL BUSINESS INTERIORS	REGULAR	04/28/2020	3,033.09	
169804	CAS CABLE	CAS CABLE	REGULAR	04/28/2020	218.19	
169805	DONNELLO-SL	DONNELLO MCCARTHY ENTERPRISES	REGULAR	04/28/2020	542.77	
169806	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/28/2020	451.26	
169807	FRANKLIN	FRANKLIN FIRE EQUIPMENT	REGULAR	04/28/2020	1,280.00	
169808	FRONTIER	FRONTIER	REGULAR	04/28/2020	3,997.92	
169809	FUEL MASTER	FUEL MASTER	REGULAR	04/28/2020	149.00	
169810	GANDEEW	WILLIAM GANDEE	REGULAR	04/28/2020	10.00	
169811	GENERALSA	GENERAL SALES CO.	REGULAR	04/28/2020	1,902.10	
169812	GOLDEN RU	GOLDEN RULE CREATIONS	REGULAR	04/28/2020	483.80	
169813	INSIGHT	INSIGHT	REGULAR	04/28/2020	937.66	
169814	MARTINJA	JANICE MARTIN	REGULAR	04/28/2020	100.00	
169815	MURRAY	MURRAY SHEET METAL	REGULAR	04/28/2020	12,935.70	
169816	NOLANS	NOLAN'S SERVICES LLC	REGULAR	04/28/2020	7,948.47	
169817	NSA	NATIONAL SHERIFFS' ASSOCIATION	REGULAR	04/28/2020	129.00	
169818	ODEPOT	OFFICE DEPOT	REGULAR	04/28/2020	279.03	
169819	RICOH	RICOH USA INC	REGULAR	04/28/2020	328.51	
169820	S W RESOU	S W RESOURCES	REGULAR	04/28/2020	4,887.04	
169821	SHIRT	SHIRT FACTORY	REGULAR	04/28/2020	129.95	
169822	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	04/28/2020	425.25	
169823	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	04/28/2020	237.68	
169824	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	04/28/2020	6,418.79	
169825	WATERBOY	WATERBOY LLC	REGULAR	04/28/2020	22.00	
169826	WV ASSOC C	WV ASSOCIATION OF CIRCUIT CLERKS	REGULAR	04/28/2020	100.00	
GENERAL FUND Bank Id 101 Totals					46,947.21	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7734	DOMINIONH	DOMINION HOPE	REGULAR	04/28/2020	209.07	
7735	JANI-SOUR	JANI-SOURCE	REGULAR	04/28/2020	510.56	
E-911 FUND Bank Id 107 Totals					719.63	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3534	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	04/28/2020	167.00	
HOME CONFINEMENT Bank Id 108 Totals					167.00	

A handwritten signature, possibly 'VRA', is written above a large, stylized checkmark.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7547	GENERALSA	GENERAL SALES CO.	REGULAR	04/28/2020	317.02	
7548	LAMP	LAMP PESTPROOF	REGULAR	04/28/2020	128.40	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					445.42	
Report Totals					48,279.26	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3198	EMPOWER	EMPOWER RETIREMENT	REGULAR	04/30/2020	45.00	
3199	CHILD	CHILD SUPPORT ENF DIV	REGULAR	04/30/2020	370.06	
3200	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	04/30/2020	607.77	
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169802	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	04/30/2020	282.38	

PAYROLL FUND Bank Id 101 Totals

109,109.17

Report Totals

109,109.17