

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 11, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session via the internet due to the limitations declared by the Mid-Ohio Valley Health Department. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of April 30, 2020.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the corona virus pandemic response in the County.

At 9:48 A.M., Fred Rader from the Mid-Ohio Valley Regional Council presented the bids for the Happy Valley Flood Mitigation Program for legal services and appraisal services. The County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, awarded the bid for Appraisal Services to Precision Appraisal Services, Parkersburg, WV . (Order M/4224b)

The County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed with Robert K. Tebay abstaining, awarded the bid for Attorney Legal Services to Robert K. Tebay, III, L.C., Parkersburg, WV. (Order M/4224c)

At 9:54 A.M., the County Commission met with Mark Rhodes, Wood County Clerk. Mr. Rhodes demonstrated the new voting machines.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, placed the following names in nomination for reappointment to the Wood County E9-1-1 Advisory Board. Chief Mike Pifer (City of Vienna), Steve Stephens (Wood County Sheriff's Department), Lew Peck, (Wirt County Commission) and Jack Horton (Media). (Order A/2248)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Chris Swarr to the Wood County Parks and Recreation Commission Waste Water Facility Board. (Order A/2249)

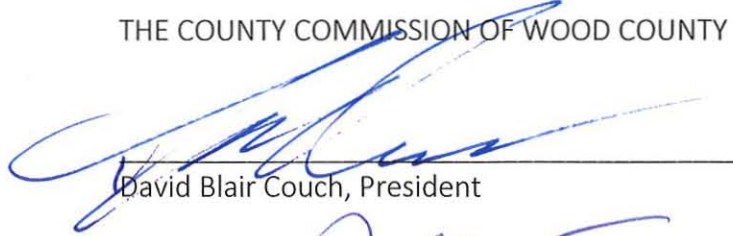
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/4224b and M/422c, M/4224, A/2248, A/2249

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held May 11, 2020

Please Print

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Wood County Commission
Agenda

5/11/2020

1 Court Square, Suite 203
Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at www.woodcountywv.com

9:30 A.M.	Discuss and Consider COVID-19 Response and Action; Discuss outside expenses during pandemic and consider opening of County buildings	
9:45 A.M.	Consider awarding bids for legal services and appraisal services for FEMA Flood Mitigation Grant	Mid-Ohio Valley Regional Council
	Consider putting names in nomination to the Wood County E-911 Advisory Board	
	Consider appointing Chris Swarr to the Wood County Parks and Recreation Commission Public Utility Board	
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED MIKE PIFER, STEVE STEPHENS, LEW PECK AND JACK HORTON IN NOMINATION FOR REAPPOIKNTMENT TO THE WOOD COUNTY E9-1-1 ADVISORY BOARD.

ORDER

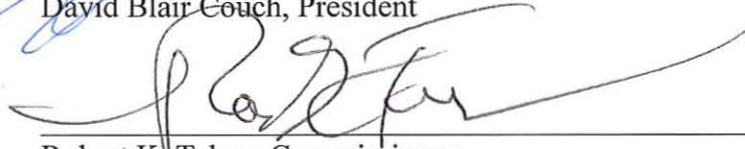
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay, and made unanimous by James E. Colombo, placed the following names in nomination for reappointment to the Wood County E9-1-1 Advisory Board. Chief Mike Pifer (City of Vienna), Steve Stephens (Wood County Sheriff's Department), Lew Peck, (Wirt County Commission) and Jack Horton (Media).

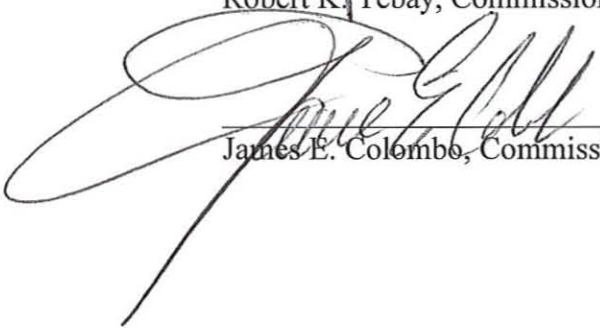
If reappointed, the new terms will expire April 30, 2023.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2248

Mark Rhodes
WOOD County 02:49:05 PM
Instrument No 88210114
Date Recorded 05/11/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED CHRIS SWARR
TO THE WOOD COUNTY PARKS AND RECREATION
COMMISSION WASTE WATER FACILITY BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Chris Swarr to the Wood County Parks and Recreation Commission Waste Water Facility Board.

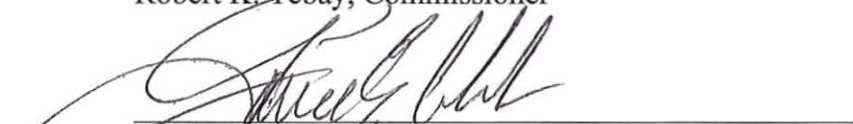
Mr. Swarr's new term will expire May 1, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2249

Mark Rhodes
WOOD County 02:52:05 PM
Instrument No 88210115
Date Recorded 05/07/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 20-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$32,792.40

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 20-CC-29. The Request for Reimbursement is in the amount of thirty-two thousand seven hundred ninety-two dollars and forty cents (\$32,792.40) for the month of April, 2020. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

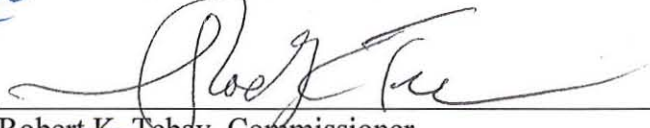
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

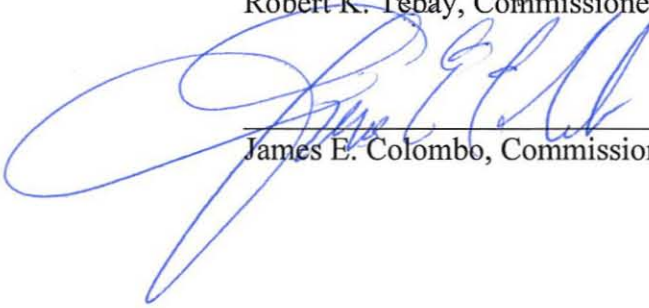
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

M/4224

Mark Rhodes
WOOD County 02:47:51 PM
Instrument No 8821013
Date Recorded 05/11/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
APPRAISAL SERVICES FOR THE 2020 HAPPY VALLEY FLOOD
MITIGATION PROJECT

O R D E R

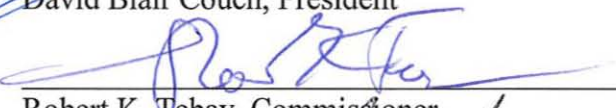
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch, and made unanimous by Robert K. Tebay, did hereby AWARD the bid for Appraisal Services for the 2020 Happy Valley Flood Mitigation Project. Said services bid was awarded to Precision Appraisal Services, Parkersburg, West Virginia. Precision Appraisal Service was the low bidder at a bid price of four thousand two hundred forty dollars and zero cents (\$4,240.00).

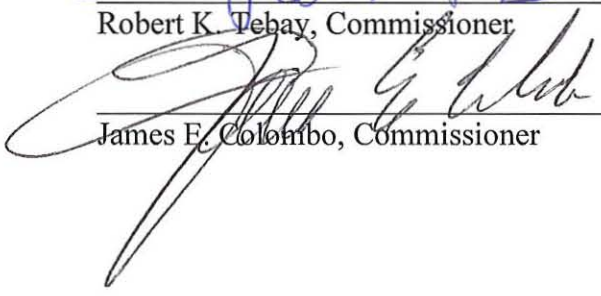
Bid and pertinent documentation regarding the 2020 Happy Valley Flood Mitigation is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4224b

Mark Rhodes
WOOD County 03:08:37 PM
Instrument No 88210117
Date Recorded 05/07/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR LEGAL
SERVICES FOR THE 2020 HAPPY VALLEY FLOOD
MITIGATION PROJECT

O R D E R

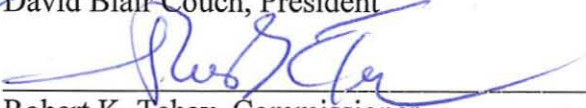
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch, and passed with Robert K. Tebay abstaining, did hereby AWARD the bid for Attorney Legal Services for the 2020 Happy Valley Flood Mitigation Project. Said Legal Services bid was awarded to Robert K. Tebay, III, L.C., Parkersburg, West Virginia. A legal advertisement was placed in The Parkersburg News and Sentinel on Robert K. Tebay, III, L.C. was the sole bidder at a bid price of six hundred fifty dollars and zero cents (\$650.00) for title examination and closing services and one hundred fifty dollars and zero cents (\$150.00) for deed preparation.

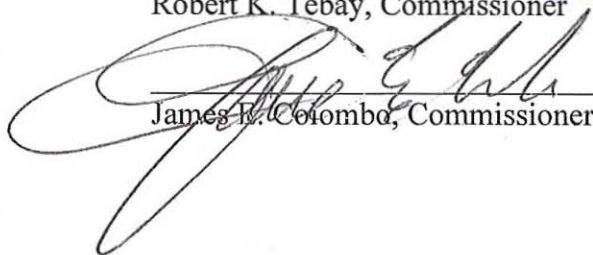
Bid and pertinent documentation regarding the 2020 Happy Valley Flood Mitigation is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4224c

Mark Rhodes
WOOD County 03:07:10 PM
Instrument No 88210116
Date Recorded 05/07/2020
Document Type 000
Pages Recorded 1
Book-Page 75-87

MAY 11, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR LEGAL
SERVICES FOR THE 2020 HAPPY VALLEY FLOOD
MITIGATION PROJECT

O R D E R

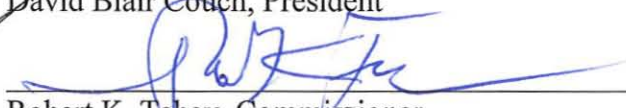
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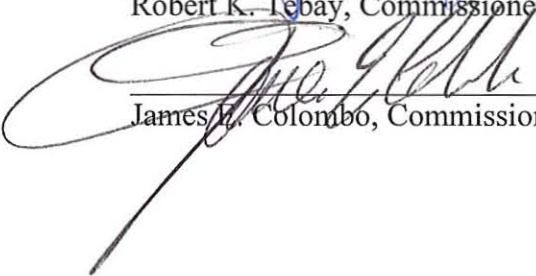
Bid and pertinent documentation regarding the 2020 Happy Valley Flood Mitigation is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

M/4224c

Mark Rhodes
WOOD COUNTY 02:36:25 PM
Instrument No 8821708
Date Recorded 05/11/2020
Document Type CDD
Pages Recorded 1
Book-Page 75-89

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1734	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	05/06/2020	99.00	
1735	FRONTIER	FRONTIER	REGULAR	05/06/2020	220.53	
1736	MONPOWER	MON POWER	REGULAR	05/06/2020	438.41	
1737	RYANALES	ALESHIA RYAN	REGULAR	05/06/2020	1,000.00	
FIRE SERVICE FEE Bank Id 120 Totals					1,757.94	
Report Totals					1,757.94	

Handwritten signature and initials, likely representing the preparer or reviewer of the report.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3207	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	05/06/2020	76,574.28	
3208	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	05/06/2020	32,118.35	
3209	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	REGULAR	05/06/2020	25,622.00	
169854	WCCFCU	WOOD COUNTY COMMUNITY FCU	REGULAR	05/06/2020	1,200.00	
GENERAL FUND Bank Id 101 Totals					135,514.63	
Report Totals					135,514.63	

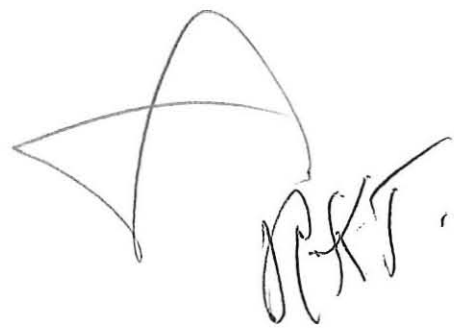


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7740	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	05/06/2020	136,673.50	

E-911 FUND Bank Id 107 Totals

136,673.50



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3205	DENTAL	RENAISSANCE	REGULAR	05/05/2020	72.59	
3206	DENTAL	RENAISSANCE	REGULAR	05/05/2020	1,128.96	
169827	AAP	ADVANCE AUTO PARTS	REGULAR	05/05/2020	495.62	
169828	ACTIVE911	ACTIVE911 INC	REGULAR	05/05/2020	130.00	
169829	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	05/05/2020	399.00	
169830	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	05/05/2020	622.82	
169831	BAILEY&W	BAILEY & WYANT P.L.L.C	REGULAR	05/05/2020	8,670.50	
169832	BATTERIES	BATTERIES DIRECT	REGULAR	05/05/2020	229.70	
169833	COP	CITY OF PARKERSBURG	REGULAR	05/05/2020	1,645.37	
169834	DISH	DISH NETWORK	REGULAR	05/05/2020	113.56	
169835	DOMINIONH	DOMINION HOPE	REGULAR	05/05/2020	2,272.98	
169836	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	05/05/2020	856.93	
169837	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/05/2020	4,232.72	
169838	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	05/05/2020	19.50	
169839	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	05/05/2020	4,343.16	
169840	HARDY	MARIA HARDY	REGULAR	05/05/2020	1,000.00	
169841	LOWES	LOWE'S COMPANIES, INC.	REGULAR	05/05/2020	164.54	
169842	MOO	MUTUAL OF OMAHA	REGULAR	05/05/2020	6,436.29	
169843	PUREWATER	PURE WATER PARTNERS	REGULAR	05/05/2020	65.00	
169844	RICOH	RICOH USA INC	REGULAR	05/05/2020	237.56	
169845	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	05/05/2020	1,014.85	
169846	RIVERVALLEYCI	RIVER VALLEY CHILD DEVELOPMENT	REGULAR	05/05/2020	50.00	
169847	RUNYON	RUNYON LOCK SERVICE	REGULAR	05/05/2020	36.00	
169848	SUDDENLINK	SUDDENLINK	REGULAR	05/05/2020	140.22	
169849	SYCAMORE	SYCAMORE WORKS LLC	REGULAR	05/05/2020	1,900.00	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
169850	UNION WIL	UNION WILLIAMS PSD	REGULAR	05/05/2020	65.12	
169851	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	05/05/2020	95.00	
169852	VISION	VISION SERVICE PLAN (WV)	REGULAR	05/05/2020	3,641.39	
169853	WESBANCO	WESBANCO	REGULAR	05/05/2020	10.00	
GENERAL FUND Bank Id 101 Totals					40,089.38	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7736	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	05/05/2020	196.71	
7737	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	05/05/2020	28.88	
7738	PUREWATER	PURE WATER PARTNERS	REGULAR	05/05/2020	58.00	
7739	SUDDENLINK	SUDDENLINK	REGULAR	05/05/2020	260.77	
E-911 FUND Bank Id 107 Totals					544.36	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3535	HAMRICKD	DUANE HAMRICK	REGULAR	05/05/2020	80.00	

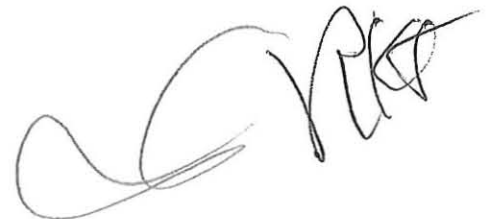
HOME CONFINEMENT Bank Id 108 Totals

80.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7549	MOUNTAINEERC	MOUNTAINEER GAS COMPANY	REGULAR	05/05/2020	79.10	
7550	SUDDENLINK	SUDDENLINK	REGULAR	05/05/2020	234.57	
7551	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	05/05/2020	417.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					730.67	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1141	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	05/05/2020	4,411.82	
COAL SEVERANCE TAX Bank Id 201 Totals					4,411.82	
Report Totals					45,961.00	

