

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 16, 2020

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
JAMES E. COLOMBO, COMMISSIONER VIA PHONE

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence. This meeting was livestreamed.

The County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and passed, approved Erroneous Assessment Applications in regard to the Fire Service Fee. Copies are attached to these minutes and shall be made a part thereof.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission of Wood County met in Special Session, sitting Ex-Officio as a Board of Canvassers. Said session is pursuant to Chapter 3, Article 7, Section 17 of the West Virginia Code of 1931, as amended, and is for the purpose of canvassing and ascertaining the results of the General Election held on November 3, 2020. At this time, due to the lack of a quorum, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo (via phone) and passed, did hereby ORDER that the Board of Canvassers do now adjourn until 9:30 A.M.

on Monday, November 23, 2020 when they will meet to continue said canvass. (Order M/fourth day canvass)

At 10:00 A.M., the County Commission held a public meeting for the Community Development Block Grant Program. Craig Richards from Burgess and Niple and Fred Rader from the Mid-Ohio Valley Regional Council were present. Mr. Richards provided a handout with information about the Hill Avenue Sewer Project and reminded the Commission they applied for this project last year. It was also mentioned that the Parkersburg Utility Bboard has an application pending with the Army Corps of Engineers for the Marrtown Road Sewer Project, located near the Hill Avenue Project. Mr. Richards stated he is a member of a group of engineers that is putting together the sewer portion of the WV Infrastructure Scorecard. The Scorecard is done annually to highlight the status of infrastructure throughout the nation. He indicated that statewide there are approximately half a million structures that are not served by public sewer. This project would take a small bite out of that number. It was then mentioned that the County Commission has heard from residents who live in rural parts of the County that do not have adequate access to broadband internet service. President Couch commented that the pandemic has reminded us how important broadband is now that we have people trying to work from home and students doing remote learning. Households without broadband are at a sever disadvantage. The County Commission authorized the Mid-Ohio Valley Regional Council to proceed with the application. Handout is attached to these minutes and shall be made a part thereof.

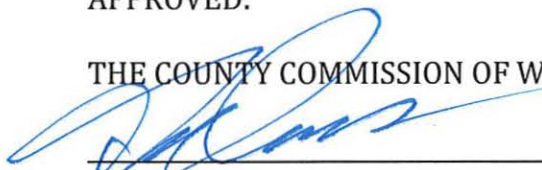
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:13 A.M.

**ORDERS APPROVED ATTACHED TO THESE MINUTES**

M/fourth day canvass

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



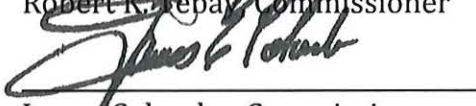
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David Blair Couch, President



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Robert K. Feby, Commissioner



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James Colombo, Commissioner

Wood County Commission Meeting  
Held November 16, 2020

**Please Print**

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Wood County Commission  
Agenda

11/16/2020

9:00 A.M.

1 Court Square  
Parkersburg, WV 26101

This will be a virtual meeting and will be livestreamed. The link can be accessed at [www.woodcountywv.com](http://www.woodcountywv.com)

9:00 A.M.	Canvass of the General Election held November 3, 2020	
10:00 A.M.	Public meeting for Community Development Block Grant	John Isner, Mid-Ohio Valley Regional Council
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

**Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting**

**Exhibit 1**

**Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.**

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

# MID-OHIO VALLEY HEALTH DEPARTMENT

211 SIXTH STREET, PARKERSBURG, WEST VIRGINIA 26101  
Phone 304/485-7374 Fax 304/485-7383

The following are the complaints the Mid-Ohio Valley Health Department have on file for the Marrtown Road Area, only a couple properties had enough space to try to do an on-site system, everything else is being straight piped and is in violation of West Virginia state code.

2004-2007

540 Marrtown Road

639 ½ Marrtown Road

542 Marrtown Road

800 Hill Avenue

3 complaints for Marrtown/Rt 95

2017 – Current

508 Marrtown – Installed system after court

504 Marrtown – Still open complaint

29 Benton Street

1008 Benton Street

502 Marrttown Rd

443 Marrtown Rd. – Had to move out

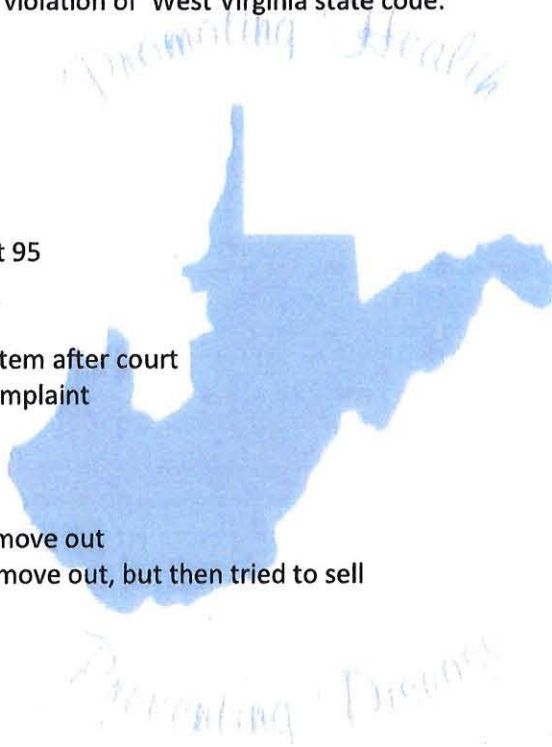
House to right of 443 had to move out, but then tried to sell

89 Comer Street

90 Comer Street

104 Comer Street

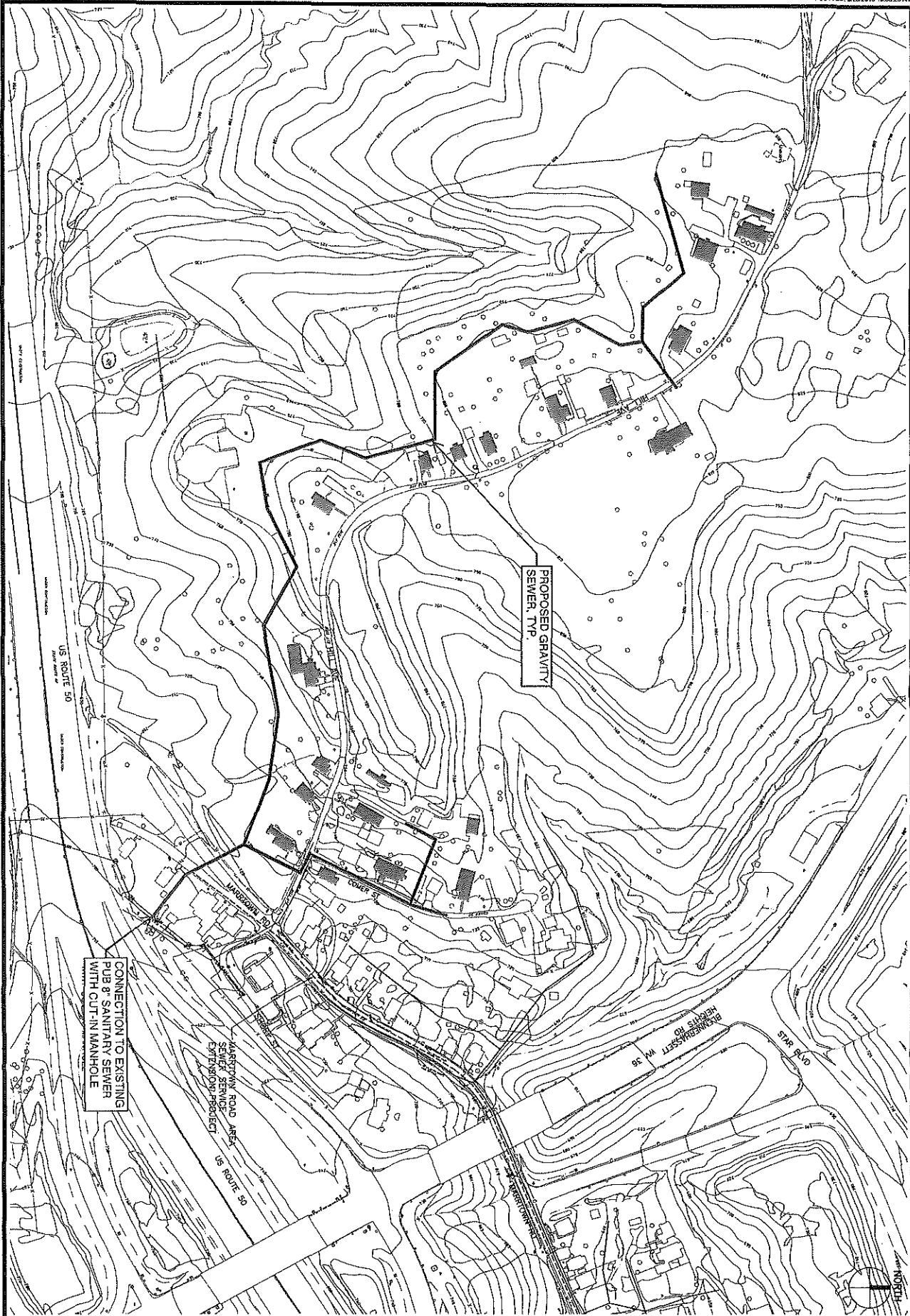
70 Hill Avenue



**RECEIVED**  
08-16-19

Elizabeth Green  
Environmental Health Director  
Mid-Ohio Valley Health Department

*Serving City of Parkersburg, Calhoun, Pleasants, Ritchie, Roane, Wirt &  
Wood Counties*



PROPOSED GRAVITY  
SEWER, TYP.

CONNECTION TO EXISTING  
PUB & SANITARY SEWER  
WITH CUT-IN/MAHOLE

HILL AVENUE  
SEWER SERVICE  
EXTENSION PROJECT

US ROUTE 50  
PARKERSBURG

BLANKENHASKETT HW 36  
HERBERT RD

STAR RD



PROJECT	APPENDIX E
SHEET	1 OF 1
DATE	APR 2019
DESIGNED BY	TJU
DRAWN BY	DVE
CHECKED BY	TJU
APPROVED BY	TJU
SCALE	1" = 200'
PROJECT	PRELIMINARY SEWER SERVICE EXTENSION HILL AVENUE AREA ALTERNATE A

NO.	DESCRIPTION	DATE

**PARKERSBURG UTILITY BOARD**  
**SANITARY SEWER EXTENSION**  
**HILL AVENUE AREA**  
**PRELIMINARY ARRANGEMENT**

**BURGESS & NIPLE**  
 4424 EMERSON AVENUE  
 PARKERSBURG, WEST VIRGINIA 26104



**Parkersburg Utility Board**  
**Hill Avenue Sanitary Sewer Improvements**  
**SUMMARY OF PROJECT COSTS**  
**August 23, 2019**

<b>Description</b>	<b>Costs</b>
<b>Construction</b>	
<b>Total Estimated Construction Cost</b>	<b>\$ 876,000</b>
<b>Engineering</b>	
Preliminary and Final Design	\$ 110,000
Bidding & Negotiation	\$ 15,000
Construction Services	\$ 50,000
Resident Project Representative	\$ 85,000
Post Construction	\$ 5,000
Special Services	
Funding Assistance	\$ 8,000
Survey & Mapping	\$ 15,000
Soil Borings	\$ 8,000
Easement Acquisition Assistance	\$ 15,000
<b>Legal</b>	
PSC Attorney	\$ 20,000
Local and ROW Attorney	\$ 20,000
<b>Administrative</b>	
Project Administrator	\$ 50,000
Project Accountant	\$ 10,000
<b>Permits</b>	
Cost of Permits	\$ 1,000
<b>Site, Easement, and ROW Cost</b>	
Easements	\$ 20,000
<b>Subtotal Non-Construction Costs</b>	<b>\$ 432,000</b>
<b>Total Estimated Project Cost</b>	<b>\$ 1,308,000</b>

**TABLE NO. 3  
CONSTRUCTION COST ESTIMATE FOR ALTERNATIVE A  
GRAVITY COLLECTION SYSTEM AND CONNECTION TO PUB  
HILL AVENUE SERVICE AREA**

DESCRIPTION	TOTAL QUANTITY	UNITS	UNIT PRICE	EXTENDED PRICE
Mobilization	1.00	l.s.	\$71,500	\$71,500
Sewer Pipe, 6" SDR 35 PVC (0' to 8' Depth)	786	l.f.	\$109	\$85,674
Sewer Pipe, 8" SDR 35 PVC (0' to 8' Depth)	2,474	l.f.	\$112	\$277,088
Sewer Pipe, 8" SDR 35 PVC (8' to 12' Depth)	171	l.f.	\$147	\$25,137
Sewer Pipe, 8" SDR 35 PVC (12' Depth or Greater)	216	l.f.	\$177	\$38,232
Sewer Carrier Pipe, 6" SDR 35 PVC	20	l.f.	\$51	\$1,020
Sewer Carrier Pipe, 8" SDR 35 PVC	50	l.f.	\$70	\$3,500
12" Casing Pipe, Bored & Jacked	85	l.f.	\$158	\$13,430
Precast Concrete Manhole Type A, (0' to 8' Depth)	31	ea.	\$2,657	\$82,367
Precast Concrete Manhole Type A, Additional Depth	15.4	v.f.	\$193	\$2,972
Sewer Cleanout, House Service	21	ea.	\$605	\$12,705
Wye Branch Connection, 6"x6", SDR 35 PVC	8	ea.	\$138	\$1,104
Wye Branch Connection, 8"x6", SDR 35 PVC	13	ea.	\$165	\$2,145
House Service Pipe, 6" SDR 35 PVC	1,286	l.f.	\$61	\$78,446
Trench Pavement Restoration, Type A-3 (Asphalt)	337	s.y.	\$127	\$42,799
Trench Pavement Restoration, Type C (Asphalt)	9	s.y.	\$46	\$414
Trench Pavement Restoration, Type D (Gravel)	75	s.y.	\$11	\$825
Full Depth and Full Width Asphalt Pavement Restoration	675	s.y.	\$66	\$44,550
1 1/2" Full Width Asphalt Pavement Overlay	934	s.y.	\$15	\$14,010
1 1/2" Cold Milling	934	s.y.	\$6	\$5,604
Permanent Grading and Seeding	4,736	s.y.	\$6	\$28,416
Preconstruction Audiovisual Recordings	1.00	l.s.	\$8,800	\$8,800
Compacted Special Backfill	708	c.y.	\$13	\$9,204
Compacted Granular Backfill	234	c.y.	\$64	\$14,976
Traffic Control	1.00	l.s.	\$11,000	\$11,000
<b>TOTAL ESTIMATED CONSTRUCTION COST</b>				<b>\$876,000</b>

NOVEMBER 16, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION, SITTING AS THE BOARD OF CANVASSERS FOR THE PURPOSE OF CANVASSING AND ASCERTAINING THE RESULTS OF THE GENERAL ELECTION HELD ON NOVEMBER 3, 2020, CONTINUED THE CANVASS TO NOVEMBER 23, 2020 DUE TO LACK OF A QUORUM.


**ORDER**


At 9:00 A.M., the County Commission of Wood County met in Special Session, sitting Ex-Officio as a Board of Canvassers. Said session is pursuant to Chapter 3, Article 7, Section 17 of the West Virginia Code of 1931, as amended, and is for the purpose of canvassing and ascertaining the results of the General Election held on November 3, 2020.

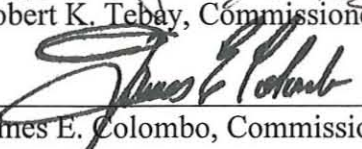
At this time, due to the lack of a quorum, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Columbo (via phone) and passed, did hereby ORDER that the Board of Canvassers do now adjourn until 9:00 A.M. on Monday, November 23, 2020 when they will meet to continue said canvass.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Robert K. Tebay, Commissioner

  
\_\_\_\_\_  
James E. Colombo, Commissioner

M/fourth day of canvass 2020 Gen

Mark Rhodes  
WOOD COUNTY 03:27:48 PM  
Instrument No 8829222  
Date Recorded 11/12/2020  
Document Type 000  
Pages Recorded 1  
Book-Page 75-114

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket # **21073**  
Customer Name **TRAVIS HAROLD W**  
Customer # **19919**  
Tax Year **2020**


Upon the request of **TRAVIS HAROLD W**  
customer  
whose address **482 SHERWOOD FOREST DR BELLEVILLE, WV 26133**  
is  
aggrieved by an erroneous assessment in District # **02**  
Map # **272 0051** in the County of Wood for the **2020** tax year.

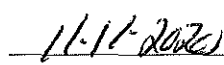
The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2020** tax year.


The exoneration is based on the following information:  
**DUE TO ...THIS IS A HOUSE TRAILER THAT HAS BEEN OFF OF THE PROPERTY FOR A FEW YEARS.**

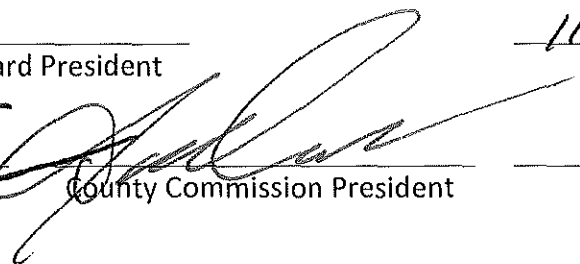
Ticket 21073: \$0

Original ticket amount \$ 9.00  
Less amount exonerated \$ 9.00  
Adjusted amount due \$ **0**

  
\_\_\_\_\_  
Wood County Fire Service Board President

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
County Commission President

\_\_\_\_\_  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
Of said county, The County Commission did approve this exoneration on November 16, 2020



WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2020



Customer #: 19919

TRAVIS HAROLD W

482 SHERWOOD FOREST DR
BELLEVILLE, WV 26133

Table with 5 columns: TICKET, DISTRICT/MAP/PARCEL, LOCATION, SQ FT, AMOUNT. Row 1: 21073, 02 272 0051 0000 0000 H, 482 SHERWOOD FOREST RD, 720, 9.00

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2020

Total: \$9.00
Delinquent Interest Accrued: \$1.26
TOTAL AMOUNT DUE: \$10.26

Due after November 15, 2020: \$10.44
Due after December 15, 2020: \$10.62
Due after January 15, 2021: \$10.80
Due after February 15, 2021: \$10.98

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 19919

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$10.26

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

TRAVIS HAROLD W

482 SHERWOOD FOREST DR
BELLEVILLE, WV 26133

MAILING
ADDRESS
CHANGES:

Mark Rhodes
WOOD County 12:19:59 PM
Instrument No 00229157
Time Recorded 11/16/2020
Document Type 001
Pages Recorded 2
Check-Page 75/112

**Wood County Commission  
Fire Service Fee  
Erroneous Assessment Application**

Ticket #           **22920**  
Customer Name   **DEEMS ROBERT W**  
Customer #       **21545**  
Tax Year           **2020**

Upon the request of                 **DEEMS ROBERT**  
customer  
whose address    **107 W 2ND ST WILLIAMSTOWN WV 26187**  
is  
aggrieved by an erroneous assessment in   District #       **13**  
Map #   **3     0055**   in the County of Wood for the   **2020** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the   **2020** tax year.

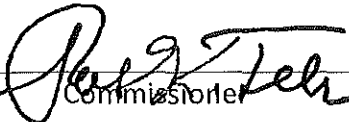
The exoneration is based on the following information:  
**DUE TO ...THIS IS A HOBBY BUILDING AND NOT A COMMERCIAL BUILDING. THE BUILDING FEE IS ALREADY INCLUDED IN OWNERS HOUSE TICKET. PROPERTY WAS CHECKED BY ASSESSORS OFFICE.**

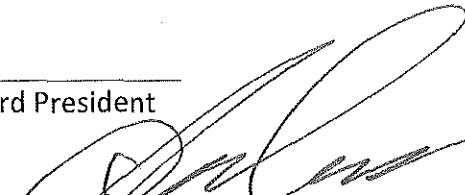
Ticket 22920: \$0

Original ticket amount   \$   97.20  
Less amount exonerated   \$   97.20  
Adjusted amount due     \$    **0**

  
\_\_\_\_\_  
Wood County Fire Service Board President

11-11-2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
County Commission President

\_\_\_\_\_  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse Of said county, The County Commission did approve this exoneration on November 16, 2020

By: Aleshia Ryan



WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2020



Customer #: 21545

DEEMS ROBERT W

107 W 2ND ST
WILLIAMSTOWN, WV 26187

Table with 5 columns: TICKET, DISTRICT/MAP/PARCEL, LOCATION, SQ FT, AMOUNT. Row 1: 22920, 13 3 0055 0000 0000 T, 2ND ST, 3240, 97.20

TO AVOID INTEREST, PLEASE PAY BY:
APRIL 15, 2020

Total: \$97.20
Delinquent Interest Accrued: \$13.61
TOTAL AMOUNT DUE: \$110.81

Due after November 15, 2020: \$112.75
Due after December 15, 2020: \$114.70
Due after January 15, 2021: \$116.64
Due after February 15, 2021: \$118.58

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH
WE DO NOT ACCEPT CREDIT OR DEBIT CARDS
BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102
IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG
DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE
(include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD
PO BOX 2005
PARKERSBURG, WV 26102



Customer #: 21545

MAKE CHECKS PAYABLE TO:
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$110.81

DONATION (Optional) \$

TOTAL PAYMENT AMOUNT ENCLOSED \$

CHECK #

DEEMS ROBERT W

107 W 2ND ST
WILLIAMSTOWN, WV 26187

MAILING
ADDRESS
CHANGES:

Vertical text on right side: Mark Rhodes, WOOD County 12:21:46 PM, Instrument No 88228158, Date Recorded 11/16/2020, Document Type 000, Pages Recorded 2, 75-112

**Wood County Commission**  
**Fire Service Fee**  
**Erroneous Assessment Application**

Ticket #            **16466**  
 Customer Name   **TANNER CHARLES**  
 Customer #       **15595**  
 Tax Year           **2020**

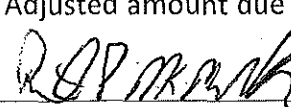
Upon the request of            **TANNER CHARLES & REBECCA**  
 customer  
 whose address    **35 TRAP RUN RD WALKER WV 26180**  
 is  
 aggrieved by an erroneous assessment in                                 District #         **01**  
 Map #   **540 00D1**   in the County of Wood for the   **2020** tax year.

The County Commission therefore orders that said property owner be hereby exonerated from the said erroneous assessment from the payment of the said fee so assessed in the **2020** tax year.

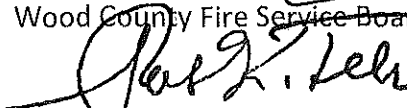
The exonerations are based on the following information:  
**DUE TO ...THIS IS A BUILDING THAT WAS TORN DOWN IN PREVIOUS YEARS.**

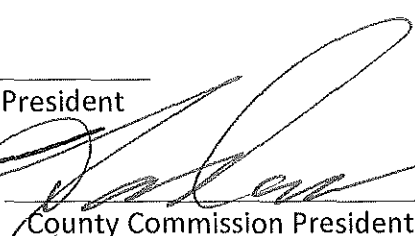
Ticket 16466: \$0


Original ticket amount     \$ 7.80  
 Less amount exonerated   \$ 7.80  
 Adjusted amount due      \$    0

  
 \_\_\_\_\_  
 Wood County Fire Service Board President

11-11-2020  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Commissioner

  
 \_\_\_\_\_  
 County Commission President

  
 \_\_\_\_\_  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse  
 Of said county, The County Commission did approve this exonerations on November 16, 2020

By: Aleshia Ryan





WOOD COUNTY FIRE SERVICE BOARD • FIRE FEE

PO BOX 2005 • Parkersburg, WV 26102 • Phone: (304) 424-1991

FIRE FEE INVOICE FOR 2020



Customer #: 15595

TANNER CHARLES

35 TRAP RUN RD  
WALKER, WV 26180

TICKET	DISTRICT/MAP/PARCEL	LOCATION	SQ FT	AMOUNT
16466	01 540 00D1 0000 0000 H	35 TRAP RUN RD	624	7.80

TO AVOID INTEREST, PLEASE PAY BY:  
APRIL 15, 2020

Total: \$7.80  
 Delinquent Interest Accrued: \$1.09  
**TOTAL AMOUNT DUE: \$8.89**

Due after November 15, 2020: \$9.05  
 Due after December 15, 2020: \$9.20  
 Due after January 15, 2021: \$9.36  
 Due after February 15, 2021: \$9.52

METHODS OF PAYMENT: CHECK, MONEY ORDER, OR CASH  
 WE DO NOT ACCEPT CREDIT OR DEBIT CARDS  
 BY MAIL AT PO BOX 2005, PARKERSBURG, WV 26102  
 IN PERSON M-F 8:30-4:30, COUNTY TAX OFFICE 319 MARKET ST PARKERSBURG  
 DRIVE THRU & DROP BOX IN ALLEY BEHIND TAX OFFICE  
 (include bottom of bill with payment)

RETURN THIS PORTION WITH YOUR 2020 PAYMENT

MAIL PAYMENTS TO:

WOOD CO. FIRE BOARD  
 PO BOX 2005  
 PARKERSBURG, WV 26102



Customer #: 15595

MAKE CHECKS PAYABLE TO:  
WOOD COUNTY FIRE SERVICE BOARD

TOTAL AMOUNT DUE: \$8.89

DONATION (Optional) \$ \_\_\_\_\_

TOTAL PAYMENT AMOUNT ENCLOSED \$ \_\_\_\_\_

CHECK # \_\_\_\_\_

TANNER CHARLES

35 TRAP RUN RD  
WALKER, WV 26180

MAILING  
ADDRESS  
CHANGES: \_\_\_\_\_

Park Rhodes  
 Wood County 12/24/11 PM  
 Instrument No 8828159  
 Date Recorded 11/16/2020  
 Payment Type 001  
 Pages Recorded 2  
 Book-Page 75112