

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 30, 2021

PRESENT: DAVID BLAIR COUCH, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Amy Snodgrass met with the County Commission to discuss peer recovery in the County through a QRT Grant.

At 9:56 A.M., the County Commission upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, placed Carol Jackson, representing the Mid-Ohio Valley Regional Council, in nomination for reappointment to the Wood County Alternative Transportation System Council. (Order A/2443)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:17 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/2442, A/2443

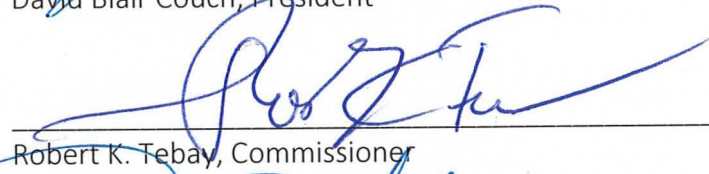
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



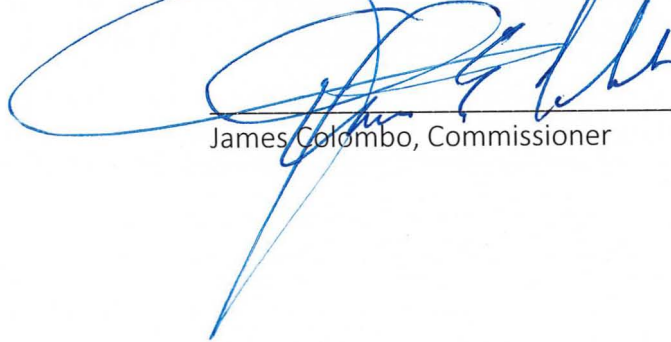
Handwritten signature of David Blair Couch in blue ink, written over a horizontal line.

David Blair Couch, President



Handwritten signature of Robert K. Tebay in blue ink, written over a horizontal line.

Robert K. Tebay, Commissioner



Handwritten signature of James Colombo in blue ink, written over a horizontal line.

James Colombo, Commissioner

Wood County Commission Meeting
Held August 30, 2021

Please Print

1.	PAMELA SANTER
2.	Amy Snodgrass amy.snodgrass@hsc.wvu.edu
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Wood County Commission
Agenda

August 30, 2021
1 Court Square, Room 203
Parkersburg, WV 26101

9:30 A.M.	Consider putting Carol Jackson in nomination for reappointment to the Wood County Alternative Transportation System Council	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

AUGUST 30, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED CAROL JACKSON IN
NOMINATION FOR THE WOOD COUNTY ALTERNATIVE
TRANSPORTATION SYSTEM COUNCIL.

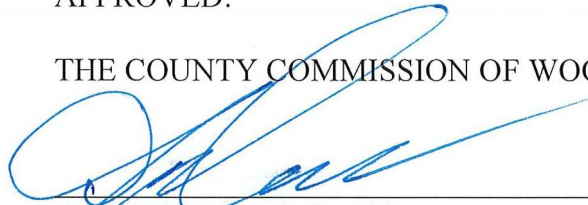
ORDER

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and made unanimous by David Blair Couch, placed Carol Jackson, representing the Mid-Ohio Valley Regional Council, in nomination for reappointment to the Wood County Alternative Transportation System Council.

The new term will expire July 15, 2023.

APPROVED:

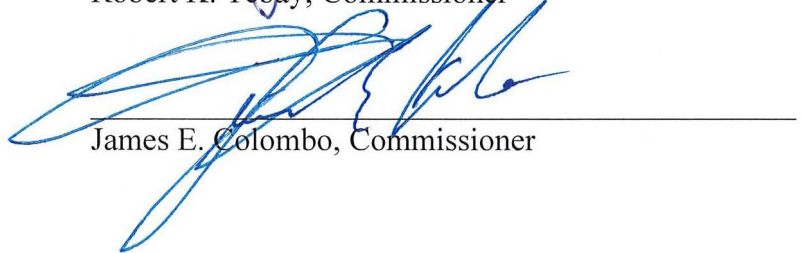
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Robert K. Tebay, Commissioner



James E. Colombo, Commissioner

A/2443

Wood County
Mark Rhodes, Clerk
Instrument 8826113
09/03/2021 @ 02:39:47 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 608
Pages Recorded 1

AUGUST 30, 2021

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE GRANT NUMBER 18-VA-047. SAID REQUEST IS IN THE AMOUNT OF \$6,120.03

ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 18-VA-047. The Request for Reimbursement is in the amount of six thousand one hundred twenty dollars and three cents (\$6,120.03) for the month of July, 2021. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, and Assistant Victims Advocate; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

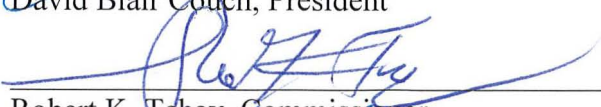
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

<p>WEST VIRGINIA</p> <p>DIVISION OF ADMINISTRATIVE SERVICES</p> <p>JUSTICE AND COMMUNITY SERVICES</p>	<p>Request for Reimbursement</p>
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<p>RECEIVED (For JCS Use Only)</p>	Subgrantee:	Wood County Commission
	Address:	One Court Square, Suite 203
		Parkersburg, WV
		26101
	Project #:	18-VA-047
	FEIN#:	556000417
<p>Funds are hereby requested to cover expenditures FROM: 7/1/2021 TO: 7/31/2021</p>		

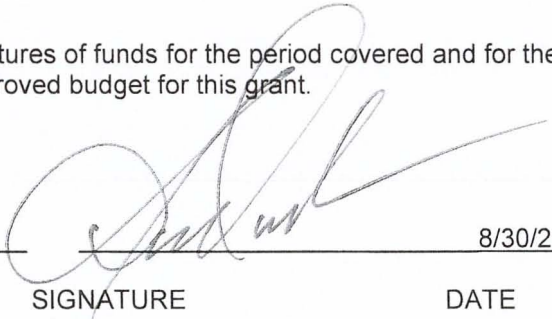
PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$6,120.03
Travel/Training	
Space	
Other	
TOTAL	\$6,120.03

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  8/30/21

TYPED NAME & TITLE

SIGNATURE

DATE

(Authorized Official or Grant Financial Officer ONLY)

JCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

Wood County
Mark Rhodes, Clerk
Instrument: 89265116
09/03/2021 @ 02:40:20 PM
COUNTY FPM/ISS/INM/INPR
Book 75 @ Page 609
Pages Recorded 2

Wood County Commission

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 217924

Tax Year: 2021

Upon the application of WOODS JEFFREY THOMAS whose address is 913 55TH ST VIENNA, WV 26105- aggrieved by an erroneous assessment in VIENNA District (10) , in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

2001 Anti was overvalued. AS

The above mentioned tax ticket is incorrect due to a clerical error. Our office recently discovered that a data entry error has occurred and would like to correct the mistake. The revised assessed value reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	4	1,066.58	2.951720	4	36,134
08/10/2021	PENDING EXONERATION	4	-186.38	2.951720	4	-6,314
Adjusted Net Taxes			880.20	Adjusted Net Value		29,820

Jeffrey J. Woods
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on August 30, 2021

RECEIVED
AUG 19 2021
County Commission

RECEIVED
AUG 27 2021
County Commission

Wood County
Mark Rhodes, Clerk
Instrument 08264990
09/02/2021 @ 03:30:37 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 599
Pages Recorded 1

Wood County Commission

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 118242 ✓

Tax Year: 2020 ✓

Upon the application of WOODS JEFFREY THOMAS whose address is 913 55TH ST VIENNA, WV 26105-aggrieved by an erroneous assessment in VIENNA District (10) , in the County of Wood, for the 2020 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2020 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

2001 ARTI WAS OVERVALUED.

The above mentioned tax ticket is incorrect due to a clerical error. Our office recently discovered that a data entry error has occurred and would like to correct the mistake. The revised assessed value reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2020	BILLING	4	1,202.42	2.960100	4	40,621
08/10/2021	PENDING EXONERATION	4	-208.30	2.960100	4	-7,037
			Adjusted Net Taxes			Adjusted Net Value
			994.12			33,584

Jeffrey T. Woods
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *August 30, 2021*

RECEIVED

AUG 19 2021

County Commission

RECEIVED

AUG 27 2021

County Commission

Wood County
Mark Rhodes, Clerk
Instrument 88264991
09/02/2021 @ 03:32:06 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 600
Pages Recorded 1

Wood County Commission

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 209857

Tax Year: 2021

Upon the application of MASH CAROLYN whose address is 1315 WEBSTER RD SUMMERSVILLE, WV 26651- aggrieved by an erroneous assessment in PARKERSBURG District (05) , in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due ta a clerical error. The taxpayer was assessed in(Nicholas County) for tax year (2021)and paid there.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	4	235.98	2.968320	4	7,980
08/12/2021	PENDING EXONERATION	4	-235.98	2.968320	4	-7,950
Adjusted Net Taxes			0.00	Adjusted Net Value		

Carolyn Mash

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

PHONIC # - 2049884-2017

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on August 30, 2021

RECEIVED

AUG 19 2021

County Commission

RECEIVED

AUG 27 2021

County Commission

Wood County
Mark Rhodes, Clerk
Instrument 88264992
09/02/2021 @ 03:33:29 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 601
Pages Recorded 1

By: Don Grimm

Application Printed On

Thursday, August 12, 2021 1:22 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 46780 ✓

Tax Year: 2021 ✓

Description

1 2/3-A MORE OR LESS ST
MARYS PIKE

Upon the application of ATKINSON JAMES W whose address is 4433 WILLIAMSTOWN PIKE WILLIAMSTOWN, WV 26187- aggrieved by an erroneous assessment in WILLIAMS District (12) Map 370 Parcel 00R10000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE PARCEL HAS BEEN PARTLY TAKEN BY WVDOT. THE REMAINING AMOUNT IS CORRECT FOR THE OWNERS PORTION THAT WASNT PURCHASED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	2	559.04	1.109200	2	50,400 ✓
08/18/2021	PENDING EXONERATION	2	-346.08	1.109200	2	-31,200
Adjusted Net Taxes			212.96	Adjusted Net Value		19,200 ✓

Map 370 Parcel 00R10000

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on August 30, 2021

RECEIVED

AUG 19 2021

County Commission

RECEIVED

AUG 27 2021

County Commission

Wood County
Mark Rhodes, Clerk
Instrument 88264993
09/02/2021 @ 03:34:21 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 602
Pages Recorded 1

By: Connie Mcatee

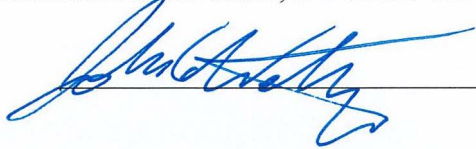
Application Printed On

Wednesday, August 18, 2021 2:46 pm

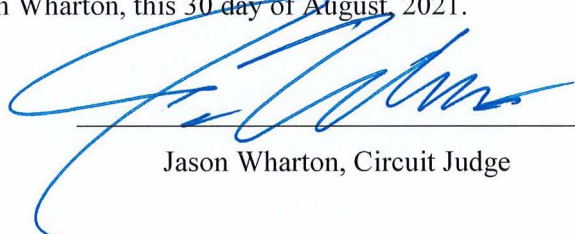
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, John C. Wetzel, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of Sergeant of the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before Judge Jason Wharton, this 30 day of August, 2021.



Jason Wharton, Circuit Judge

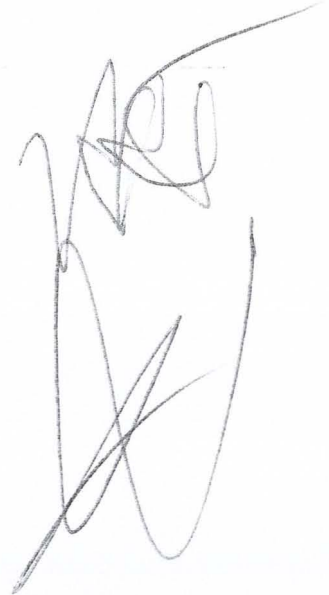
Wood County
Mark Rhodes, Clerk
Instrument 88264994
09/02/2021 @ 03:35:19 PM
COUNTY COMMISSION ORDER
Book 75 @ Page 603
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2272	COMMUNITY	COMMUNITY BANK	REGULAR	08/24/2021	19,597.30	
2273	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	08/24/2021	39.20	
2274	MWVFD	MINERAL WELLS VFD	REGULAR	08/24/2021	6,249.94	
2275	WEX	WEX BANK	REGULAR	08/24/2021	488.37	

FIRE SERVICE FEE Bank Id 120 Totals

26,374.81

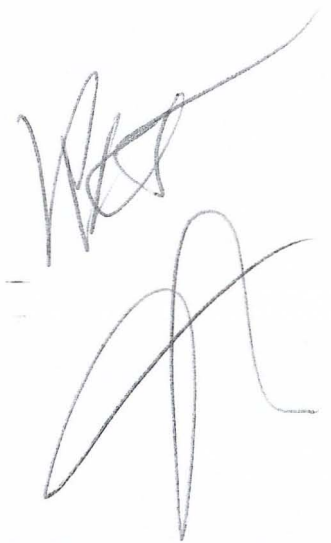
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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7945	LAMP	LAMP PESTPROOF	REGULAR	08/24/2021	128.40	
7946	MONPOWER	MON POWER	REGULAR	08/24/2021	313.45	
7947	SUDDENLINK	SUDDENLINK	REGULAR	08/24/2021	244.17	
7948	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	08/24/2021	57.80	
7949	VERIZONW	VERIZON WIRELESS	REGULAR	08/24/2021	621.03	
7950	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	08/24/2021	58,290.91	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					59,655.76	
Report Totals					131,922.16	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8145	AAP	ADVANCE AUTO PARTS	REGULAR	08/24/2021	36.48	
8146	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/24/2021	456.83	
8147	CCI	CCI ONLINE	REGULAR	08/24/2021	6,422.10	
8148	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	08/24/2021	418.52	
8149	JANI-SOUR	JANI-SOURCE	REGULAR	08/24/2021	297.68	
8150	LAMP	LAMP PESTPROOF	REGULAR	08/24/2021	125.00	
8151	MSAG	MSAG LLC	REGULAR	08/24/2021	1,575.00	
E-911 FUND Bank Id 107 Totals					<u>9,331.61</u>	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3691	DENTAL	RENAISSANCE	REGULAR	08/24/2021	3,329.64	
3692	MONPOWER	MON POWER	REGULAR	08/24/2021	4,616.28	
172472	AAP	ADVANCE AUTO PARTS	REGULAR	08/24/2021	3,776.44	
172473	ALLAMERICANU	ALL AMERICAN UNIFORM	REGULAR	08/24/2021	97.99	
172474	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/24/2021	2,633.36	
172475	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	08/24/2021	1,316.42	
172476	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	08/24/2021	200.22	
172477	GALLS	GALLS	REGULAR	08/24/2021	686.22	
172478	GENERALSA	GENERAL SALES CO.	REGULAR	08/24/2021	2,297.72	
172479	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	08/24/2021	26.00	
172480	HARDY	MARIA HARDY	REGULAR	08/24/2021	1,450.00	
172481	HINKLEB	BRENDA HINKLE	REGULAR	08/24/2021	562.17	
172482	JOHNSTONE	JOHNSTONE SUPPLY	REGULAR	08/24/2021	470.82	
172483	LEADS	LEADSONLINE	REGULAR	08/24/2021	3,227.00	
172484	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/24/2021	15,070.14	
172485	OGDEN	PARKERSBURG NEWS & SENTINEL	REGULAR	08/24/2021	255.00	
172486	PINEGROVE	PINE GROVE KENNEL	REGULAR	08/24/2021	280.00	
172487	RUNYON	RUNYON LOCK SERVICE	REGULAR	08/24/2021	120.00	
172488	SUDDENLINK	SUDDENLINK	REGULAR	08/24/2021	155.22	
172489	VERIZONW	VERIZON WIRELESS	REGULAR	08/24/2021	61.62	
172490	VINYLERX	GARAGE TRENDZ & VINYL WERX GRAPHICS	REGULAR	08/24/2021	50.00	
172491	WATERBOY	WATERBOY LLC	REGULAR	08/24/2021	44.00	
172492	WORKINGMA	WORKINGMAN'S STORE	REGULAR	08/24/2021	251.00	

GENERAL FUND Bank Id 101 Totals

40,977.26

Report Totals

40,977.26

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7943	WCC	WOOD COUNTY COMMISSION	VOID	08/24/2021	(5,165.00)	X
7945	LAMP	LAMP PESTPROOF	REGULAR	08/24/2021	128.40	
7946	MONPOWER	MON POWER	REGULAR	08/24/2021	313.45	
7947	SUDDENLINK	SUDDENLINK	REGULAR	08/24/2021	244.17	
7948	TYLER	TYLER MOUNTAIN WATER CO INC	REGULAR	08/24/2021	57.80	
7949	VERIZONW	VERIZON WIRELESS	REGULAR	08/24/2021	621.03	
7950	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	08/24/2021	58,290.91	
7951	WCC	WOOD COUNTY COMMISSION	REGULAR	08/24/2021	3,440.00	
7952	WCC	WOOD COUNTY COMMISSION	REGULAR	08/24/2021	1,725.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					59,655.76	
Report Totals					59,655.76	

Handwritten signature and initials, possibly 'RST' and a checkmark, located in the lower right area of the page.

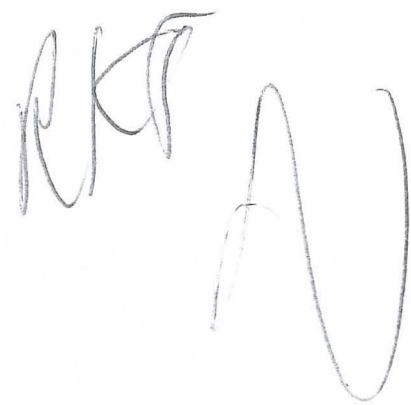


Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3693	MONPOWER	MON POWER	REGULAR	08/26/2021	71.64	

GENERAL FUND Bank Id 101 Totals 71.64

Report Totals 71.64

A handwritten signature in dark ink, appearing to be 'RKT' followed by a large, stylized 'N'.

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2173	WILLIAMST	WILLIAMSTOWN BANK	VOID	08/19/2021	(5,541.51)	X
2263	ADVANCE A	ADVANCE AUTO PARTS	REGULAR	08/19/2021	174.69	
2264	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	08/19/2021	243.81	
2265	DOMINIONH	DOMINION HOPE	REGULAR	08/19/2021	116.00	
2266	FIRESTATION	FIRE STATION SOFTWARE, LLC	REGULAR	08/19/2021	294.50	
2267	MONPOWER	MON POWER	REGULAR	08/19/2021	346.25	
2268	MSESC	MOUNTAIN STATE EDUCATIONAL SERVICES	REGULAR	08/19/2021	140.00	
2269	OVERHEADD	OVERHEAD DOOR	REGULAR	08/19/2021	2,979.00	
2270	SECKMAN	SECKMAN PEST CONTROL	REGULAR	08/19/2021	130.00	
2271	SISSONVILLE	SISSONVILLE FIRE & RESCUE SCHOOL	REGULAR	08/19/2021	280.00	
FIRE SERVICE FEE Bank Id 120 Totals					(837.26)	
Report Totals					(837.26)	