#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#### 317 MARKET STREET PARKERSBURG, WV 26101

#### IN RE: MINUTES OF MEETING HELD MONDAY, FEBRUARY 1, 2021

### PRESENT: DAVID BLAIR COUCH, PRESIDENT ROBERT K. TEBAY, COMMISSIONER JAMES E. COLOMBO, COMMISSIONER

The County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved Erroneous Assessment Applications in regard to personal property.

The County Commission, upon a motion made by James E. Colombo, seconded by Robert K. Tebay and made unanimous by David Blair Couch, approved minutes of January 11 and 14, 2021.

#### AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met for the purpose of sitting as the Board of Review and Equalization. Assessor David Nohe and Connie McAtee, Chief Deputy Assessor, presented the property land books. There are no appointments scheduled.

At 9:40 A.M., the County Commission met with Ben Jones, Beth Jones and Matt Jones. The Jones' requested a variance be granted for KJ's River City Perk Café. After discussion, the County Commission, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and passed with David Blair Couch voting in the negative, authorized the variance. (Order M/4279)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay placed the following names in nomination to Wood County Community Corrections Board: Steve Stephens, Pat Lefebure, Chris Rutherford, Whitney McAtee, Jeff Reed and Dick Waybright. (Order A/2322)

Having no scheduled appointments or business to attend to, the County Commission adjourned regular session at 10:44 A.M.

Having no walk-ins or appointments for the Board of Review and Equalization, they adjourned the Board of Review and Equalization at 12:00 Noon.

#### **ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/2321, A/2322, M/4279

**APPROVED:** 

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

Page 2 of 2

	Wood County Commiss	ion		
COMMUNICATION	Agenda			
	02/01/2021			
	9:30 A.M.			
	317 Market Street			
	Parkersburg, WV 26101			
9:30 A.M.	Board of Review and Equalization			
9:40 A.M.	Consider variance request for a video lottery establishment – KJ's River City Perk Café, Williams District, Map 470, Parcel D2	Ben Jones, Beth Jones and Matt Jones		
	Consider putting names in nomination for the Wood County Community Corrections Advisory Board			
	Administrator's Report	Marty Seufer, County Administrator		
	County Commission Reports			

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Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

#### Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

**Budget revisions** 

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, impropers and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

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#### FEBRUARY 1, 2021

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

### IN RE: THE COUNTY COMMISSION PLACED THE NAMES OF STEVE STEPHENS, PAT LEFEBURE, CHRIS RUTHERFORD, WHITNEY MCATEE, JEFF REED AND DICK WAYBRIGHT IN NOMINATION TO THE WOOD COUNTY COMMUNITY CORRECTIONS BOARD.

#### $\underline{ORDER}$

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by Robert K. Tebay placed the following names in nomination to Wood County Community Corrections Board: Steve Stephens, Pat Lefebure, Chris Rutherford, Whitney McAtee, Jeff Reed and Dick Waybright. If appointed , the new terms will expire December 31, 2022.

### APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James Colombo, Commissioner

A/2322

#### FEBRUARY 1, 2021

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

#### IN RE: THE COUNTY COMMISSION MET FOR THE PURPOSE OF SITTING AS THE BOARD OF REVIEW AND EQUALIZATION.

### <u>O R D E R</u>

At 9:30 A.M., the County Commission of Wood County met for the purpose of sitting as the Board of Review and Equalization.

Assessor David Nohe and Connie McAtee, Chief Deputy Assessor, presented the property land books.

There were no appointments or walk-ins. They adjourned said Session at approximately 12:00 Noon.

#### APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James E. Colombo, Commissioner

A/2321

#### FEBRUARY 1, 2021

#### IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

### IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A VARIANCE TO BE ISSUED FOR A LIMITED VIDEO LOTTERY LICENSE AT KJ'S RIVER CITY PERK CAFÉ.

### $\underline{O} \underline{R} \underline{D} \underline{E} \underline{R}$

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by James E. Colombo and passed with David Blair Couch voting in the negative, did hereby AUTHORIZE a variance to be granted for KJ's River City Perk Cafe, Williams District, Map 470, Parcel D2, Parkersburg, West Virginia.

A copy of the Application for said license is attached to this Order and should be made a part thereof.

**APPROVED:** 

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Robert K. Tebay, Commissioner

James F. Colombo, Commissioner

M/4279

### APPLICATION FOR LOCATING VIDEO LOTTERY ESTABLISHMENTS WOOD COUNTY, WEST VIRGINIA

or Bet Bon GNES · Name of Applicant: arkending WV ZCOLOJ Address of Applicant: to Exxon on R+Z+ Location of Establishment: Next Name of Establishment: KJS KIVEr City Perk 3- Title: M. Member Contact Person: DPV 304-6 Business Phone: 304588-1818 Home Phone: Does this establishment currently have a Video Lottery License? No Yes WV Liquor License No. Federal ID No. Site Plan Prepared by: Address of Plan Preparer: '

This application shall include, without limitation, a copy of the site plan of the Premises and the existing or proposed Improvement or Improvements, together with a letter describing the proposed Video Lottery Establishment.

#### SITE PLAN

The site plan shall be drawn to a scale of one-inch (1") equals fifty feet or larger and shall include the following data:

(a) Name and address of the individual who prepared the site plan; the date of preparation, north point, and scale; a metes and bounds description of the site; tax district, map and parcel number, and the names and addresses of the Applicant and the Responsible Person; and

Existing and proposed contours of the Premises; and;

(b)

(c)

Certification by a land surveyor or engineer that the dimensions and bearings on the site plan are accurately delineated and location of all easements and right-ofways with respect to the Premises; and

- (d) . Number and type of proposed Improvements on the Premises along with gross floor area of each Improvement on the Premises; and
- Location, shape, exterior dimensions, and number of stories of each Improvement (e) on the Premises; and;
- . (f) Location, grade, and dimensions of paved surfaces of the Premises, and of all streets, alleys, roads and highways abutting the premises; and
  - (g) Complete traffic circulation and parking plan; and
  - (h) Location of landscaped areas - fences, walls and other screening with respect to premises; and
  - (i) Signage plan; and
  - Sediment and Erosion Control Plan; and (j)
  - (k) Drainage plan for the Premises prepared by a registered professional engineer licensed to practice in the State of West Virginia; and

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Certification of distances from adjacent properties. (1)

There is an application fee of \$100.00.

Signature of Applicant:

. Date signed:

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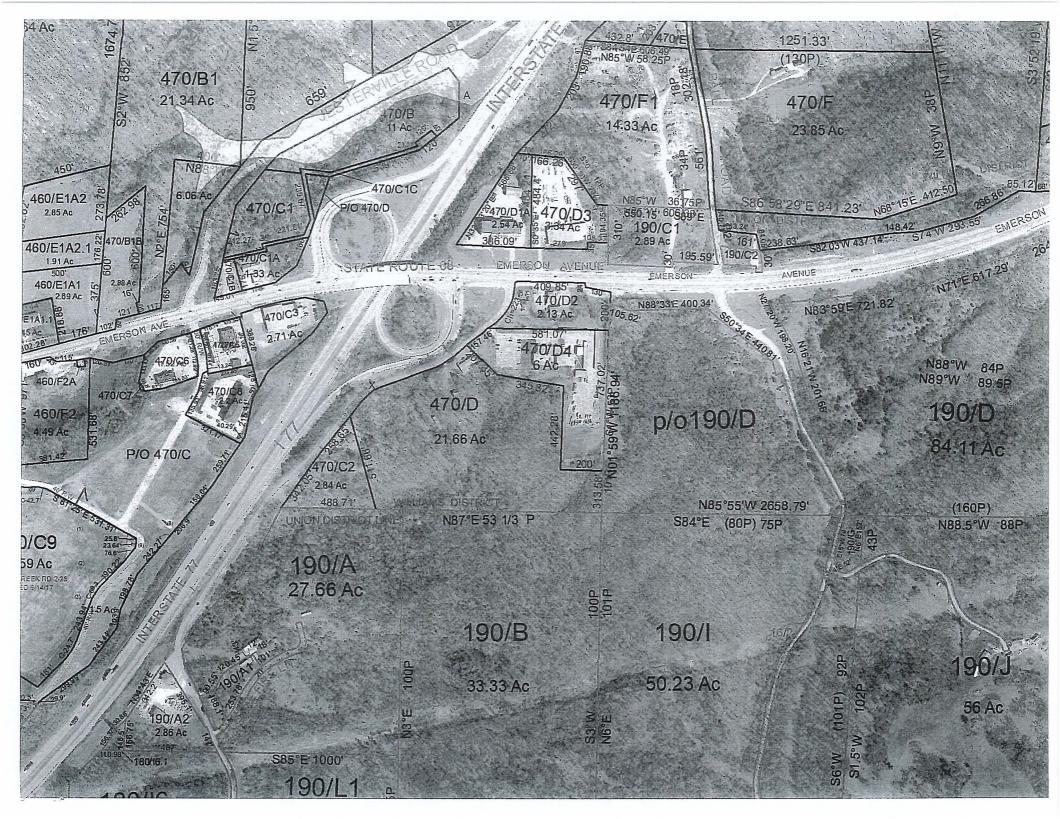
Denied:

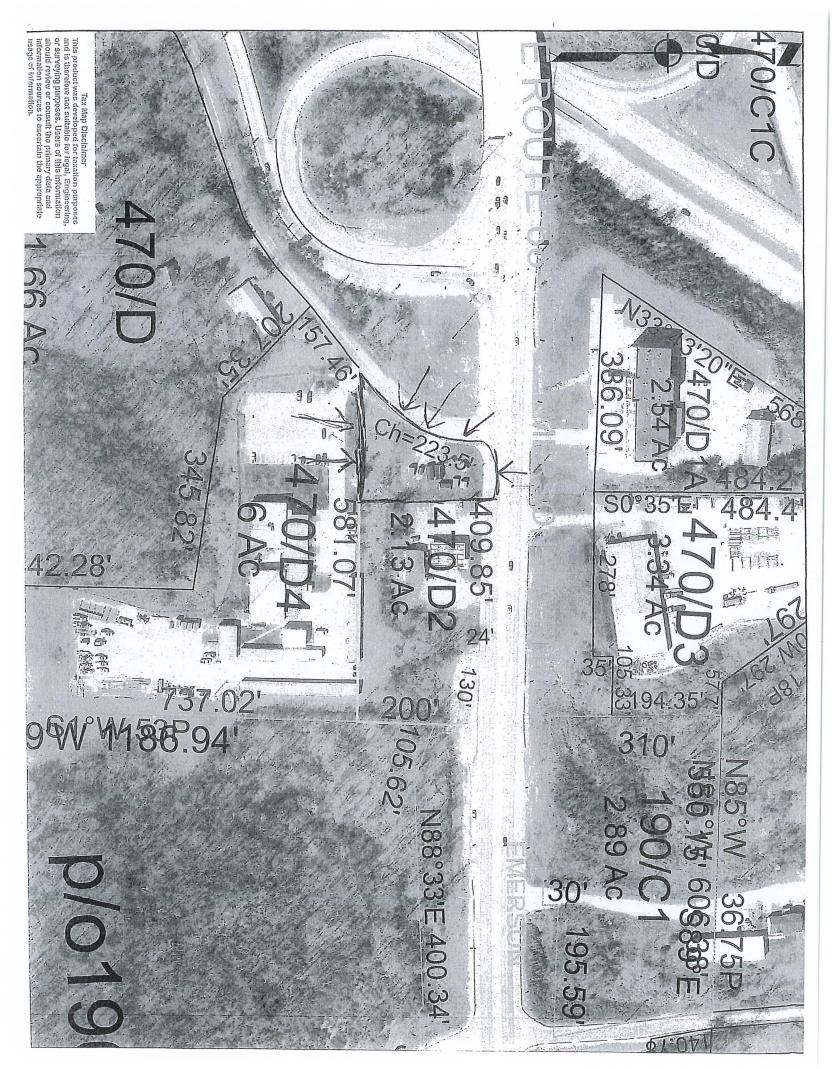
Signature of Planning Official:	
orginatio or r ranning ornora.	

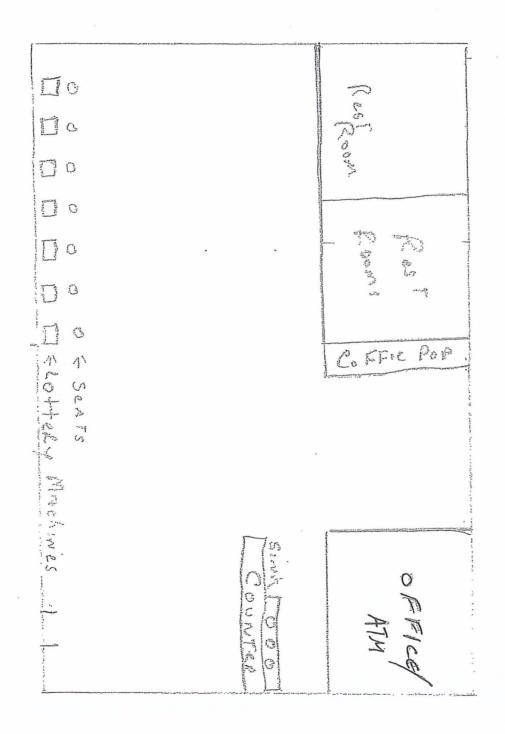
Date:

- C Matthew Jones
  28 12<sup>th</sup> Street Suite B
  Parkersburg, WV 26101
- 2. Map/Parcel Attached of the location 470/D4
- Proposed Premises improvements will be to put an approx.
  1000 Square foot building and a parking lot on the empty spot
- 4. Single Story
- 5. Parking lot should be paved
- 6. Traffic will be pulled off on Ashby ridge and off Rt2.
- 7. Landscaping will be in front of building
- 8. Signage will single sided 4\*8 along Rt2 and 1 along Ashby Ridge Road
- 9. No sediment or erosion control plan necessary

No Flood concern







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Wark Rhodes WOD County 10:22:56 AM Instrument No 88247097 Date Recorded 02/01/2021 Document Type CCO Pages Recorded 7 Book-Page 75-335

### **Wood County Commission**

## **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 907810

Tax Year: 2019 /

Upon the application of COX HAROLD T JR whose address is 96 OAK DR PARKERSBURG, WV 26104-8075 aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2019 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2019** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Harold T Cox )was incorrectly assessed in the wrong district. The revised tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2019	BILLING	4	859.30	3.043920	4	28,230
01/08/2021	PENDING EXONERATION	4	-209.90	3.043920	4	0
Start	Adjusted M	Net Taxes	649.40	Adju	sted Net Value	Doue
	Taxpayer		Prose	cutor	$\backslash \land$	Assessor
PHONE #	1	and the West and a particle of the	Ro	Ma	A	5
	Commissioner		County Commis	sion President		ommissioner
At a re Count	egular session of the Cour y, The County Commissio	nty Comm on did appr	ission of Wood ( ove this exonerat	County, West Virginia tion on <u>Febuur</u>	, held at the Co	ourthouse of said
	RECE JAN 2 County Co	5 2021	on Cou	IAN 2 8 2021	L	Mark Rhodes WOD Dounty 10:24:47 AM Instrument No 88247089 Date Recorded 02/01/2021 Document Type CCD Pages Recorded 1 Book-Page 75-342
					Application	Printed On

Friday, January 8, 2021 8:53 am

## **Wood County Commission**

### **Erroneous Assessment Application**

Tax Type: Personal Property

Tax Ticket: 108146 /

Tax Year: 2020 /

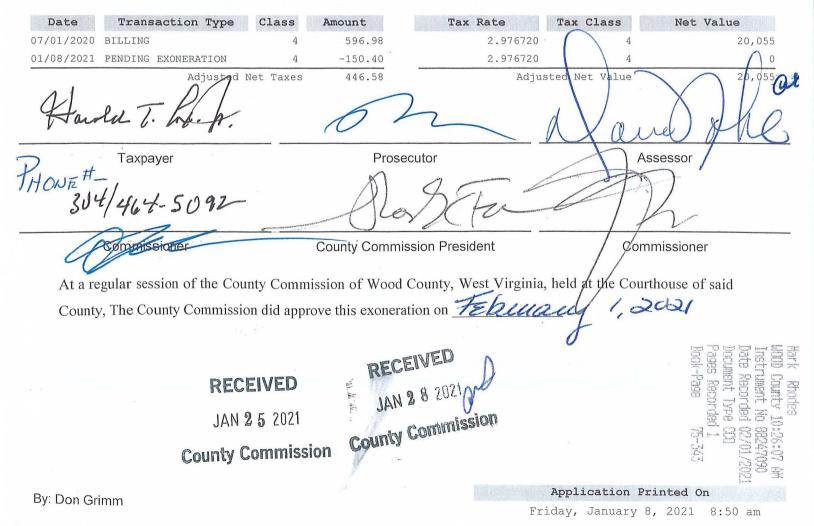
Upon the application of COX HAROLD T JR whose address is 96 OAK DR PARKERSBURG, WV 26104-8075 aggrieved by an erroneous assessment in PARKERSBURG District (05), in the County of Wood, for the 2020 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2020** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

The above mentioned tax ticket is incorrect due to a clerical error. (Harold T Cox )was incorrectly assessed in the wrong district. The revised tax amount reflects an accurate assessment.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County



<u>Check No</u> 2021	Vendor Id ATLANTIC ES	Vendor Name ATLANTIC EMERGENCY SOLUTIONS	<b>Type</b> REGULAR	<b>Check Date</b> 01/28/2021	Check Amount 3,808.47	Rec
2022	DOMINIONH	DOMINION HOPE	REGULAR	01/28/2021	113.00	
2023	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	01/28/2021	564.85	
2024	GROGGS	GROGGS HEATING & AIR CONDITIONING INC	REGULAR	01/28/2021	7,200.00	
2025	MASMODERN	MAS MODERN MARKETING	REGULAR	01/28/2021	971.65	
2026	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	01/28/2021	166.37	
2027	PIP	PERFECT IMPRINTED PRODUCTS	REGULAR	01/28/2021	616.14	
2028	POSTMASTE	U.S. POSTMASTER	REGULAR	01/28/2021	12,536.15	
2029	RYANALES	ALESHIA RYAN	REGULAR	01/28/2021	1,000.00	
		FIRE SERVIC	E FEE Bank Id	120 Totals	26,976.63	
			Re	port Totals	26,976.63	

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Check No 3420	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	<b>Type</b> REGULAR	Check Date 01/29/2021	Check Amount 370.06	Rec
3421	EMPOWER	EMPOWER RETIREMENT	REGULAR	01/29/2021	45.00	
3422	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	01/29/2021	83,171.90	
3423	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	01/29/2021	709.35	
3424	WV ST TX	WV STATE TAX COMM- INCOME	REGULAR	01/29/2021	27,799.72	
171556	AMERICAN	AFLAC	REGULAR	01/29/2021	121.34	
171557	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/29/2021	1,845.00	
171558	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	01/29/2021	331.92	
171559	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	01/29/2021	1,229.76	
171560	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	01/29/2021	221.14	
		PAYROLL	FUND Bank Id	101 Totals	115,845.19	
			Re	port Totals =	115,845.19	

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<u>Check No</u> 3418	Vendor Id DENTAL	Vendor Name RENAISSANCE	<b>Type</b> REGULAR	<b>Check Date</b> 01/26/2021	Check Amount 734.79	Rec
3419	MONPOWER	MON POWER	REGULAR	01/26/2021	1,227.58	
171547	DISH	DISH NETWORK	REGULAR	01/26/2021	113.57	
171548	GALLS	GALLS	REGULAR	01/26/2021	94.62	
171549	HAJOCA	HAJOCA CORPORATION	REGULAR	01/26/2021	125.48	
171550	ITECH	ITECH	REGULAR	01/26/2021	90.78	
171551	RICOH	RICOH USA INC	REGULAR	01/26/2021	833.66	
171552	SHERWIN-W	SHERWIN-WILLIAMS PAINT	REGULAR	01/26/2021	30.90	
171553	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	01/26/2021	257.02	
171554	VERIZONW	VERIZON WIRELESS	REGULAR	01/26/2021	66.58	
171555	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/26/2021	437.00	
		GENERAL	FUND Bank Id	101 Totals =	4,011.98	
			Re	port Totals	4,011.98	

Check No 7759	<b>Vendor Id</b> ALPHA AIR	Vendor Name ALPHA AIR HEATING AND COOLING	<b>Type</b> REGULAR	<b>Check Date</b> 01/26/2021	Check Amount 85.00	Rec
7760	MONPOWER	MON POWER	REGULAR	01/26/2021	216.37	
7761	NOLANS	NOLAN'S SERVICES LLC	REGULAR	01/26/2021	760.00	
7762	SUDDENLINK	SUDDENLINK	REGULAR	01/26/2021	885.31	
7763	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/26/2021	417.00	
7764	VERIZONW	VERIZON WIRELESS	REGULAR	01/26/2021	307.73	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals 2,67						
			Re	port Totals	5,525.81	

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Check 3		Vendor Id DENTAL	Vendor Name RENAISSANCE	Type REGULAR	Check Date 01/12/2021	Check Amount Rec 840.73
3	410	DENTAL	RENAISSANCE	REGULAR	01/12/2021	1,088.64
3	411	HEALTH	HIGHMARK WEST VIRGINIA	HAND	01/12/2021	11,521.81
3	412	HEALTH	HIGHMARK WEST VIRGINIA	HAND	01/12/2021	7,815.14
171	475	AAP	ADVANCE AUTO PARTS	REGULAR	01/12/2021	892.99
171	476	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	01/12/2021	83.98
171	477	ARTSBRIDG	ARTSBRIDGE	REGULAR	01/12/2021	167.95
171	478	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	01/12/2021	62.98
171	479	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	01/12/2021	41.99
171	480	CARLIN'S	CARLIN'S BATTERY D	REGULAR	01/12/2021	2,000.00
171	481	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	01/12/2021	8.00
171	482	DOMINIONH	DOMINION HOPE	REGULAR	01/12/2021	994.87
171	1483	DOUGHERTYCO	DOUGHERTY COMPANY, INC.	REGULAR	01/12/2021	116,887.50
171	1484	GALLS	GALLS	REGULAR	01/12/2021	168.24
171	1485	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	01/12/2021	83.98
171	1486	KESTERSON	KESTERSON CLEANERS	REGULAR	01/12/2021	247.44
171	1487	KINCHELOE	KINCHELOE MOTORS INC.	REGULAR	01/12/2021	1,201.67
17	1488	KOFILE	KOFILE TECHNOLOGIES	REGULAR	01/12/2021	43,001.30
17	1489	LEXIS	LEXIS NEXIS	REGULAR	01/12/2021	525.37
17	1490	MARKSR	REBECCA MARKS	REGULAR	01/12/2021	219.21
17	1491	MASONBARRY	MASON BARRY HVAC	REGULAR	01/12/2021	180.00
17	1492	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	01/12/2021	130.00
17	1493	MOV ADVANCEE	MID OHIO VALLEY ADVANCED	REGULAR	01/12/2021	250.00
17	1494	MYERS SEP	GLASS MYERS SEPTIC	REGULAR	01/12/2021	270.00
17	1495	OIL	OIL AND GAS MUSEUM	REGULAR	01/12/2021	125.97

<u>Check No</u> 171496		Vendor Name PARKERSBURG ART CENTER	Type REGULAR	Check Date 01/12/2021	Check Amount 125.97	Rec
171497	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	01/12/2021	209.94	
171498	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	01/12/2021	10,497.09	
171499	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	01/12/2021	41.99	
171500	RCS PRINTING	RCS PRINTING	REGULAR	01/12/2021	75.00	
171501	REGIONALJ	WV REGIONAL JAIL & CORRECTIONAL FACILITY	REGULAR	01/12/2021	153,386.75	
171502	RIS	RECORDS IMAGING & STORAGE INC	REGULAR	01/12/2021	1,009.85	
171503	S W RESOU	S W RESOURCES	REGULAR	01/12/2021	5,505.57	
171504	SERV-PRO	SERV-PRO	REGULAR	01/12/2021	450.00	
171505	SMOOT	SMOOT THEATER	REGULAR	01/12/2021	243.53	
171506	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	01/12/2021	591.00	
171507	STEERSHEA	STEERS HEATING/COOLING	REGULAR	01/12/2021	1,105.46	
171508	TIANO	TIANO-KNOPP ASSOC., INC.	REGULAR	01/12/2021	2,900.00	
171509	TRI-STATE	TRI-STATE ROOFING & SHEET METAL CO	REGULAR	01/12/2021	138.76	
171510	UNITED BANK	UNITED BANKCARD CENTER	REGULAR	01/12/2021	3,187.98	
171511	VETERAN	VETERANS MUSEUM OF MID OHIO VALLEY	REGULAR	01/12/2021	92.37	
171512	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	01/12/2021	41.99	
171513	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	01/12/2021	3,778.95	
171514	WORKINGMA	WORKINGMAN'S STORE	REGULAR	01/12/2021	670.50	
171515	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	01/12/2021	314.91	
		GENERAL	FUND Bank Ic	l 101 Totals	373,177.37	

#### **GENERAL FUND Bank Id 101 Totals**

**Report Totals** 

373,177.37

<u>Check No</u> 3413	Vendor Id CHILD	Vendor Name CHILD SUPPORT ENF DIV	Type REGULAR	Check Date 01/15/2021	Check Amount 370.06	Rec
3414	EMPOWER	EMPOWER RETIREMENT	REGULAR	01/15/2021	45.00	
3415	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	01/15/2021	89,127.07	
3416	WV HOSP I	RETIREE HEALTH BENEFIT TRUST FUND	HAND	01/15/2021	23,731.00	
171516	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	01/15/2021	1,845.00	
171517	OHIOCHILD	OHIO CHILD SUPPORT PAYMENT CENTRAL	REGULAR	01/15/2021	331.92	
		PAYROLL	FUND Bank Id	101 Totals	115,450.05	
			port Totals	115,450.05		

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Check No 2002	Vendor Id AMERIGAS	Vendor Name AMERIGAS	Type REGULAR	Check Date 01/14/2021	Check Amount 2,522.48	Rec
2003	ARMSTRONG GR	ARMSTRONG	REGULAR	01/14/2021	170.01	
2004	BAILEY IN	BILL BAILEY INSURANCE AGENCY	REGULAR	01/14/2021	8,369.72	
2005	EMERGENCY M	EMERGENCY MEDICAL PRODUCTS INC	REGULAR	01/14/2021	239.80	
2006	HAUL	HAUL AWAY TRASH LLC	REGULAR	01/14/2021	29.50	
2007	LUBECKVFD	LUBECK VFD	REGULAR	01/14/2021	494.75	
2008	MONPOWER	MON POWER	REGULAR	01/14/2021	187.66	
		FIRE SERVIC	E FEE Bank Id	120 Totals	12,013.92	
		Report Totals 12,013.92				

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