

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

1 COURT SQUARE
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 12, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT, VIA PHONE
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, approved minutes of March 11, 15, and 19, 2021.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with Wood County Compliance Officer, Sarah Robinson and County Engineer, Maria Hardy. The presented a property located at 3432 Elizabeth Pike, Mineral Wells, which they placed a condemned placard on. (A copy of the Engineer's report is attached to these minutes and shall be made a part thereof).

At 9:44 A.M., the County Commission upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, appointed Steve Simonton to the Mountaineer Trail network Authority. (Order A/2382)

At 10:00 A.M., Wood County Compliance Officer, Sarah Robinson presented two properties to the commission to be advertised for bids for demolition. The presented

properties are located at 109 Crawford Street, Parkersburg, and 111 Crawford Street, Parkersburg. (Orders A/2377 and A2378)

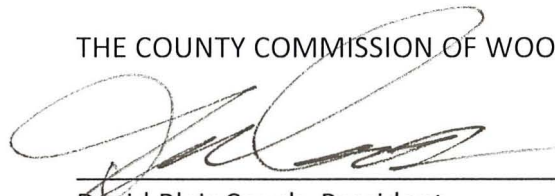
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:07 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

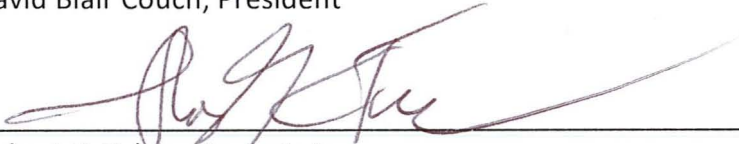
A/2377, A/2378 and A/2382

APPROVED:

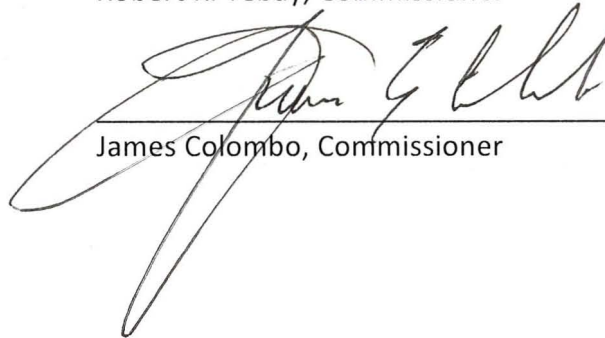
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 12, 2021

Please Print

1.	<i>Maria Hardy</i>
2.	<i>Garret Robinson</i>
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Wood County Commission
Agenda

04/12/2021
9:30 A.M.

1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider putting Steve Simonton in nomination for appointment to the Mountaineer Trail Network Authority	
10:00 A.M.	Discuss going out to bid for demolition and cleanup of abandoned and dilapidated properties located at 109 Crawford Street, Parkersburg and 111 Crawford Street, Parkersburg	Sarah Robinson, Wood County Compliance Officer
	Administrator's Report	Marty Seufer, Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

APRIL 12, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DEMOLITION AND CLEANUP OF PROPERTY LOCATED AT 111
CRAWFORD ST, PARKERSBURG, WV.

ORDER

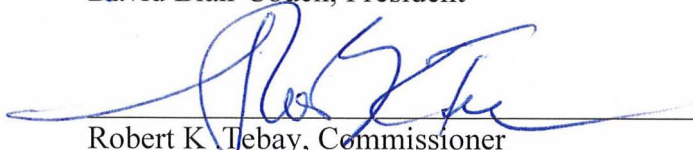
On this date, the County Commission of Wood County upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby ORDER that bids be let for the demolition and cleanup of property located at 111 Crawford Street, Parkersburg, West Virginia.

Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2377

Mark Rhodes
Wood County 02:01:28 PM
Instrument No 88247313
Date Recorded 04/12/2021
Document Type CDD
Pages Recorded 1
Book-Page 75-130

APRIL 12, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DEMOLITION AND CLEANUP OF PROPERTY LOCATED AT 109
CRAWFORD ST, PARKERSBURG, WV.

ORDER

On this date, the County Commission of Wood County upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, did hereby ORDER that bids be let for the demolition and cleanup of property located at 109 Crawford St, Parkersburg, West Virginia.

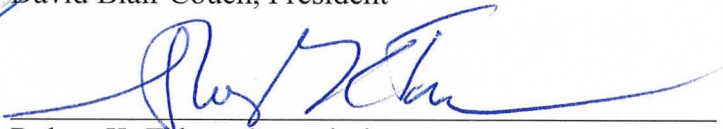
Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2378

Mark Rhodes
WOOD County 02:02:42 PM
Instrument No 88247314
Date Recorded 04/12/2021
Document Type CDD
Pages Recorded 1
Book-Page 75-130

APRIL 12, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED STEVE SIMONTON
TO THE MOUNTAINEER TRAIL NETWORK AUTHORITY.

ORDER

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and passed, appointed Steve Simonton to the Mountaineer Trail Network Authority.

The term will be in effect until the Authority is formally established and has determined the length of terms in its bylaws.

APPROVED:

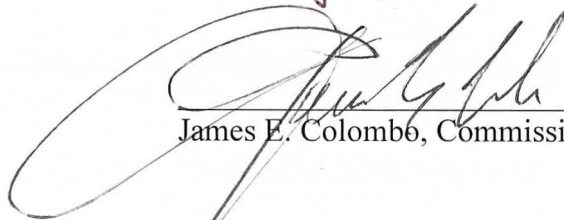
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2382

Hark Rhodes
WOOD County 03:32:45 PM
Instrument No 88248855
Date Recorded 04/12/2021
Document Type COO
Pages Recorded 1
Book-Page 75-131

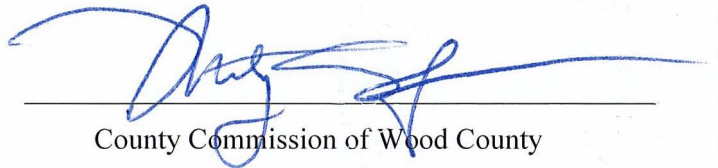
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Whitney McAtee, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Community Corrections Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 12th day of April, 2021.



County Commission of Wood County

Mark Rhodes
WOOD County 02:03:59 PM
Instrument No 88247315
Date Recorded 04/12/2021
Document Type 020
Pages Recorded 1
Book-Page 75-130



**Wood County Commission
FAIR HOUSING RESOLUTION**

Whereas, the Wood County Commission desires to give meaning to the guarantees of equal rights contained in the Constitution and laws of this State and the United States, and to encourage and bring about mutual self-respect and understanding among all citizens and groups in the County; and,

Whereas, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, sex, or national origin; and,

Whereas, under the West Virginia State Fair Housing Law, Title 49-2-305, MCA, it is illegal to deny housing to any person because of race, sex, religion, color, age, physical or mental handicap or national origin;

Therefore, be it resolved that the Commission of Wood County, West Virginia makes a firm commitment to do all within its power to eliminate prejudice, intolerance, disorder and discrimination in housing.

Therefore, be it also resolved that a Fair Housing Law poster, which has the "Equal Housing Opportunity" logo, will be displayed at the County Courthouse.

Therefore, be it also resolved that the following procedures will be used to accomplish the purpose of the aforementioned resolution:

1. The Wood County Commission shall inform all County employees of the County's commitment to fair housing.
2. The County will post this resolution in County buildings and other public places and publicize it.
3. The County shall direct all employees to forward immediately to the Commission President any reports they receive of housing discrimination.
4. The Commission President shall forward such complaints to the West Virginia Human Rights Commission, 1321 Plaza East, Room 108A, Charleston, West Virginia, 25301-1400, within 10 days of receipt of said complaint.

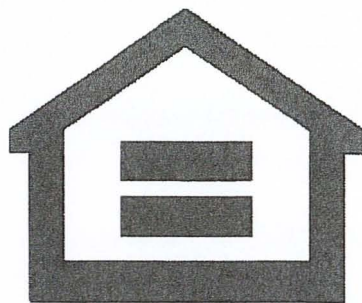
Signature: _____

Title: _____

Date: _____

Robert J. Felt
Dan Blair Couch

Steve E. Webb



**EQUAL HOUSING
OPPORTUNITY**

**We Do Business in Accordance With the Federal Fair
Housing Law**

(The Fair Housing Amendments Act of 1988)

**It is Illegal to Discriminate Against Any Person
Because of Race, Color, Religion, Sex,
Handicap, Familial Status, or National Origin**

In the sale or rental of housing or
residential lots

In the provision of real estate
brokerage services

In advertising the sale or rental
of housing

In the appraisal of housing

In the financing of housing

Blockbusting is also illegal

Anyone who feels he or she has been
discriminated against may file a complaint of
housing discrimination:

1-800-669-9777 (Toll Free)

1-800-927-9275 (TTY)

www.hud.gov/fairhousing

**U.S. Department of Housing and
Urban Development
Assistant Secretary for Fair Housing and
Equal Opportunity
Washington, D.C. 20410**

Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

April 9, 2021

Wood County Commission
1 Court Square
Parkersburg, WV 26101

RE: Engineering Inspection
Inspection Date: April 9, 2021
Subject: Wood County - Abandoned and Dilapidated Building Ordinance
Location Type: Private Residence
Address: 3432 Elizabeth Pike
Mineral Wells, WV 26150
Owner: Charles Beeson c/o (Current Tenants Reside in the Home)

Dear Commission Members:

On April 6 2021, the Wood County Compliance Officer was notified by the Parkersburg Humane Society Officer that a residence is unfit. The yard contained debris and animal fecal matter; which should be followed up and inspected. On April 9th The Wood County Compliance Officer and the Wood County Engineer meet with the Owner. The structure on this lot is a single family home with a barn. The findings of the report are illustrated below.

The inspection findings outside of the structure, included but were not limited to: an open chicken coop with approximately 20 chickens that was in the home entrance path, bunny cages that were also in the entrance patch, both rear egress entries/stairs were dilapidated, both stair access entries also contained debris blocking access. There was a barn in the rear of the structure that contained two live pigs and one partial burnt pig left in the same area which had no gate. Throughout the yard children's toys, clothing and trash was scattered on the premises. The exterior yard also contained a large amount of septic residue from the animals' fecal matter. Human fecal matter is anticipated in the yard as well.

The only accessible entry was found from the basement. The basement was covered in dirt and trash. The stairs inside the home were covered in dirt on top of carpet. The home was filled with trash debris and clothing for the entire square footage of the home. The bathroom facility was unusable and the septic is anticipated was dumped. The clothing is wet, mildewed and the entire home major structural features were not able to inspect due to all of the debris. The septic smell inside has become toxic with vermin infestation.



Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

At this time; with the existing conditions are further classified by the Abandoned and Dilapidated Ordinance as an unsafe structure Section 3.2 (a), an imminent danger (b) and unfit for human occupancy (c). The findings during the inspection yielded an immediate response from the County Compliance Officer and County Engineer to move forward closing the structure and condemning it Section 3.2 (d) closing of structure and Section 3.2 (g) Notice. Refer to the images enclosed and the summary of the classifications below.

Summary

- Section 3.2

(a)Unsafe Structure: A structure that is found to be dangerous to the life, health, property, or safety of the public or occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of a fire or said structure contains unsafe equipment or is so damaged, decayed, dilapidated and structurally is unsafe that partial or complete collapse is possible.

(b)Imminent Danger: When in the opinion of the County Engineer there imminent danger of failure or collapse of a building or structure which endangers life or when there is actual or paternal danger to the building or to the building occupants the Compliance Officer shall cause to be posted at each entrance that the building is determined unsafe and occupancy is prohibited.

(c) Structure Unfit for Human Occupancy: When the County Engineer find that such structure is unsafe or unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is unsanitary, vermin or rat infested, contains filth and contamination, lacks ventilation, illumination, sanitary or hating facilities or other essential equipment.

(d) Closing of Vacant Structure: Placard of the residence when the structure is unfit for human occupancy.

(g) Notice of Condemnation: Whenever the County Engineer has condemned a structure under the provision of this section; notice shall be posted in a conspicuous place with prompt notice to the Owner.

The recommendation is to condemn the home, close all accesses to the home and refrain from any entry into the home by action of the County Engineer. Access may be granted temporary only after a an approved action is provided by the Owner and approved by Wood County Engineer.



Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

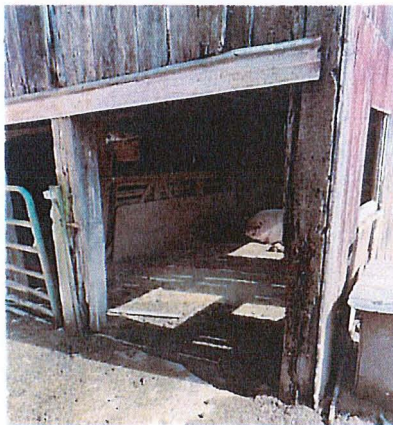
Sincerely,



Maria L Hardy, P.E. (WV 23306)
Wood County Engineer
Owner/Operator, MLH Consulting, LLC
LLC -Certificate of Authorization (WV C05917-00)
LLC-State Certification WV (2661-1227)

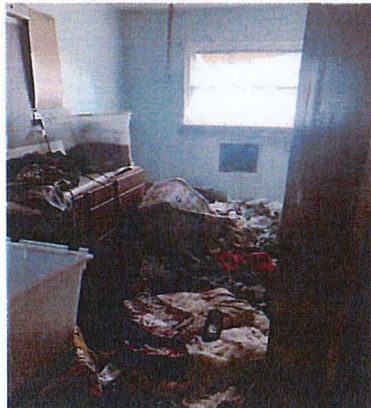


Outside of Home



Wood County Engineer/MLH Consulting, LLC
80 Thunder Road
Williamstown, WV 26187
Mailing Address: P.O. Box 62 Williamstown, WV 26187

Inside the Home



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1286	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	04/08/2021	2,139.00	
DEPUTY SHERIFF'S RETIREMENT Bank Id 369 Totals					2,139.00	
Report Totals					2,139.00	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2112	ARMSTRONG GR	ARMSTRONG	REGULAR	04/08/2021	170.65	
2113	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	04/08/2021	20,050.00	
2114	MCKESSON	MCKESSON MEDICAL-SURGICAL	REGULAR	04/08/2021	418.19	
2115	MONPOWER	MON POWER	REGULAR	04/08/2021	378.50	

FIRE SERVICE FEE Bank Id 120 Totals

21,017.34

Report Totals

21,017.34

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3484	HEALTH	HIGHMARK WEST VIRGINIA	HAND	04/08/2021	5,451.59	

PAYROLL FUND Bank Id 101 Totals

5,451.59

Report Totals

5,451.59

A large, stylized handwritten signature in black ink, appearing to be 'RHS' followed by a large loop.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3482	DENTAL	RENAISSANCE	REGULAR	04/06/2021	1,717.29	
3483	DENTAL	RENAISSANCE	REGULAR	04/06/2021	1,100.16	
171811	BOSOLIND	BOSO LINDSEY A	REGULAR	04/06/2021	115.50	
171812	CALIPER	CALIPER CORPORATION	REGULAR	04/06/2021	1,000.00	
171813	COP	CITY OF PARKERSBURG	REGULAR	04/06/2021	21.60	
171814	CRUM G	GWEN CRUM	REGULAR	04/06/2021	85.07	
171815	DEP	DEP-UST PROGRAM	REGULAR	04/06/2021	95.00	
171816	DISH	DISH NETWORK	REGULAR	04/06/2021	113.57	
171817	DOMINIONH	DOMINION HOPE	REGULAR	04/06/2021	3,229.14	
171818	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	04/06/2021	9,189.00	
171819	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/06/2021	8,560.19	
171820	GALLS	GALLS	REGULAR	04/06/2021	188.94	
171821	GENERALSA	GENERAL SALES CO.	REGULAR	04/06/2021	1,830.27	
171822	INSIGHT	INSIGHT	REGULAR	04/06/2021	11,619.46	
171823	LAMP	LAMP PESTPROOF	REGULAR	04/06/2021	125.00	
171824	LEXIS	LEXIS NEXIS	REGULAR	04/06/2021	525.37	
171825	LOWES	LOWE'S COMPANIES, INC.	REGULAR	04/06/2021	1,263.34	
171826	MOO	MUTUAL OF OMAHA	REGULAR	04/06/2021	6,943.69	
171827	MOTIONMASTER	MOTIONMASTERS	REGULAR	04/06/2021	25,000.00	
171828	P-LIBRARY	PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY	REGULAR	04/06/2021	72,005.00	
171829	PUREWATER	PURE WATER PARTNERS	REGULAR	04/06/2021	65.00	
171830	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	04/06/2021	156,716.00	
171831	RICOH	RICOH USA INC	REGULAR	04/06/2021	237.56	
171832	VERIZONW	VERIZON WIRELESS	REGULAR	04/06/2021	580.18	
171833	VISION	VISION SERVICE PLAN (WV)	REGULAR	04/06/2021	3,697.69	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
171834	WCDA	WOOD COUNTY DEVELOPMENT AUTHORITY	REGULAR	04/06/2021	7,500.00	
171835	WORKINGMA	WORKINGMAN'S STORE	REGULAR	04/06/2021	209.98	
171836	WVELECTRIC	WEST VIRGINIA ELECTRIC SUPPLY	REGULAR	04/06/2021	447.85	
GENERAL FUND Bank Id 101 Totals					314,181.85	



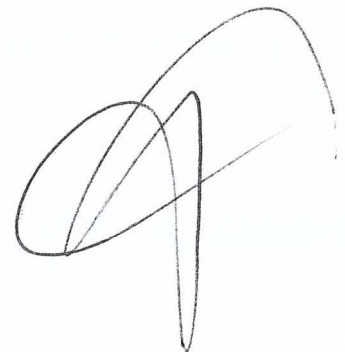
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8024	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	04/06/2021	20.97	
8025	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/06/2021	450.96	
8026	PUREWATER	PURE WATER PARTNERS	REGULAR	04/06/2021	58.00	
8027	SUDDENLINK	SUDDENLINK	REGULAR	04/06/2021	260.77	
8028	TREASUREROHIO	TREASURER OF STATE OF OHIO	REGULAR	04/06/2021	150.00	
8029	GEN CO FD	GENERAL COUNTY FUNDS	REGULAR	04/06/2021	147,383.59	
E-911 FUND Bank Id 107 Totals					148,324.29	
Report Totals					148,324.29	

Handwritten signature and initials, possibly 'Rd' and a large stylized 'Z' or 'A'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7826	3 B CARPET	3 B CARPET & FLOOR COVERING	REGULAR	04/06/2021	4,150.00	
7827	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	04/06/2021	69.04	
7828	FRANKLIN SIGN	FRANKLIN SIGN MACHINE	REGULAR	04/06/2021	85.00	
7829	MONPOWER	MON POWER	REGULAR	04/06/2021	1,056.96	
7830	SPENCER W	CITY OF SPENCER WATERWORKS	REGULAR	04/06/2021	31.44	
7831	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	04/06/2021	11,279.40	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					16,671.84	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1161	UNITED NB	UNITED BANK LOAN PROCESSING CENTER	REGULAR	04/06/2021	8,865.17	
1162	WESTUNIONB	WEST UNION BANK	REGULAR	04/06/2021	3,703.69	
COAL SEVERANCE TAX Bank Id 201 Totals					<u>12,568.86</u>	
Report Totals					<u>345,135.73</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3481	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	04/05/2021	24,071.00	

GENERAL FUND Bank Id 101 Totals

24,071.00

Report Totals

24,071.00

A large, stylized handwritten signature in black ink, located in the bottom right corner of the page. The signature appears to be a cursive representation of a name, possibly "R. R. R.", with a large loop at the bottom.