

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 7, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 23 and 27, 2020.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal and real property.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission discussed the corona virus pandemic response in the County.

At 9:43 A.M., Wood County Clerk, Mark Rhodes, met with the County Commission to propose limiting precinct locations for the upcoming June 9, 2020 Primary Election. (Order A/2246)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:38 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2246

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_

David Blair Couch, President



\_\_\_\_\_

Robert K. Tebay, Commissioner



\_\_\_\_\_

James Colombo, Commissioner

Wood County Commission Meeting  
Held May 7, 2020

**Please Print**

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Wood County Commission  
Agenda

5/07/2020

1 Court Square, Suite 203  
Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at [www.woodcountywv.com](http://www.woodcountywv.com)

9:30 A.M.	Discuss and Consider COVID-19 Response and Action; Discuss outside expenses during pandemic	
	Discuss and Consider opening of county buildings	
	Consider proposal of County Clerk regarding precinct locations for June 9th Primary Election	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

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Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

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**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 7, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
VOTING PRECINCT LOCATION CHANGES FOR THE JUNE 9,  
2020 PRIMARY ELECTION.

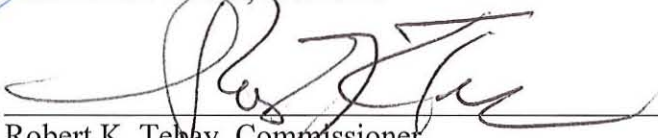
**ORDER**

On this date, the County Commission of Wood County, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE voting location changes for the June 9, 2020 Primary Election. Said changes were proposed and presented to the County Commission by Wood County Clerk, Mark Rhodes and was necessitated by the COVID-19 Pandemic. Said precinct location changes will utilize early voting satellite precincts as the only precinct locations to be open for voting on Election Day. The Commission further ordered that additional precincts may be added as required.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

A/2246

Mark Rhodes  
WOOD County 02:45:36 PM  
Instrument No 88210112  
Date Recorded 05/07/2020  
Document Type 030  
Pages Recorded 1  
Book-Page 75-87

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **911112** ✓

Tax Year: **2019** ✓

Upon the application of **SMITH KYLE ZACKARY** whose address is **3325 VAIR AVE PARKERSBURG, WV 26104-2607** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**The above mentioned tax ticket is incorrect due to a clerical error. The personal property assessed on this tax ticket is not correct. The revised assessed value and subsequent tax amount reflects an accurate assessment.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	4	331.86	3.043920	4	10,902 ✓
09/04/2019	PENDING EXONERATION	4	-29.14	3.043920	4	-957 ✓
			Adjusted Net Taxes			Adjusted Net Value
			302.72			9,945 ✓

Taxpayer

PHONE # 304-834-0179

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2020

Mark Rhodes  
 Wood County 02:34:23 PM  
 Instrument No 88210100  
 Date Recorded 05/07/2020  
 Document Type 030  
 Pages Recorded 1  
 Book-Page 75-87

By: Don Grimm

Application Printed On  
Wednesday, September 4, 2019 8:38 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **33942** ✓

Tax Year: **2019** ✓

**Description**

TCT .37-A MANOR COURT NEAR  
PETTYVILLE (COM ACC 240/D6)

Upon the application of **DEAN LAURA G** whose address is **247 ALPINE ST MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in TYGART District (08) Map 240 Parcel 00D50000, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Our office recently discovered an egregious appraisal error for the above mentioned property. The purpose of this exoneration is to correct the error. The revised assessed value reflects an accurate assessment. **PART WAS SOLD TO STATE** ✓

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	3	273.30	2.300400	3	11,880 ✓
03/04/2020	PENDING EXONERATION	3	-222.22	2.300400	3	9,660
Adjusted Net Taxes			51.08	Adjusted Net Value		2,220 ✓

Map 240 Parcel 00D50000

*Laura Dean*  
Taxpayer  
**304-488-3234**

*[Signature]*

Prosecutor

*[Signature]*

Assessor

*[Signature]*

Commissioner

*[Signature]*

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **May 7, 2020**

Mark Rhodes  
WOOD County 02:35:41 PM  
Instrument No 88210102  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Connie Mcatee

Application Printed On  
Wednesday, March 4, 2020 4:08 pm



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **30785**

Tax Year: **2019**

**Description**

TCT 21.32-A CHESTERVILLE  
RD LESS R/W W/PLAT

Upon the application of **KNOPP BENJAMIN M** whose address is **2046 CHESTERVILLE RD MINERAL WELLS, WV 26150-8275** aggrieved by an erroneous assessment in SLATE District (06) Map 210 Parcel 0L2B0000, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

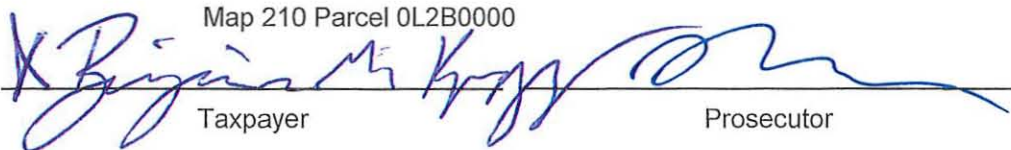
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

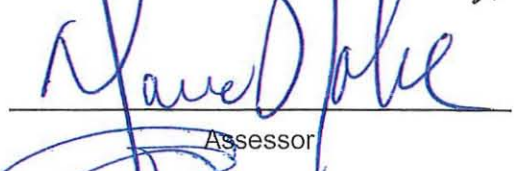
**THE ABOVE TAX TICKET WAS INCORRECT. DUE TO THE FARM USE EXEMPTION NOT APPLIED TO THE ABOVE MENTIONED PROPERTY. THE UPDATED VALUES REFLECT FARM USE APPLIED TO PROPERTY.**

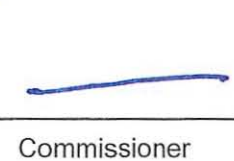
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	2	332.64	1.150200	2	28,920
01/31/2020	PENDING EXONERATION	2	-188.64	1.150200	2	-16,400
			Adjusted Net Taxes			Adjusted Net Value
			144.00			12,520

Map 210 Parcel 0L2B0000

  
Taxpayer

  
Assessor

  
Commissioner

  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2020

Mark Rhodes  
WOOD County 02:36:55 PM  
Instrument No 88210103  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Connie Mcatee

Application Printed On  
Friday, January 31, 2020 3:15 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **919026** ✓

Tax Year: **2019** ✓

Upon the application of **BUCK JOSEPH W** whose address is **7 KNOTTINGHAM WILLIAMSTOWN, WV 26187**- aggrieved by an erroneous assessment in **WILLIAMSTOWN District (13)**, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Joseph W Buck ) assessment card was incorrect for (2019) The revised assessed value reflects an accurate assessment. **2010 HONDA WENT TO INSURANCE**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

11/17/20

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	4	332.28	2.800400	4	11,865
03/26/2020	PENDING EXONERATION	4	-84.44	2.800400	4	-3,015
			Adjusted Net Taxes			Adjusted Net Value
			247.84			8,850

*Joseph W. Buck*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

PHONE # - 304-375-2650

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **May 7, 2020**

Mark Rhodes  
WOOD County 02:39:55 PM  
Instrument No 88210105  
Date Recorded 05/07/2020  
Document type 000  
Pages Recorded 1  
Book-Page 75-87

By: Don Grimm

Application Printed On  
Thursday, March 26, 2020 1:50 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80017039** ✓

Tax Year: **2018** ✓

Upon the application of **SMITH NORMAN** whose address is **PO BOX 4042 PARKERSBURG, WV 26104-4042** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2018** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2018** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Norman Smith) was incorrectly assessed in the wrong district. The revised tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
03/11/2020	BILLING	4	554.10	3.115120	4	17,787
03/13/2020	PENDING EXONERATION	4	-133.40	3.115120	4	0
			Adjusted Net Taxes			Adjusted Net Value
			420.70			17,787

*Norman Smith*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

PHONE# - 304 481 6283

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2020.

Mark Rhodes  
WOOD County 02:41:01 PM  
Instrument No 88210107  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Don Grimm

Application Printed On

Friday, March 13, 2020 9:09 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **921171** ✓

Tax Year: **2019** ✓

Upon the application of **SMITH MARY A** whose address is **6032 LEE CREEK RD BELLEVILLE, WV 26133**- aggrieved by an erroneous assessment in SLATE District (06) , in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**THE ABOVE MENTIONED TAX TICKET IS INCORRECT DUE TO CLERICAL ERROR. THE MOBILE HOME ASSESSED ON THIS TAX TICKET WAS SOLD ON 5/7/2018. A SUPPLEMENTAL TICKET HAS BEEN CREATED FOR THE NEW OWNER, BETH ADAMS.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	3	146.04	2.300400	3	6,348
03/18/2020	PENDING EXONERATION	3	-146.04	2.300400	3	-6,348
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

*Mary Jane Smith*

Taxpayer  
telephone # **304-483-5778**

*[Signature]*

Prosecutor

*[Signature]*

Assessor

Commissioner

*[Signature]*

County Commission President

*[Signature]*

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **May 7, 2020**

Mark Rhodes  
Wood County 02:41:55 PM  
Instrument No 88210109  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Erica Mercer

Application Printed On  
Wednesday, March 18, 2020 3:15 pm

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **908674**,

Tax Year: **2019**

Upon the application of **GULLEY PARRISH D** whose address is **407 13TH ST APT B PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**The above mentioned tax ticket is incorrect due to a clerical error. (Parrish D Gulley) assessment card was incorrect for (2019) The revised assessed value reflects an accurate assessment.**

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	4	23.74	3.043920	4	780
02/26/2020	PENDING EXONERATION	4	-23.74	3.043920	4	-780
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0.00

*Parrish D Gulley*  
Taxpayer

*[Signature]*  
Prosecutor

*[Signature]*  
Assessor

PHONE# - 304-482-4443

*[Signature]*  
Commissioner

*[Signature]*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 7, 2020

Mark Rhodes  
WOOD County 02:42:57 PM  
Instrument No 88210109  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Don Grimm

Application Printed On

Wednesday, February 26, 2020 10:45 am

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **24596**

Tax Year: **2019**

**Description**

#107 WOODHURST HEIGHTS ADN.  
B-1

Upon the application of **RAY G DALE** whose address is **2721 DAVID LEE DR PARKERSBURG, WV 26101-** aggrieved by an erroneous assessment in **PARKERSBURG District (05) Map 143 Parcel 00470000**, in the County of Wood, for the **2019** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

**Our office recently discovered an egregious appraisal error for the above mentioned property. The purpose of this exoneration is to correct the error. The revised assessed value reflects an accurate assessment.**

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	2	1,378.90	1.521960	2	90,600
04/15/2020	PENDING EXONERATION	2	-304.40	1.521960	2	-20,000
Adjusted Net Taxes			1,074.50	Adjusted Net Value		70,600

Map 143 Parcel 00470000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 1, 2020.

Mark Rhodes  
WOOD County 02:44:15 PM  
Instrument No 88210111  
Date Recorded 05/07/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-87

By: Connie Mcatee

Application Printed On

Wednesday, April 15, 2020 1:40 pm