

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, APRIL 15, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission held a hearing in regard to the estate of Lloyd Carson. Delores Carson, Executrix, by her Attorney, George Chandler, asked that claims be disallowed. After discussion, the County Commission disallowed the claims. (Probate Order)

At 9:45 A.M., the hearing in regard to the estate of Jay B. Wilson was cancelled. Mark Rhodes, County Clerk had a telephone conference with Josh Rogers, Attorney for the Executor, Rock Wilson and Robert Fluharty, Attorney for the Administratrix, Vera Wilson. It was agreed that his hearing be continued and that the Executor not take an action until pending Court action is finalized. (Probate Order)

At 10:00 A.M., the County Commission held a hearing in regard to the estate of Charlotte J. Potter. Bernard Potter, Jr., Executor asked that claims be disallowed in the estate. After review, the County Commission disallowed the claims. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the estate of Shirley Liebau. Mark Liebau, Beneficiary of the estate asked that the Administratrix, Cari Campbell, be removed as Administratrix. After review, the County Commission denied the request and asked the parties to communicate with each other. If nothing is satisfied then another hearing can be requested.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, Ordered that a New Road Request form from Ryan Patterson be approved. The new road name will be Acrewood Drive. (Order M/4290)

Jessica Emrick took her oath for the Wood County Parks and Recreation Commission (Mountwood Park).

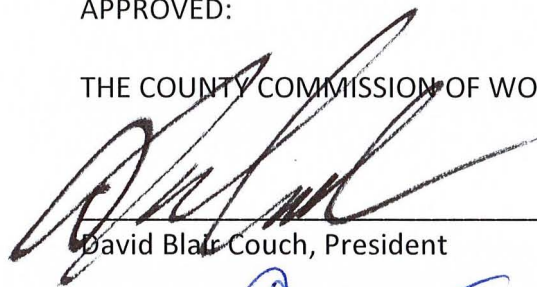
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:55 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2374, A/2375, A/2379, M/4290

APPROVED:

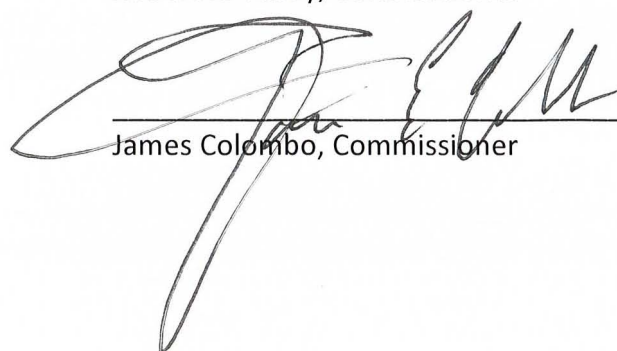
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held April 15, 2021

Please Print

1.	George Chandler
2.	BERNIE Potter JR
3.	Debra Meadows
4.	Steven Brink
5.	Mark Luban
6.	Will Ayl William F Liebau
7.	Jim Liebau
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Wood County Commission
Agenda

04/15/2021
9:30 A.M.

317 Market Street
Parkersburg, WV 26101

9:30 A.M.	Estate of Lloyd C. Carson – Consider request to disallow claims	George Chandler, Attorney for Delores Carson, Executrix
9:45 A.M.	Estate of J.B. Wilson – Consider request to remove Rock Wilson as Executor D.B.N	Bob Fluharty, Attorney
10:00 A.M.	Estate of Charlotte Potter – Consider request to have claims disallowed	Bernard Potter Jr., Executor
10:15 A.M.	Estate of Shirley Liebau – Consider request to remove Cari Campbell as Administratrix	Mark Liebau, heir
	Administrator's Report	Marty Seufer, Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

BEFORE THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: THE ESTATE OF LLOYD D CARSON,
DECEASED**

On the 15th day of April, 2021, came Delores A Carson, Executrix, of the Estate of Lloyd C. Carson, in person and by her Attorney, George Y. Chandler, no creditors of said estate appeared in person or by counsel although duly noticed, for a hearing upon the Executrix's objection to the claims of USAA Savings Bank and Capital One, N.A. Walmart Rewards Card.

It appearing to the Commission that the deadline for filing claims against the Estate has expired; that all assets in the Estate have been liquidated and converted to cash in the amount of One Thousand Five Hundred and Five (\$1,505.00) Dollars; that the Executrix has incurred costs for the Administration of the Estate in the amount of Five Hundred (\$500.00) Dollars; that the decedent's funeral expenses totaled Two Thousand Two Hundred Fifty-five and 30/100 (\$2,255.30) Dollars; and that no monies remain in the Estate for payment of the claim USAA Savings Bank and Capital One, N.A. Walmart Rewards Card.

It is therefore ORDERED that, subject to the right of the timely filed creditors to reopen the Estate in the event the Estate should receive additional assets; the claims of USAA Savings Bank and Capital One, N.A. Walmart Rewards Card are disallowed pursuant to the provisions of West Virginia Code Section 44-3(a)-26.

IN RE: ESTATE OF SHIRLEY M LIEBAU, DECEASED

This day came MARK LIEBAU, BENEFICIARY, for the Estate of SHIRLEY M LIEBAU, deceased, before the County Commission, a hearing was scheduled to have CARI CAMPBELL, the ADMINISTRATRIX removed. By order of the County Commission the request was denied and the ADMINISTRATRIX and the parties are to communicate with each other. If nothing is satisfied then another hearing can be requested.

IN RE: ESTATE OF CHARLOTTE J POTTER, DECEASED ORDER COUNTY COMMISSION DISALLOW CLAIMS

This day came BERNARD L POTTER, JR, EXECUTOR, for the Estate of CHARLOTTE J POTTER, deceased before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission, after reviewing said Estate, ruled the claim be disallowed in said Estate. The County Commission ordered that if additional funds come into the Estate will need to be reopened.

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF JAY BASIL WILSON, DECEASED

ORDER

On the 14th day of April, 2021, Mark Rhodes, County Clerk, had a telephone conference with Josh Rogers, Attorney for Executor Rock Wilson and Robert Fluharty, Attorney for Administratrix Vera Wilson. It was agreed the hearing scheduled before the Wood County Commission on April 15, 2021, at 9:45 AM would be continued. It was also agreed upon that Rock Wilson will take no action as Executor until pending Court action was finalized.

Both parties reserved the right to reschedule the hearing with a thirty-day notice.

APRIL 15, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 21-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$30,430.29.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 21-CC-29. The Request for Reimbursement is in the amount of thirty thousand four hundred thirty dollars and twenty-nine cents (\$30,430.29) for the month of March, 2021. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

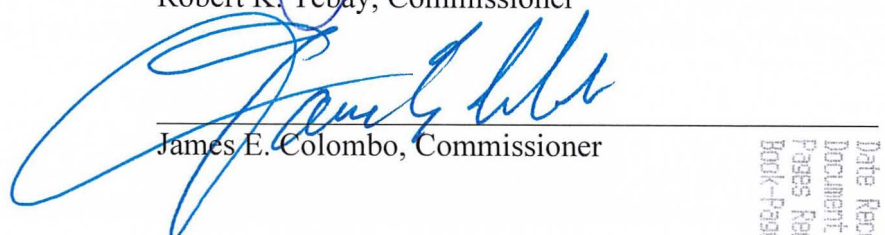
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

A/2374

Mark Rhodes
WOOD County 02:20:38 PM
Instrument No 88247324
Date Recorded 04/15/2021
Document Type CCO
Pages Recorded 1
Book-Page 75-130

APRIL 15, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
20-JAG-39. SAID REQUEST IS IN THE AMOUNT OF \$3,000.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 20-JAG-39. Reimbursement is in the amount of three thousand dollars and zero cents (\$3,000.00) for the month of March, 2021. In addition to the Request for Reimbursement, Time Sheets, Financial Recaps and the Project Financial Reports are being submitted to the West Virginia Division of Justice and Community Services.


Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

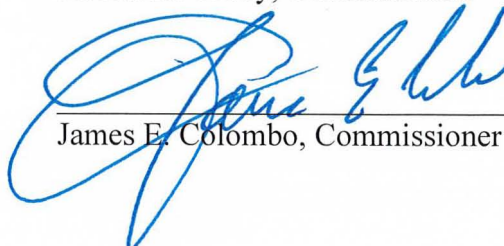
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2375

Mark Rhodes
WOOD County 02:23:35 PM
Instrument No 88247297
Date Recorded 04/15/2021
Document Type 000
Pages Recorded 1
Book-Page 75-130

APRIL 15, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL SESSION
TO BE HELD APRIL 20, 2021 TO LAY THE LEVY FOR FISCAL
YEAR 2021/2022.

ORDER

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion duly made, seconded and passed, that they, as a Commission, are calling for a SPECIAL SESSION to be held on Tuesday, April 20, 2021 at 9:00 A.M. Said Special Session is being held for the purpose of Laying the Levy for the fiscal year 2021/2022 as required by Chapter 11, Article 8, Section 10a of the West Virginia Code of 1931, as amended.

APPROVED:

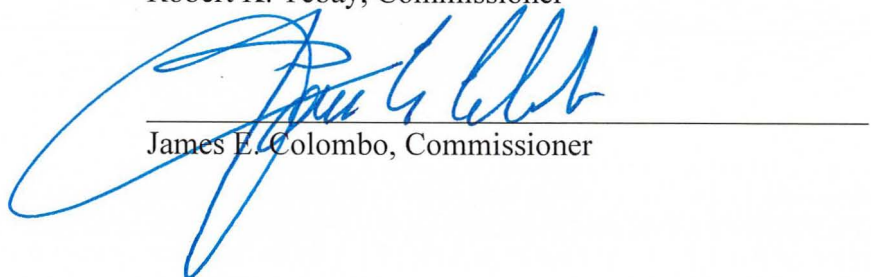
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2379

Wood County 02:27:37 PM
Instrument No 88247329
Date Recorded 04/15/2021
Document Type 000
Pages Recorded 1
Book-Page 75-130
Mark Pharies

APRIL 15, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM RYAN PATTERSON BE APPROVED. THE NEW ROAD NAME WILL BE ACREWOOD DRIVE.

ORDER

The County Commission of Wood County was in receipt of a New Road Name Request Form from Ryan Patterson, to name a road ACREWOOD DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as ACREWOOD DRIVE is located behind Loomis Ridge Road, Union District, Tax Map 600, Parcel G & G2. The request by Ryan Patterson is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

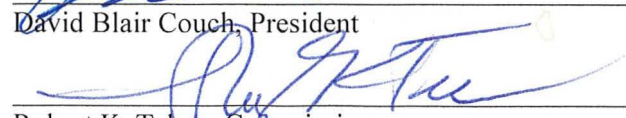
The County Commission does hereby find that the said request, made in writing, by Ryan Patterson, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

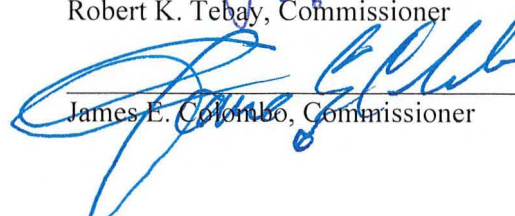
NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by James E. Colombo, does hereby ORDER that the aforementioned road be named ACREWOOD DRIVE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

New Road Name - Further Construction

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

WOOD COUNTY 9-1-1

NEW ROAD NAME REQUEST FORM

Applicant Name: <u>Ryan Patterson</u>		
Applicant Phone #: <u>304-488-9819</u>		
Property Owner Name: <u>Ryan Patterson</u>		
Current Road Name or Highway Number, if any:		
Tax District: <u>Union</u>	Tax Map #: <u>600</u>	Parcel #: <u>G + G2</u>
Describe Physical Location: <u>Property is located behind 2896 Loomis Ridge Road, Parkersburg WV, 26104</u>		
List Three Road Name Suggestions: 1 st <u>Acrewood Drive *</u>		
2 nd <u>Ridgeline Drive</u>		
3 rd <u>Insulation Drive</u>		
Please prioritize.		
Signature of Applicant: <u>Ryan Patterson</u>		
OFFICIAL USE ONLY		
Coordinated with the Map Processor:		
Processor Signature: <u>Quane Jones</u> Process Date: <u>4/14/21</u>		
Granted Street Name:		

Place signature, address and telephone number all of the homeowners agreeing to the road name changes. This must be 100% of the residents if less than 10 and 75% if more than 10.

Signature	Existing Address	Phone #
<u>[Signature]</u>	<u>2896 Loomis Ridge Road, Parkersburg WV, 26104</u>	<u>304-482-4903</u>

I, MARK RHODES, do hereby CERTIFY that the Document with this stamp affixed is a true copy of Road name change recorded in this office in County Commission
Book 75 Page 130
Date 4-21-21
Donna Young, Deputy Clerk
MARK RHODES, WOOD COUNTY CLERK

RECEIVED
APR 14 2021

COUNTY
ADMINISTRATOR

Mark Rhodes
WOOD County 10:11:30 AM
Instrument No 8824725
Date Recorded 04/21/2021
Document Type ORDER/D
Pages Recorded 2
Book-Page 1322-426

Mark Rhodes
WOOD County 02:12:55 PM
Instrument No 88247319
Date Recorded 04/15/2021
Document Type CDD
Pages Recorded 2
Book-Page 75-130

STATE OF WEST VIRGINIA
COUNTY OF WOOD

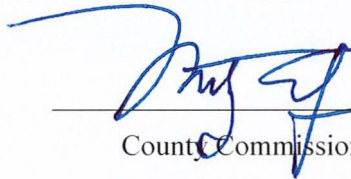
}

TO -WIT:

I, JESSICA EMRICK, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK) in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 15th day of April, 2021.



County Commission of Wood County

Mark Rhodes
WOOD County 02:07:50 PM
Instrument No 88247318
Date Recorded 04/15/2021
Document Type COO
Pages Recorded 1
Book-Page 75-130