

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
317 MARKET STREET
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 2, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Buddy Malone's oath of office for the Wood County Development Authority was put on record on this date.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced two vacancies exist on the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. Said vacancies are due to the terms of Chris Sams and Stephen Smith expiring July 23, 2021. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Chris Sams and Stephen Smith in nomination for reappointment. (Order A/2429)

At 9:35 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby announce that vacancies exist on the Wood County Alternative Transportation System Council due to terms expiring July 15, 2021. (Order A/2430)

At 9:40 A.M., the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby AWARD the bid for a Door Lock System to be placed in the Wood County Day Report Center. Said sealed bid was received for review on July 26, 2021. The sole bid was awarded to: Ohio Valley Security dba Advanced Alarm. (Order A/2431)

At 9:49 A.M., Jessica Beers met with the County Commission regarding her property located at 22 Ivybrook Road to discuss her trash and debris issue on her property. Sarah Robinson, Compliance Officer was present. After discussion, the County Commission, upon motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby grant property owner, Jessica Beers, thirty (30) days to make progress cleaning up and removing debris from 22 Ivybrook Rd., Parkersburg, WV. Compliance Officer Sarah Robinson will continue to monitor progress. (Order A/2428)

At 10:14 A.M., Rick Woodyard, Wood County E-911 Director, met with the County Commission to discuss proposed new wrecker callout regulations for the County. The County Commission asked Mr. Woodyard to update the regulations to reflect that this would become applicable for all current wrecker services on the list after a period of one year. They also stated they will place the proposed changes on the County website.

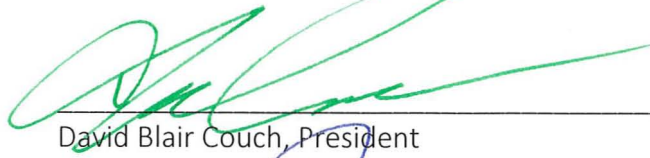
Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:30 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

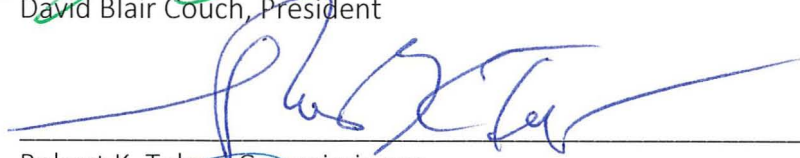
A/2427, A/2428, A/2429, A/2430, A/2431, A/2432, A/2433, A/2434, Probate Order

APPROVED:

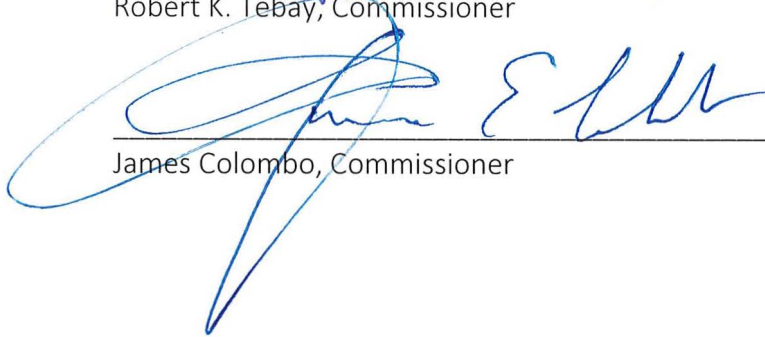
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James Colombo, Commissioner

Wood County Commission Meeting
Held August 2, 2021

Please Print

1.	Jessica Beers
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Wood County Commission Agenda

August 2, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M.	Consider announcing vacancies on the Enforcement Agency for Abandoned and Dilapidated Buildings	
	Consider announcing vacancies on the wood County Alternative Transportation System Council	
	Consider awarding bid for an Access Control/Keycard Door Entry System for the Wood County Day Report Center	
10:00 A.M.	Discuss dilapidated property (trash and debris) at 22 Ivybrook Road – Owner is Jessica Beers	Sara Robinson, Wood County Compliance Officer
10:15 A.M.	Discuss Wood County Wrecker Policy	Rick Woodyard, Director – E-911
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,441.55 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES JUSTICE ASSISTANCE GRANT NUMBER 20-JAG-39.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand four hundred forty-one dollars and fifty-five cents (\$3,441.55) which represents reimbursement to Wood County for expenses incurred during the month of May, 2021 in regard to the WV Division of Criminal Justice Services Justice Assistance Grant Number 20-JAG-39. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 75, at Page 420 and bearing the date of June 14, 2021, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

Wood County
Mark Riddick, Clerk
Instrument 98262250
08/06/2021 @ 03:13:56 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 501
Pages Recorded 1

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY GRANT PROPERTY
OWNER JESSE BEERS 30 DAYS TO MAKE PROGRESS CLEANING UP
PROPERTY LOCATED AT 22 IVYBROOK RD., PARKERSBURG, WV

ORDER

On this date, the County Commission of Wood County, upon motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby grant property owner, Jesse Beers, thirty (30) days to make progress cleaning up and removing debris from 22 Ivybrook Rd., Parkersburg, WV. Compliance Officer Sarah Robinson will continue to monitor progress.

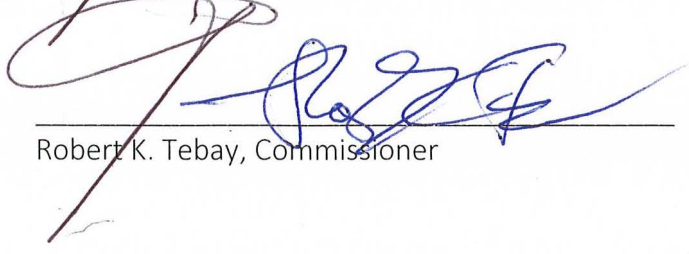
Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

James E. Colombo, Commissioner

Robert K. Tebay, Commissioner

A/2428

Wood County
MARK MOORE, CLERK
Instrument 88263030
08/16/2021 @ 10:46:34 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 517
Pages Recorded 1

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO
VACANCIES EXIST ON THE ENFORCEMENT
AGENCY FOR THE ABANDONED AND DILAPIDATED
BUILDING ORDINANCE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, announced two vacancies exist on the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. Said vacancies are due to the terms of Chris Sams and Stephen Smith expiring July 23, 2021.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, placed the names of Chris Sams and Stephen Smith in nomination for reappointment.

APPROVED:

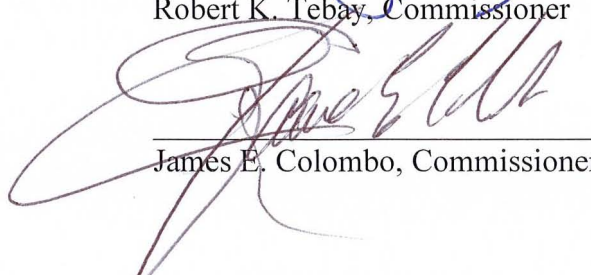
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2429

Wood County
Mark Rhodes, Clerk
Instrument 88263034
08/16/2021 @ 10:51:49 AM
COUNTY COMMISSION ORDER
Book 75 @ Page 519
Pages Recorded 1

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES WILL EXIST
ON THE WOOD COUNTY ALTERNATIVE TRANSPORTATION SYSTEM
COUNCIL.

ORDER

The County Commission of Wood County, upon a motion made by upon a motion made
by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay,
did hereby announce that vacancies exist on the Wood County Alternative Transportation
System Council due to terms expiring July 15, 2021.

2 representing trail user community
2 representing the business community
1 representing private landowners
1 representing Wood County Parks
1 representing the Historical Community
2 representing the City of Parkersburg
2 representing the City of Vienna
2 representing the City of Williamstown
1 representing the City of North Hills
1 representing WVU-P
2 representing Mid-Ohio Valley Regional Council
1 representing the WV Dept. of Transportation
1 representing the WV State Parks

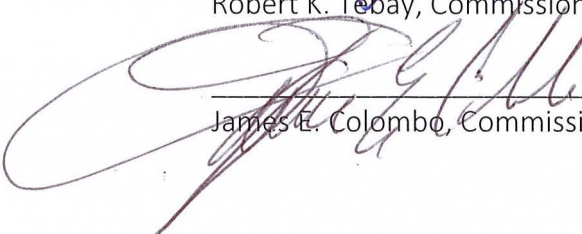
The terms will be for two (2) years and will expire July 15, 2023.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Robert K. Tebay, Commissioner


James E. Colombo, Commissioner

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR A DOOR LOCK
SYSTEM FOR THE DAY REPORT CENTER.

ORDER

On this date, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby AWARD the bid for a Door Lock System to be placed in the Wood County Day Report Center. Said sealed bid was received for review on July 26, 2021. The sole bid was awarded to:

Ohio Valley Security LLC
Dba Advanced Alarm Technologies
326 5th Street
Parkersburg, WV 26101
Bid Price - \$13,279.70

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2431

Wood County
Mark Rhodes, Clerk
Instrument 88263103
08/16/2021 @ 03:09:45 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 536
Pages Recorded 1

AUGUST 9, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 22-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$50,830.33.

ORDER

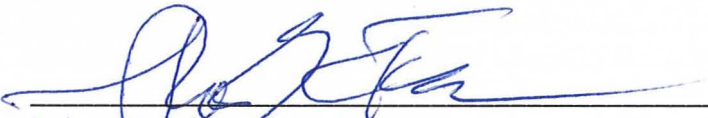
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 22-CC-29. The Request for Reimbursement is in the amount of fifty thousand eight hundred thirty dollars and thirty-three cents (\$50,830.33) for the month of July, 2021. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2432

Wood County
Mark Rhodes, Clerk
Instrument 88263106
08/16/2021 @ 03:10:57 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 537
Pages Recorded 1

AUGUST 9, 2020

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY GRANT PROPERTY OWNER CHARLES BEESON 90 DAYS TO PRESENT A PLAN OF ACTION TO RENOVATE RESIDENCE AT 3432 ELIZABETH PIKE, MINERAL WELLS, WV.

ORDER

On this date, the County Commission of Wood County, upon motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay, did hereby ORDER Charles Beeson 90 days to present a plan of action to renovate a residence that he owns at 3432 Elizabeth Pike, Mineral Wells, WV.

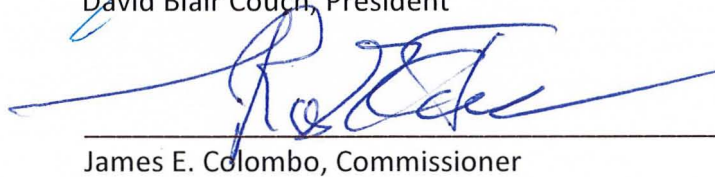
Documentation pertaining to the aforementioned property is on file in the Wood County Compliance Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



Robert K. Tebay, Commissioner

A/2433

Wood County
Mark Rhodes, Clerk
Instrument 88263107
08/16/2021 @ 03:12:53 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 538
Pages Recorded 1

AUGUST 12, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK
FROM THE STATE OF WV IN THE AMOUNT OF \$106,741.75
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE
WV DIVISION OF CRIMINAL JUSTICE SERVICES COMMUNITY
CORRECTIONS GRANT 22-CC-29.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one hundred six thousand seven hundred forty-one dollars and seventy-five cents (\$106,741.75) which represents reimbursement to Wood County for expenses incurred during the months of July through September, 2021, in regard to the West Virginia Division of Criminal Justice Services Community Corrections Grant Number 22-CC-29.


Documentation pertaining to the WVDCJS Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2434

Wood County
Mark Rhodes, Clerk
Instrument 88263110
08/16/2021 @ 03:14:52 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 539
Pages Recorded 1

AUGUST 2, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF RAMONA L. COE, DECEASED

ORDER

On the 2nd day of August, 2021, the County Commission of Wood County reviewed the file and upon advice from Prosecuting Attorney Pat Lefebure ruled the document presented as the Last Will and Testament of Romona Coe dated January 11, 2019 was not valid because the witnesses testified they did not see the deceased sign the presented document as required by WV Code 41-1-3.

Two other Wills have been lodged dated June 5, 2001 and August 12, 2008. The County Commission of Wood County ORDERED the Will dated August 12, 2008 be probated as the last Will and Testament of Romona Coe.

The Clerk is further ORDERED to provide copies of this Order and the probated Will to all parties involved.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



DAVID BLAIR COUCH, PRESIDENT



ROBERT K. TEBAY, COMMISSIONER



JAMES E. COLOMBO, COMMISSIONER

Wood County
Book Index, Clerk
Instrument 88262246
09/06/2021 @ 03:10:06 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 500
Pages Recorded 1

8/5/21

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO-WIT:

I, Buddy Malone, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Development Authority in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Buddy Malone

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 4th day of August, 2021.

[Signature]

County Commission of Wood County

Wood County
Mark Rhodes, Clerk
Instrument 8826252
08/06/2021 @ 03:15:30 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 502
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3670	CHILD	CHILD SUPPORT ENF DIV	REGULAR	07/30/2021	722.71	
3671	EMPOWER	EMPOWER RETIREMENT	REGULAR	07/30/2021	65.00	
3672	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	07/30/2021	91,084.23	
3673	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	07/30/2021	892.85	
3674	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	07/30/2021	29,542.85	
172343	AMERICAN	AFLAC	REGULAR	07/30/2021	68.44	
172344	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	07/30/2021	1,740.00	
172345	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	07/30/2021	331.92	
172346	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	07/30/2021	1,172.76	
172347	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	07/30/2021	221.14	

PAYROLL FUND Bank Id 101 Totals

125,841.90

Report Totals

125,841.90




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3669	HEALTH	HIGHMARK WEST VIRGINIA	HAND	07/28/2021	16,011.45	

PAYROLL FUND Bank Id 101 Totals 16,011.45

Report Totals 16,011.45



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3668	DENTAL	RENAISSANCE	REGULAR	07/27/2021	1,494.89	
172321	AAP	ADVANCE AUTO PARTS	REGULAR	07/27/2021	6.29	
172322	BOSLEYCON	J.C. BOSLEY CONSTRUCTION	REGULAR	07/27/2021	724.88	
172323	ENGLEFIELD	ENGLEFIELD OIL COMPANY	REGULAR	07/27/2021	10,951.09	
172324	LEXIS	LEXIS NEXIS	REGULAR	07/27/2021	214.10	
172325	ODEPOT	OFFICE DEPOT	REGULAR	07/27/2021	80.67	
172326	PRO 1 ELEC	PRO 1 ELECTRIC	REGULAR	07/27/2021	7,856.00	
172327	SIRCHIE	SIRCHIE FINGERPRINT LAB	REGULAR	07/27/2021	561.90	
172328	ZMM	ZMM INC	REGULAR	07/27/2021	1,311.38	
172329	ASTORGFORD	ASTORG FORD LINCOLN-MERCURY	REGULAR	07/27/2021	92.18	
172330	CAS CABLE	CAS CABLE	REGULAR	07/27/2021	236.40	
172331	HARDY	MARIA HARDY	REGULAR	07/27/2021	1,375.00	
172332	MOUNTWOOD	MOUNTWOOD PARK	REGULAR	07/27/2021	64,992.00	
172333	MOV ADVANCEE	MID OHIO VALLEY ADVANCED GLASS	REGULAR	07/27/2021	225.00	
172334	ODEPOT	OFFICE DEPOT	REGULAR	07/27/2021	130.17	
172335	OGDEN	PARKERSBURG NEWS & SENTINEL	REGULAR	07/27/2021	255.00	
172336	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	07/27/2021	261.98	
172337	TESA	TESA COMPANY INC.	REGULAR	07/27/2021	121.91	
172338	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	07/27/2021	500.00	
172339	TRANE	TRANE US INC	REGULAR	07/27/2021	1,373.88	
172340	VCA	VCA DUDLEY AVENUE ANIMAL CLINIC	REGULAR	07/27/2021	394.50	
172341	VERIZONW	VERIZON WIRELESS	REGULAR	07/27/2021	61.62	
172342	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	07/27/2021	365.94	

GENERAL FUND Bank Id 101 Totals

93,586.78

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8120	STUARTOIL	STUART OIL COMPANY	REGULAR	07/27/2021	96.07	
8121	TELCONN	TELCONN	REGULAR	07/27/2021	3,600.00	
E-911 FUND Bank Id 107 Totals					3,696.07	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
5339	DAVIS D	DONNA DAVIS	REGULAR	07/27/2021	400.00	

TEEN DRUG COURT Bank Id 177 Totals

400.00

Report Totals

97,682.85

