IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO 1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE:

MINUTES OF SPECIAL MEETING HELD

MONDAY, DECEMBER 6, 2021

PRESENT:

DAVID BLAIR COUCH, PRESIDENT

ROBERT K. TEBAY, COMMISSIONER
JAMES E. COLOMBO, COMMISSIONER

JAMES E. COLOMBO, COMMISSIONEN

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of November 18, 22, 24, and 29, 2021 and December 6, 2021.

The County Commission, upon a motion made by David Blair Couch, seconded by Robert

K. Tebay and made unanimous by James E. Colombo, approved Erroneous Assessment

Applications in regard to personal and real property.

#### AGENDA AND DISCUSSION ITEMS

At 9:30 A.M, the County Commission met with Wood County Compliance Officer, Sarah Robinson, who requested that the commission authorize the auction of several properties that have been cleaned up. Said properties are located on Cherry Street, Washington; North Power Avenue, Parkersburg; Hill Street, Parkersburg; Coolidge Street, Parkersburg; Crawford Street, Parkersburg; and Blaze Run Road, Walker. (Order M/4349)

At 9:43 A.M., the County Commission, discussed the recent handicap accessible report that they received regarding polling places.

At 9:53 A.M., the County Commission approved the hiring of Amber Cool as an employee of the Wood County Day Report Center.

At 9:54 A.M., the County Commission announced a vacancy on the Wood County Planning commission due to the resignation of Gene Cumpston. (Order M/4351)

At 9:54 A.M., the County Commission reappointed Marvin Kerr, Bill Gandee, Daniel Hickman, Greg Herrick, Marlin Sams and Chris Hoffman to the Wood County Planning Commission. (Order M/4352)

At 9:54 A.M., the County Commission appointed Jez Williams and reappointed Steve Worden, Joshua Downey, Larry Barnhart and Charles Hasse to the Wood County Community Corrections Advisory Board. (Order M/4353)

At 9:54 A.M., the County Commission reappointed Kathy Roedersheimer to the Wood County Building Commission. (Order M/4354)

At 9:54 A.M., the County Commission placed Mark Stewart in nomination for reappointment to the Mineral Wells Public Service District. (Order M/4355)

Having no scheduled appointments or business to attend to, the County Commission adjourned at 10:08 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

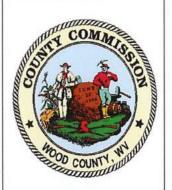
M/4349, M/4350, M/4351, M/4352, M/4353, M/4354, M/4355

	APPROVED:
	THE COUNTY COMMISSION OF WOOD COUNTY
	Mene
	David Blair Cough, President
	A De The
	Robert K. Tebay, Commissioner
/	Jame Galib
	James Colombo, Commissioner

# Wood County Commission Meeting Held December 6, 2021

# **Please Print**

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# Wood County Commission Agenda

December 6, 2021 1 Court Square, Room 203 Parkersburg, WV 26101

9:30 A.M.	Discuss County owned properties	Sarah Robinson, Compliance Officer
	Consider the Request to Hire from the Wood County Day Report Center to hire Amber Cool as a full time Fiscal Specialist - \$34,650.00/yr	
	Announce a new vacancy on the Wood County Planning Commission	
	Consider reappointing Marvin Kerr, Bill Gandee, Daniel Hickman, Greg Herrick, Marlin Sams and Chris Hoffman to the Wood County Planning Commission	
	Consider reappointing Steve Worden, Joshua Downey, Larry Barnhart, Charles Hasse and appointing Jez Williams to the Wood County Community Corrections Advisory Board	
	Consider reappointing Kathy Roedersheimer to the Wood County Building Commission	
	Consider putting Mark Stewart in nomination for reappointment to the Mineral Wells Public Service District	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

**Budget revisions** 

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials





September 24, 2021

Wood County Clerk's Office Mark Rhodes 1 Court Square P.O. Box 1474 Parkersburg, WV 26101

Re: Accessibility of Wood County Polling Sites

Dear Mr. Rhodes:

Disability Rights of West Virginia (DRWV) is the federally mandated protection and advocacy system for people with disabilities in West Virginia. One of DRWV's grants is Protection and Advocacy for Voting Access (PAVA). The PAVA grant program allows DRWV to ensure that individuals with disabilities can access full participation in the election process.

Title II of the Americans with Disabilities Act (ADA) requires state and local governments (public entities) to ensure that people with disabilities have a full and equal opportunity to vote. The ADA's provisions apply to all aspects of voting, including polling places. People with disabilities must have the opportunity to be full participants in an integrated civic event.

On June 2<sup>nd</sup> through 4<sup>th</sup> of 2021, we completed exterior accessibility monitoring of all precincts in Wood County. The majority of the polling sites in your county are accessible or can easily be made temporarily accessible by designating accessible parking, hanging appropriate signage, and/or keeping doors opened. As such, the following ADA codes have been referenced below.

**206.2.1** Site Arrival Points. At least one accessible route shall be provided within the site from accessible parking spaces and accessible passenger loading zones; public streets and sidewalks; and public transportation stops to the accessible building or facility entrance they serve.

216.6 Where not all entrances comply with 404 (Doors, Doorways, and Gates), entrances complying with 404 shall be identified by the International Symbol of Accessibility

## Removing Barriers to Opportunity and Equality

complying with 703.7.2.1. Directional signs complying with 703.5 that indicate the location of the nearest entrance complying with 404 shall be provided at entrances that do not comply with 404.

**309.4** Operable parts shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist. The force required to activate operable parts shall be 5 pounds (22.2 N) maximum.

**502.2** Vehicle Spaces. Car parking spaces shall be 96 inches (2440 mm) wide minimum and van parking spaces shall be 132 inches (3350 mm) wide minimum, shall be marked to define the width, and shall have an adjacent access aisle complying with 502.3. EXCEPTION: Van parking spaces shall be permitted to be 96 inches (2440 mm) wide minimum where the access aisle is 96 inches (2440 mm) wide minimum.

**502.6** Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches (1525 mm) minimum above the finish floor or ground surface measured to the bottom of the sign.

The 2010 ADA Standards for Accessible Designs referenced in this report can be found online at:

https://www.ada.gov/regs2010/2010ADAStandards/2010ADAStandards\_prt.pdf

Before further review, please take time to browse the Standards to gain a better understanding of the issues addressed. The tables on the following pages list the ADA Standards and ADA Title II regulations, if applicable, for each area we monitored, the issues noted at each site, if any, and suggestions for meeting ADA compliance on election days.

Please provide DRWV with your written plan of corrections to address the issues cited in this report. You may submit your Plan of Corrections via email to <a href="mailto:zkelley@drofwv.org">zkelley@drofwv.org</a> or by mail to:

DRWV Zachary Kelley 1207 Quarrier St., Suite 400 Charleston, WV 25301

We ask that you submit a written plan of correction to address these issues <u>within 60</u> <u>days</u> of the date of this report. Should you have any questions or concerns or need any additional information, please feel free to contact this office at any time.

### Beechwood Presbyterian Church Issue(s) No marked accessible parking spots. No accessible parking signage displayed. No handrail extensions. Exhibit Handrail extensions needed. Install marked accessible parking spots and signage. 2010 ADA 208.3.1 General. Parking spaces complying with 502 that serve a Standards for particular building or facility shall be located on the shortest Accessible accessible route from parking to an entrance complying with 206.4. Design Where parking serves more than one accessible entrance, parking Requirements spaces complying with 502 shall be dispersed and located on the shortest accessible route to the accessible entrances. In parking facilities that do not serve a particular building or facility, parking spaces complying with 502 shall be located on the shortest accessible route to an accessible pedestrian entrance of the parking facility. 206.2.1 Site Arrival Points. At least one accessible route shall be provided within the site from accessible parking spaces and accessible passenger loading zones; public streets and sidewalks; and public transportation stops to the accessible building or facility entrance they serve. 208.2 Minimum Number. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility

is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces

required for each parking facility.

**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**403.3** An accessible route has running slope no greater than 1:20 (5%)

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **505.10.1** Top and Bottom Extension at Ramps. Ramp handrails shall extend horizontally above the landing for 12 inches (305 mm) minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous

Suggestions for ADA Compliance Add required number of marked accessible parking spots. Install accessible parking signage to the required height that complies with the ADA regulation. Install handrail extensions.

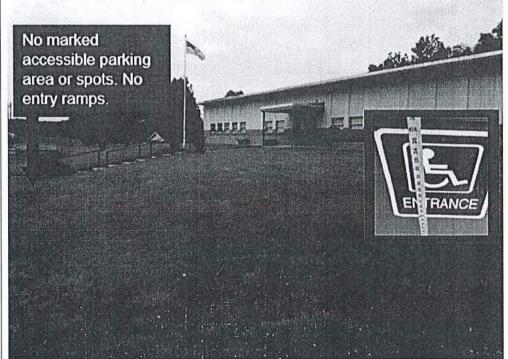
to the handrail of an adjacent ramp run.

#### **Belleville Community Center**

Issue(s)

No paved parking area or marked accessible parking spots. No accessible parking signage displayed. No entry ramp into building. Marked accessible entrance is not accessible.

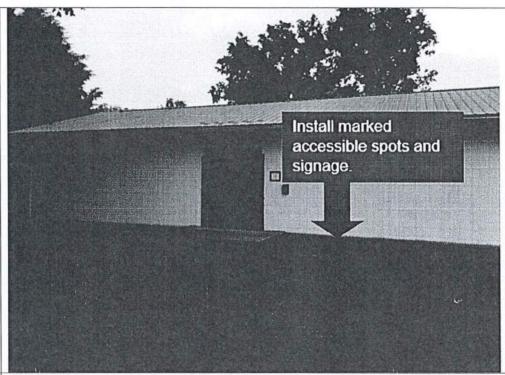
#### **Exhibit**



2010 ADA Standards for Accessible 206.2.2 Within a Site. At least one accessible route shall connect accessible buildings, accessible facilities, accessible elements, and accessible spaces that are on the same site.

Design	206.2.1 Site Arrival Points. At least one accessible route shall be
Requirements	provided within the site from accessible parking spaces and
1999	accessible passenger loading zones; public streets and sidewalks;
	and public transportation stops to the accessible building or facility
	entrance they serve.
	208.2 Minimum Number. Parking spaces complying with 502 shall
	be provided in accordance with Table 208.2 except as required by
	208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility
	is provided on a site, the number of accessible spaces provided on
	the site shall be calculated according to the number of spaces
	required for each parking facility.
	208.2.4 Van Parking Spaces. For every six or fraction of six parking
	spaces required by 208.2 to comply with 502, at least one shall be a
	van parking space complying with 502.
	302.1 Floor and ground surfaces shall be stable, firm, and slip
	resistant and shall comply with 302. Access aisles shall be at the
	same level as the parking spaces they serve. Changes in level are
	not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be
	permitted.
	<b>502.6 Identification</b> . Parking space identification signs shall include
	the International Symbol of Accessibility complying with 703.7.2.1.
	Signs identifying van parking spaces shall contain the designation
	"van accessible." Signs shall be 60 inches minimum above the finish
	floor or ground surface measured to the bottom of the sign.
Suggestions	Pave parking area. Add required number of marked accessible
for ADA	parking spots. Install accessible parking signage to the required
Compliance	height that complies with the ADA regulation. Install a paved ramp to
	parking area that complies with ADA regulations.

<b>Boaz Lions</b>	Club
Issue(s)	No marked accessible parking spots or accessible parking signage displayed.



#### 2010 ADA Standards for Accessible Design Requirements

**208.2 Minimum Number**. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.

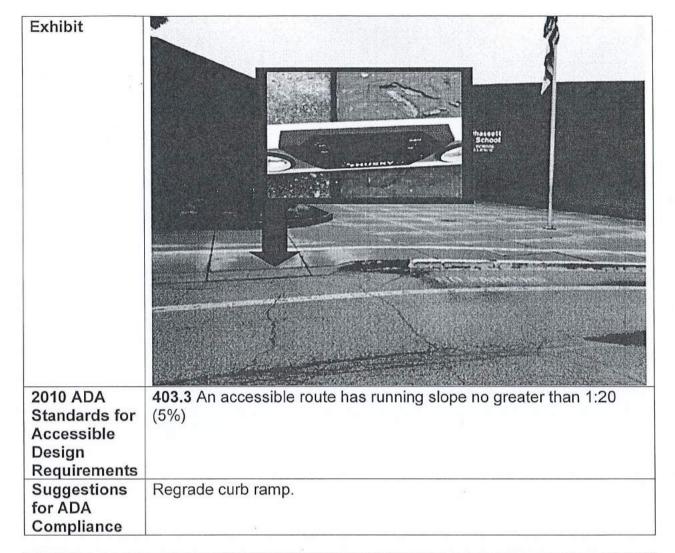
**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

#### Suggestions for ADA Compliance

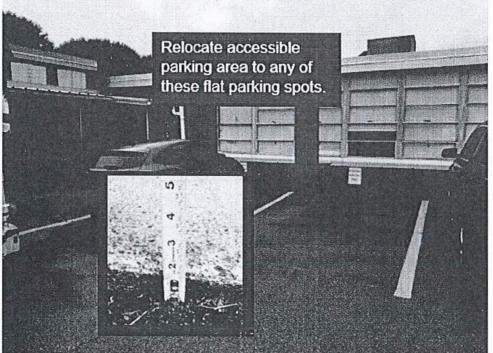
Add required number of marked accessible parking spots. Install accessible parking signage to the required height that complies with the ADA regulation.

Blennerhas	sett School
Issue(s)	Curb ramp is too steep.



Criss Eleme	ntary School
Issue(s)	Parking lot slope is too steep. There is a curb lip to enter sidewalk.





2010 ADA Standards for Accessible Design Requirements **302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

Advisory 502.4 Floor or Ground Surfaces. Access aisles are required to be nearly level in all directions to provide a surface for

II s	wheelchair transfer to and from vehicles. The exception allows sufficient slope for drainage. Built-up curb ramps are not permitted to project into access aisles and parking spaces because they would create slopes greater than 1:48.  403.3 An accessible route has running slope no greater than 1:20 (5%)
	303.4 Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.
Suggestions for ADA Compliance	Relocate accessible parking area and signage to flat surface area closer to entrance. Add small ramp to correct curb lip issue.

D.A.V	
Issue(s)	Accessible parking signage is not displayed properly. Door hardware is not accessible.
Exhibit	NUICAPPED PARKING VEHICLE REQUIRE!
2010 ADA	502.6 Identification. Parking space identification signs shall include
Standards for Accessible	the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation
Design	"van accessible." Signs shall be 60 inches minimum above the finish
Requirements	floor or ground surface measured to the bottom of the sign.
520	404.2.7 Door hardware is operable with one hand and does not
	require tight grasping, pinching, or twisting of the wrist.
Suggestions	Remount existing signage to the required height that complies with
for ADA Compliance	the ADA regulation. Change door hardware to comply with ADA regulation.
Compliance	regulation.

Issue(s)	No marked accessible parking spots. No accessible parking signage displayed.
Exhibit	
	No marked accessible parking spots or signage.
Δ.	
2010 ADA Standards for Accessible Design	208.2 Minimum Number. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on
Requirements	the site shall be calculated according to the number of spaces required for each parking facility.  208.2.4 Van Parking Spaces. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.
	502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.
Suggestions for ADA Compliance	Install accessible parking signage to the required height that complies with the ADA regulation. Install required number of marked accessible parking spots.

Edison Mide	dle School
Issue(s)	No marked accessible parking spots. No accessible parking signage displayed.

# Exhibit No marked accessible parking spots or signage. 2010 ADA 208.2 Minimum Number. Parking spaces complying with 502 shall Standards for be provided in accordance with Table 208.2 except as required by Accessible 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility Design is provided on a site, the number of accessible spaces provided on Requirements the site shall be calculated according to the number of spaces required for each parking facility. 208.2.4 Van Parking Spaces. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

Emerson Elementary School		
Issue(s)	Accessible parking signage is not displayed properly. Curb ramp is too steep.	

accessible parking spots.

Suggestions

Compliance

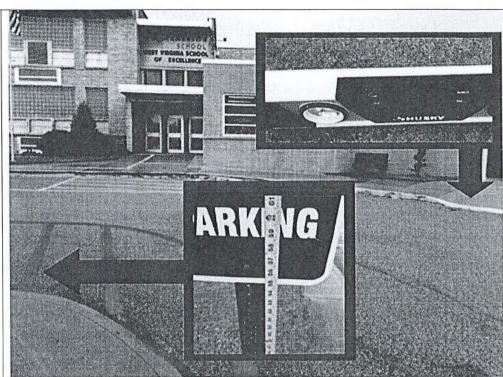
for ADA

floor or ground surface measured to the bottom of the sign.

with the ADA regulation. Install required number of marked

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish

Install accessible parking signage to the required height that complies



2010 ADA Standards for Accessible Design Requirements **206.2.2** Within a Site. At least one accessible route shall connect accessible buildings, accessible facilities, accessible elements, and accessible spaces that are on the same site.

**403.3** An accessible route has running slope no greater than 1:20 (5%)

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Suggestions for ADA Compliance Regrade entrance ramp. Remount existing signage to the required height that complies with the ADA regulation.

Issue(s) Entry ramp is too steep. No accessible parking signage displayed.

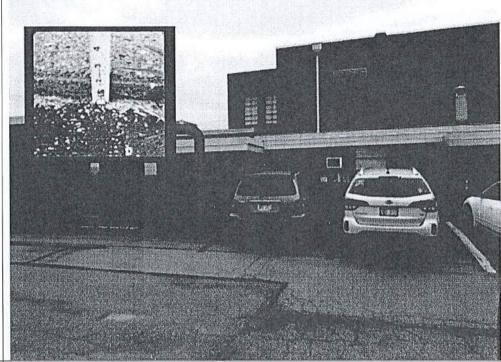
# Exhibit Accessible parking signage needed. 2010 ADA 206.2.2 Within a Site. At least one accessible route shall connect Standards for accessible buildings, accessible facilities, accessible elements, and Accessible accessible spaces that are on the same site. 403.3 An accessible route has running slope no greater than 1:20 Design Requirements (5%)**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Fairplains Elementary School	
Issue(s)	Small curb lip to get onto sidewalk. No accessible parking signage displayed.

required height that complies with the ADA regulation.

Suggestions

for ADA Compliance Regrade entrance ramp. Install accessible parking signage to the



2010 ADA Standards for Accessible Design Requirements **302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

**303.4** Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Suggestions for ADA Compliance Add ramp at entrance sidewalk. Install accessible parking signage to the required height that complies with the ADA regulation.

#### Fellowship Baptist Church

**Issue(s)** Accessible parking signage is not displayed properly.

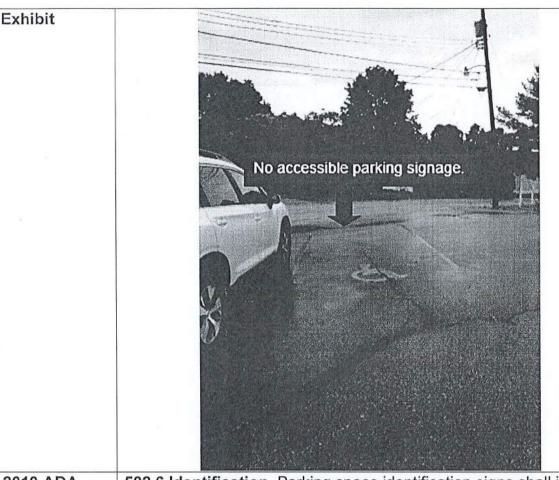


2010 ADA
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**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Remount existing signage to the required height that complies with the ADA regulation.

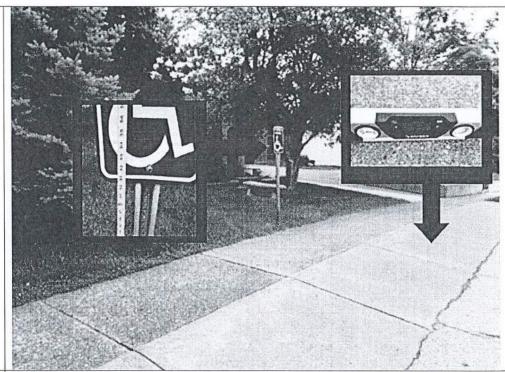
Gihon School	
Issue(s)	No accessible parking signage displayed.



2010 ADA
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**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. Install accessible parking signage to the required height that complies with the ADA regulation.

Good Shepa	ard Church
Issue(s)	Curb ramp is too steep. Accessible parking signage is not displayed properly.



#### 2010 ADA Standards for Accessible Design Requirements

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **206.2.2 Within a Site.** At least one accessible route shall connect

accessible buildings, accessible facilities, accessible elements, and accessible spaces that are on the same site.

**403.3** An accessible route has running slope no greater than 1:20 (5%)

#### Suggestions for ADA Compliance

Regrade ramp at entrance sidewalk. Install accessible parking signage to the required height that complies with the ADA regulation.

Grace Gospe	Church
Issue(s)	No marked accessible parking spots or signage.

# No marked accessible parking area or signage.

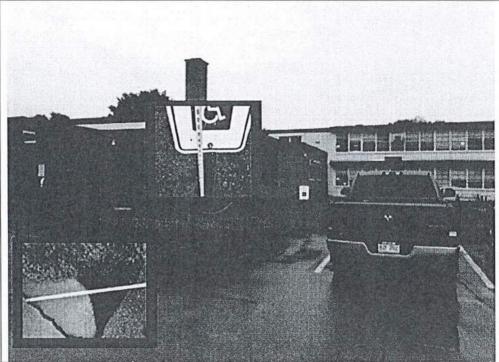
2010 ADA Standards for Accessible Design Requirements 208.2 Minimum Number. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.

**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Suggestions for ADA Compliance Install accessible parking signage to the required height that complies with the ADA regulation. Install required number of marked accessible parking spots.

Hamilton Middle School	
Issue(s)	Accessible parking signage is not displayed properly. Large crack in pavement along accessible walkway.



#### 2010 ADA Standards for Accessible Design Requirements

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

**302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

**303.4** Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.

#### Suggestions for ADA Compliance

Remount existing signage to the required height that complies with the ADA regulation. Patch broken pavement or use an ADA compliant mat to cover broken concrete.

## Hopewell Church of Christ

Issue(s)

No accessible parking signage. No handrail extensions. Accessible parking spots are located by drain grate with a steep slope.



#### 2010 ADA Standards for Accessible Design Requirements

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the

resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

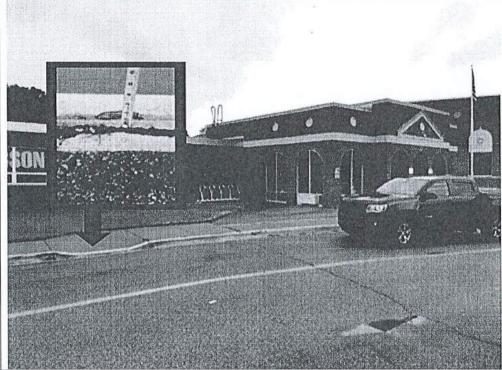
**403.3** An accessible route has running slope no greater than 1:20 (5%).

**505.10.1** Top and Bottom Extension at Ramps. Ramp handrails shall extend horizontally above the landing for 12 inches (305 mm) minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.

#### Suggestions for ADA Compliance

Install accessible parking signage to the required height that complies with the ADA regulation. Cover grate and slope with ADA mat or move marked accessible spots away from grate and slope. Install handrail extensions.

Jefferson E	ementary School	
Issue(s)	Curb lip at curb ramp.	



2010 ADA Standards for Accessible Design Requirements **302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

**303.4** Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.

Suggestions for ADA Compliance Extend ramp to patch that curb lip or use an ADA compliant mat to cover lip.

Kanawha El	ementary School
Issue(s)	No accessible parking signage.





2010 ADA
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Install accessible parking signage to the required height that complies with the ADA regulation.

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_			1.000		250.51

Issue(s) No accessible parking signage displayed.



2010 ADA
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**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. Install accessible parking signage to the required height that complies with the ADA regulation.

Madison Ele	ementary School
Issue(s)	Accessible parking signage is not displayed properly.

Exhibit 2010 ADA 502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Standards for Signs identifying van parking spaces shall contain the designation Accessible "van accessible." Signs shall be 60 inches minimum above the finish Design Requirements floor or ground surface measured to the bottom of the sign. Suggestions Remount existing signage to the required height that complies with for ADA the ADA regulation. Compliance

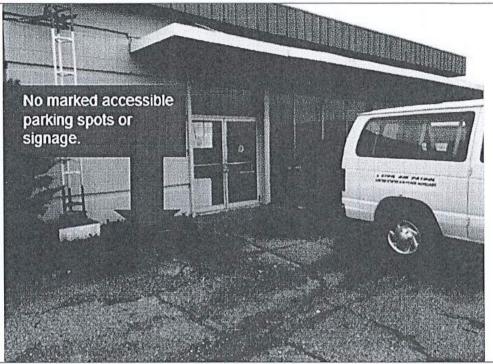
Mineral Wel	Is Elementary School
Issue(s)	No accessible parking signage displayed.



2010 ADA
Standards for
Accessible
Design
Requirements
Suggestions
for ADA
Compliance

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. Install accessible parking signage to the required height that complies with the ADA regulation.

MOV Region	nal Airport
Issue(s)	No marked accessible parking spots. No accessible parking signage displayed.



#### 2010 ADA Standards for Accessible Design Requirements

208.2 Minimum Number. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.

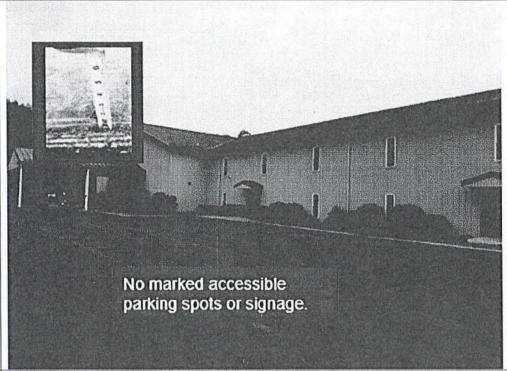
**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

#### Suggestions for ADA Compliance

Install required number of marked accessible parking spots. Install accessible parking signage to the required height that complies with the ADA regulation.

# New Hope Baptist Church Issue(s) Inch lip to get to curb ramp. No marked accessible parking spots or signage.



#### 2010 ADA Standards for Accessible Design Requirements

**302.1** Floor and ground surfaces shall be stable, firm, and slip resistant and shall comply with 302. Access aisles shall be at the same level as the parking spaces they serve. Changes in level are not permitted. EXCEPTION: Slopes not steeper than 1:48 shall be permitted.

303.4 Changes in level greater than ½ inch (13 mm) high shall be ramped and shall comply with 405 or 406.

**208.2 Minimum Number**. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.

**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

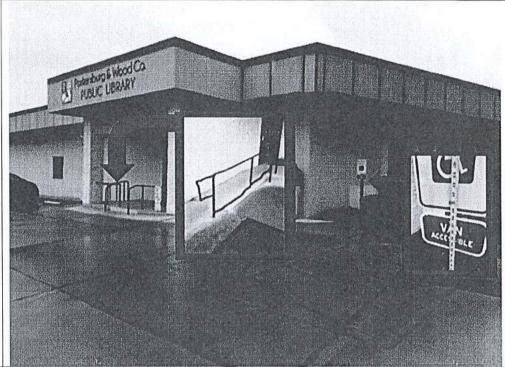
# Suggestions for ADA Compliance

Patch curb lip on entry ramp. Install required number of marked accessible parking spots. Install accessible parking signage to the required height that complies with the ADA regulation.

#### Parkersburg High School



Parkersburg Library	
Issue(s)	No handrail extensions. Accessible parking signage is not displayed properly.



#### 2010 ADA Standards for Accessible Design Requirements

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **505.10.1** Top and Bottom Extension at Ramps. Ramp handrails shall extend horizontally above the landing for 12 inches (305 mm) minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.

#### Suggestions for ADA Compliance

Remount existing signage to the required height that complies with the ADA regulation. Install top and bottom handrail extensions.

Parkersburg South High School	
Issue(s)	No accessible parking signage displayed.

No accessible parking signage.

2010 ADA
Standards for
Accessible
Design
Requirements
Suggestions
for ADA
Compliance

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. Install accessible parking signage to the required height that complies with the ADA regulation.

Red Hill Unit	ed Methodist Church
Issue(s)	Accessible parking signage is not displayed properly.



2010 ADA
Standards for
Accessible
Design
Requirements
Suggestions
for ADA
Compliance

502.6 Identification. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Remount existing signage to the required height that complies with the ADA regulation.

Rockport C	hurch
Issue(s)	Accessible parking signage not displayed properly. Door hardware is not accessible.



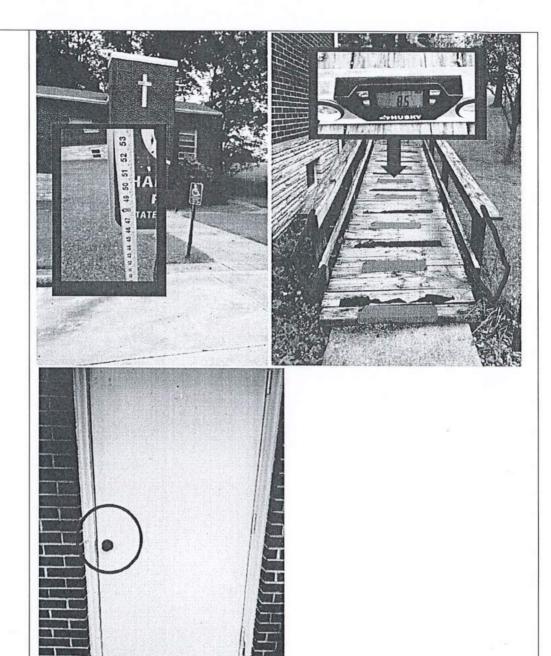
2010 ADA Standards for Accessible Design Requirements **502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **404.2.7** Door hardware is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist.

Suggestions for ADA Compliance Remount existing signage to the required height that complies with the ADA regulation. Change door hardware to comply with ADA regulation.

#### **Rosemar United Methodist**

Issue(s)

Accessible parking signage is not displayed properly. No handrail extensions. Entry ramp in the rear of the building is too steep. Door hardware is not accessible.

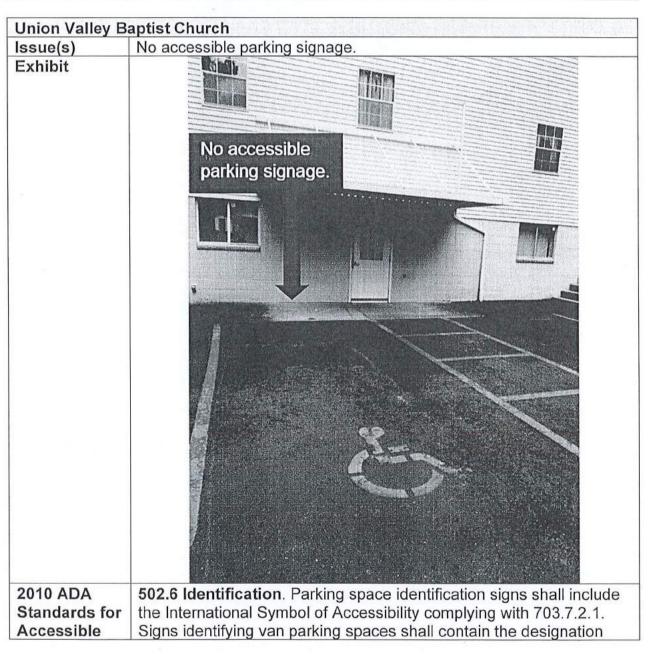


2010 ADA Standards for Accessible Design Requirements **206.2.2 Within a Site**. At least one accessible route shall connect accessible buildings, accessible facilities, accessible elements, and accessible spaces that are on the same site.

medical control

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. **404.2.7** Door hardware is operable with one hand and does not require tight grasping, pinching, or twisting of the wrist.

I I	403.3 An accessible route has running slope no greater than 1:20 (5%). 505.10.1 Top and Bottom Extension at Ramps. Ramp handrails shall extend horizontally above the landing for 12 inches (305 mm) minimum beyond the top and bottom of ramp runs. Extensions shall return to a wall, guard, or the landing surface, or shall be continuous to the handrail of an adjacent ramp run.
Suggestions for ADA Compliance	Remount existing signage to the required height that complies with the ADA regulation. Change door hardware to comply with ADA regulation. Install new accessible entrance ramp at the side and rear of the building. Install handrail extensions.



The sign with the ADA regulation.

"van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Install accessible parking signage to the required height that complies with the ADA regulation.

Issue(s)	No accessible parking signage displayed.
Exhibit	No accessible parking signage.
2010 ADA	502.6 Identification. Parking space identification signs shall include
Standards for	the International Symbol of Accessibility complying with 703.7.2.1.
Accessible	Signs identifying van parking spaces shall contain the designation
Design	"van accessible." Signs shall be 60 inches minimum above the finish
Requirements	floor or ground surface measured to the bottom of the sign.
Suggestions	Install accessible parking signage to the required height that complies
for ADA	with the ADA regulation.
Compliance	1500

Washington	Community Building
Issue(s)	No accessible parking signage displayed. Sidewalk ramp is too steep.



Waverly Vol	unteer Fire Department
Issue(s)	No marked accessible parking spots or signage displayed.



2010 ADA
Standards for
Accessible
Design
Requirements
Suggestions
for ADA
Compliance

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. Install accessible parking signage to the required height that complies with the ADA regulation.

Williamstow	n Police Department
Issue(s)	No marked accessible parking spots or signage by entrance.



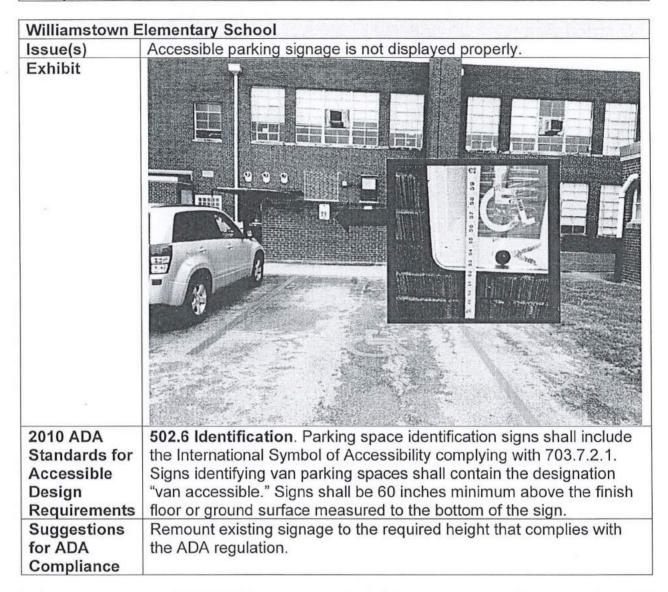
2010 ADA Standards for Accessible Design Requirements 208.3.1 General. Parking spaces complying with 502 that serve a particular building or facility shall be located on the shortest accessible route from parking to an entrance complying with 206.4. Where parking serves more than one accessible entrance, parking spaces complying with 502 shall be dispersed and located on the shortest accessible route to the accessible entrances. In parking facilities that do not serve a particular building or facility, parking spaces complying with 502 shall be located on the shortest accessible route to an accessible pedestrian entrance of the parking facility.

208.2 Minimum Number. Parking spaces complying with 502 shall be provided in accordance with Table 208.2 except as required by 208.2.1, 208.2.2, and 208.2.3. Where more than one parking facility is provided on a site, the number of accessible spaces provided on the site shall be calculated according to the number of spaces required for each parking facility.

**208.2.4 Van Parking Spaces**. For every six or fraction of six parking spaces required by 208.2 to comply with 502, at least one shall be a van parking space complying with 502.

**502.6 Identification**. Parking space identification signs shall include the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign.

Suggestions for ADA Compliance Install accessible parking area by entrance. Install accessible parking signage to the required height that complies with the ADA regulation.



West Virgin	ia University - Parkersburg
Issue(s)	Accessible parking signage is not displayed properly. Entry ramp is too steep.

## Exhibit 8 a 2010 ADA 206.2.2 Within a Site. At least one accessible route shall connect Standards for accessible buildings, accessible facilities, accessible elements, and Accessible accessible spaces that are on the same site. Design **502.6 Identification**. Parking space identification signs shall include Requirements the International Symbol of Accessibility complying with 703.7.2.1. Signs identifying van parking spaces shall contain the designation "van accessible." Signs shall be 60 inches minimum above the finish floor or ground surface measured to the bottom of the sign. 403.3 An accessible route has running slope no greater than 1:20 (5%).Suggestions Regrade entry ramp. Install accessible parking signage to the for ADA required height that complies with the ADA regulation. Compliance

Several temporary solutions have been offered for making polling sites across Wood County accessible, and many of these solutions can easily be found online or at your local hardware store. An additional resource is West Virginia University's Center for Excellence in Disabilities West Virginia Assistive Technology System (WVATS) program. This program has portable ramps to loan for free, although pick-up and drop-off of the ramps are required. Enclosed is a brochure with information for contacting WVATS.

The 2010 ADA Standards for Accessible Designs referenced in this report can be found online at:

https://www.ada.gov/regs2010/2010ADAStandards/2010ADAStandards prt.pdf

The following valuable resources have been included for your reference:

- ADA Checklist for Polling Places https://www.ada.gov/votingck.htm
- The Americans with Disabilities Act and Other Federal Laws Protecting the Rights of Voters with Disabilities <a href="https://www.ada.gov/ada\_voting/ada\_voting\_ta.htm">https://www.ada.gov/ada\_voting/ada\_voting\_ta.htm</a>
- Solutions for Five Common ADA Access Problems at Polling Places <a href="https://www.ada.gov/ada\_voting/voting\_solutions\_ta/polling\_place\_solutions.htm">https://www.ada.gov/ada\_voting/voting\_solutions\_ta/polling\_place\_solutions.htm</a>
- ADA Quick Tips Tax Incentives <a href="https://adata.org/factsheet/quicktips-tax">https://adata.org/factsheet/quicktips-tax</a>

The ADA requires that public entities ensure that people with disabilities can access and use all voting facilities. Because a mix of public and private facilities are used as polling places, public entities may ensure Election Day accessibility of a polling place by using low-cost, temporary measures, such as portable ramps or door stops, rather than making permanent modifications to a building. If temporary measures will not fix a barrier, and public entities are unable to make a permanent modification to fix the barrier, then the public entity must look for an alternative, accessible polling place.

Thank you for working to ensure that the citizens of Wood County have accessible polling sites. DRWV may share and retain information that was gathered during the accessibility study of the poll sites in your county. If you have any questions about accessibility, or the information provided in this report, please feel free to contact me at 304-346-0847 or <a href="mailto:zkelley@drofwv.org">zkelley@drofwv.org</a>.

Sincerely,

Advocate

Zachary Kelley

3. Kelley

cc: David B. Couch, Wood County Commission President Pat Lefebure, Wood County Prosecuting Attorney

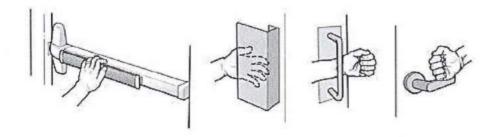
# Temporary Accessibility Solutions for Election Day Prepared by: Disability Rights of West Virginia

The Help America Vote Act (HAVA) is a federal law which ensures that each and every American citizen who is legally eligible to vote is able to fully exercise their right to vote; it makes the voting process and the voting place accessible to ALL eligible voters.

Protection and Advocacy for Voting Access (PAVA) was established in 2003 as part of HAVA. PAVA ensures that legally eligible individuals with disabilities have full participation in the electoral process through voter education regarding registering to vote, casting a vote and accessing the polling sites. Disability Rights of West Virginia (DRWV) is the grantee for PAVA.

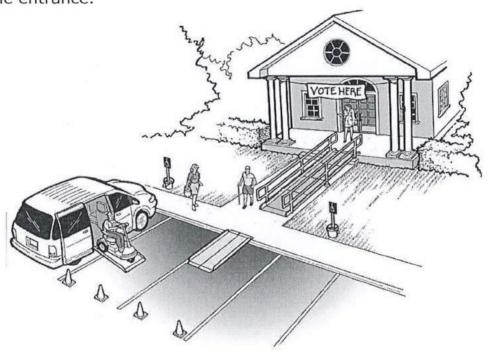
The following are accommodations that can be made to temporarily resolve common accessibility issues on Election Day:

- ❖ **Problem:** The entrance door has a doorknob and/or latch that requires tight pinching and twisting and is not accessible.
- ✓ **Solution:** There are four typical solutions: add an accessible pull or handle and leave the door unlatched; install fully accessible door hardware; leave the door propped open; or provide a temporary doorbell to notify officials that the door needs to be opened in a timely manner.

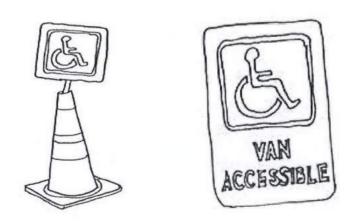


- Problem: Parking is available, but no accessible parking is provided or there are not enough accessible parking or van accessible spaces.
- ✓ **Solution:** Find a relatively level parking area near the accessible entrance and then designate the area for accessible parking spaces and

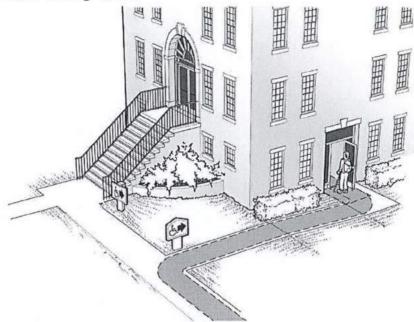
adjacent access aisles. Use three parking spaces to make two accessible parking spaces with an access aisle. Traffic cones or other temporary elements may be used to mark these spaces and access aisles. Provide a temporary sign designating each accessible parking space and make sure the access aisle of each space is connected to the accessible route to the accessible entrance.



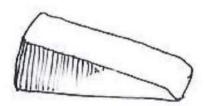
- ❖ **Problem:** No sign with the International Symbol of Accessibility is installed at each accessible parking space.
- ✓ Solution: Provide a temporary sign in front of each accessible parking space, including a "van accessible" sign for the van parking space.



- **Problem:** The accessible entrance is different from other entrance(s).
- ✓ **Solution:** Place signs at key points/areas to direct voters with disabilities to the voting area.



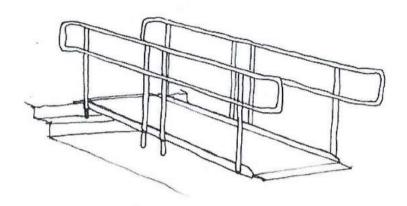
- **Problem:** Entrance door to the building is difficult to open **or** door hardware is not accessible.
- ✓ **Solution:** Keep the door propped open or station volunteers near the door to open it for voters. Doorstops can be used to prop open a door if the door handle is inaccessible.



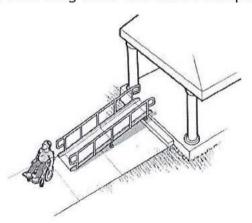
- **Problem:** The voting area is not on an accessible route and cannot be made accessible.
- ✓ **Solution:** Look for another area where accessible voting may be provided.



- Problem: The accessible route crosses a curb, and no curb ramp is provided, or one or two steps are part of the walkway leading to the accessible entrance
- ✓ Solution: Install a portable ramp with edge protection and handrails.



- ❖ **Problem:** There is a six-inch-high step on the accessible route that has a ramp that is only three feet long, making the ramp too steep and, therefore, inaccessible.
- ✓ **Solution:** Alter the route to avoid the steep ramp or place a temporary ramp that is at least six feet long over the short ramp.



❖ **Remember:** The accessible voting area must be on an accessible route and have an accessible entrance with adequate circulation and maneuvering space for voters who use wheelchairs or scooters or who walk with mobility aids. Each polling site should have at least ONE accessible electronic voting machine.

The ADA Checklist for Polling Places can be found online at <a href="http://www.ada.gov/votingchecklist.htm">http://www.ada.gov/votingchecklist.htm</a>. DRWV's Voting Rights YouTube playlist can be found online at: <a href="https://bit.ly/3kI45bo">https://bit.ly/3kI45bo</a>

Please contact DRWV at 304-346-0847 or toll free at 1-800-950-5250 if you have any questions regarding the information provided or need assistance.

DRWV's website may be an additional resource for you. It includes a wealth of useful information on various disability and non-disability topics. Go to <a href="https://www.frofwv.org">www.drofwv.org</a> and choose the "Self-Advocacy Resources" tab. From there, scroll down to the category that interests you. Please check back frequently for updates and additions. DRWV can also be found on Facebook. Go to <a href="http://www.facebook.com/drofwv">http://www.facebook.com/drofwv</a> then "like" us to receive updates.

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE SALE OF COUNTY OWNED PROPERTIES BY PUBLIC AUCTION WITH NO MINIMUM BID

#### ORDER

On this date, the County Commission of Wood County, upon motion made by Robert K. Tebay, seconded by David Blair Couch, and made unanimous by James E. Colombo, did hereby authorize the sale of the following Wood County owned properties at a public auction, with no minimum bid:

- 1) Lubeck District Map 115 Parcel 43, Cherry St. Lake Washington Hgts Adn, Washington
- 2) Parkersburg District Map 221 Parcel 2A, 1003 N Power Ave, Parkersburg
- 3) Parkersburg District Map 221 Parcel 2B, 643 Hill St, Parkersburg
- 4) Parkersburg District Map 250 Parcel 3, 77 Coolidge St, Parkersburg
- 5) Tygart District Map 5 Parcel 79A, 109 Crawford St, Parkersburg
- 6) Tygart District Map 5 Parcel 80A, 111 Crawford St, Parkersburg
- 7) Clay District Map 430 Parcel I, 66 Blaze Run Rd, Walker

APPROVED:

COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E Colombo, Commissioner

Robert K. Tebay Commissioner

M/4349

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE PROGRESS REPORT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 22-CC-29. SAID PROGRESS REPORT IS IN THE AMOUNT OF \$36,014.02.

#### ORDER

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Progress Report in regard to the Community Corrections Grant Number 22-CC-29. The Request for Reimbursement is in the amount of thirty-six thousand fourteen dollars and two cents (\$36,014.02) for the month of November, 2021. A Financial Recap Page, Project Financial Report, Time Sheets for the employees of the Wood County Day Report Center, and the Monthly Progress Reports have been submitted.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY PLANNING COMMISSION.

#### ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, did hereby announce that a vacancy exists on the Wood County Planning Commission, as authorized in West Virginia State Code 7-17-6. Said vacancy is due to the resignation of Gene Cumpston.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E Colombo, Commissioner

M/4351

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED MARVIN KERR, BILL GANDEE, DANIEL HICKMAN, GREG HERRICK, MARLIN SAMS AND CHRIS HOFFMAN TO THE TO THE WOOD COUNTY PLANNING COMMISSION.

#### ORDER

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, reappointed Marvin Kerr, Bill Gandee, Daniel Hickman, Greg Herrick, Marlin Sams and Chris Hoffman to the Wood County Planning Commission.

The new terms will expire December 31, 2024.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Dayid Blair Couch, President

Robert K. Tebay, Commissioner

James E./Colombo, Commissioner

M/4352

Wark Phodes, Clerk
Instrument 88273186
112/06/2021 @ 02:43:01
COUNTY COMMISSION OR
Book 75 @ Page 828

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED JEZ WILLIAMS AND REAPPOINTED STEVE WORDEN, JOSHUA DOWNEY, LARRY BARNHART AND CHARLES HASSE TO THE TO THE WOOD COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD.

#### ORDER

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, appointed Jez Williams and reappointed Steve Worden, Joshua Downey, Larry Barnhart and Charles Hasse to the Wood County Community Corrections Advisory Board.

The new terms will expire December 31, 2023.

APPROVED: THE COUNTY COMMISSION OF WOOD COUNTY David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

M/4353

### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED KATHY ROEDERSHEIMER TO THE WOOD COUNTY BUILDING COMMISSION.

#### ORDER

The County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, reappointed Kathy Roedersheimer to the Wood County Building Commission.

The new term will expire December 20, 2026.

APPROVED:

THE COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E Colombo, Commissioner

M/4354

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED MARK STEWART IN NOMINATION FOR THE MINERAL WELLS PUBLIC SERVICE DISTRICT.

#### ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo, and made unanimous by Robert K. Tebay, placed Mark Stewart in nomination for reappointment to the Mineral Wells Public Service District.

The new term will expire March 1, 2027.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James H. Colombo, Commissioner

M/4355

Wood County
Mark Rhodes, Cler
Instrument 882731
12/06/2021 @ 03:0
COUNTY CONVISSION
BOOK 75 @ Page 83

### **Erroneous Assessment Application**

Tax Type: Real Estate

Tax Ticket: 10614

Tax Year: 2021 /

Description

TCT 3 ON PLAT OF DIV OF PT OF HOMER L FULL EST 5.223-A

Upon the application of WALLACE PAMELA S whose address is 321 OHIO RIVER RD PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in LUBECK District (03) Map 480 Parcel 0F1A0000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE TAX TICKET IS INCORRECT DUE TO BEING TAXED AS A RENTAL. THE OWNERS DAUGHTER LIVES IN THE HOME THEREFORE NOT AN INCOME PROPERTY. THE NEW VALUE REFLECTS THE CORRECTION.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

12/02/2021 PENDING EXONERATION 3 -625.60 2.218400 3	Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
Map 480 Parcel 9F1A0000  Taxpayer Prosecutor Assessor	07/01/2021	BILLING	3	1,251.18	2.218400		56,400
Map 480 Parcel 9F1A0000  Famely Lacker  Taxpayer  Prosecutor  Assessor  Assessor	12/02/2021	PENDING EXONERATION	3	-625.60	2.218400	3	<u> </u>
Taxpayer Prosecutor Assessor		7 Adjusted	Net Taxes	625.58	Adjus	sted Net Value	56,400
Taxpayer Prosecutor Assessor	//	0-1					
740-516-7189	1, /	Map 480 Parcel 0F1	40000	0	1 1 1		$X \mathcal{M}$
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Commissioner County Commission President // Commissioner	0	Commissioner	-/	County Comm	nission President	// C	ommissioner
						//	

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/6/21.

RECEIVED

DEC 0 3 2021

County Commission

RECEIVED

DEC 0 6 2021

County Commission

RECEIVED

DEC 1.6 2021

DOUNTY DUNISTRATOR Wood County
Mark Rhodes, Clerk
Instrument 88273344
12/06/2021 @ 03:42:2
COUNTY COMMISSION OR
Book 75 @ Page 851
Pages Recorded 1

## **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 221168 J

Tax Year: 2021 V

Upon the application of STONER JULIA whose address is 25 SOUTH PARK VILLA PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in LUBECK District (03), in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. The mobile home assessed on this tax ticket was owned by Eliabeth Williamson not Julia/Julie Stoner This was also except the full action

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	2	26.70	1.109200	A2	2,406
07/22/2021	PENDING EXONERATION	2	-26.70	1.109200	//2	-2,406
	Adjusted	Net Taxes	0.00	Adjus	sted Net Value -	1

ie A. Ston

ayer Prosecutor

46 9 9 1 1 1 1 1 1 1 1

County Commission President Commissioner

At a regular session of the County Commission of Wood County, West Virginia beld at the Courthouse of said County, The County Commission did approve this exoneration on \_\_/2/6/21.

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NOV 1 7 2021

County Commission

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DEC 0 3 2021

County Commission

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DEC 06 2021

County Commission

ment 88272731 2021 @ 02:40:06 F 2021 @ 02:40:06 F 204WISSION ORDER 5 @ Page\_817 Recorder

Application Printed On

### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 219987

Tax Year: 2021

Upon the application of WALKER ZACHARIAH whose address is 503 HENDERSON AVE WILLIAMSTOWN, WV 26187-1429 aggrieved by an erroneous assessment in WILLIAMSTOWN District (13), in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

TRADED IN 2015 JEEP 5/18/20 OH A 2017 FOR The above mentioned tax ticket is incorrect due to a clerical error. The personal property assessed on this tax ticket is not correct. The revised assessed value and subsequent tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/202	21 BILLING	4	306.64	2.718400	4	11,280
09/14/20	21 PENDING EXONERATION	4	-303.38	2.718400	4	-11,160
	Adjusted	Net Taxes	3.26	Adjus	sted Net Value	120 p
	Taxpayer 304-941-1	1310	Vale	nission President	May El	nmissioner

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NOV 3 0 2021

Courty Commission

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DEC 0 3 2021

County Commission

RECEIVE OF 2021 0 02:4

County Commission

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### **Erroneous Assessment Application**

Tax Type: Real Estate

Description

LOT 50X83 LYNN ST & 13TH STS

Tax Ticket: 19988 ~

Tax Year: 2021

Upon the application of INTERNATIONAL CONSERVATIVE whose address is 1198 VETO RD VINCENT, OH 45784-5217 aggrieved by an erroneous assessment in PARKERSBURG District (05) Map 70 Parcel 04130000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE ABOVE TAX TICKET IS INCORRECT. THE CHURCH PURCHASED THE PROPERTY IS 2019 AND SHOULD HAVE BEEN TAX EXEMPT FOR 2021 TAX YEAR.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	4	676.78	2.968320	4	22,800
10/13/2021	PENDING EXONERATION	4	-676.78	2.968320	4	0
XX	Map 70 Parcel 04130	Net Taxes	0.00	Adjus	sted Net ValAe	22,860 pt
7 1	Taxpayer		Pros	secutor	As	sessor
	Parti	4	Alex		The Elf	hl
	Commissioner		County Comm	nission President	Com	missioner
		~				

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NOV 3 @ 2021

County Commission

By: Connie Mcatee

DEC 0 3 2021

Mark Rhodes, Clerk
Instrument 88272733
12/06/2021 @ 02:44:30 F
Book 75 @ Page 100 Oct 14:30 F
County Commissions

County Commissions

Application Printed On

Wednesday, October 13, 2021 9:22 am

### **Erroneous Assessment Application**

Tax Type: Real Estate

Description

Tax Ticket: 23596

TCT .604-A 12TH ST & TCT 12TH ST INC 75/D

Tax Year: 2021

Upon the application of OKAW LAND LIMITED LIABILITY CO whose address is PO BOX 1632 PARKERSBURG, WV 26101- aggrieved by an erroneous assessment in PARKERSBURG District (05) Map 75 Parcel 000B0000, in the County of Wood, for the 2021 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2021 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE BUILDING VALUE ON THIS TICKET IS INCORRECT. THE BUILDINGS ARE TAXED ON ANOTHER TICKET (12954) PARCEL B. THE NEW VALUE REFLECTS A CORRECTED ASSESSMENT OF THIS PARCEL.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2021	BILLING	4	3,187.98	2.968320	4	107,400
11/03/2021	PENDING EXONERATION	4	-2,758.76	2.968320	4	-92,940
	Adjusted	Net Taxes	429.22	Adjus	sted Net Value	14,460
1 de	Map 75 Parcel 000B0	0000 he	Prose	ecutor	V an	Assessor
D.	Park	1			Tall !	Ald

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said

County, The County Commission did approve this exoneration on 12/6/21

NOV 0 3 2021 County Commission

DEC 0 3 2021

**County Commission** 

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RECEIVED

DEC 0 6 2021

County Commission

Wood County
Mark Rhodes, Clerk
Instrument 88272734
12/06/2021 @ 02:52:39 PM
COUNTY COWNISSION ORDER
Book 75 @ Page 820
Pages Recorded 1

# COUNTY OF WOOD } TO -WIT:

I, <u>AMBER COOL</u>, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of <u>FISCAL SPECIALIST FOR WOOD COUNTY DAY REPORT CENTER</u> in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 7th day of December , 2021.

County Commission of Wood County



#### MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101 304-422-8570 \* Fax: 304-422-8579

To: Wood County Commission

From: Amy Church, DRC Personnel Director

Date: 12/01/2021

Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Amber Cool as a full-time, Wood County Fiscal Specialist at the rate of \$34,650 per year. Ms. Cool will bring a lot of knowledge, experience to the Day Report Center. She has worked in Bookkeeping for 6 years and is knowledgeable in the accounting systems that we currently use.

If this request is approved, she will be ready to begin her employment on December 7, 2021.

This hiring is necessary in order fill the vacancy created by Brenna Sams, as she has been unable to return to work after her surgery.

It is my hope that you will act on this request as quickly as possible. I will be happy to provide any other information related to this matter which you might deem necessary.

RECEIVED

County Commission

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Wood County
Wark Rhodes, Clerk
Instrument 88272370
12/01/2021 @ 03:09:06
COUNTY COMMISSION ORD
Book 75 @ Page 816

Check No 172906	Vendor Id HARDMANS SPET	Vendor Name HARDMAN'S OF SPENCER	Type REGULAR	Check Date 11/30/2021	Check Amount 114.96	Rec
172907	HARDY	MARIA HARDY	REGULAR	11/30/2021	1,575.00	
172908	HUMANE SO	HUMANE SOCIETY	REGULAR	11/30/2021	19,250.00	
172909	KENTWELDINGI	KENT WELDING INC	REGULAR	11/30/2021	2,600.00	
172910	LAMP	LAMP PESTPROOF	REGULAR	11/30/2021	140.00	
172911	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	11/30/2021	110.40	
172912	MOO	MUTUAL OF OMAHA	REGULAR	11/30/2021	7,070.37	
172913	SMITH JODI	JODI SMITH	REGULAR	11/30/2021	205.98	
172914	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	11/30/2021	261.98	
172915	UNION WIL	UNION WILLIAMS PSD	REGULAR	11/30/2021	65.54	
172916	USBANKEQUIP	US BANK EQUIPMENT FINANCE	REGULAR	11/30/2021	95.00	
172917	VISION	VISION SERVICE PLAN (WV)	REGULAR	11/30/2021	3,843.48	
172918	WV RISK I	WV BOARD OF RISK & INS. MANAGEMENT	REGULAR	11/30/2021	1,208.00	
172919	ZMM	ZMM INC	REGULAR	11/30/2021	2,285.00	

**GENERAL FUND Bank Id 101 Totals** 

614,815.75

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amoun	Rec
3769	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	11/30/2021	1,565.00	
3770	EMPOWER	EMPOWER RETIREMENT	REGULAR	11/30/2021	65.00	
3771	CHILD	CHILD SUPPORT ENF DIV	REGULAR	11/30/2021	681.21	
3772	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	11/30/2021	94,532.41	
3773	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	11/30/2021	872.58	
3774	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	11/30/2021	29,810.40	
3775	HEALTH	HIGHMARK WEST VIRGINIA	HAND	11/30/2021	6,824.20	
3776	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	11/30/2021	37,119.40	
3777	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	11/30/2021	83,550.40	
3778	HEALTH	HIGHMARK WEST VIRGINIA	REGULAR	11/30/2021	246,435.02	
3779	DENTAL	RENAISSANCE	REGULAR	11/30/2021	1,173.69	
3780	DENTAL	RENAISSANCE	REGULAR	11/30/2021	538.57	
172893	AMERICAN	AFLAC	REGULAR	11/30/2021	68.44	
172894	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	11/30/2021	331.92	
172895	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	11/30/2021	1,172.76	
172896	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	11/30/2021	199.22	/
172897	CAPITOL BUS	CAPITOL BUSINESS INTERIORS	REGULAR	11/30/2021	81.18	
172898	CAS CABLE	CAS CABLE	REGULAR	11/30/2021	236.10	200
172899	CSU	CSU PRODUCER RESOURCES INC	REGULAR	11/30/2021	2,305.33	Ma
172900	DISH	DISH NETWORK	REGULAR	11/30/2021	122.07	
172901	DOMINIONH	DOMINION HOPE	REGULAR	11/30/2021	203.49	$\cap$
172902	DONNELLON-SL	DONNELLON MCCARTHY ENTERPRISES	REGULAR	11/30/2021	185.78	/11
172903	ELEC SPECIALTY		REGULAR	11/30/2021	5,591.00	
172904	FRONTIER	FRONTIER	REGULAR	11/30/2021	328.00	11/1
172905	GOODWIN	GOODWIN & GOODWIN	REGULAR	11/30/2021	61,996.87	V

Check No Vendor Id Vendor Name Type Check Date Check Amount Rec
781 HUMANE SO HUMANE SOCIETY REGULAR 11/30/2021 3,333.33

DOG FUND Bank Id 103 Totals

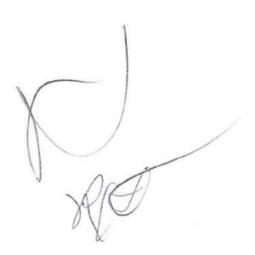
3,333.33

RR

Check No 8240	Vendor Id GEN CO FD	Vendor Name GENERAL COUNTY FUNDS	Type S REGULAR	Check Date 11/30/2021	Check Amount 130,651.26	Rec
8241	APCO	APCO INTERNATIONAL	REGULAR	11/30/2021	893.00	
8242	NOE OFFIC	NOE OFFICE EQUIPMENT	REGULAR	11/30/2021	114.00	
8243	SHIRT	SHIRT FACTORY	REGULAR	11/30/2021	75.00	
			E-911 FUND Bank Id 107 Totals		131,733.26	



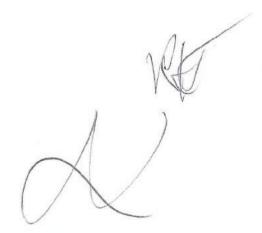
Check No 2403	Vendor Id ATLANTIC ES	Vendor Name ATLANTIC EMERGENCY SOLUTIONS	Type REGULAR	Check Date 11/30/2021	Check Amount 3,112.00	Rec
2404	CARDMEMBER	CARD MEMBER SERVICES	REGULAR	11/30/2021	59.75	
2405	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	11/30/2021	1,268.30	
2406	FRONTIER	FRONTIER	REGULAR	11/30/2021	220.45	
2407	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	11/30/2021	119.88	
2408	MASMODERN	MAS MODERN MARKETING	REGULAR	11/30/2021	1,262.12	
2409	MCNEIL	MCNEIL & COMPANY INC	REGULAR	11/30/2021	333.00	
2410	MILLER&MILLEF	MILLER & MILLER A.C.	REGULAR	11/30/2021	800.00	
2411	MONPOWER	MON POWER	REGULAR	11/30/2021	192.17	
2412	RYANALES	ALESHIA RYAN	REGULAR	11/30/2021	1,000.00	
		FIRE SERVICE	CE FEE Bank Id	120 Totals	8,367.67	



Check No 6217	Vendor Id CITIZENSB	Vendor Name CITIZENS BANK	Type VOID	Check Date 11/30/2021	Check Amount (1.00)	Rec X
6230	OLDREPUBLICT	OLD REPUBLIC TITLE NATIONAL TITLE INS CO	VOID	11/30/2021	(3.00)	X
6241	DORSEY	L RICHARD DORSEY II	REGULAR	11/30/2021	3.00	
6242	THEISEN	THEISEN BROCK	REGULAR	11/30/2021	1.00	
		COUNTY CLERK RE	FUND Bank Id	105R Totals	0.00	



Check No 8010	Vendor Id DICKWARNER	Vendor Name DICK WARNER RENTALS	Type REGULAR	Check Date 11/30/2021	Check Amount 950.00	Rec
8011	DOMINIONH	DOMINION HOPE	REGULAR	11/30/2021	34.84	
8012	FREEDOM HOUS	FREEDOM HOUSE RENTALS, LLC	REGULAR	11/30/2021	1,550.00	
8013	LAMP	LAMP PESTPROOF	REGULAR	11/30/2021	128.40	
8014	LANCE	PHYLISS LANCE	REGULAR	11/30/2021	550.00	
8015	MONPOWER	MON POWER	REGULAR	11/30/2021	1,106.39	
8016	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	11/30/2021	49.16	
8017	SUDDENLINK	SUDDENLINK	REGULAR	11/30/2021	881.22	
8018	TYLER	TYLER MOUNTAIN WATER CO	REGULAR	11/30/2021	24.95	
8019	WCC	WOOD COUNTY COMMISSION	REGULAR	11/30/2021	1,725.00	
8020	WVDTL	WV DRUG TESTING LABORATORIES, INC	REGULAR	11/30/2021	50,086.09	
		COMM.CRIMINAL JUSTICE	FUND Bank Id	172 Totals	57,086.05	



Check No Vendor Id 1291 VOLUSIA	Vendor Name VOLUSIA VENTURES, LLC	Type REGULAR	Check Date 11/30/2021	Check Amount 150.00	Rec
	CLERK DELINQUEN	T TAX Bank Id	405T Totals	150.00	
		Re	eport Totals	865,191.00	