IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

319 MARKET STREET PARKERSBURG, WV 26101

IN RE:

MINUTES OF MEETING HELD

THURSDAY, SEPTEMBER 10, 2020

PRESENT:

DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission discussed the proposed sewer and water rate increases for Lubeck Public Service District. The Commission agreed to set a public hearing FOR Monday, September 28, 2020 at 6:00 P.M. to take input from customers of the District.

At 9:59 A.M., Mark Rhodes, Wood County Clerk, met with the Commission. Mr. Rhodes gave a demonstration of what a voter will receive if they file an absentee ballot for the General Election in November.

At 10:14 A.M., the County Commission, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved Phase II of Apple Hill Manor Subdivision. (Order A/2288)

At 10:15 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Greg Arnott to the Union Williams Public Service District. (Order A/2286)

The County Commission, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, appointed Buddy Malone and Mayor Paul Jordan to the Wood County Development Authority. (Order A/2287)

At 10:16 A.M., upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. County Commissioners met with Marty Seufer, County Administrator, and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:31 o'clock A.M. (Order M/4243)

At 10:34 A.M., Rick Woodyard, Wood County E-911 Director, met with the County Commission and requested their approval to place a 50 foot pole in Fort Boreman Park to support emergency communications in the County. The County Commission approved his request and told him to move forward.

Having no scheduled appointments or business to attend to, the County Commission adjourned at 11:00 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2286, A/2287, A/2288, M/4242, M/4243

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner



Wood County Commission Agenda

09/10/2020 317 Market Street Parkersburg, WV 26101

ation of absentee ballots fon ner approval of 3 lots in App ision, Phase II er reappointing Greg Arnott	ole Hill Manor	Mark Rhodes, County Clerk
sion, Phase II er reappointing Greg Arnott		
	to the Union	
ns Public Service District		
er appointing Buddy Malone and ood County Development Authorit		
strator's Report		Marty Seufer, County Administrator
Commission Reports		
	y Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED GREG ARNOTT TO THE UNION WILLIAMS PUBLIC SERVICE DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, reappointed Greg Arnott to the Union Williams Public Service District. Mr. Arnott's new term will expire November 1, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E/Gotombo, Commissioner

A/2286

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED BUDDY MALONE THE WOOD COUNTY AND PAUL **JORDAN** TO DEVELOPMENT AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by David Blair Couch and made unanimous by Robert K. Tebay, appointed Buddy Malone and Mayor Paul Jordan to the Wood County Development Authority.

The unexpired terms will expire December 31, 2020.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2287

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE PLAT OF APPLE HILL MANOR SUBDIVISION, PHASE TWO.

ORDER

On this date, Marty Seufer, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a plat of Apple Hill Manor Subdivision, Phase Two. Said plat consists of three (3) lots and is being developed by William Gandee. Said Plat was reviewed by the Wood County Planning Commission on September 2, 2020 and approved with no variances being required. A Performance Bond in the amount of two hundred thousand one hundred dollars and zero cents (\$200,100.00) is required.

Following discussion and review, the County Commission of Wood County, upon a motion by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the aforementioned plat of Apple Hill Manor Subdivision, Phase Two for recordation. Said APPROVAL was for the three (3) lots located in the Union Taxing District and is contingent on the establishment of the aforementioned performance bond and inclusion of all lots in this phase to be required to participate in the Apple Hill Manor Homeowner's Association, Inc.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E Colombo, Commissioner

A/2288

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 21-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$29,484.27.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 21-CC-29. The Request for Reimbursement is in the amount of twenty-nine thousand four hundred eighty-four dollars and twenty-seven cents (\$29,484.27) for the month of August, 2020. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair-Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4242

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 10TH day of September, 2020, at 10:16 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

WHEREUPON, the said David Blair Couch, President of the Commission, Robert K. Tebay and James E. Colombo, Commissioners met with Marty Seufer, County Administrator, and Pat Lefebure, Prosecuting Attorney.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by personnel matters.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:31 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4243

Check No 1848	Vendor Id RUNYON	Vendor Name RUNYON LOCK SERVICE	Type VOID	Check Date 08/29/2020	Check Amount (227.00)	Reo X
1850	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	08/29/2020	19,025.70	
1851	COMMUNITY	COMMUNITY BANK	REGULAR	08/29/2020	19,597.30	
1852	DOMINIONH	DOMINION HOPE	REGULAR	08/29/2020	45.68	
1853	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	08/29/2020	646.22	
1854	FINLEY FI	FINLEY FIRE EQUIPMENT	REGULAR	08/29/2020	13,261.83	
1855	FIRESTATION	FIRE STATION SOFTWARE, LLC	REGULAR	08/29/2020	349.00	
1856	FRONTIER	FRONTIER	REGULAR	08/29/2020	322.20	
1857	KAESER	KAESER & BLAIR INC	REGULAR	08/29/2020	2,718.13	
1858	MASMODERN	MAS MODERN MARKETING	REGULAR	08/29/2020	1,590.65	
1859	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/29/2020	125.00	
1860	MILLERMILLER	MILLER & MILLER A.C.	REGULAR	08/29/2020	800.00	
1861	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	08/29/2020	32.00	1 / ~
1862	PEOPLESB	PEOPLES BANK	REGULAR	08/29/2020	197.01	/ /
1863	PIP	PERFECT IMPRINTED PRODUCTS	REGULAR	08/29/2020	645.64	
1864	RYANALES	ALESHIA RYAN	REGULAR	08/29/2020	1,000.00	
1865	SECKMAN	SECKMAN PEST CONTROL	REGULAR	08/29/2020	165.00	AG-
1866	WEX	WEX BANK	REGULAR	08/29/2020	166.32	
1867	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	08/29/2020	144.26	
1868	MONPOWER	MON POWER	REGULAR	08/29/2020	466.19	
		FIRE SERVIC	EE FEE Bank Io	d 120 Totals	61,071.13	
			Re	eport Totals	61,071.13	****

Check No 3296	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	Type REGULAR	Check Date 08/31/2020	Check Amount 370,06	Rec
3297	EMPOWER	EMPOWER RETIREMENT	REGULAR	08/31/2020	45.00	
3298	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	08/31/2020	83,540.93	
3299	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	08/31/2020	648.40	
3300	WV ST TX	WV STATE TAX COMM-	REGULAR	08/31/2020	26,485.70	
3301	HEALTH	INCOME HIGHMARK WEST VIRGINIA	HAND	08/31/2020	9,565.67	
170538	AMERICAN	AFLAC	REGULAR	08/31/2020	121.34	
170539	NRS	NATIONWIDE RETIREMENT	REGULAR	08/31/2020	1,845.00	
170540	OHIOCHILD	SOLUTIONS OHIO CHILD SUPPORT	REGULAR	08/31/2020	280.92	
170541	WASHINGTONH	PAYMENT CENTRAL WASHINGTON NATIONAL	REGULAR	08/31/2020	1,229.76	
170542	WESTERNSO	INSURANCE CO. WESTERN & SOUTHERN LIFE	REGULAR	08/31/2020	282.38	
		PAYROLL	FUND Bank Id	101 Totals	124,415.16	
Report Totals					124,415.16	

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Check No Vendor Id 7638 WVDTL	Vendor Name WV DRUG TESTING LABORATORIES. INC	Type REGULAR	Check Date 09/01/2020	Check Amount	Rec
	COMM.CRIMINAL JUSTICE	d 172 Totals	88,523.91		
	Report Totals				

Check No 7846	Vendor Id AVTEC	Vendor Name AVTEC, INC.	Type REGULAR	Check Date 09/01/2020	Check Amount Rec
7847	CALL ONE	CALL ONE	REGULAR	09/01/2020	720,00
7848	CAS CABLE	CAS CABLE	REGULAR	09/01/2020	500,00
7849	CINTAS	CINTAS CORPORATION	REGULAR	09/01/2020	56182
7850	DANASAFETY	DANA SAFETY SUPPLY INC	REGULAR	09/01/2020	76.69
7851	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	09/01/2020	19674
7852	DOORS	DOORS UNLIMITED	REGULAR	09/01/2020	1400.00
7853	FERRELLGAS	FERRELLGAS	REGULAR	09/01/2020	612.84
7854	LOWES	LOWE'S COMPANIES, INC.	REGULAR	09/01/2020	26 53
7855	MOVDRC	MID-OHIO VALLEY DAY REPORT CENTER	REGULAR	09/01/2020	40.00
7856	STATIONERS	STATIONERS INC	REGULAR	09/01/2020	265 57
7857	SUDDENLINK	SUDDENLINK	REGULAR	09/01/2020	260,77
7858	TELCONN	TELCONN	REGULAR	09/01/2020	1,600,00
7859	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	09/01/2020	2.500.00

E-911 FUND Bank Id 107 Totals

24,439.43

Check No 170564	Vendor Id TAYLOR'S	Vendor Name TAYLOR'S TRASH REMOVAL	Type :: REGULAR	Check Date 09/01/2020	Check Amount 254.60	Rec
170565	UNION WIL	UNION WILLIAMS PSD	REGULAR	09/01/2020	119.60	
170566	VISION	VISION SERVICE PLAN (WV)	REGULAR	09/01/2020	3,651.38	
170567	WOOD CO S	WOOD CO SENIOR CITIZENS ASSOCIATION INC.	REGULAR	09/01/2020	4,375.00	
170568	WORKINGMA	WORKINGMAN'S STORE	REGULAR	09/01/2020	776.98	
170569	WV RISK I	WV BOARD OF RISK & INS. MANAGEMENT	REGULAR	09/01/2020	1,195.00	
170570	WVCFCU	WV CENTRAL FEDERAL CREDIT UNION	REGULAR	09/01/2020	300.00	
	GENERAL FUND Bank Id 101 Totals					
Report Totals					306, 237.17	

Check No. 3302	Vendor Id HEALTH	Vendor Name HIGHMARK WEST VIRGINIA	Type REGULAR	Check Date 09/01/2020	Check Amou 242,058.87	nt Rec
3303	DENTAL	RENAISSANCE	REGULAR	09/01/2020	975.82	
3304	DENTAL	RENAISSANCE	REGULAR	09/01/2020	1,111.68	
3305	MONPOWER	MON POWER	REGULAR	09/01/2020	21,193.29	
170543	AAP	ADVANCE AUTO PARTS	REGULAR	09/01/2020	60.29	
170544	BAERTALI	TALIA M BAER	REGULAR	09/01/2020	50.00	
170545	CRUM G	GWEN CRUM	REGULAR	09/01/2020	134.29	
170546	DISH	DISH NETWORK	REGULAR	09/01/2020	113.56	Λ
170547	DOMINIONH	DOMINION HOPE	REGULAR	09/01/2020	29.09	
170548	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	09/01/2020	185.78	$\sqrt{}$
170549	HARDGARY	HARDIN GARY L	REGULAR	09/01/2020	15.04	
170550	HARDY	MARIA HARDY	REGULAR	09/01/2020	1,000.00	VAIDO
170551	HARLOW S	STACY HARLOW	REGULAR	09/01/2020	88.55	
170552	IN-SYNCH	IN-SYNCH SYSTEMS	REGULAR	09/01/2020	859.68	
170553	INTRA	INTRA-STATE INSURANCE	REGULAR	09/01/2020	3,020.52	
170554	JANI-SOUR	JANI-SOURCE	REGULAR	09/01/2020	298.95	
170555	JOHNSONCO	JOHNSON CONTROLS, INC.	REGULAR	09/01/2020	1,499.00	
170556	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/01/2020	164.74	
170557	LOWES	LOWE'S COMPANIES, INC.	REGULAR	09/01/2020	645.06	
170558	MOO	MUTUAL OF OMAHA	REGULAR	09/01/2020	6,622.32	
170559	MURRAY	MURRAY SHEET METAL	REGULAR	09/01/2020	14,839.27	
170560	ODEPOT	OFFICE DEPOT	REGULAR	09/01/2020	243.95	
170561	QUALIFICATION	QUALIFICATION TARGETS INC.	REGULAR	09/01/2020	169.32	
170562	S W RESOU	S W RESOURCES	REGULAR	09/01/2020	15.54	
170563	SIR FIX	SIR FIX A LOT WIRELESS	REGULAR	09/01/2020	170.00	

Check No	Vendor Id	Vendor Name	Type		Check Amount	Rec
3306	FINANCIAL	FINANCIAL STABILIZATION FUND	HAND	09/02/2020	,000,000.00	
3307	SPECIAL	SPECIAL BUILDING FUND	HAND	09/02/2020	327,047.00	
		GENERAL FUND Bank Id 101 Totals			1,327,047.00	
			port Totals	1,327,047.00		

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Check No 3308	Vendor Id WV RETIRE	Vendor Name WV PUBLIC EMP RETIREMENT	Type REGULAR	Check Date 09/03/2020	Check-Amount 79,657.48	Rec
3309	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	09/03/2020	34,050.60	
3310	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	09/03/2020	14,600.77	
	PAYROLL FUND Bank Id 101 Totals				128,308.85	
			port Totals	128,308.85		

A) RA

Check No Vendor Id 1147 UNITED NB

Vendor Name

Type REGULAR

Check Date | Check Amount

Rec

UNITED BANK LOAN

PROCESSING CENTER

09/04/2020

4,411,82

COAL SEVERANCE TAX Bank Id 201 Totals

4,411.82

Report Totals

216,218.30

Check No Vendor Id 5337 PHARCHEM

Vendor Name PHARCHEM INC

Type REGULAR

09/04/2020

Check Date | Check Amount 20.00

TEEN DRUG COURT Bank Id 177 Totals

20.00

Check No. 7639	Vendor Id DOMINIONH	Vendor Name DOMINION HOPE	Type REGULAR	Check Date 09/04/2020	Check Amount	Rec
7640	MONPOWER	MON POWER	REGULAR	09/04/2020	1537774	
7641	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	09/04/2020	33.70	
7642	RICOH	RICOH USA INC	REGULAR	09/04/2020	509.88	
7643	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	09/04/2020	36.28	
7644	SUDDENLINK	SUDDENLINK	REGULAR	09/04/2020	877.47	
		172 Totals	3,107.47			

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Check No Vendor Id 6545 GEN CO FD

Vendor Name GENERAL COUNTY FUNDS

Type REGULAR 09/04/2020

Check Date Check Amount 49,741.86

ASSESSOR'S VALUATION Bank Id 156 Totals

49,741.86

Check No Vendor id 3549 WVDTL

Vendor Name WV DRUG TESTING LABORATORIES. INC

Type ___ REGULAR

09/04/2020

Check Date Check Amount 282,50

HOME CONFINEMENT Bank Id 108 Totals

282.50

Check No Vendor Id 7860 GEN CO FD

Vendor Name GENERAL COUNTY FUNDS

Type REGULAR

09/04/2020

Check Date | Check Amount 154,278,86

E-911 FUND Bank Id 107 Totals

154,278.86

Check No 170571	Vendor Id DOMINIONH	Vendor Name DOMINION HOPE	Type REGULAR	Check Date 09/04/2020	Check Amount	Rec
170572	DUNBAR PRINTII	DUNBAR PRINTING AND GRAPHICS	REGULAR	09/04/2020	267:77	
170573	INS	INDUSTRIAL NETWORKING SOLUTIONS	REGULAR	09/04/2020	36216	
170574	INSIGHT	INSIGHT	REGULAR	09/04/2020	900:62	
170575	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	09/04/2020	67.64	
170576	RICOH	RICOH USA INC	REGULAR	09/04/2020	237.56	
170577	SMITH JODI	JODI SMITH	REGULAR	09/04/2020	68 48	
170578	STUARTOIL	STUART OIL COMPANY	REGULAR	09/04/2020	28 70	
170579	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	09/04/2020	500 00	
170580	TRANSUNION	TRANSUNION RISK AND ALTERNATIVE DATA	REGULAR	09/04/2020	50.00	
170581	VERIZONW	VERIZON WIRELESS	REGULAR	09/04/2020	575106	
		GENERAL	FUND Bank Id	- 101 Totals	4,375.79	

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Check No Vendor Id 7860 GEN CO FD

Vendor Name GENERAL COUNTY FUNDS

Type REGULAR

09/04/2020

Check Date | Check Amount 154,278.86

Rec

E-911 FUND Bank Id 107 Totals

154,278.86

