

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

317 MARKET STREET  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 5, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 9:38 A.M., the County Commission met with Wood county Compliance Officer, Sarah Robinson and County Engineer, Maria Hardy. The presented a property located at 109 Crawford Street, Parkersburg, which appears to be in violation of the Abandoned and Dilapidated Ordinance for the County. The property owner agreed to have the County demolish the property. (A copy of the Engineer's report is attached to these minutes and shall be made a part thereof.

At 9:57 A.M., the County Commission upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies will exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Larry Stephens, Emergency Medical Services Providers (Dwane Weekley as an alternate); Thomas Blondin, General Public; Chief Joe Martin, City of Parkersburg Police

Department and Chief Jason Matthews, Parkersburg Fire Department expire April 30, 2021.

(Order A/2369)

At 9:58 A.M., the County Commission tabled the nomination of Steve Simonton until April 12, 2021.


Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:07 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2369


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY




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David Blair Couch, President



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Robert K. Tebay, Commissioner



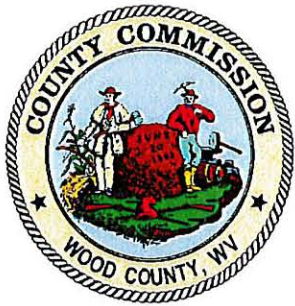
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James Colombo, Commissioner

Wood County Commission Meeting  
Held April 5, 2021

**Please Print**

1.	Sarah Robinson
2.	Maria Hardy
3.	Dale Sims
4.	Carrie Delong
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# Wood County Commission Agenda

04/05/2021  
9:30 A.M.

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:30 A.M.	Announce vacancies on the E-911 Advisory Board	
	Consider putting Steve Simonton in nomination for the Mountaineer Trail Network Authority	
10:00 A.M.	Discuss Abandoned/Dilapidated Building – 109 Crawford Street, Parkersburg owned by Dale Sims	Sarah Robinson, County Compliance Officer and Maria Hardy, County Engineer
	Administrator's Report	Marty Seufer, Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

**Exhibit 1**

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials



Wood County Engineer/MLH Consulting, LLC  
80 Thunder Road  
Williamstown, WV 26187  
Mailing Address: P.O. Box 62 Williamstown, WV 26187

December 30, 2020

Wood County Commission  
1 Court Square  
Parkersburg, WV 26101

RE: Engineering Report and Inspection  
Subject: Abandoned and Dilapidated Building Ordinance Review  
Location: 109 Crawford Street Parkersburg WV 26101  
Parcel ID: 54-08-0005-079A County; 54-Wood; Map 0005; District 8-Tygart  
Inspection Date: 12.29.20

Dear Commission Members:

This structure contains a single family home. This residence was observed as the adjacent property during our 111 Crawford Street Inspection. During this time it was found that the home contains open access from the rear into the foundation that is large enough for an average adult to climb into. The main entrance into the home in the front contains debris and is locked. The window to the loft room is open as well.

The home structural foundation appears beyond repair at this point. The visible framing wood around openings the window and entries are dilapidated. Mildew and failure rates of structural members will increase to the existing openings. The residence was empty at the time of the inspection. There is also a shed on the lot. The shed is plywood and does not contain a large bit of debris but is dilapidated as well.

Partial collapse is possible with the existing conditions. The existing conditions of the home are classified and as unsafe, an imminent danger and unfit for human occupancy by Abandoned and Dilapidated Ordinance Section 3.2 Section a and b and c.

Section 3.2 (a) The structure is one found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants. (Open Foundation)

Section 3.2 (b) When in the opinion of the County Engineer there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure has or part of a structure has fallen and life is endangered by the occupation of the structure.

Section 3.2 (c) The structure is unfit for human occupancy whenever the County Engineer finds that such structure is unsafe, unlawful or because of the degree to which the structure is in disrepair or lacks maintenance.

The recommendation is to place temporary safeguards around the home structure and storage structure that contains any open access and move forward with demolishing the structure. (Refer to section 3.2 Temporary safeguards). The temporary safeguards could be installed until demolition is possible.

More images are contained for further review. Feel free to reach me with questions. I would be happy to help.





Wood County Engineer/MLH Consulting, LLC  
80 Thunder Road  
Williamstown, WV 26187  
Mailing Address: P.O. Box 62 Williamstown, WV 26187

Sincerely,



Maria L. Hardy, P.E. (WV 23306)  
Owner/Operator, MLH Consulting, LLC  
LLC -Certificate of Authorization (WV C05917-00)  
LLC-State Certification WV (2661-1227)



APRIL 5, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT  
VACANCIES WILL EXIST ON THE WOOD COUNTY 9-1-  
1 ADVISORY BOARD.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced that vacancies will exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that the terms of Larry Stephens, Emergency Medical Services Providers (Dwane Weekley as an alternate); Thomas Blondin, General Public; Chief Joe Martin, City of Parkersburg Police Department and Chief Jason Matthews, Parkersburg Fire Department expire April 30, 2021.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2369

Mark Rhodes  
WOOD County 01:09:59 PM  
Instrument No 88247268  
Date Recorded 04/05/2021  
Document Type COO  
Pages Recorded 1  
Book-Page 75-130



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2088	ATLANTIC	ATLANTIC FINANCIAL FED.	VOID	03/26/2021	(1,808.79)	X
2108	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	03/26/2021	1,808.79	
FIRE SERVICE FEE Bank Id 120 Totals					0.00	
Report Totals					1,255.67	


# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3470	CHILD	CHILD SUPPORT ENF DIV	REGULAR	03/31/2021	577.56	
3471	EMPOWER	EMPOWER RETIREMENT	REGULAR	03/31/2021	45.00	
3472	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	03/31/2021	82,101.11	
3473	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	03/31/2021	659.52	
3474	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	03/31/2021	26,432.76	
171781	COPFEE	CITY OF PARKERSBURG	REGULAR	03/31/2021	5,718.10	
171782	AMERICAN	AFLAC	REGULAR	03/31/2021	121.34	
171783	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	03/31/2021	1,845.00	
171784	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	03/31/2021	331.92	
171785	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	03/31/2021	1,229.76	
171786	WESTERN SO	WESTERN & SOUTHERN LIFE	REGULAR	03/31/2021	221.14	

**PAYROLL FUND Bank Id 101 Totals**

119,283.21


**Report Totals**

119,283.21




## Check Register Report for Wood County Commission

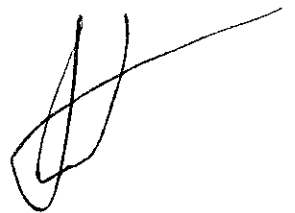
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7823	MONPOWER	MON POWER	REGULAR	03/30/2021	13.95	
7824	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	03/30/2021	192.91	
7825	SUDDENLINK	SUDDENLINK	REGULAR	03/30/2021	893.32	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					<u>1,100.18</u>	
Report Totals					<u>45,994.83</u>	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
171809	WVIAAI	WV CHAPTER INTERNATIONAL	REGULAR	03/30/2021	80.00	
171810	WVSP PDC	WVSP PDC	REGULAR	03/30/2021	600.00	
GENERAL FUND Bank Id 101 Totals					51,466.52	
Report Totals					51,466.52	



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8023	CAS CABLE	CAS CABLE	REGULAR	03/30/2021	500.00	

E-911 FUND Bank Id 107 Totals

500.00



## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3575	WORKINGMA	WORKINGMAN'S STORE	REGULAR	03/30/2021	125.00	

HOME CONFINEMENT Bank Id 108 Totals

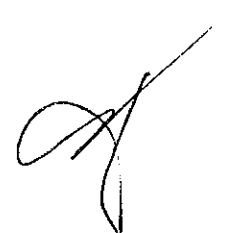
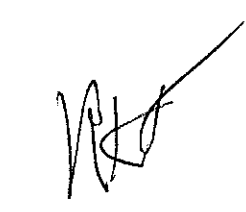
125.00





# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3468	HEALTH	HIGHMARK WEST VIRGINIA	HAND	03/30/2021	5,304.13	
3475	DENTAL	RENAISSANCE	REGULAR	03/30/2021	1,695.55	
3476	MONPOWER	MON POWER	REGULAR	03/30/2021	11,291.84	
171787	AAP	ADVANCE AUTO PARTS	REGULAR	03/30/2021	16.14	
171788	BIZTEC	BIZTEC	REGULAR	03/30/2021	2,594.80	
171789	CAS CABLE	CAS CABLE	REGULAR	03/30/2021	247.93	
171790	CSIFORENSIC	CSI FORENSIC SUPPLY	REGULAR	03/30/2021	253.31	
171791	DOMINIONH	DOMINION HOPE	REGULAR	03/30/2021	434.23	
171792	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	03/30/2021	1,489.99	
171793	GALLS	GALLS	REGULAR	03/30/2021	113.88	
171794	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	03/30/2021	32.50	
171795	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	03/30/2021	593.96	
171796	HARDY	MARIA HARDY	REGULAR	03/30/2021	1,000.00	
171797	INSIGHT	INSIGHT	REGULAR	03/30/2021	2,938.93	
171798	JEFFERDS	JEFFERDS CORPORATION	REGULAR	03/30/2021	215.00	
171799	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	03/30/2021	515.35	
171800	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	03/30/2021	84.00	
171801	NOLANS	NOLAN'S SERVICES LLC	REGULAR	03/30/2021	17,088.47	
171802	P-WRECKER	PARKERSBURG WRECKER SERVICE	REGULAR	03/30/2021	45.00	
171803	RICOH	RICOH USA INC	REGULAR	03/30/2021	428.58	
171804	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	03/30/2021	257.02	
171805	UNION WIL	UNION WILLIAMS PSD	REGULAR	03/30/2021	65.54	
171806	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	03/30/2021	1,622.40	
171807	WVCORRECTION	WV CORRECTIONAL INDUSTRIES	REGULAR	03/30/2021	21.15	
171808	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	03/30/2021	2,436.82	

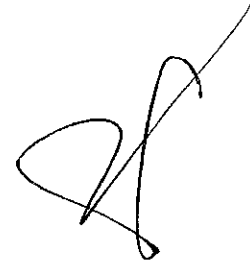



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3480	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	04/01/2021	243,253.54	

GENERAL FUND Bank Id 101 Totals 243,253.54

Report Totals 243,253.54

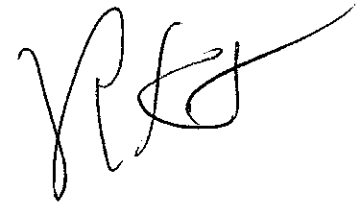
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## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3576	GARNERC	CHISTOPHER GARNER	REGULAR	03/31/2021	60.00	

HOME CONFINEMENT Bank Id 108 Totals

60.00





# Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3470	CHILD	CHILD SUPPORT ENF DIV	REGULAR	03/31/2021	577.56	
3471	EMPOWER	EMPOWER RETIREMENT	REGULAR	03/31/2021	45.00	
3472	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	03/31/2021	82,101.11	
3473	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	03/31/2021	659.52	
3474	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	03/31/2021	26,432.76	
3477	HEALTH	HIGHMARK WEST VIRGINIA	HAND	03/31/2021	3,264.41	
3478	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	03/31/2021	34,753.77	
3479	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	03/31/2021	79,311.50	
171781	COPFEE	CITY OF PARKERSBURG	REGULAR	03/31/2021	5,718.10	
171782	AMERICAN	AFLAC	REGULAR	03/31/2021	121.34	
171783	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	03/31/2021	1,845.00	
171784	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	03/31/2021	331.92	
171785	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	03/31/2021	1,229.76	
171786	WESTERN SO	WESTERN & SOUTHERN LIFE	REGULAR	03/31/2021	221.14	

**PAYROLL FUND Bank Id 101 Totals**

236,612.89

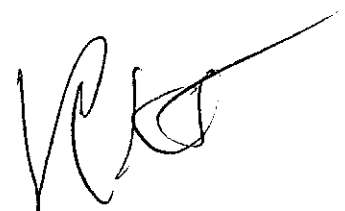
**Report Totals**

236,612.89

## Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2109	EMERGENCYM	EMERGENCY MEDICAL PRODUCTS. INC	REGULAR	03/31/2021	1,334.50	
2110	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	03/31/2021	136.16	
2111	PROF RADIATOR	PROFESSIONAL RADIATOR & TIRE	REGULAR	03/31/2021	29.54	
FIRE SERVICE FEE Bank Id 120 Totals					1,500.20	



# Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3469	MONPOWER	MON POWER	REGULAR	03/26/2021	1,255.67	

GENERAL FUND Bank Id 101 Totals

1,255.67

Report Totals

1,255.67